

OVERSIGHT REPORT ON THE 2017/18 ANNUAL REPORT



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MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEMBERS:

CLLR M MOLAWA: CHAIRPERSON

CLLR Z.J ZWANE.....MEMBER

CLLR N.M MTSHALI..... MEMBER

CLLR P.M MOKOENA.....MEMBER

CLLR A. MOTAUNG.....MEMBER

1. PURPOSE

The purpose of this oversight report is to enable the Municipal Public Accounts Committee (MPAC) to discharge its oversight responsibility in considering the 2017/18 Annual Report of Metsimaholo Local Municipality in terms of section 129 of the Municipal Finance Management Act 56 of 2003 (MFMA)

2. BACKGROUND

The oversight report is the final major step in the annual reporting process of a municipality. Section 129 of the MFMA requires the council to consider the annual reports of its municipality and municipal entities and to adopt an "oversight report" containing the council's comments on each annual report.

The Municipal Public Accounts Committee (MPAC) is required to perform the responsibilities of the Oversight Committee as envisaged in MFMA Circular No. 32 and Section 129 of the MFMA. The public was afforded an opportunity to make written representations on the Municipality's Annual Report for 2017/18, however no comments were received from the public with regard to the annual report.

Section 129 of the MFMA provides for the Council to adopt an Oversight Report containing the Council's comments on the Annual Report, which must include a statement whether the Council:

- (i) Has approved the Annual Report with or without reservations;
- (ii) Has rejected the Annual Report;
- (iii) Has referred the Annual Report back for revision of those components that can be revised

3. PROCESS FOLLOWED IN ANALYSING THE ANNUAL REPORT

3.1 The Annual Report was tabled in Council on 06 February 2019 and the Council referred the report to the Oversight Committee for further consideration and public participation.

3.2 The Annual Report was submitted to the Provincial CoGTA, Provincial Treasury and the Auditor General of South Africa.

3.3 Community participation

An invitation to the public to submit comments on the Annual Report was advertised in the local printed media on the 19 February 2019, where the annual

report was made available for scrutiny on the municipal website, libraries and municipal offices in all the towns within Metsimaholo Local Municipality as per Section 127(5) (a) of Municipal Systems Act and Section 21A and B of the MFMA.

3.4 The Oversight/MPAC meetings and their attendance in considering the 2017/18 Draft Annual Report of Metsimaholo Local Municipality were as follows:

Number of meetings held	Member Attendance				
	Cllr M Molawa (Chairperson)	Cllr N.M Mtshali (Member)	Cllr P.M Mokoena (Member)	Cllr Z.J Zwane (Member)	Cllr A. Motaung (Member)
4 Meetings: 07/03/2019 (Did not quorate) 13/03/2019 (successfully held) 20/03/2019 (Continuation of 13/03/2019 meeting) 22/03/2019 (Successfully held)	4	2	2	2	0

3.5 At the above-mentioned meetings, the MPAC identified corrections to be made on the annual report, requested for some information to be updated, sought clarity on information provided which includes the following:

- Corrections to the table of content, which should reflect 1.1, 1.2 and 1.3 as appearing on the content of the Annual Report.
- The initials of the Acting Municipal Manager "O Mashiane" be corrected and read as "SO Mashiane"
- The table for statistics be inclusive of figures in chapter 1
- The issue of non-attendance/no meetings for IGR meetings be followed up by Mr Mokoena.
- All The tables within the chapters, where information was not provided and therefore having gaps be provided with performance information.
- The issue of the high number of approved posts for the traffic and fire officials be followed up and a confirmed if it is a true reflection.

3.6 Furthermore, the MPAC has prepared an Oversight Report on the 2017/18 Annual Report which will be tabled in Council on the 29th of March 2019 as the provisions of section 129 of the MFMA.

