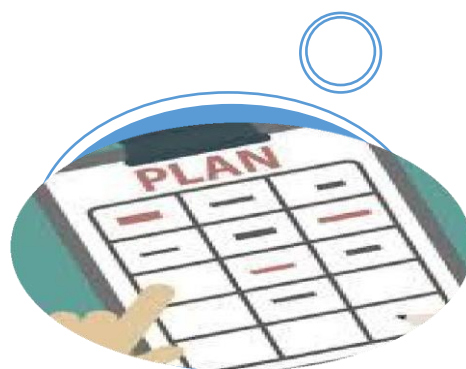




**REVISED
SERVICE DELIVERY
AND
BUDGET IMPLEMENTATION
PLAN**



2024/2025 FINANCIAL

1. INTRODUCTION

The Local Government: Municipal Systems Act, Act 32 of 2000 (MSA), section 38 requires the institutionalisation of performance management in local government which is commensurate with its resources; best suited to its circumstances; and in line with the priorities, objectives, indicators, and targets contained in its Integrated Development Plan (IDP). The Service Delivery and Budget Implementation Plan (known as the SDBIP) is a detailed plan as approved by the Executive Mayor for the implementation of the municipality's IDP by way of delivery of municipal services and its annual budget. Metsimaholo Local Municipality, "the Municipality", uses the municipal scorecard (Top Level/Layer SDBIP) at organisational level and through the detailed departmental Service Delivery Budget Implementation Plan (SDBIP) at directorate/departmental level through which the organisational performance will be evaluated. The Top Level SDBIP is of a high-order nature, dealing with consolidated service delivery targets set by Council and linking such targets to the service delivery performance of senior management, therefore providing an overall picture of performance for the municipality, reflecting performance on its strategic priorities, and facilitating the oversight over financial and non-financial performance of the municipality.

2. DEFINITION OF THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

The SDBIP is a document that seeks to translate the strategic objectives and goals in the IDP and the budget estimates in the Budget into concrete annual plan with clear plans, key performance indicators, targets, and budgets in terms of which performance of the municipality would be monitored and evaluated throughout the financial year.

In specific terms Section 1 of the Local Government: Municipal Finance Management Act, Act 56 of 2003 (MFMA) defines the SDBIP as follows:

"a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:

- (a) *Projections for each month of:*
 - *revenue to be collected by source; and*
 - *operational and capital expenditure, by vote.*
- (b) *Service delivery targets and performance indicators for each quarter*
- (c) *Any other matters that may be prescribed, and includes any revisions of such plan by the mayor in terms of section 54(1)(c)"*

The SDBIP is prepared in terms of the MFMA Guidelines, Circular 13, and gives effect to the IDP and annual budget (MTREF). These are two components integral to the implementation and entrenchment of our performance management framework. The SDBIP facilitates accountability and transparency of the municipal administration and managers to the Council. It also fosters the management, implementation and monitoring of the budget, the performance of top management and the achievement of the strategic objectives as laid out in the IDP.

The SDBIP enables the Municipal Manager to monitor the performance of Senior Managers, the Executive Mayor to monitor the performance of the Municipal Manager, and for the community to monitor the performance of the municipality as each activity/performance indicator (KPI) contains outputs, outcomes, and timeframes. The SDBIP is prepared on an annual basis and includes a 3-year capital budget programme with detailed breakdown of the municipality's approved capital budget per ward and also contains information about revenue and expenditure projections, service delivery targets and indicators.

Furthermore, the SDBIP will be used to conduct quarterly performance review sessions which will be convened between the Executive Mayor and the Municipal Manager and between the Municipal Manager and the Directors (including the panel as stipulated in the regulations) after the end of each quarter to do an in-depth assessment of actual performance, the reasons for under- or non-performance and to identify appropriate corrective measures to be taken to address any performance issues and to monitor the implementation thereof.

3. LEGISLATIVE FRAMEWORK

The SDBIP is yet another step forward aimed at pumping life into the principle of democratic and accountable (local) government as enshrined in Section 152 (a) of the Constitution. In terms of the provisions of the aforesaid Act and accompanying circulars and regulations, the processes for the submission, approval, implementation, and revision of the SDBIP are governed by the following sections of the MFMA:

- Section 69 (3)(a)
- Section 53 (1) (c) (ii) and (iii)
- Section 54 (1)(c)
- Section 71 (1)(g)(ii)
- Section 72 (1)(a)(ii)
- Section 53 (3)(a) and (b)

4. REASONS FOR REVISION

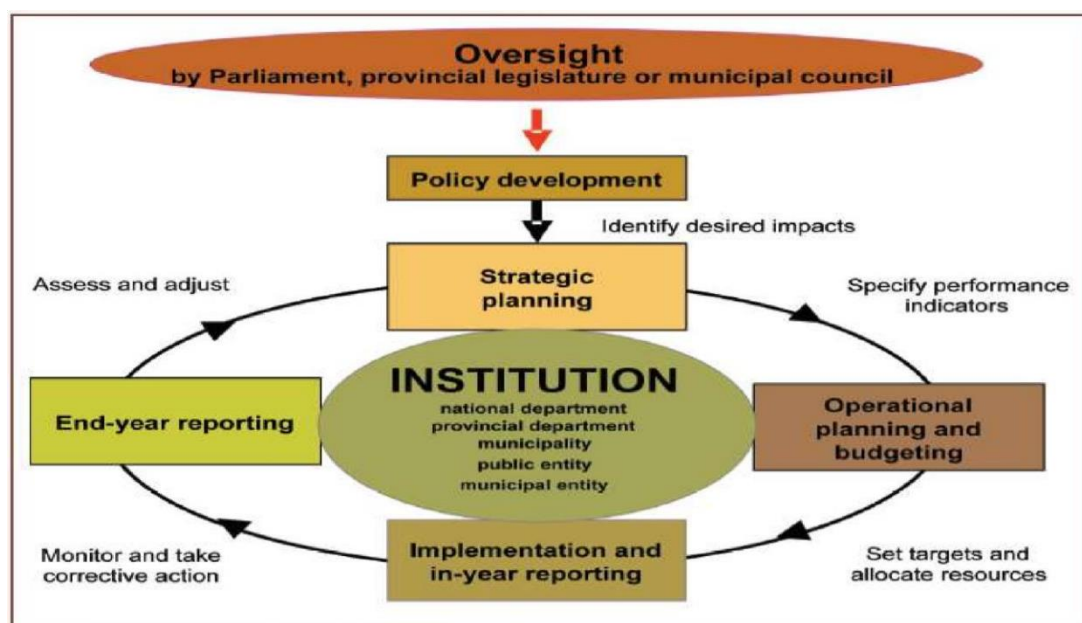
Any revisions to the SDBIP service delivery targets and performance indicators may only be made with the approval of the Council following approval of an adjustments budget [s54(1)(c) of MFMA].

An adjustment to the 2024/25 budget has been necessitated by a letter received from Provincial Treasury for a project for the Upgrading of the Deneysville WWTW, funded by the Regional Bulk Infrastructure Grant (Schedule 6B allocation). The signed letter dated 30 August 2024, after approval of 2024/2025 MTREF and the Municipal Budget Reporting and Regulation (MBRR) Section 23(3) which states that, if a National or Provincial adjustment budget allocates or transfers additional revenues to a municipality, the Mayor of the municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustment budget, table an adjustment budget referred to in Section 28(2)(b) of the Act in the municipal council to appropriate the additional revenues.

Furthermore, the municipality received a MIG Revised allocation, dated 12 September 2024 from the Government Gazette. The allocation was reduced from R51 791 000 to R51 629 000. Lastly provision has been made for the allocation of funds for connection/disconnection of electricity and water which was not budgeted for the current year, as it was anticipated that meter readers would be appointed thus reducing the cost of outsourced services from Electro Cuts.

5. FRAMEWORK FOR THE SDBIP

The SDBIP is part of the broader planning framework across local government. It constitutes an operational planning component as part of local planning framework located within the broader planning framework of government. The diagram below locates the SDBIP within the framework.



The SDBIP is a vital component of the performance management system. It basically represents a fusion of IDP and PMS in that it concretizes the relationship between plans in the IDP, indicators in the PMS Framework and the estimates in the budget into an annual plan with measurable targets for monitoring and evaluation.

The performance of the municipality relates directly to the extent to which it has achieved success in realising its goals and objectives, complied with legislative requirements and meeting stakeholder expectations. The municipality therefore has adopted one integrated performance management system (framework) which encompasses:

- Planning (setting goals, objectives, targets and benchmarks);
- Monitoring (regular monitoring and checking on the progress against plan);
- Measurement (indicators of success);

- Review (identifying areas requiring change and improvement);
- Reporting (what information, to whom, from whom, how often and for what purpose);
- Improvement (making changes where necessary).

The performance information concepts used by the Municipality in its integrated performance management system are aligned to the **Framework of Managing Programme Performance Information** issued by the National Treasury as illustrated below:

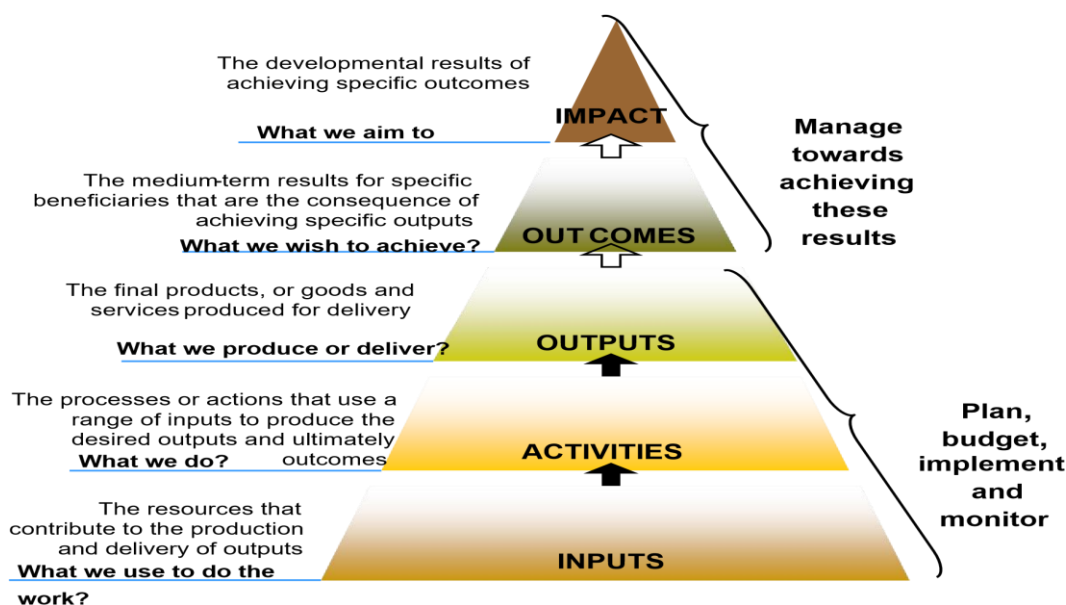


FIGURE 1 DEFINITION OF PERFORMANCE INFORMATION CONCEPTS

6. MONITORING, REPORTING AND REVISION

6.1. Monitoring and Reporting

Monthly reports will be submitted by the Directors to the Municipal Manager and by the Municipal Manager to the Executive Mayor in terms of section 71(g)(ii) of the MFMA. Monthly reports will also be submitted to Clusters for review and assessment.

