

Metsimaholo Local Municipality is an employment equity employer, looking for a suitably qualified person to fill the under-mentioned post:

MANAGER PMU

DIRECTORATE: TECHNICAL AND INFRASTRUCTURAL SERVICES

DIVISION: PROJECT MANAGEMENT UNIT

Requirements: • N Diploma / B Degree in Civil Engineering or equivalent, plus a Diploma or recognised Certificate in Project Management • Five (5) years relevant experience • ECSA or any other professional registration will be an added advantage • Knowledge of Project Management essential • Valid driver's licence essential • Computer literate.

Main Duties: • Managing MIG Funding within the municipal accounting system, for infrastructure projects using MIG funds • Co-ordination of all projects serviced by the PMU • Project feasibility studies and business plans by commissioning and managing project feasibility studies and the development of project business plans • Contract management of all contract with contractors and consultants for each project, including contracts for feasibility studies • Ensures that all Project management activities/projects meet planning objectives and targets • Ensuring that project-related capacity building and development objectives are met • Monitoring and reporting of all the projects and database preparation of all necessary reports to both the Council and to the MIGMU • Evaluation and assessment of the impact of the MIG program.

Salary: R623 443.97 per annum (post level 01 fixed, subject to job evaluation) plus participation in the transport allowance of R 850 km per month.

Applications must be submitted together with a covering letter that specifies which position a person is applying for. Certified copies (**not older than 3 months**) of your identity document, qualifications and driver's license (if applicable), must be attached. Failure to comply with the instruction will disqualify applications from being processed. No faxed or e-mailed applications will be accepted.

All shortlisted candidates will be subjected to background screening checks (**verification of qualifications, criminal record checks and security vetting**). Candidates with foreign qualifications must submit a letter from SAQA stating the equivalence of the qualifications.

Applications can be posted to: **Acting Municipal Manager: Mr M Mathe, Metsimaholo Local Municipality, Human Resources Department, P.O. Box 60, Sasolburg, 1947** or hand delivered to no: 10 Fichardt Street, Sasolburg, 1947. For any enquiries please contact Human Resources at (016) 973 – 8392.

Due to a large number of applications we envisage to receive, applications will not be acknowledged. If you do not receive any response within three (3) months, please accept that your application was unsuccessful.

Notice No: 26/2020/2021

CLOSING DATE: 27/08/2021

NB: THE COUNCIL RESERVES THE RIGHT NOT TO MAKE AN APPOINTMENT TO THE ABOVE POSITION.