4. CONCLUSIONS AND RECOMMENDATIONS BY THE COMMITTEE

4.1 THE REPORT CONCLUDES BY REFLECTING MATTERS OF CONCERN NOTED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Audit report by the Auditor General

The MPAC has a serious concern with regard to a "Qualified" Audit opinion that the Municipality has received, as it is an indication that the municipality has regressed when compared to the previous years. The basis for the qualified audit opinion is a results of the following among others:

4.1.1. Irregular expenditure

The municipality did not disclose all instances of irregular expenditure incurred in the notes to the financial statements, as required by section 125(2)(d) of the MFMA. The municipality made payments in contravention of the supply chain management (SCM) requirements, which were not disclosed. I was unable to determine the full extent of the understatement of irregular expenditure stated at R13 386 293 in note 49 to the financial statements as it was impracticable to do so.

4.1.2. Fruitless and wasteful expenditure

As disclosed in note 48 to the financial statements, fruitless and wasteful expenditure of R2 255 167 (2017: R898 188) was incurred in the current year due to the interest charges paid on overdue accounts.

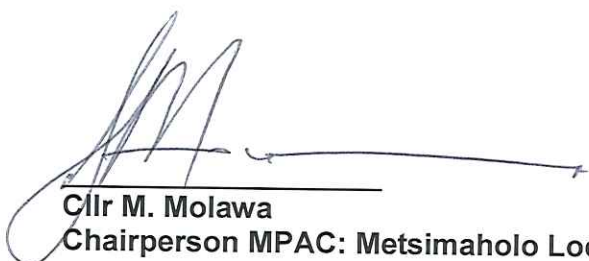
4.2 RECOMMENDATIONS BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

- That the action plan to address the Auditor General's findings be developed, effectively implemented and the progress thereof be monitored frequently.
- That the issue of transfer of a civic theatre from the municipality's ownership to a private company be further followed up since it still has financial implication on the municipality (insurance payment).
- That the Administration should ensure proper record keeping and submit sufficient portfolio of evidence to the Internal Audit and the Auditor General for each performance done through the financial year.
- Municipal sector plans to be developed and reviewed
- That the Intergovernmental Relations (IGR) meetings be attended and reported accordingly.
- That all service providers appointed sign the service level agreements
- Payment of creditors within 30 days should be adhered to, to avoid incurring of interest by the municipality.
- Irregular, fruitless and wasteful expenditure must be investigated and reported to Council.
- An action plan be developed to address all identified top risks.
- All the recommendations made above be implemented.

5. COUNCIL RESOLUTIONS

That Council having fully considered the 2017/18 Annual Report of the municipality and representations thereon:

- (i) The Oversight Report be adopted;
- (ii) The Annual Report be approved without reservations.
- (iii) The Annual Report and the Oversight Report be submitted to the Provincial Legislature.



Cllr M. Molawa
Chairperson MPAC: Metsimaholo Local Council

ANNEXURES

ANNEXURE A: MINUTES OF MPAC MEETINGS

MINUTES

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING

DATE: THURSDAY, 7TH MARCH 2019

TIME: 10:00

**VENUE: BILLSHARP CONFERENCE ROOM, 10 FICHARDT
STREET, CIVIC CENTRE, SASOLBURG**

**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING
HELD ON THE BILLSHARP CONFERENCE ROOM, 10 FICHARDT STREET,
CIVIC CENTRE, SASOLBURG, ON THURSDAY, 7TH MARCH 2019 AT 10:00**

PRESENT

COUNCILLORS / MEMBERS	
M Molawa	MPAC Chairperson
MP Mokoena (Ms)	Councillor & MPAC Member

COUNCILLORS

ABSENT WITH AN APOLOGY	
ZJ Zwane	MPAC

COUNCILLORS

ABSENT WITHOUT AN APOLOGY	
MN Mtshali (Ms)	MPAC
A Motaung	MPAC

OFFICIALS ON DUTY

IDP: Manager	S Mokoena
Internal Auditor	MR Magatsela (Ms)
PMS: Coordinator	AB Motsitsi (Ms)
Scribe / Admin Officer	L Kasa (Mr)

* * * * *

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MINUTES

ITEM 1

OPENING AND WELCOME

The Chairperson, Councillor M Molawa welcomed everyone present and declared the meeting officially opened.

ITEM 2

APOLOGIES

In his opening remarks the Chairperson, Councillor M Molawa indicated to the meeting that Councillor Z J Zwane had sent his apology. He further reported that Councillor A. Motaung and MN Mtshali Ms are absent without apologies.