Quarterly reports will be submitted by the Executive Mayor (Mayoral Committee) to Council in terms of section 52(d) of the MFMA indicating progress being made with the implementation of the SDBIP.

It should also be noted that in terms of section 54(1)(c) any revisions to the SDBIP service delivery targets and performance indicators may only be made with the approval of the Council following approval of an adjustments budget.

It is also required in terms of section 121 that the Annual Report of the municipality must include an assessment of performance against measurable objectives and the approved SDBIP.

- **Monthly** reports must be submitted by the MM to the Executive Mayor (s71 of MFMA)
- **Quarterly** reports must be submitted by the Executive Mayor to Council (s52 of MFMA)
- **Mid-year** budget and performance assessment report must be submitted by the MM to the Executive Mayor (s72 of MFMA)
- **Annual Report:** The Annual Report of the municipality must include an assessment of performance against measurable objectives and the approved SDBIP (s121 of MFMA)

PART 1: GENERAL INFORMATION



2.1. ABOUT THE MUNICIPALITY

Metsimaholo Local Municipality (MLM) is one of the four local municipalities located within the Fezile Dabi District. The municipality was established following the local government elections of 2000 in terms of section 12 of the Local Government: Municipal Structures Act (MSA), Act 117 of 1998. The municipality was formed following the amalgamation of four erstwhile municipalities of Sasolburg, Deneysville, Oranjeville and Vaal Dam. Sasolburg serves as a home for the headquarters of the municipality.

2.1. MISSION, VISION AND VALUES

MISSION

Performing municipality that strives for economic development and Sustainable service delivery through sound, professional, cooperative governance and public participation principles

VISION

An innovative and excellent municipality that facilitates sustainable development through quality service delivery and inclusive economic growth

VALUES

- **Accountability**
- **Service Excellence**
- **Integrity**
- **Partnership**

2.1. STRATEGIC OBJECTIVES AND PROGRAMMES

A table below outlines the Metsimaholo Local Municipality's strategic priorities as enshrined in the approved IDP.

MUNICIPAL STRATEGIC PRIORITIES

Strategic Objective	Key Performance Area	Programmes
Ensure Municipality broadly delivers Service according to strategic orientation based on Key Sector Plans	KPA1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT	PROGRAMME: WATER SERVICES PROGRAMME: SANITATION & WASTEWATER PROGRAMME: ELECTRICITY & ENERGY SERVICE PROGRAMME: ROADS & STORM WATER PROGRAMME: PROJECT MANAGEMENT
Ensure universal access to reliable and quality Basic Municipal Services by all Communities		PROGRAMME: (HEALTH & CLEANSING) WASTE MANAGEMENT
To build Environmental sustainability and resilience		PROGRAMME: PARKS AND RECREATIONAL FACILITIES
To promote and ensure social cohesion and nation building		
To promote and ensure community safety and social protection		PROGRAMME: DISASTER MANAGEMENT PROGRAMME: FIRE SERVICES PROGRAMME: TRAFFIC MANAGEMENT PROGRAMME: BY LAWS ENFORCEMENT
Create conducive environment for improving local economic development	KPA2: LOCAL ECONOMIC DEVELOPMENT	PROGRAMME: LOCAL ECONOMIC DEVELOPMENT
Use Municipality's buying power to advance economic empowerment of SMMEs & Cooperatives		
To promote integrated and sustainable human settlements and increasing the supply of housing opportunities		PROGRAMME: HOUSING AND HUMAN SETTLEMENT
To implement the projects that ensure the Spatial and Economic Integration		PROGRAMME: TOWN PLANNING
To Maximize on the Tourism potential of the Municipality		PROGRAMME: TOURISM & MARKETING
To improve Municipality's financial planning, revenue collection, expenditure, and reporting capability	KPA 3: FINANCIAL VIABILITY AND FINANCIAL MANAGEMENT	PROGRAMME: INCOME/REVENUE MANAGEMENT
		PROGRAMME: BUDGET & FINANCIAL STATEMENTS

Strategic Objective	Key Performance Area	Programmes
		PROGRAMME: ASSET MANAGEMENT
		PROGRAMME: EXPENDITURE MANAGEMENT
		PROGRAMME: SUPPLY CHAIN MANAGEMENT
To Improve administrative capability of Municipality	KPA 4: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT	PROGRAMME: INSTITUTIONAL DEVELOPMENT
To capacitate and empower workforce		PROGRAMME: HUMAN RESOURCE DEVELOPMENT
To promote occupational health and safety environment for all employees		PROGRAMME: OCCUPATIONAL HEALTH & SAFETY
To ensure sound Labour Relations so as to minimize Labour disputes and disruptions		PROGRAMME: LABOUR RELATIONS
To improve administrative capability of Municipality		PROGRAMME: RECORDS MANAGEMENT SERVICES
To promote Legal compliance so as to minimize litigations and Lawsuits		PROGRAMME: LEGAL SERVICES
To ensure that there is a coherent approach in a Municipality in dealing with pandemics (incl. HIV/AIDS, Covid 19, TB & GBV)	KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PROGRAMME: SPECIAL PROGRAMMES
To ensure that there are outreach programmes aimed at vulnerable groups (women, children & disabled)		
To implement programmes aimed at Youth development		PROGRAMME: YOUTH DEVELOPMENT
To provide Leadership and Oversight on Council matters		PROGRAMME: LEADERSHIP & COUNCIL OVERSIGHT
Ensure Transparency, Accountability and regular engagements with communities and stakeholders		PROGRAMME: PUBLIC PARTICIPATION
Ensure that Ward Committees are functional and interact with communities regularly		
To provide continuous political support on matters affecting management and stability.		PROGRAMME: COUNCIL MANAGEMENT (WHIPERY)
Ensure that all Council Committees (S80) sit regularly and process items for Council decisions		PROGRAMME: COUNCIL SUPPORT
To provide continuous strategic support on organisational goals and performance		
To ensure legally compliant and credible IDP		PROGRAMME: INTEGRATED DEVELOPMENT PLANNING

Strategic Objective	Key Performance Area	Programmes
To improve the administrative capability of Municipality/	KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PROGRAMME: PERFORMANCE MANAGEMENT
		PROGRAMME: INTERNAL AUDIT
To build compliance culture on Municipal applicable prescripts		PROGRAMME: COMPLIANCE
To build a risk conscious culture within the organization		PROGRAMME: RISK MANAGEMENT
To improve the administrative capability of Municipality/		PROGRAMME: INFORMATION COMMUNICATION AND TECHNOLOGY
to promote IGR and effective communication channels with relevant stakeholders		PROGRAMME: COMMUNICATIONS
To ensure safety and security of Municipal assets/property		PROGRAMME: SECURITY MANAGEMENT

PART 2: FINANCIAL INFORMATION



2.1. FINANCIAL INFORMATION

	2024/25 Budget	2024/25 Adjustment Budget Oct-24
	R'000	R'000
Operating revenue	2,156,120	2,156,112
Operating expenditure	1,838,588	1,843,881
Capital expenditure	156,492	151,288

FS204 Metsimaholo - Table B1 Adjustments Budget Summary - 21/10/2024

Description	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
	Original Budget	Prior Adjusted 1	Accum. Funds 2	Multi-year capital 3	Unfore. Unavoid. 4	Nat. or Prov. Govt 5	Other Adjusts. 6	Total Adjusts. 7	Adjusted Budget 8	Adjusted Budget	Adjusted Budget
R thousands	A	A1	B	C	D	E	F	G	H		
Financial Performance											
Property rates	253 556	253 556	–	–	–	–	–	–	253 556	266 362	279 796
Service charges	1 425 443	1 425 443	–	–	–	–	–	–	1 425 443	1 490 630	1 558 046
Investment revenue	13 559	13 559	–	–	–	–	–	–	13 559	25 939	27 612
Transfers recognised - operational	302 477	302 477	–	–	–	–	(8)	(8)	302 468	319 975	339 137
Other own revenue	161 086	161 086	–	–	–	–	–	–	161 086	162 458	162 695
Total Revenue (excluding capital transfers and contributions)	2 156 120	2 156 120	–	–	–	–	(8)	(8)	2 156 112	2 265 364	2 367 286
Employee costs	450 684	450 684	–	–	–	–	(795)	(795)	449 889	469 323	489 865
Remuneration of councillors	27 516	27 516	–	–	–	–	–	–	27 516	28 681	29 900
Depreciation & asset impairment	409 829	409 829	–	–	–	–	–	–	409 829	409 968	409 829
Finance charges	3 764	3 764	–	–	–	–	–	–	3 764	3 764	3 764
Inventory consumed and bulk purchases	708 645	708 645	–	–	–	–	–	–	708 645	766 422	831 537
Transfers and subsidies	883	883	–	–	–	–	–	–	883	733	683
Other expenditure	237 267	237 267	–	–	(245)	–	6 332	6 087	243 354	238 655	237 538
Total Expenditure	1 838 588	1 838 588	–	–	(245)	–	5 537	5 292	1 843 881	1 917 546	2 003 116
Surplus/(Deficit)	317 532	317 532	–	–	245	–	(5 545)	(5 300)	312 232	347 818	364 170
Transfers and subsidies - capital (monetary allocations)	83 796	83 796	–	–	–	–	(154)	(154)	83 643	87 487	92 853
Transfers and subsidies - capital (in-kind - all)	–	–	–	–	–	–	–	–	–	30 000	40 000
Surplus/(Deficit) after capital transfers & contributions	401 328	401 328	–	–	245	–	(5 699)	(5 454)	395 874	465 305	497 024
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–	–	–	–	–
Surplus/ (Deficit) for the year	401 328	401 328	–	–	245	–	(5 699)	(5 454)	395 874	465 305	497 024
Capital expenditure & funds sources											
Capital expenditure	156 492	156 492	–	–	–	–	(5 204)	(5 204)	151 288	144 832	160 198
Transfers recognised - capital	93 796	93 796	–	–	–	–	(204)	(204)	93 592	118 487	133 853
Borrowing	–	–	–	–	–	–	–	–	–	–	–
Internally generated funds	62 696	62 696	–	–	–	–	(5 000)	(5 000)	57 696	26 345	26 345
Total sources of capital funds	156 492	156 492	–	–	–	–	(5 204)	(5 204)	151 288	144 832	160 198
Financial position											
Total current assets	1 357 883	1 357 883	–	–	–	–	–	–	1 357 883	1 300 960	1 360 960
Total non current assets	1 988 460	1 988 460	–	–	–	–	(5 204)	(5 204)	1 983 256	2 015 293	2 030 659
Total current liabilities	1 176 378	1 176 378	–	–	–	–	–	–	1 176 378	1 176 378	1 176 378
Total non current liabilities	340 205	340 205	–	–	–	–	–	–	340 205	340 205	340 205
Community wealth/Equity	1 835 578	1 835 578	–	–	245	–	(5 699)	(5 454)	1 830 124	1 898 668	1 871 658
Cash flows											
Net cash from (used) operating	–	–	–	–	–	–	–	–	–	118 898	149 802
Net cash from (used) investing	–	–	–	–	–	–	–	–	–	(120 509)	(156 528)
Net cash from (used) financing	–	–	–	–	–	–	–	–	–	44 723	44 723
Cash/cash equivalents at the year end	133 999	133 999	–	–	–	–	–	–	133 999	177 110	171 995
Cash backing/surplus reconciliation											
Cash and investments available	302 547	302 547	–	–	–	–	–	–	302 547	224 953	284 953
Application of cash and investments	410 163	410 163	–	–	–	–	–	–	410 163	254 187	263 186
Balance - surplus (shortfall)	(107 617)	(107 617)	–	–	–	–	–	–	(107 617)	(29 234)	21 767
Asset Management											
Asset register summary (WDV)	1 652 048	1 652 048	–	–	–	–	(5 204)	(5 204)	1 646 844	1 678 881	1 694 247
Depreciation	110 501	110 501	–	–	–	–	–	–	110 501	110 639	110 501
Renewal and Upgrading of Existing Assets	62 655	62 655	–	–	–	–	–	–	62 655	74 720	48 635
Repairs and Maintenance	66 440	66 440	–	–	–	–	–	–	66 440	66 904	66 897
Free services											
Cost of Free Basic Services provided	155 313	81 034	–	–	–	–	–	–	155 313	159 879	164 749
Revenue cost of free services provided	137 277	137 277	–	–	–	–	–	–	137 277	143 656	150 362
Households below minimum service level											
Water:	–	–	–	–	–	–	–	–	–	–	–
Sanitation/sew erage:	2	–	–	–	–	–	–	–	2	2	2
Energy:	42	–	–	–	–	–	–	–	42	43	44
Refuse:	76	–	–	–	–	–	–	–	76	76	76

