

Bid No: SCM 02/2025/26

Supply Chain enquiries: 016 973 8743/44

Date: 29 July 2026

Request for formal Written Quotation

Kindly furnish Metsimaholo Municipality with a written quotation for the services as detailed on the below schedule.

APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY, DELIVERY AND INSTALLATION OF VIDEO CONFERENCING SYSTEM.

Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from Supply Chain Management unit finance building, Sasolburg 1947 at **R50.00**

The quotation must be placed on the letterhead of your business and must be delivered not later than the **07 August 2026 before 11H00** in the tender box located at Metsimaholo Local Municipality, Ground floor, Finance Building, 10 Fichardt Street, Sasolburg. The following requirements will apply:

- **Be registered on the Central Supplier Database (CSD)** and provide us with your Supplier number or attach a **Summary report**.
- **Service provider** must submit **municipal rates and taxes statement on the company name that** is not older than three months and not in arrears for more than 90 days or **Lease agreement** where the company is the lessee.
- Bidders are required to submit at least one (01) signed reference letter as per the specification of related project on the client's letterhead.
- Bidders are required to attach configuration and deployment plan of the solution which should be deployed.

Please take note that the quotation must be valid for 60 days.

**NB! IT IS COMPULSORY TO PURCHASE THE BID DOCUMENT FROM THE MUNICIPALITY
FAILURE TO DO SO WILL RENDER YOUR SUBMISSION AS A NON-RESPONSIVE BID AND WILL NOT BE EVALUATED FURTHER.**

This quotation will be evaluated in terms of 80/20 of points system as prescribed in the **Preference Points Claim Form in Terms Of The Preferential Procurement Regulations 2022 (Price(80) and Specific Goals (20) (Locality)** for this purpose the bidders are required to submit **Municipal account** in the name of the bidder not older than 90 days or a valid copy of lease agreement signed by both parties, where the bidder is the lessee, or SARS tax pin document or submit your company **bank confirmation letter** with address of the company, if **bank confirmation letter** does not reflect the bidders address the **bank confirmation letter** must be submitted with the **bank statement**.

General Conditions are available on Municipal website for your information.
Failure to comply with the above conditions may invalidate your offer.

Mr F.J. Motloung
Municipal Manager

SPECIFICATION:

Item Description
MS Teams Video Conferencing Solution (Yealink MVC840 equivalent) • 4K Video conferencing camera • Meeting / collaboration touch panel • MCore mini-PC • Wireless presentation button
Video conferencing Ceiling microphone array, Telescopic Rod - Including 1-year AMS
Prioritized Telephonic / Remote Support, Software Updates and Hot Fixes
Video Conferencing Soundbar (Yealink equivalent)
65" QLED 4K SMART TV (Samsung equivalent)
WALL MOUNT BRACKET (For mounting the 65" TV)
2 Year Extended warranty