The Chairperson, Councillor M Molawa said that due to lack of quorum the meeting cannot proceed therefore he indicated that the next MPAC meeting will be held on 13 March 2019 and that logistical arrangements referring to venue and time remains the same. He then declared the meeting officially closed.

ITEM 3

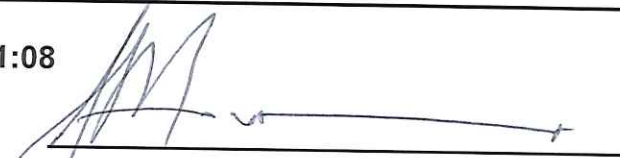
CLOSURE

The Chairperson, Councillor M Molawa thanked everyone present and declared the meeting officially closed.

THE MEETING ADJOURNED AT: 11:08

APPROVED (SIGNATURE)

:



CHAIRPERSON (NAME)

:

J. M. Molawa

APPROVAL DATE

:

22 MARCH 2019

MINUTES

MUNICIPAL PUBLIC ACCOUNTS
COMMITTEE MEETING

DATE : WEDNESDAY, 13 MARCH 2019
TIME : 10:00
VENUE : PUBLIC SAFETY BOARDROOM, JG STRYDOM ROAD, CIVIC CENTRE,
SASOLBURG

MINUTES OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING HELD IN THE PUBLIC SAFETY BOARDROOM, JG STRYDOM ROAD, CIVIC CENTRE, SASOLBURG, ON WEDNESDAY, 13 MARCH 2019 AT 10:00 AM.

PRESENT

COUNCILLORS / MEMBERS	
M Molawa	Municipal Public Accounts Committee(MPAC) Chairperson
ZJ Zwane	Councillor & Municipal Public Accounts Committee(MPAC) Member
NM Mtshali (Ms)	Councillor & Municipal Public Accounts Committee (MPAC) Member

OFFICIALS ON DUTY	
Acting Municipal Manager	SO Mashiane
Acting Director: Corporate Services	MB Oanyane
Acting Chief Financial Officer	A Vorster (Ms)
Acting Manager: Municipal Manager 's Office	S Mokoena
Manager: Internal Auditor	K George
Integrated Development Plan(IDP) /Performance Management System(PMS)	AB Motsitsi (Ms)
Acting Director: Social Services	LP Thile
Scribe	L Kasa (Mr)

ABSENT WITH AN APOLOGY	
Councillor & Municipal Public Accounts Committee(MPAC) Member	M P Mokoena (Ms)
OFFICIALS	
ABSENT WITH AN APOLOLGY	
Manager: Project Management Unit (PMU)	D Ndaba

* * * * *

MINUTES

ITEM 1

OPENING AND WELCOME

The Chairperson, Councillor M Molawa welcomed everyone present and declared the meeting officially opened.

ITEM 2

ATTENDANCE REGISTER AND APOLOGIES

The attendance register was circulated and signed by all present.

ITEM 3

APOLOGIES

The Chairperson, Councillor M Molawa indicated in the meeting that Councillor PM Mokoena sent an apology. And that Manager: Project Management Unit, D Ndaba would arrive late as the meeting progresses.

ITEM 4

ADOPTION OF THE AGENDA

The agenda was read and adopted.

ITEM 5

ANNUAL REPORT

1. The following were raised in the meeting that:
 - 1.1 The table of contents chapter 1 be corrected to read as follows:
 - (a) 1. Executive Mayor's foreword & executive summary,
 - (b) 1.1 Executive Mayor's Foreword,
 - (c) 1.2 Municipal Manager's Executive Summary,
 - (d) 1.3 Acting Municipal Manager.
2. The initials of the Acting Municipal Manager "O Mashiane" be corrected to read as "OS Mashiane"
3. There should be figures indicated from National Statistics as well as a graph in chapter 1.
4. The column in chapter 2 under "table 2.3 – Key council resolutions taken" be placed either under page 15 or 16 to prevent it from overlapping from one page to the other.