2.2. Adjustment Budget Financial Performance: Standard Classification

FS204 Metsimaholo - Table B2 Adjustments Budget Financial Performance (functional classification) - 21/10/2024

Standard Description	Ref	Budget Year 2024/25										Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget	
		A	A1	B	C	D	E	F	G	H			
R thousands	1, 4												
Revenue - Functional													
Governance and administration		288 689	288 689	-	-	-	-	-	-	288 689	318 299	338 907	
Executive and council		-	-	-	-	-	-	-	-	-	-	-	
Finance and administration		288 689	288 689	-	-	-	-	-	-	288 689	318 299	338 907	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	
Community and public safety		286 007	286 007	-	-	-	-	-	-	286 007	299 141	312 791	
Community and social services		730	730	-	-	-	-	-	-	730	730	730	
Sport and recreation		2 792	2 792	-	-	-	-	-	-	2 792	2 902	3 117	
Public safety		5 172	5 172	-	-	-	-	-	-	5 172	5 391	5 392	
Housing		277 313	277 313	-	-	-	-	-	-	277 313	290 119	303 553	
Health		-	-	-	-	-	-	-	-	-	-	-	
Economic and environmental services		6 317	6 317	-	-	-	-	(162)	(162)	6 155	6 902	24 058	
Planning and development		4 241	4 241	-	-	-	-	(8)	(8)	4 232	4 363	4 591	
Road transport		2 077	2 077	-	-	-	-	(154)	(154)	1 923	2 539	19 467	
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	
Trading services		1 658 904	1 658 904	-	-	-	-	-	-	1 658 904	1 758 509	1 824 384	
Energy sources		628 046	628 046	-	-	-	-	-	-	628 046	655 112	683 054	
Water management		777 702	777 702	-	-	-	-	-	-	777 702	819 469	831 197	
Waste water management		177 961	177 961	-	-	-	-	-	-	177 961	206 748	230 598	
Waste management		75 196	75 196	-	-	-	-	-	-	75 196	77 180	79 535	
Other		-	-	-	-	-	-	-	-	-	-	-	
Total Revenue - Functional	2	2 239 917	2 239 917	-	-	-	-	(162)	(162)	2 239 755	2 382 851	2 500 140	
Expenditure - Functional													
Governance and administration		289 089	289 089	-	-	-	-	250	250	289 339	296 556	304 549	
Executive and council		68 038	68 038	-	-	-	-	10	10	68 048	70 658	73 488	
Finance and administration		220 521	220 521	-	-	-	-	240	240	220 761	225 214	230 217	
Internal audit		529	529	-	-	-	-	-	-	529	683	844	
Community and public safety		207 578	207 578	-	-	(245)	-	245	-	207 578	212 272	217 009	
Community and social services		8 326	8 326	-	-	-	-	-	-	8 326	8 514	8 709	
Sport and recreation		45 028	45 028	-	-	(245)	-	245	-	45 028	46 398	47 940	
Public safety		62 574	62 574	-	-	-	-	-	-	62 574	65 188	67 638	
Housing		91 649	91 649	-	-	-	-	-	-	91 649	92 173	92 722	
Health		-	-	-	-	-	-	-	-	-	-	-	
Economic and environmental services		88 500	88 500	-	-	-	-	42	42	88 542	92 354	94 668	
Planning and development		20 082	20 082	-	-	-	-	(8)	(8)	20 074	20 887	21 730	
Road transport		68 418	68 418	-	-	-	-	50	50	68 468	71 466	72 939	
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	
Trading services		1 252 834	1 252 834	-	-	-	-	5 000	5 000	1 257 834	1 408 698	1 376 577	
Energy sources		609 348	609 348	-	-	-	-	-	-	609 348	668 345	734 789	
Water management		440 321	440 321	-	-	-	-	-	-	440 321	535 044	433 756	
Waste water management		119 698	119 698	-	-	-	-	-	-	119 698	120 965	121 726	
Waste management		83 467	83 467	-	-	-	-	5 000	5 000	88 467	84 344	86 307	
Other		6 406	6 406	-	-	-	-	-	-	6 406	6 664	6 934	
Total Expenditure - Functional	3	1 844 406	1 844 406	-	-	(245)	-	5 537	5 292	1 849 698	2 016 544	1 999 737	
Surplus/ (Deficit) for the year		395 511	395 511	-	-	245	-	(5 699)	(5 454)	390 057	366 307	500 402	

2.3. Adjustment Budget Financial Performance: Municipal vote

FS204 Metsimaholo - Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote) - 21/10/2024

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
		A	3 A1	4 B	5 C	6 D	7 E	8 F	9 G	10 H		
R thousands												
Revenue by Vote	1											
Vote 01 - Executive & Council		-	-	-	-	-	-	-	-	-	-	-
Vote 02 - Municipal Manager		3 190	3 190	-	-	-	-	(8)	(8)	3 181	3 312	3 540
Vote 03 - Corporate Services		832	832	-	-	-	-	-	-	832	847	847
Vote 04 - Social Services		83 889	83 889	-	-	-	-	-	-	83 889	86 202	88 773
Vote 05 - Technical Services		1 585 786	1 585 786	-	-	-	-	(154)	(154)	1 585 632	1 683 868	1 764 316
Vote 06 - Financial Services		541 464	541 464	-	-	-	-	-	-	541 464	582 936	616 978
Vote 07 - Local Economic Development And Planning		24 756	24 756	-	-	-	-	-	-	24 756	25 687	25 687
Vote 08 -		-	-	-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	2 239 917	2 239 917	-	-	-	-	(162)	(162)	2 239 755	2 382 851	2 500 140
Expenditure by Vote	1											
Vote 01 - Executive & Council		60 529	60 529	-	-	-	-	10	10	60 539	62 692	65 048
Vote 02 - Municipal Manager		99 087	99 087	-	-	-	-	892	892	99 978	100 826	102 592
Vote 03 - Corporate Services		61 689	61 689	-	-	-	-	994	994	62 683	62 977	64 389
Vote 04 - Social Services		197 832	197 832	-	-	(245)	-	5 245	5 000	202 832	202 864	208 998
Vote 05 - Technical Services		1 220 384	1 220 384	-	-	-	-	50	50	1 220 434	1 379 156	1 347 315
Vote 06 - Financial Services		159 644	159 644	-	-	-	-	(1 654)	(1 654)	157 990	161 341	163 161
Vote 07 - Local Economic Development And Planning		45 242	45 242	-	-	-	-	-	-	45 242	46 689	48 235
Vote 08 -		-	-	-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	1 844 406	1 844 406	-	-	(245)	-	5 537	5 292	1 849 698	2 016 544	1 999 737
Surplus/ (Deficit) for the year	2	395 511	395 511	-	-	245	-	(5 699)	(5 454)	390 057	366 307	500 402

2.4. Adjustment Budget - Financial Performance: (revenue and expenditure)

FS204 Metsimaholo - Table B4 Adjustments Budget Financial Performance (revenue and expenditure) - 21/10/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands	1	A	A1	B	C	D	E	F	G	H		
Revenue By Source												
Exchange Revenue												
Service charges - Electricity	2	594 494	594 494	-	-	-	-	-	-	594 494	621 097	648 893
Service charges - Water	2	680 243	680 243	-	-	-	-	-	-	680 243	711 740	744 042
Service charges - Waste Water Management	2	104 894	104 894	-	-	-	-	-	-	104 894	109 737	114 701
Service charges - Waste Management	2	45 811	45 811	-	-	-	-	-	-	45 811	48 056	50 410
Sale of Goods and Rendering of Services		26 155	26 155	-	-	-	-	-	-	26 155	26 124	26 135
Agency services										-		
Interest										-		
Interest earned from Receivables		108 522	108 522	-	-	-	-	-	-	108 522	108 522	108 522
Interest earned from Current and Non Current Assets		13 559	13 559	-	-	-	-	-	-	13 559	25 939	27 612
Dividends		100	100	-	-	-	-	-	-	100	100	100
Rent on Land										-		
Rental from Fixed Assets		6 957	6 957	-	-	-	-	-	-	6 957	7 919	7 919
Licence and permits										-		
Operational Revenue		304	304	-	-	-	-	-	-	304	319	319
Non-Exchange Revenue												
Property rates	2	253 556	253 556	-	-	-	-	-	-	253 556	266 362	279 796
Surcharges and Taxes										-		
Fines, penalties and forfeits		4 507	4 507	-	-	-	-	-	-	4 507	4 719	4 719
Licences or permits		116	116	-	-	-	-	-	-	116	122	122
Transfer and subsidies - Operational		302 477	302 477	-	-	-	-	(8)	(8)	302 468	319 975	339 137
Interest		9 841	9 841	-	-	-	-	-	-	9 841	9 841	9 841
Fuel Lev y										-		
Operational Revenue		4 584	4 584	-	-	-	-	-	-	4 584	4 793	5 019
Gains on disposal of Assets		-	-	-	-	-	-	-	-	-	-	-
Other Gains		-	-	-	-	-	-	-	-	-	-	-
Discontinued Operations										-		
Total Revenue (excluding capital transfers and contributions)		2 156 120	2 156 120	-	-	-	-	(8)	(8)	2 156 112	2 265 364	2 367 286
Expenditure By Type												
Employee related costs		450 684	450 684	-	-	-	-	(795)	(795)	449 889	469 323	489 865
Remuneration of councillors		27 516	27 516	-	-	-	-	-	-	27 516	28 681	29 900
Bulk purchases - electricity		454 937	454 937	-	-	-	-	-	-	454 937	512 714	577 828
Inventory consumed		253 709	253 709	-	-	-	-	-	-	253 709	253 709	253 709
Debt impairment		299 328	299 328	-	-	-	-	-	-	299 328	299 328	299 328
Depreciation and amortisation		110 501	110 501	-	-	-	-	-	-	110 501	110 639	110 501
Interest		3 764	3 764	-	-	-	-	-	-	3 764	3 764	3 764
Contracted services		131 265	131 265	-	-	(245)	-	335	90	131 355	130 489	129 435
Transfers and subsidies		883	883	-	-	-	-	-	-	883	733	683
Irrecoverable debts written off		-	-	-	-	-	-	-	-	-	-	-
Operational costs		70 714	70 714	-	-	-	-	5 997	5 997	76 710	72 878	72 815
Losses on disposal of Assets		-	-	-	-	-	-	-	-	-	-	-
Other Losses		35 288	35 288	-	-	-	-	-	-	35 288	35 288	35 288
Total Expenditure		1 838 588	1 838 588	-	-	(245)	-	5 537	5 292	1 843 881	1 917 546	2 003 116
Surplus/(Deficit)		317 532	317 532	-	-	245	-	(5 545)	(5 300)	312 232	347 818	364 170
Transfers and subsidies - capital (monetary allocations)		83 796	83 796	-	-	-	-	(154)	(154)	83 643	87 487	92 853
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	30 000	40 000
Surplus/(Deficit) before taxation		401 328	401 328	-	-	245	-	(5 699)	(5 454)	395 874	465 305	497 024
Income Tax										-		
Surplus/(Deficit) after taxation		401 328	401 328	-	-	245	-	(5 699)	(5 454)	395 874	465 305	497 024
Share of Surplus/Deficit attributable to Joint Venture										-		
Share of Surplus/Deficit attributable to Minorities										-		
Surplus/(Deficit) attributable to municipality		401 328	401 328	-	-	245	-	(5 699)	(5 454)	395 874	465 305	497 024
Share of Surplus/Deficit attributable to Associate										-		
Intercompany/Parent subsidiary transactions										-		
Surplus/ (Deficit) for the year	1	401 328	401 328	-	-	245	-	(5 699)	(5 454)	395 874	465 305	497 024

2.5. Adjustment Budget - Capital Expenditure: (municipal vote, standard classification and funding)

FS204 Metsimaholo - Table B5 Adjustments Capital Expenditure Budget by vote and funding - 21/10/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted	Accum. Funds	Multi-year capital	Unfore. Unavoid.	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
Capital expenditure - Vote												
Multi-year expenditure to be adjusted	2											
Vote 01 - Executive & Council		700	700	-	-	-	-	-	-	700	-	-
Vote 02 - Municipal Manager		2 450	2 450	-	-	-	-	-	-	2 450	4 380	4 380
Vote 03 - Corporate Services		621	621	-	-	-	-	-	-	621	500	500
Vote 04 - Social Services		16 979	16 979	-	-	-	-	(5 000)	(5 000)	11 979	9 006	9 211
Vote 05 - Technical Services		135 713	135 713	-	-	-	-	(204)	(204)	135 509	129 946	145 108
Vote 06 - Financial Services		30	30	-	-	-	-	-	-	30	-	-
Vote 07 - Local Economic Development And Planning		-	-	-	-	-	-	-	-	-	1 000	1 000
Vote 08 -		-	-	-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	3	156 492	156 492	-	-	-	-	(5 204)	(5 204)	151 288	144 832	160 198
Single-year expenditure to be adjusted	2											
Vote 01 - Executive & Council		-	-	-	-	-	-	-	-	-	-	-
Vote 02 - Municipal Manager		-	-	-	-	-	-	-	-	-	-	-
Vote 03 - Corporate Services		-	-	-	-	-	-	-	-	-	-	-
Vote 04 - Social Services		-	-	-	-	-	-	-	-	-	-	-
Vote 05 - Technical Services		-	-	-	-	-	-	-	-	-	-	-
Vote 06 - Financial Services		-	-	-	-	-	-	-	-	-	-	-
Vote 07 - Local Economic Development And Planning		-	-	-	-	-	-	-	-	-	-	-
Vote 08 -		-	-	-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Vote		156 492	156 492	-	-	-	-	(5 204)	(5 204)	151 288	144 832	160 198
Capital Expenditure - Functional												
Governance and administration		4 501	4 501	-	-	-	-	-	-	4 501	5 880	5 880
Executive and council		700	700	-	-	-	-	-	-	700	-	-
Finance and administration		3 801	3 801	-	-	-	-	-	-	3 801	5 880	5 880
Internal audit		-	-	-	-	-	-	-	-	-	-	-
Community and public safety		5 909	5 909	-	-	-	-	-	-	5 909	4 006	4 211
Community and social services		85	85	-	-	-	-	-	-	85	85	85
Sport and recreation		4 411	4 411	-	-	-	-	-	-	4 411	3 441	3 646
Public safety		1 413	1 413	-	-	-	-	-	-	1 413	480	480
Housing		-	-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		29 252	29 252	-	-	-	-	(204)	(204)	29 048	12 536	29 464
Planning and development		-	-	-	-	-	-	-	-	-	-	-
Road transport		29 252	29 252	-	-	-	-	(204)	(204)	29 048	12 536	29 464
Environmental protection		-	-	-	-	-	-	-	-	-	-	-
Trading services		116 831	116 831	-	-	-	-	(5 000)	(5 000)	111 831	122 411	120 643
Energy sources		31 434	31 434	-	-	-	-	-	-	31 434	14 900	14 900
Water management		15 195	15 195	-	-	-	-	-	-	15 195	24 323	3 670
Waste water management		59 132	59 132	-	-	-	-	-	-	59 132	78 188	97 073
Waste management		11 070	11 070	-	-	-	-	(5 000)	(5 000)	6 070	5 000	5 000
Other		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional	3	156 492	156 492	-	-	-	-	(5 204)	(5 204)	151 288	144 832	160 198
Funded by:												
National Government		93 796	93 796	-	-	-	-	(204)	(204)	93 592	117 487	132 853
Provincial Government		-	-	-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	-	-	1 000	1 000
Transfers recognised - capital	4	93 796	93 796	-	-	-	-	(204)	(204)	93 592	118 487	133 853
Borrowing		-	-	-	-	-	-	-	-	-	-	-
Internally generated funds		62 696	62 696	-	-	-	-	(5 000)	(5 000)	57 696	26 345	26 345
Total Capital Funding		156 492	156 492	-	-	-	-	(5 204)	(5 204)	151 288	144 832	160 198

2.6. Adjustment Budget – Financial Position

FS204 Metsimaholo - Table B6 Adjustments Budget Financial Position - 21/10/2024

Description	Ref	Budget Year 2024/25									Budget Year +1 2025/26	Budget Year +2 2026/27
		Original Budget	Prior Adjusted 3 A1	Accum. Funds 4 B	Multi-year capital 5 C	Unfore. Unavoid. 6 D	Nat. or Prov. Govt 7 E	Other Adjusts. 8 F	Total Adjusts. 9 G	Adjusted Budget 10 H	Adjusted Budget	Adjusted Budget
R thousands		A	A1	B	C	D	E	F	G	H		
ASSETS												
Current assets												
Cash and cash equivalents		354 296	354 296	–	–	–	–	–	–	354 296	272 265	332 265
Trade and other receivables from exchange transactions	1	307 314	307 314	–	–	–	–	–	–	307 314	327 984	327 984
Receivables from non-ex change transactions	1	(51 749)	(51 749)	–	–	–	–	–	–	(51 749)	(47 312)	(47 312)
Current portion of non-current receivables	2	–	–	–	–	–	–	–	–	–	–	–
Inventory		1 347	1 347	–	–	–	–	–	–	1 347	1 347	1 347
VAT		732 867	732 867	–	–	–	–	–	–	732 867	732 867	732 867
Other current assets		13 808	13 808	–	–	–	–	–	–	13 808	13 808	13 808
Total current assets		1 357 883	1 357 883	–	–	–	–	–	–	1 357 883	1 300 960	1 360 960
Non current assets												
Investments		–	–	–	–	–	–	–	–	–	–	–
Investment property		236 165	236 165	–	–	–	–	–	–	236 165	236 165	236 165
Property, plant and equipment	3	1 753 873	1 753 873	–	–	–	–	(5 204)	(5 204)	1 748 670	1 780 707	1 796 073
Biological assets		–	–	–	–	–	–	–	–	–	–	–
Living and non-living resources		–	–	–	–	–	–	–	–	–	–	–
Heritage assets		4 428	4 428	–	–	–	–	–	–	4 428	4 428	4 428
Intangible assets		(6 052)	(6 052)	–	–	–	–	–	–	(6 052)	(6 052)	(6 052)
Trade and other receivables from exchange transactions		–	–	–	–	–	–	–	–	–	–	–
Non-current receivables from non-ex change transactions		45	45	–	–	–	–	–	–	45	45	45
Other non-current assets		–	–	–	–	–	–	–	–	–	–	–
Total non current assets		1 988 460	1 988 460	–	–	–	–	(5 204)	(5 204)	1 983 256	2 015 293	2 030 659
TOTAL ASSETS		3 346 343	3 346 343	–	–	–	–	(5 204)	(5 204)	3 341 139	3 316 253	3 391 619
LIABILITIES												
Current liabilities												
Bank overdraft		–	–	–	–	–	–	–	–	–	–	–
Financial liabilities		4 943	4 943	–	–	–	–	–	–	4 943	4 943	4 943
Consumer deposits		28 405	28 405	–	–	–	–	–	–	28 405	28 405	28 405
Trade and other payables from exchange transactions		318 545	318 545	–	–	–	–	–	–	318 545	318 545	318 545
Trade and other payables from non-ex change transactions		–	–	–	–	–	–	–	–	–	–	–
Provisions		4 356	4 356	–	–	–	–	–	–	4 356	4 356	4 356
VAT		820 129	820 129	–	–	–	–	–	–	820 129	820 129	820 129
Other current liabilities		–	–	–	–	–	–	–	–	–	–	–
Total current liabilities		1 176 378	1 176 378	–	–	–	–	–	–	1 176 378	1 176 378	1 176 378
Non current liabilities												
Borrowing	1	159 031	159 031	–	–	–	–	–	–	159 031	159 031	159 031
Provisions	1	181 173	181 173	–	–	–	–	–	–	181 173	181 173	181 173
Long term portion of trade payables		–	–	–	–	–	–	–	–	–	–	–
Other non-current liabilities		–	–	–	–	–	–	–	–	–	–	–
Total non current liabilities		340 205	340 205	–	–	–	–	–	–	340 205	340 205	340 205
TOTAL LIABILITIES		1 516 583	1 516 583	–	–	–	–	–	–	1 516 583	1 516 583	1 516 583
NET ASSETS	2	1 829 760	1 829 760	–	–	–	–	(5 204)	(5 204)	1 824 556	1 799 670	1 875 036
COMMUNITY WEALTH/EQUITY												
Accumulated Surplus/(Deficit)		1 835 578	1 835 578	–	–	245	–	(5 699)	(5 454)	1 830 124	1 898 668	1 871 658
Funds and Reserves		–	–	–	–	–	–	–	–	–	–	–
Other		–	–	–	–	–	–	–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY		1 835 578	1 835 578	–	–	245	–	(5 699)	(5 454)	1 830 124	1 898 668	1 871 658