5. Mr S Mokoena, Integrated Development Plan (IDP) & Performance Management System (PMS) Manager should ask the communications Manager, G Alberts that who convenes IGR Structures meetings appearing under "chapter 2", "table 2.5"
6. There should be an information provided under "chapter 2", "table 2.8" on a column dealing with completion date.
7. The word "form" appearing under "table 2.9 – Top risks in 2017/18" chapter 2, be corrected to read as "from"
8. The following columns be filled with this information:
 - 8.1 "2017/18 Actual No" appearing under "table 3.1 – water service delivery levels per household" chapter 3 on page 27.
 - 8.2 "Table 3.2 – Total use by sector" and
 - 8.3 "Table 3.3 – water services capital expenditure" all appearing on page 28.
9. The Project Management Unit (PMU) Manager, Mr D Ndaba be called to respond to the Bucket toilet appearing on page 29 under Table 3.5 – sanitation service delivery levels per household.
10. Acting Chief Financial Officer, A Vorster (Ms) attends the theatre board meeting and reports back to the Municipal Public Accounts Committee (MPAC) on ownership of the theatre.
11. The Acting Social Services Director, LP Thile should provide information to the next Municipal Public Accounts Committee (MPAC) meeting on a column appearing under "Table 3.21 – number of people buried"
12. The financial year "2016/2017" appearing on page 42 under "Performance Analysis" as heading be corrected to read as "2017/2018"
13. The Acting Director, B Oanyane should report to the next Municipal Public Account Committee meeting on the number of total approved posts for Fire Officials appearing on page 86 under Table 4.4 – vacancy rate by occupational category.
14. The Acting Chief Financial Officer, A Vorster (Ms) should provide information to S Mokoena Integrated Development Plan (IDP) & Performance Management System (PMS) Manager, lacking on page 93 under "Component B: Spending Against Capital Budget"
15. The Manager of Integrated Development Plan (IDP) & Performance Management System (PMS), S Mokoena should provide information lacking on the following pages:
 - 15.1 112 "table 61: matters raised by the Auditor – General during 2016/17 audit"
 - 15.2 117 "table A8: members of urban planning & human settlements committee and attendance records for committee meetings"

- 15.3 118 "table A10: members of sports, arts & culture committee and attendance records of committee meetings" and
- 15.4 119 "table A12: members of sports, arts & culture committee and attendance records of committee meetings"
16. The Acting Chief Financial Officer (CFO), Amanda Vorster (Ms), should report to the next Municipal Public Accounts Committee meeting on the project completion date appearing under Altimax Chartered Accountants & Registered column on page 126.
17. The Project Management Unit (PMU) Manager, D Ndaba and Acting Chief Financial Officer (CFO), Amanda Vorster (Ms), reports to the next Municipal Public Accounts Committee (MPAC) meeting regarding lack of information on pages 132 -136 table A22: conditional grants received (Excluding MIG)
- 17.1 "Table A23: capital expenditure of new assets programme"
- 17.2 "Table A24: capital expenditure upgrade/renewal programme"
- 17.3 "Table A253: capital programme by project current year"
- 17.4 "Table A26: capital programme by ward current year" and
- 17.5 "Table A27: National and Provincial Outcome for local government".
18. The Municipal Public Accounts Committee (MPAC) Chairperson, Councillor M Molawa and Integrated Development Plan (IDP) & Performance Management System (PMS) Manager, S Mokoena together they should arrange a report for council.

ITEM6
ADJOURNMENT

The Chairperson, Councillor M Molawa thanked everyone present and he immediately officially adjourned the meeting. He then announced that the next MPAC continuation meeting will be held on 20 March 2019.