2.7. Adjustment Budget Statement – Cash Flow

FS204 Metsimaholo - Table B7 Adjustments Budget Cash Flows - 21/10/2024

Description	Ref	Budget Year 2024/25									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
R thousands		A	A1	B	C	D	E	F	G	H		
CASH FLOW FROM OPERATING ACTIVITIES												
Receipts												
Property rates		-	-	-	-	-	-	-	-	-	184 532	184 532
Service charges		-	-	-	-	-	-	-	-	-	1 117 535	1 129 354
Other revenue		-	-	-	-	-	-	-	-	-	(48 889)	(79 642)
Transfers and Subsidies - Operational	1	-	-	-	-	-	-	-	-	-	320 027	338 961
Transfers and Subsidies - Capital	1	-	-	-	-	-	-	-	-	-	78 834	78 834
Interest		-	-	-	-	-	-	-	-	-	-	-
Dividends		-	-	-	-	-	-	-	-	-	100	100
Payments												
Suppliers and employees		-	-	-	-	-	-	-	-	-	(1 529 242)	(1 498 338)
Finance charges		-	-	-	-	-	-	-	-	-	(4 000)	(4 000)
Transfers and Subsidies	1	-	-	-	-	-	-	-	-	-	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES												
		-	-	-	-	-	-	-	-	-	118 898	149 802
CASH FLOWS FROM INVESTING ACTIVITIES												
Receipts												
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-
Payments												
Capital assets		-	-	-	-	-	-	-	-	-	(120 509)	(156 528)
NET CASH FROM/(USED) INVESTING ACTIVITIES												
		-	-	-	-	-	-	-	-	-	(120 509)	(156 528)
CASH FLOWS FROM FINANCING ACTIVITIES												
Receipts												
Short term loans		-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	51 000	51 000
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	(1 800)	(1 800)
Payments												
Repayment of borrowing		-	-	-	-	-	-	-	-	-	(4 477)	(4 477)
NET CASH FROM/(USED) FINANCING ACTIVITIES												
		-	-	-	-	-	-	-	-	-	44 723	44 723
NET INCREASE/ (DECREASE) IN CASH HELD												
		-	-	-	-	-	-	-	-	-	43 111	37 996
Cash/cash equivalents at the year begin:	2	133 999	133 999	-	-	-	-	-	-	133 999	133 999	133 999
Cash/cash equivalents at the year end:	2	133 999	133 999	-	-	-	-	-	-	133 999	177 110	171 995

2.8. Adjustment Budget - Cash backed reserves/accumulated surplus reconciliation

FS204 Metsimaholo - Table B8 Cash backed reserves/accumulated surplus reconciliation - 21/10/2024

Budget Year 2024/25													Budget Year +1 2025/26	Budget Year +2 2026/27
Description	Ref	Original Budget	Prior Adjusted 3 A1	Accum. Funds 4 B	Multi-year capital 5 C	Unfore. Unavoid. 6 D	Nat. or Prov. Govt 7 E	Other Adjusts. 8 F	Total Adjusts. 9 G	Adjusted Budget 10 H	Adjusted Budget	Adjusted Budget		
R thousands		A	A1	B	C	D	E	F	G	H				
Cash and investments available														
Cash/cash equivalents at the year end	1	133 999	133 999	–	–	–	–	–	–	133 999	177 110	171 995		
Other current investments > 90 days		168 548	168 548	–	–	–	–	–	–	168 548	47 843	112 958		
Non current assets - Investments	1	–	–	–	–	–	–	–	–	–	–	–		
Cash and investments available:		302 547	302 547	–	–	–	–	–	–	302 547	224 953	284 953		
Applications of cash and investments														
Unspent conditional transfers		–	–	–	–	–	–	–	–	–	–	–		
Unspent borrowing		–	–	–	–	–	–	–	–	–	–	–		
Statutory requirements		87 262	87 262	–	–	–	–	–	–	87 262	87 262	87 262		
Other working capital requirements	2	318 545	318 545	–	–	–	–	–	–	318 545	162 569	171 567		
Other provisions		4 356	4 356	–	–	–	–	–	–	4 356	4 356	4 356		
Long term investments committed		–	–	–	–	–	–	–	–	–	–	–		
Reserves to be backed by cash/investments		–	–	–	–	–	–	–	–	–	–	–		
Total Application of cash and investments:		410 163	410 163	–	–	–	–	–	–	410 163	254 187	263 186		
Surplus(shortfall)		(107 617)	(107 617)	–	–	–	–	–	–	(107 617)	(29 234)	21 767		

2.9. Adjustment Budget - Asset Management

FS204 Metsimaholo - Table B9 Asset Management - 21/10/2024

Description	Ref	Budget Year 2024/25									Budget Year	Budget Year
		Original	Prior	Accum.	Multi-year	Unfore.	Nat. or	Other	Total	Adjusted	Adjusted	Adjusted
		Budget	Adjusted	Funds	capital	Unavoid.	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget	Budget
R thousands		A	A1	B	C	D	E	F	G	H		
CAPITAL EXPENDITURE												
Total New Assets to be adjusted	1	93 838	93 838	-	-	-	-	(5 204)	(5 204)	88 634	70 113	111 563
Roads Infrastructure		7 100	7 100	-	-	-	-	-	-	7 100	2 536	19 464
Storm water Infrastructure		2 074	2 074	-	-	-	-	(204)	(204)	1 870	-	-
Electrical Infrastructure		22 234	22 234	-	-	-	-	-	-	22 234	10 000	10 000
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		25 322	25 322	-	-	-	-	-	-	25 322	45 756	70 073
Solid Waste Infrastructure		5 000	5 000	-	-	-	-	(5 000)	(5 000)	-	5 000	5 000
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		250	250	-	-	-	-	-	-	250	380	380
Infrastructure		61 980	61 980	-	-	-	-	(5 204)	(5 204)	56 776	63 672	104 918
Community Facilities		2 331	2 331	-	-	-	-	-	-	2 331	2 441	2 646
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	-
Community Assets		2 331	2 331	-	-	-	-	-	-	2 331	2 441	2 646
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		500	500	-	-	-	-	-	-	500	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets	6	500	500	-	-	-	-	-	-	500	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		500	500	-	-	-	-	-	-	500	500	500
Furniture and Office Equipment		751	751	-	-	-	-	-	-	751	700	700
Machinery and Equipment		4 213	4 213	-	-	-	-	-	-	4 213	2 800	2 800
Transport Assets		23 562	23 562	-	-	-	-	-	-	23 562	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Living Resources		-	-	-	-	-	-	-	-	-	-	-
Total Renewal of Existing Assets to be adjusted	2	48 360	48 360	-	-	-	-	-	-	48 360	50 397	44 965
Roads Infrastructure		10 000	10 000	-	-	-	-	-	-	10 000	10 000	10 000
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		4 100	4 100	-	-	-	-	-	-	4 100	3 900	3 900
Water Supply Infrastructure		500	500	-	-	-	-	-	-	500	-	-
Sanitation Infrastructure		30 309	30 309	-	-	-	-	-	-	30 309	32 432	27 000
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Infrastructure		44 909	44 909	-	-	-	-	-	-	44 909	46 332	40 900
Community Facilities		-	-	-	-	-	-	-	-	-	1 000	1 000
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	-
Community Assets		-	-	-	-	-	-	-	-	-	1 000	1 000
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets	6	-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		200	200	-	-	-	-	-	-	200	2 000	2 000
Furniture and Office Equipment		255	255	-	-	-	-	-	-	255	585	585
Machinery and Equipment		480	480	-	-	-	-	-	-	480	480	480
Transport Assets		2 515	2 515	-	-	-	-	-	-	2 515	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-

Total Upgrading of Existing Assets to be adjusted	2a	14 295	14 295	-	-	-	-	-	-	14 295	24 323	3 670
Roads Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		14 295	14 295	-	-	-	-	-	-	14 295	24 323	3 670
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Infrastructure		14 295	14 295	-	-	-	-	-	-	14 295	24 323	3 670
Community Facilities		-	-	-	-	-	-	-	-	-	-	-
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	-
Community Assets		-	-	-	-	-	-	-	-	-	-	-
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		-	-	-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets		-	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment		-	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment		-	-	-	-	-	-	-	-	-	-	-
Transport Assets		-	-	-	-	-	-	-	-	-	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Living Resources		-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure to be adjusted	4	156 492	156 492	-	-	-	-	(5 204)	(5 204)	151 288	144 832	160 198
Roads Infrastructure		17 100	17 100	-	-	-	-	-	-	17 100	12 536	29 464
Storm water Infrastructure		2 074	2 074	-	-	-	-	(204)	(204)	1 870	-	-
Electrical Infrastructure		26 334	26 334	-	-	-	-	-	-	26 334	13 900	13 900
Water Supply Infrastructure		14 795	14 795	-	-	-	-	-	-	14 795	24 323	3 670
Sanitation Infrastructure		55 632	55 632	-	-	-	-	-	-	55 632	78 188	97 073
Solid Waste Infrastructure		5 000	5 000	-	-	-	-	(5 000)	(5 000)	-	5 000	5 000
Rail Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		250	250	-	-	-	-	-	-	250	380	380
Infrastructure		121 185	121 185	-	-	-	-	(5 204)	(5 204)	115 981	134 326	149 488
Community Facilities		2 331	2 331	-	-	-	-	-	-	2 331	3 441	3 646
Sport and Recreation Facilities		-	-	-	-	-	-	-	-	-	-	-
Community Assets		2 331	2 331	-	-	-	-	-	-	2 331	3 441	3 646
Heritage Assets		-	-	-	-	-	-	-	-	-	-	-
Revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating		-	-	-	-	-	-	-	-	-	-	-
Investment properties		-	-	-	-	-	-	-	-	-	-	-
Operational Buildings		500	500	-	-	-	-	-	-	500	-	-
Housing		-	-	-	-	-	-	-	-	-	-	-
Other Assets		500	500	-	-	-	-	-	-	500	-	-
Biological or Cultivated Assets		-	-	-	-	-	-	-	-	-	-	-
Servitudes		-	-	-	-	-	-	-	-	-	-	-
Licences and Rights		-	-	-	-	-	-	-	-	-	-	-
Intangible Assets		-	-	-	-	-	-	-	-	-	-	-
Computer Equipment		700	700	-	-	-	-	-	-	700	2 500	2 500
Furniture and Office Equipment		1 006	1 006	-	-	-	-	-	-	1 006	1 285	1 285
Machinery and Equipment		4 693	4 693	-	-	-	-	-	-	4 693	3 280	3 280
Transport Assets		26 078	26 078	-	-	-	-	-	-	26 078	-	-
Land		-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-	-	-	-	-	-	-
Mature		-	-	-	-	-	-	-	-	-	-	-
Immature		-	-	-	-	-	-	-	-	-	-	-
Living Resources		-	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURE to be adjusted	4	156 492	156 492	-	-	-	-	(5 204)	(5 204)	151 288	144 832	160 198

ASSET REGISTER SUMMARY - PPE (WDV)		5	1 652 048	1 652 048	-	-	-	-	(5 204)	(5 204)	1 646 844	1 678 881	1 694 247
Roads Infrastructure			375 856	375 856	-	-	-	-	-	-	375 856	371 292	388 221
Storm water Infrastructure			14 289	14 289	-	-	-	-	(204)	(204)	14 085	12 215	12 215
Electrical Infrastructure			354 829	354 829	-	-	-	-	-	-	354 829	342 395	342 395
Water Supply Infrastructure			185 007	185 007	-	-	-	-	-	-	185 007	233 028	212 375
Sanitation Infrastructure			229 182	229 182	-	-	-	-	-	-	229 182	251 738	270 623
Solid Waste Infrastructure			5 304	5 304	-	-	-	-	(5 000)	(5 000)	304	5 304	5 304
Rail Infrastructure			-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure			-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure			700	700	-	-	-	-	-	-	700	830	830
Infrastructure			1 165 167	1 165 167	-	-	-	-	(5 204)	(5 204)	1 159 963	1 216 802	1 231 963
Community Assets			143 556	143 556	-	-	-	-	-	-	143 556	144 666	144 871
Heritage Assets			(1 624)	(1 624)	-	-	-	-	-	-	(1 624)	(1 624)	(1 624)
Investment properties			236 165	236 165	-	-	-	-	-	-	236 165	236 165	236 165
Other Assets			16 220	16 220	-	-	-	-	-	-	16 220	15 720	15 720
Biological or Cultivated Assets			-	-	-	-	-	-	-	-	-	-	-
Intangible Assets			-	-	-	-	-	-	-	-	-	-	-
Computer Equipment			3 081	3 081	-	-	-	-	-	-	3 081	4 881	4 881
Furniture and Office Equipment			2 060	2 060	-	-	-	-	-	-	2 060	2 339	2 339
Machinery and Equipment			10 626	10 626	-	-	-	-	-	-	10 626	9 213	9 213
Transport Assets			76 298	76 298	-	-	-	-	-	-	76 298	50 220	50 220
Land			500	500	-	-	-	-	-	-	500	500	500
Zoo's, Marine and Non-biological Animals			-	-	-	-	-	-	-	-	-	-	-
Living Resources			-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSET REGISTER SUMMARY - PPE (WDV)		5	1 652 048	1 652 048	-	-	-	-	(5 204)	(5 204)	1 646 844	1 678 881	1 694 247
EXPENDITURE OTHER ITEMS													
<u>Depreciation & asset impairment</u>			110 501	110 501	-	-	-	-	-	-	110 501	110 639	110 501
<u>Repairs and Maintenance by asset class</u>		3	66 440	66 440	-	-	-	-	-	-	66 440	66 904	66 897
Roads Infrastructure			8 242	8 242	-	-	-	-	-	-	8 242	8 742	8 742
Storm water Infrastructure			458	458	-	-	-	-	-	-	458	458	458
Electrical Infrastructure			19 949	19 949	-	-	-	-	-	-	19 949	19 549	19 549
Water Supply Infrastructure			2 900	2 900	-	-	-	-	-	-	2 900	3 400	3 400
Sanitation Infrastructure			7 530	7 530	-	-	-	-	-	-	7 530	7 043	7 043
Solid Waste Infrastructure			-	-	-	-	-	-	-	-	-	-	-
Rail Infrastructure			-	-	-	-	-	-	-	-	-	-	-
Coastal Infrastructure			-	-	-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure			-	-	-	-	-	-	-	-	-	-	-
Infrastructure			39 079	39 079	-	-	-	-	-	-	39 079	39 193	39 193
Community Facilities			1 193	1 193	-	-	-	-	-	-	1 193	1 193	1 193
Sport and Recreation Facilities			278	278	-	-	-	-	-	-	278	278	278
Community Assets			1 471	1 471	-	-	-	-	-	-	1 471	1 471	1 471
Heritage Assets			-	-	-	-	-	-	-	-	-	-	-
Revenue Generating			-	-	-	-	-	-	-	-	-	-	-
Non-revenue Generating			-	-	-	-	-	-	-	-	-	-	-
Investment properties			-	-	-	-	-	-	-	-	-	-	-
Operational Buildings			5 892	5 892	-	-	-	-	-	-	5 892	6 242	6 242
Housing			-	-	-	-	-	-	-	-	-	-	-
Other Assets			5 892	5 892	-	-	-	-	-	-	5 892	6 242	6 242
Biological or Cultivated Assets			-	-	-	-	-	-	-	-	-	-	-
Servitudes			-	-	-	-	-	-	-	-	-	-	-
Licences and Rights			1 000	1 000	-	-	-	-	-	-	1 000	1 000	1 000
Intangible Assets			1 000	1 000	-	-	-	-	-	-	1 000	1 000	1 000
Computer Equipment			-	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment			8 119	8 119	-	-	-	-	-	-	8 119	8 119	8 119
Machinery and Equipment			854	854	-	-	-	-	-	-	854	854	847
Transport Assets			10 025	10 025	-	-	-	-	-	-	10 025	10 025	10 025
Land			-	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals		6	-	-	-	-	-	-	-	-	-	-	-
Mature			-	-	-	-	-	-	-	-	-	-	-
Immature			-	-	-	-	-	-	-	-	-	-	-
Living Resources			-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE OTHER ITEMS to be adjusted			176 941	176 941	-	-	-	-	-	-	176 941	177 543	177 398
Renewal and upgrading of Existing Assets as % of total PPE			40.0%	40.0%							41.4%	51.6%	30.4%
Renewal and upgrading of Existing Assets as % of depreciation			56.7%	56.7%							56.7%	67.5%	44.0%
R&M as a % of PPE			4.0%	4.0%							4.0%	4.0%	3.9%
Renewal and upgrading and R&M as a % of PPE			7.8%	7.8%							7.8%	8.4%	6.8%

2.10. Debtors' analysis

FS204 Metsimaholo - Supporting Table SC3 Monthly Budget Statement - aged debtors - M03 September

Description	NT Code	Budget Year 2024/25											
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	100 800	39 170	43 406	46 366	31 377	34 185	222 758	1 603 529	2 121 591	1 938 215	–	11 602
Trade and Other Receivables from Exchange Transactions - Electricity	1300	29 558	5 645	10 587	7 295	5 746	7 119	33 415	106 869	206 234	160 443	–	4 655
Receivables from Non-exchange Transactions - Property Rates	1400	26 659	10 500	5 321	4 904	4 742	4 527	24 730	195 116	276 499	234 018	–	5 673
Receivables from Exchange Transactions - Waste Water Management	1500	9 792	2 437	2 154	2 144	2 070	2 042	11 725	77 836	110 201	95 818	–	1 873
Receivables from Exchange Transactions - Waste Management	1600	8 976	3 555	3 298	3 254	3 217	3 190	18 695	123 385	167 570	151 741	–	1 058
Receivables from Exchange Transactions - Property Rental Debtors	1700									–	–		
Interest on Arrear Debtor Accounts	1810	26 306	12 717	12 319	12 825	12 631	11 492	63 970	357 985	510 247	458 904	–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									–	–		
Other	1900	2 685	621	6 174	4 955	1 220	1 046	8 810	141 375	166 886	157 406	–	–
Total By Income Source	2000	204 777	74 645	83 260	81 743	61 003	63 602	384 102	2 606 094	3 559 228	3 196 545	–	24 861
2023/24 - totals only		#####	69894278	69221504	47210122	58211728	54611105	#####	#####	3 014 426	2 663 092	0	22821841
Debtors Age Analysis By Customer Group													
Organs of State	2200	12 015	6 255	4 277	12 589	3 184	4 600	24 276	59 177	126 373	103 827	–	–
Commercial	2300	62 612	7 004	10 778	6 532	6 573	5 607	29 773	187 481	316 360	235 966	–	–
Households	2400	130 151	61 386	68 205	62 622	51 246	53 394	330 053	2 359 436	3 116 495	2 856 752	–	24 861
Other	2500									–	–		
Total By Customer Group	2600	204 777	74 645	83 260	81 743	61 003	63 602	384 102	2 606 094	3 559 228	3 196 545	–	24 861

2.11. Allocation and grant receipts and expenditure

FS204 Metsimaholo - Supporting Table SB7 Adjustments Budget - transfers and grant receipts - 21/10/2024