THE MEETING ADJOURNED AT 13:47 PM

APPROVED (SIGNATURE)

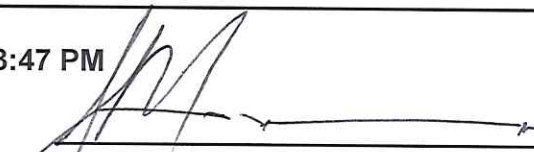
:

CHAIRPERSON (NAME)

:

APPROVAL DATE

:


J. M. MOLAWA
22 MARCH 2019



MINUTES

CONTINUATION OF
MUNICIPAL PUBLIC ACCOUNTS
COMMITTEE MEETING

DATE : WEDNESDAY, 20 MARCH 2019
TIME : 12:00
VENUE : SEVENTH FLOOR, CONFERENCE ROOM, NO.10 FICHARDT STREET,
CIVIC CENTRE, SASOLBURG

**MINUTES OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE CONTINUATION
MEETING HELD IN THE SEVENTH FLOOR, CONFERENCE ROOM, 10 FICHARDT
STREET, CIVIC CENTRE, SASOLBURG, ON WEDNESDAY, 20 MARCH 2019 AT
12:00 AM.**

PRESENT

COUNCILLORS / MEMBERS	
M Molawa	Municipal Public Accounts Committee(MPAC) Chairperson
ZJ Zwane	Councillor & Municipal Public Accounts Committee(MPAC) Member

OFFICIALS ON DUTY	
Acting Municipal Manager	SO Mashiane
Acting Director: Corporate Services	MB Oanyane
Acting Chief Financial Officer	A Vorster (Ms)
Acting Manager: Municipal Manager 's Office	S Mokoena
Manager: Internal Auditor	K George
Manager: Project Management Unit	MD Ndaba
Integrated Development Plan(IDP) /Performance Management System(PMS)	AB Motsitsi (Ms)
Acting Director: Social Services	LP Thile
Scribe	L Kasa (Mr)

ABSENT WITH AN APOLOGY	
COUNCILLORS	NM Mtshali (Ms)
ABSENT WITHOUT AN APOLOGY	
COUNCILLORS	PM Mokoena (Ms) A Motaung
OFFICIALS	
ABSENT WITH AN APOLOLGY	
None	
ABSENT WITHOUT AN APOLOGY	
None	

* * * * *

MINUTES**ITEM 1****OPENING AND WELCOME**

The Chairperson, Councillor M Molawa welcomed everyone present and declared the meeting officially opened.

ITEM 2**ATTENDANCE REGISTER AND APOLOGIES**

The attendance register was circulated and signed by all present.

ITEM3**APOLOGIES****ABSENT WITH AN APOLOGY**

Councillor NM Mtshali (Ms)

ABSENT WITHOUT AN APOLOGY

PM Mokoena (Ms)

A Motaung

ITEM 4**ADOPTION OF THE AGENDA**

The agenda was read and adopted.

ITEM5**ANNUAL REPORT**

1. The following were raised in the MPAC meeting that:
 - 1.1 The table of contents chapter 1 be corrected to read as follows:
 - (a) 1.3 Acting Municipal Manager.
2. The initials of the Acting Municipal Manager "O Mashiane" be corrected
3. There should be figures indicated from National Statistics as well as a graph in chapter 1.

4. The column in chapter 2 under "table 2.3 – Key council resolutions taken" be placed either under page 15 or 16 to prevent it from overlapping from one page to the other.
5. Mr S Mokoena, Integrated Development Plan (IDP) & Performance Management System (PMS) Manager should ask the communications Manager, G Alberts that who convenes IGR Structures meetings appearing under "chapter 2", "table 2.5"
6. There should be an information provided under "chapter 2", "table 2.8" on a column dealing with completion date.
7. The word "form" appearing under "table 2.9 – Top risks in 2017/18" chapter 2, be corrected to read as "from"
8. The following columns be filled with this information:
 - 8.1 "2017/18 Actual No" appearing under "table 3.1 – water service delivery levels per household" chapter 3 on page 27.
 - 8.2 "Table 3.2 – Total use by sector" and
 - 8.3 "Table 3.3 – water services capital expenditure" all appearing on page 28.
9. The Project Management Unit (PMU) Manager, Mr D Ndaba be called to respond to the Bucket toilet appearing on page 29 under Table 3.5 – sanitation service delivery levels per household.
10. Acting Chief Financial Officer, A Vorster (Ms) attends the theatre board meeting and reports back to the Municipal Public Accounts Committee (MPAC) on ownership of the theatre.
11. The Acting Social Services Director, LP Thile should provide information to the next Municipal Public Accounts Committee (MPAC) meeting on a column appearing under "Table 3.21 – number of people buried"
12. The financial year "2016/2017" appearing on page 42 under "Performance Analysis" as heading be corrected to read as "2017/2018"
13. The Acting Director, B Oanyane should report to the next Municipal Public Account Committee meeting on the number of total approved posts for Fire Officials appearing on page 86 under Table 4.4 – vacancy rate by occupational category.
14. The Acting Chief Financial Officer, A Vorster (Ms) should provide information to S Mokoena Integrated Development Plan (IDP) & Performance Management System (PMS) Manager, lacking on page 93 under "Component B: Spending Against Capital Budget"

15. The Manager of Integrated Development Plan (IDP) & Performance Management System (PMS), S Mokoena should provide information lacking on the following pages:
 - 15.1 112 "table 61: matters raised by the Auditor – General during 2016/17 audit"
 - 15.2 117 "table A8: members of urban planning & human settlements committee and attendance records for committee meetings"
 - 15.3 118 "table A10: members of sports, arts & culture committee and attendance records of committee meetings" and
 - 15.4 119 "table A12: members of sports, arts & culture committee and attendance records of committee meetings"
16. The Acting Chief Financial Officer (CFO), Amanda Vorster (Ms), should report to the next Municipal Public Accounts Committee meeting on the project completion date appearing under Altimax Chartered Accountants & Registered column on page 126. Digital Voice
17. The Project Management Unit (PMU) Manager, D Ndaba and Acting Chief Financial Officer (CFO), Amanda Vorster (Ms), reports to the next Municipal Public Accounts Committee (MPAC) meeting regarding lack of information on pages 132 -136 table A22: conditional grants received (Excluding MIG)
 - 17.1 "Table A23: capital expenditure of new assets programme"
 - 17.2 "Table A24: capital expenditure upgrade/renewal programme"
 - 17.3 "Table A253: capital programme by project current year"
 - 17.4 "Table A26: capital programme by ward current year" and
 - 17.5 "Table A27: National and Provincial Outcome for local government".
18. The Municipal Public Accounts Committee (MPAC) Chairperson, Councillor M Molawa and Integrated Development Plan (IDP) & Performance Management System (PMS) Manager, S Mokoena together they should arrange a report for council.

RESOLVED**FOR
ATTENTION**

1.	That ICT division is helping to fix numbering appearing in table of contents chapter 1, particularly "1.3 Acting Municipal Manager"	IDP: Manager
2.	That initials of Acting Municipal Manager "OS Mashiane" be corrected to read as "SO Mashiane"	IDP: Manager
3.	That it be noted that table 1.1 it contains "National Statistics" and that it doesn't show Youth Unemployment and Unemployment Rate.	MPAC
4.	That overlapping of information from page 15 to 16 had been corrected to fit in one page.	IDP: Manager
5.	That there were no IGR meetings convened for the whole of 2017/18.	IDP: Manager
6.	That the empty gaps under column for "completion dates" had been filled.	IDP: Manager
7.	The word "form" appearing under table 2.9 – Top risks in 2017/18 chapter 2. was corrected to read as "from"	IDP: Manager
8.	All tables appearing under item 8 above were corrected.	IDP: Manager
9.	The Project Management Unit (PMU) Manager, Mr M.D Ndaba had provided the required information.	IDP: Manager
10.	Chairperson, Councillor M Molawa attend to the issue by organising a meeting between him and the Acting MM OS Mashiane to discuss the ownership of Sasolburg Theatre.	MPAC: Chairperson
11.	The Acting Director Social Services, LP Thile had provided information to the MPAC meeting on a column appearing under table 3.21 – number of people buried.	IDP: Manager
12.	The financial year "2016/2017" appearing on page 42 under "Performance Analysis" had been corrected to read as "2017/2018".	IDP: Manager