Description	Ref	Budget Year 2024/25						Budget Year	Budget Year
		Original	Prior	Multi-year	Nat. or	Other	Total	Adjusted	Adjusted
		Budget	Adjusted	capital	Prov. Govt	Adjusts.	Adjusts.	Budget	Budget
R thousands		A	7	8	9	10	11	12	
		A	A1	B	C	D	E	F	
RECEIPTS:	1, 2								
Operating Transfers and Grants									
National Government:		301 977	301 977	-	-	(8)	(8)	301 968	319 475
Local Government Equitable Share		295 487	295 487	-	-	-	-	295 487	314 063
Expanded Public Works Programme Integrated Grant		1 200	1 200	-	-	-	-	1 200	-
Local Government Financial Management Grant		2 700	2 700	-	-	-	-	2 700	2 700
Municipal Disaster Relief Grant		-	-	-	-	-	-	-	-
Municipal Infrastructure Grant		2 590	2 590	-	-	(8)	(8)	2 581	2 712
Water Services Infrastructure Grant		-	-	-	-	-	-	-	-
Provincial Government:		-	-	-	-	-	-	-	-
District Municipality:	5	-	-	-	-	-	-	-	-
Specify (Add grant description)		-	-	-	-	-	-	-	-
Other grant providers:		500	500	-	-	-	-	500	500
Local Government Water and Related Service SETA		500	500	-	-	-	-	500	500
Unspecified		-	-	-	-	-	-	-	-
Total Operating Transfers and Grants	6	302 477	302 477	-	-	(8)	(8)	302 468	319 975
Capital Transfers and Grants									
National Government:		83 796	83 796	-	-	(154)	(154)	83 643	87 487
Integrated National Electrification Programme Grant		10 234	10 234	-	-	-	-	10 234	10 000
Municipal Disaster Recovery Grant		-	-	-	-	-	-	-	-
Municipal Infrastructure Grant		49 201	49 201	-	-	(154)	(154)	49 048	51 526
Regional Bulk Infrastructure Grant		-	-	-	-	-	-	-	-
Water Services Infrastructure Grant		24 361	24 361	-	-	-	-	24 361	25 961
Provincial Government:		-	-	-	-	-	-	-	-
Infrastructure Grant		-	-	-	-	-	-	-	-
District Municipality:		-	-	-	-	-	-	-	-
Specify (Add grant description)		-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	30 000
[insert description]		-	-	-	-	-	-	-	40 000
Production		-	-	-	-	-	-	-	30 000
Unspecified		-	-	-	-	-	-	-	-
Total Capital Transfers and Grants	6	83 796	83 796	-	-	(154)	(154)	83 643	117 487
TOTAL RECEIPTS OF TRANSFERS & GRANTS		386 273	386 273	-	-	(162)	(162)	386 111	437 462

FS204 Metsimaholo - Supporting Table SB8 Adjustments Budget - expenditure on transfers and grant programme - 21/10/2024

Description	Ref	Budget Year 2024/25							Budget Year	Budget Year
		Original Budget	Prior Adjusted	Multi-year capital	Nat. or Prov. Govt	Other Adjusts.	Total Adjusts.	Adjusted Budget	+1 2025/26	+2 2026/27
R thousands		A	A1	B	C	D	E	F		
EXPENDITURE ON TRANSFERS AND GRANT PROGRAM:	1									
<u>Operating expenditure of Transfers and Grants</u>										
National Government:		193 425	193 425	–	–	(283)	(283)	193 142	197 470	201 851
Equitable Share		187 011	187 011	–	–	(810)	(810)	186 201	190 860	195 037
Expanded Public Works Programme Integrated Grant		1 609	1 609	–	–	–	–	1 609	1 683	1 760
Integrated National Electrification Programme Grant		–	–	–	–	–	–	–	–	–
Local Government Financial Management Grant		2 522	2 522	–	–	240	240	2 762	2 541	2 562
Municipal Disaster Relief Grant		–	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant		2 283	2 283	–	–	287	287	2 570	2 386	2 492
Regional Bulk Infrastructure Grant		–	–	–	–	–	–	–	–	–
Water Services Infrastructure Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		–	–	–	–	–	–	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
<i>Specify (Add grant description)</i>		–	–	–	–	–	–	–	–	–
Other grant providers:		476	476	–	–	–	–	476	497	520
<i>Local Government Water and Related Service SETA</i>		476	476	–	–	–	–	476	497	520
<i>Unspecified</i>		–	–	–	–	–	–	–	–	–
Total operating expenditure of Transfers and Grants:		193 901	193 901	–	–	(283)	(283)	193 618	197 967	202 371
<u>Capital expenditure of Transfers and Grants</u>										
National Government:		93 796	93 796	–	–	(204)	(204)	93 592	117 487	132 853
Integrated National Electrification Programme Grant		20 234	20 234	–	–	–	–	20 234	10 000	10 000
Municipal Disaster Recovery Grant		–	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant		49 201	49 201	–	–	(204)	(204)	48 997	51 526	55 853
Regional Bulk Infrastructure Grant		–	–	–	–	–	–	–	30 000	40 000
Water Services Infrastructure Grant		24 361	24 361	–	–	–	–	24 361	25 961	27 000
Provincial Government:		–	–	–	–	–	–	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
<i>Specify (Add grant description)</i>		–	–	–	–	–	–	–	–	–
Other grant providers:		–	–	–	–	–	–	–	1 000	1 000
<i>Buildings and Construction</i>		–	–	–	–	–	–	–	–	–
<i>Households</i>		–	–	–	–	–	–	–	1 000	1 000
<i>Human Settlement Re-development Programme</i>		–	–	–	–	–	–	–	–	–
<i>Production</i>		–	–	–	–	–	–	–	–	–
<i>South Africa Sport Commission</i>		–	–	–	–	–	–	–	–	–
<i>South Africa Tourism</i>		–	–	–	–	–	–	–	–	–
<i>Unspecified</i>		–	–	–	–	–	–	–	–	–
Total capital expenditure of Transfers and Grants		93 796	93 796	–	–	(204)	(204)	93 592	118 487	133 853
Total capital expenditure of Transfers and Grants		287 698	287 698	–	–	(487)	(487)	287 211	316 455	336 225

2.1.4. DETAILED CAPITAL PROJECTS TO BE IMPLEMENTED DURING 2024/2025 FINANCIAL YEAR:

THROUGH OWN FUNDING:

DEPARTMENT	DESCRIPTION	AMOUNT
COUNCIL WHIP	VEHICLE - COUNCIL WHIP	R 700 000,00
SECURITY SERVICES	SECURITY EQUIPMENT	R 800 000,00
SECURITY SERVICES	SECURITY CAMERA: OFFICES/STORES	R 700 000,00
INFORMATION COMMUNICATION & TECHNOLOGY	PRINTERS/COMPUTERS	R 200 000,00
INFORMATION COMMUNICATION & TECHNOLOGY	FIBRE/FIREWALL UPGRADE	R 300 000,00
INFORMATION COMMUNICATION & TECHNOLOGY	COMPUTER EQUIPMENT	R 200 000,00
INFORMATION COMMUNICATION & TECHNOLOGY	NETWORK CABLING	R 250 000,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	TAPE/NUMBERING/PRINTING	R 7 000,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	TAPE RECORDERS	R 14 000,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	SIREN - FOR EMERGENCY EVACUATION	R 70 000,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	OFFICE FURNITURE_ 1 CHAIRS	R 100 000,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	PARKING SHELTER	R 0,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	BUILDING /FENCING CIVIC CENTRE	R 100 000,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	WATER COOLERS/DISPENSERS	R 0,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	CLEANING EQUIPMENT	R 30 000,00
ORGANISATIONAL DEVELOPMENT & CORPORATE SERVICES	SEDAN ADMIN CAR 1.6	R 300 000,00
SOCIAL SERVICES	WASTE MANAGEMENT SPECIALISED VEHICLE_ 1	R 1 000 000,00
SOCIAL SERVICES	EQUIPMENT	R 10 000,00
SOCIAL SERVICES	DISASTER RELIEF TENTS	R 0,00
SOCIAL SERVICES	EQUIPMENT	R 75 000,00
SOCIAL SERVICES	FIRE ARMS	R 480 000,00
SOCIAL SERVICES	PARKS EQUIPMENT	R 350 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	PRE-PAID METERS	R 2 000 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	UPGRADING SUB SASOLBURG DENEYSVILLE	R 1 100 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	STREETLIGHTING NETWORK	R 2 500 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	ELECTRICAL EQUIPMENT	R 2 000 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	HIGH MAST LIGHTS	R 3 100 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	ELECTRICAL CABLE	R 500 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	MECHANICAL WORKSHOP EQUIPMENT	R 100 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	CHEMICAL STORAGE TANK	R 0,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	RE-SEALING OF ROADS	R 10 000 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	NEW GRAVEL ROADS	R 4 000 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	2 x ELECTRICAL/CIVIL VEHICLES	R 600 000,00

TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	OFFICES REFURBISHMENT	R 0,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	INFRASTRUCTURE ASSET SECURITY MEASURES	R 769 108,63
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	DRAINAGE RODS	R 0,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	SEWER MOBILE TRAILOR PUMP	R 0,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	CONVENTIONAL WATER METER	R 500 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	FENCING: D/V RESERVOIR	R 200 000,00
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	FENCING: O/V RESERVOIR	R 200 000,00
FINANCIAL SERVICES	ASSET UNIT - 2 x CAMERA	R 30 000,00
SOCIAL SERVICES	SOCIAL SERVICES	R 2 900 000,00
SOCIAL SERVICES	SOCIAL SERVICES	R 815 307,45
SOCIAL SERVICES	SOCIAL SERVICES	R 933 373,35
SOCIAL SERVICES	SOCIAL SERVICES	R 914 624,00
SOCIAL SERVICES	SOCIAL SERVICES - TIPPER TRUCK	R 2 164 983,68
TECHNICAL SERVICES & INFRASTRUCTURE DEVELOPMENT	TECHNICAL SERVICES	R 16 682 602,89
TOTAL		R 67 696 000,00

PART 3: PERFORMANCE INFORMATION



3.1. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

3.1.1. Key Performance Area 1: Basic Service Delivery and Infrastructure Development

- Technical Services
- Social Service

3.1.2. Key Performance Area 2: Local Economic Development

- Economic Development, Marketing & Tourism, Housing & Urban Planning

3.1.3. Key Performance Area 3: Financial Management and Viability

- Finance

3.1.4. Key Performance Area 4: Municipal Transformation and Institutional Development

- Organizational Development & Corporate Services

3.1.5. Key Performance Area 5: Good Governance and Public Participation

- Office of the Executive Mayor
- Office of the Speaker
- Office of the Council Whip
- Corporate Services and Organizational Development
- Office of the Municipal Manager