13.	The information requested from the Acting Director Corporate Services B Oanyane will be presented to IDP Manager S Mokoena as soon as it is available.	Acting Director: Corporate Services
14.	The Acting CFO A Vorster had submitted the information as requested by MPAC specifically on page 93 under "Component B: Spending Against Capital Budget"	IDP: Manager
15.	The information requested from the Acting Director Corporate Services B Oanyane will be presented to IDP Manager S Mokoena as soon as it is available.	Acting Director: Corporate Services
16.	Altimax and Digital Voice be removed from the Annual Report as they were only for once off service.	IDP: Manager
17.	The Acting CFO A Vorster had submitted the information as requested by MPAC specifically on lack of information on pages 132 – 136 table A22: conditional grants received (Excluding MIG)	IDP: Manager
18.	It was reported done. It was further resolved that Chairperson, Councillor M Molawa and Integrated Development Plan (IDP) Manager, S Mokoena convene another meeting on Friday, 22 March 2019.	IDP: Manager
19.	The Indigent Register was not recorded in the minutes of the meeting held on 13 March 2019, it be that noted and corrected as follows: that the correct number of indigents for period 2017/18 stood at 9978.	IDP: Manager
20.	Mr S Molefe will provide answers on open gaps appearing under table 3.33 Planning and Development on page 37 3.35 Planning Services Capital Expenditure on page 38. 3.36 Local Economic Development Services Financial Performance on page 39 and 3.37 Local Economic Development Services Capital Expenditure on page 39	IDP: Manager
21.	Mr MD Ndaba Manager: PMU provides information on a column "Service Level Agreement signed (Yes/No) particularly where "no" was provided as an answer again on columns where "no" or "yes" was not provided under table "A17: Long – term contracts and Public Private Partnerships" appearing on page 123.	Manager: PMU
22.	The title of S Mokoena Manager: IDP & PMS be corrected to read as "IDP manager"	Administrati on Services

ITEM6
CLOSURE

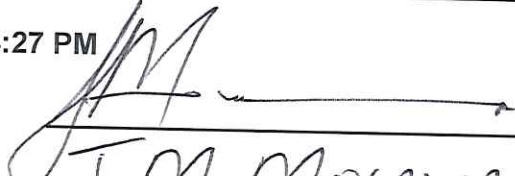
The Chairperson, Councillor M Molawa thanked everyone present and declared the meeting officially closed.

THE MEETING ADJOURNED AT 14:27 PM

APPROVED (SIGNATURE) :

CHAIRPERSON (NAME) :

APPROVAL DATE :


J. M. MOLAWA
22 MARCH 2019

MINUTES

**MUNICIPAL PUBLIC ACCOUNTS
COMMITTEE MEETING**

DATE : WEDNESDAY, 22 MARCH 2019

TIME : 12:00

VENUE : GROUND FOOR, COUNCILLOR MOLAWA'S OFFICE, NO.10 FICHARDT STREET, CIVIC CENTRE, SASOLBURG

MINUTES OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE MEETING HELD IN THE GROUND FLOOR, COUNCILLOR MOLWA'S OFFICE, 10 FICHARDT STREET, CIVIC CENTRE, SASOLBURG, ON WEDNESDAY, 22 MARCH 2019 AT 12:00 AM.

PRESENT

COUNCILLORS / MEMBERS	
M Molawa	Municipal Public Accounts Committee(MPAC) Chairperson
PM Mokoena (Ms)	Councillor & Municipal Public Accounts Committee(MPAC) Member
NM Mtshali (Ms)	Councillor & Municipal Public Accounts Committee(MPAC) Member

OFFICIALS ON DUTY	
Scribe	L Kasa (Mr)

ABSENT WITH AN APOLOGY	
COUNCILLORS	ZJ Zwane A Motaung
ABSENT WITHOUT AN APOLOGY	
COUNCILLORS	None
OFFICIALS	
ABSENT WITH AN APOLOLGY	
None	
ABSENT WITHOUT AN APOLOGY	
A Motaung	

* * * * *

MINUTES

ITEM 1 OPENING AND WELCOME

The Chairperson, Councillor M Molawa welcomed everyone present and declared the meeting officially opened.

ITEM 2 ATTENDANCE REGISTER AND APOLOGIES

The attendance register was circulated and signed by all present.

ITEM 3 APOLOGIES

ABSENT WITH AN APOLOGY

Councillor ZJ Zwane

ABSENT WITHOUT AN APOLOGY

A Motaung

ITEM 4 ADOPTION OF THE AGENDA

The agenda was read and adopted.

ITEM 5 MINUTES OF THE PREVIOUS MEETINGS HELD ON 13 AND 20 MARCH 2019

RESOLVED

That the minutes of MPAC meetings held on Wednesday, 13 and 20 March 2019 in the 7th Floor, Solomon Mahlangu Conference Room and Public Safety Boardroom, JG Strydom Road, Civic Centre No.10 Fichardt Street, Sasolburg at 10:00 be approved.

**FOR
ATTENTION**

DOD&CS

ITEM6**MATTERS ARISING FROM THE PREVIOUS MEETINGS HELD ON 13 AND 20 MARCH 2019**

The following issues were raised under matters arising that:

Mr Gino Alberts Communications Officer, be invited to the meeting to provide a written proof which indicates why IGR meetings were not sitting for the duration of a year.

It be noted that in cases where service level agreement was not signed MPAC should pronounce itself.

ITEM7**ANNUAL REPORT****RECOMMENDATIONS**

	FOR ATTENTION
1. That the action plan to address the Auditor General's findings be developed, effectively implemented and the progress thereof be monitored frequently.	COUNCIL
2. That the issue of transfer of a civic theatre from the municipality's ownership to a private company be further followed up since it still has financial implication on the municipality (insurance payment)	COUNCIL
3. That the Administration should ensure proper record keeping and submit sufficient portfolio of evidence to the Internal Audit and the Auditor General for each performance done through the financial year.	COUNCIL
4. Municipal sector plans to be developed and reviewed.	COUNCIL
5. Payment of creditors within 30 days should be adhered to, avoid incurring of interest by the municipality.	COUNCIL
6. Irregular, fruitless and wasteful expenditure must be investigated and reported to Council.	COUNCIL
7. An action plan be developed to address all identified top risks.	COUNCIL
8. All the recommendations made above be implemented.	COUNCIL
9. That Mr G Alberts be asked to bring a written information as to why the IGR meetings were not convened for the whole year.	COUNCIL
10. That the matter of service level agreement be investigated by MPAC.	COUNCIL

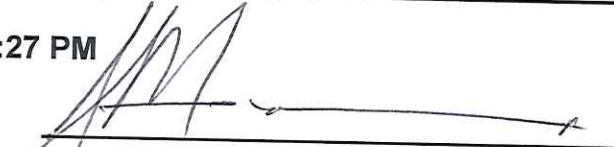
ITEM8
CLOSURE

The Chairperson, Councillor M Molawa thanked everyone present and declared the meeting officially closed.

THE MEETING ADJOURNED AT 13:27 PM

APPROVED (SIGNATURE)

:



CHAIRPERSON (NAME)

:

J. M. Molawa

APPROVAL DATE

:

22 MARCH 2019

ANNEXURE B:

**ADVERT FOR PUBLIC COMMENTS ON THE ANNUAL
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Local Municipality
 Plaaslike Munisipaliteit
 Lekgotla La Motse

PUBLIC NOTICE

PUBLICATION OF THE 2017/18 DRAFT ANNUAL REPORT

Notice is hereby given in terms of section 127 (2) of the Municipal Finance Management Act, act 56 of 2003 read together with section 21 (a) of the Municipal Systems Act, act 32 of 2000, that Metsimaholo Local Municipality has tabled the 2017/18 Draft Annual Report on the 06th of February 2019, whereby the report has been referred to the Municipal Public Accounts Committee (MPAC) for oversight and public participation.

In light of the above, members of the community and relevant stakeholders are invited to make written representations (comments) on the 2017/18 Draft Annual Report which is available at all Municipal Offices and Libraries as well as on the Municipal website: www.metsimaholo.gov.za.

Enquiries regarding the 2017/18 Draft Annual Report may be directed to the Office of the Municipal Manager, IDP/PMS Manager, Mr Sello Mokoena available at (016) 973 8356/8348 and sello.mokoena@metsimaholo.gov.za.

MR O.S MASHIANE
ACTING MUNICIPAL MANAGER
06 February 2019

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