2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT												
FROM JULY 2024 TO JUNE 2025												
OFFICE/ DIRECTORATE: TECHNICAL SERVICES												
KEY PERFORMANCE AREA (KPA 1): BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT												
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
						Annual Target 2024/25	QUARTERLY TARGETS				Explanation of Target	Portfolio of Evidence
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
PRIORITY AREA/ PROGRAMME: WATER SERVICES												
Ensure that the municipality broadly delivers service according to the strategic orientation based on key sector plans	Coordination and facilitation of Development of WSDP	Water Services Development Plan (WSDP) developed, and annually reviewed, submitted to Council for approval	IDP 1.1	A WSDP that has been developed and timeously submitted to Council for approval is available by 30 June 2025		A WSDP that has been developed and timeously submitted to Council for approval is available by 30 June 2025	Commissioning Draft with DWS	Finalise Draft with DWS	Submit Draft to Portfolio Committee	Submit Draft to Council	Q1- Draft submitted to DWS for inputs Q2- Finalising the Draft Q3: Submission to Portfolio Committee Q4: Submission to Council	Q1: Proof of submission to DWS and DWS comments Q2: Proof of engagements with DWS to finalise Draft WSDP Q3: Notice/Invite Minutes Attendance Register Q4: Approved WSDP & Council Resolution

Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination and facilitation of Development of Water and Sewer Master Plan	Water & Sewer Master Plan (WSMP) developed, annually reviewed, and submitted to Council for approval	IDP 1.2	A WSMP approved by 30 June 2025		WSMP developed and approved by 30 June 2025	0	Advertisement for Professional Service Provider (PSP - Consulting Engineer)	Appointment of PSP and Progress Report on the development of Water and Sewer Master Plan	Progress Report on the development of Water and Sewer Master Plan for approval by 30 June 2024	Q2 - Advertisement for service provider Q3 – Appointment of service provider and commencement of the work. Q4 - Progress Report on the development of Water and Sewer Master Plan for approval by 30 June 2024	Q2 - Advert and progress report on SCM processes Q3 - Appointment letter of Service Provider and Project Plan Q4 - Approved Water and Sewer Master Plan
Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination and recording of replacement of conventional metres	Number of Conventional water meters replaced with prepaid meters in all the identified areas.	IDP 1.3	5000 Conventional water meters replaced with prepaid meters in all the identified areas.		1000 Conventional water meters replaced with prepaid meters in all the identified areas by 30 June 2025	Issuing of Notices inviting interested communities for upgrading conventional water meters to prepaid meters.	Advertisement, appointment of the Service Provider and commencement of meters Audit.	Progress Reports to Senior Management and Portfolio Committee on meters Audit	Completion of the Meters Audit and replacement of 1000 Conventional water meters with prepaid meters in all the identified areas by June 2025	Q1 Meter Audit Replacement of Water metres Q2- Advertisement for service provider and appointment Q3: Submission of progress Reports to Senior Management and Portfolio Committee on meters Audit Q4: Conclusion of meter audit and finalisation of installation of 1000 replaced water meters	Q1 - Notice to communities and progress report on received applications Q2 - Advert, Progress report on SCM processes, appointment letter of SP, and implementation plan Q3 - Progress report on Meter Audit and minutes of Senior Management and Portfolio Committee Q4 - Completion report/certificate and progress report toward replacement of meters

Ensure universal access to reliable and quality basic Municipal services by all communities	Continuously improve household water connections and supplies	Cumulative % of households with access to basic water supply by 30 June of each year	IDP 1.4	Cumulative 100% of households already connected to basic water supply by end of IDP period.		Cumulative 40% of households already connected to basic water supply by 30 June 2025.		Cumulative 10% of households already connected to basic water supply by 31 December 2024	Cumulative 30% of households already connected to basic water supply by 31 March 2025	Cumulative 40% of households already connected to basic water supply by 30 June 2025.	Q2 to Q4: ensuring that households have connection to basic water supply	Q2 to Q4: Progress Report
Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination of replacement of obsolete asbestos/old water pipes replaced	Number of kilometres of obsolete asbestos/old water pipes replaced with Upvc	IDP 1.5	25kms of asbestos/old water pipes replaced		5 kms asbestos/old water pipes replaced by 30 June 2025	Advertisement and appointment for construction	1.5 kms asbestos/old water pipes replaced with Upvc	1.5 kms asbestos/old water pipes replaced with Upvc	2 km of asbestos/old water pipes replaced with Upvc	Q1- Advertisement and appointment of the service provider Q2-Q4 – Construction	Q1 - Advert, Progress Report on SCM processes, and appointment letter of SPQ2 to Q4 - Progress report on construction and completion certificate
Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation of minimizing water distribution losses	% Minimization Water distribution losses per year	IDP 1.6	Water distribution loss minimized to 30% over the IDP period		Water distribution loss minimized to 30% by 30 June 2025	Water distribution loss minimized to 30%	Water distribution loss minimized to 30%	Water distribution loss minimized to 30%	Water distribution loss minimized to 30%	Quarterly minimization of water distribution losses to 30%	Q1 to Q4: Progress Report
Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation of water awareness initiatives	Awareness campaigns on water conducted, by 30 June annually	IDP 1.7	12 awareness campaigns		Conduct 4 awareness campaigns by 30 June 2025.	Conduct 1 awareness campaigns	Conduct 1 awareness campaigns	Conduct 1 awareness campaigns	Conduct 1 awareness campaigns	Quarterly awareness campaigns conducted	Q1 to Q4: Notice/invite, attendance register, and campaign report
	Facilitation and coordination of Water provision	Total number of water sample tests undertaken in relation to SANS 241 requirements during the assessment period.	IDP 1.8	09 Water sample tests undertaken in relation to SANS 241.		4 water sample tests undertaken in relation to SANS 241 by 30 June 2025	1 water samples taken to accredited laboratory for testing by 30 September 2024	1 water samples taken to accredited laboratory for testing by 31 December 2024	1 water samples taken to accredited laboratory for testing by 31 March 2025	1 water samples taken to accredited laboratory for testing by 30 June 2025	Q1 to Q4 - Quarterly water samples taken for testing	Q1 to Q4: Lab report on samples tested

Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination of compliance with Blue Drop water quality	% Compliance with Blue Drop Water Quality accreditation system	IDP 1.9	99% Compliance with Blue Drop Water Quality accreditation system		99% Compliance with Blue Drop Water Quality accreditation system by 30 June 2025	99% Compliance with Blue Drop Water Quality accreditation system	99% Compliance with Blue Drop Water Quality accreditation system	99% Compliance with Blue Drop Water Quality accreditation system	99% Compliance with Blue Drop Water Quality accreditation system	>99 % compliance with the blue drop system in all quarters	Q1 to Q4: BDS Status Report
	Facilitation and coordination of Water provision	% of Water call outs responded to within 24 hours (Circular 88 Indicators)	IDP 1.10	100% of water call outs responded to within 24 hours by 30 June annually		100% Water call outs responded to within 24 hours by 30 June 2025	100% Water call outs responded to within 24 hours	100% Water call outs responded to within 24 hours	100% Water call outs responded to within 24 hours	100% Water call outs responded to within 24 hours	100% water call outs responded to within 24 hours in all quarters	Registered calls logbook/ job register
	Facilitation and coordination of Water provision	Number of new water connections piped (tap) water to communal or public facilities (Circular 88 Indicators)	IDP 1.11	25 new water connections to communal (taps) or public facilities		5 new water connections piped (tap) water to communal or public facilities by 30 June 2025	1 new water connections to communal (taps) or public facilities	1 new water connections to communal (taps) or public facilities	2 new water connections to communal (taps) or public facilities	1 new water connections to communal (taps) or public facilities	Q1 ,2 and 4 = 1 new water per quarter connection Q3 - 2 new water connections	Progress Report
Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation and coordination of Water provision	Number of new water connection to piped water (tap) (Circular 88 Indicators)	IDP 1.12	6 333 new water connection to piped water (tap): 3 333 Mooidraai & 3000 Wonderfontein		1 500 new water connection to piped water (tap): Mooidraai by 30 June 2025	Progress reports on new water connection to piped water (tap): Mooidraai by Department of Human Settlements	Progress reports on new water connection to piped water (tap): Mooidraai by Department of Human Settlements	Progress reports on new water connection to piped water (tap): Mooidraai by Department of Human Settlements	Progress reports on new water connection to piped water (tap): Mooidraai by Department of Human Settlements	Q1 to Q4 - progress report by Department of Human Settlements on the new water connection to piped water (tap): Mooidraai	Q1 to Q4: Progress Report

PRIORITY AREA/ PROGRAMME: SANITATION & WASTEWATER

Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation and Coordination of development of WSMP	Water and Sanitation Maintenance Plan (WSMP) developed, and annually reviewed, submitted to Council for approval	IDP 1.13	WSMP developed, annually reviewed, and submitted to Council for approval		WSMP developed and submitted to Council for approval by 30 June 2025	0	Advertisement for Professional Service Provider (PSP - Consulting Engineer)	Appointment of PSP and Progress Report on the development of Water and Sewer Maintenance Plan	Progress Report on the development of Water and Sewer Maintenance Plan for approval by 30 June 2025	Q2 - Advertisement for service provider Q3 – Appointment of service provider and commencement of the work. Q4 - Progress Report on the development of Water and Sewer Maintenance Plan for approval by 30 June 2025	Q2 - Advert and progress report on SCM processes Q3 - Appointment letter of Service Provider and Project Plan Q4 - Approved Water and Sewer Maintenance Plan
	Facilitation and Coordination of development of WSMP	% of households with access to basic sanitation (Circular 88 Indicators)	IDP 1.14	85% of households with access to basic sanitation		75% of households with access to basic sanitation by 30 June 2025	10% of households with access to basic sanitation by 30 June 2025	20% of households with access to basic sanitation by 30 June 2025	50% of households with access to basic sanitation by 30 June 2025	75% of households with access to basic sanitation by 30 June 2025	Q1 to Q4: ensuring that households have access to basic sanitation	Q1 to Q4: Report on households with access to water
Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination of sewer connections	Number of sewer connections to consumer units installed (Circular 88 Indicators)	IDP 1.15	6037 sewer connections to consumer units installed. 2962 (Moodraai),		1000 sewer connections to consumer units installed in Gortin by 30 June 2025	Earthworks and preparations for construction of toilet structures.	250 sewer connections installed. 150 toilet structures constructed.	400 sewer connections installed. 150 toilet structures constructed.	350 sewer connections installed. 200 toilet structures constructed.	Q1- Q4: households sewer connections 500 toilet structures constructed.	Q1 to Q4 - Progress Report and completion certificate
Ensure universal access to reliable and quality basic Municipal services by all communities	Responsive coordination to call outs	% of sewer call outs responded to within 24 hours (Circular 88 Indicators)	IDP 1.16	100% sewer call outs responded to within 24 hours		100% sewer call outs responded to within 24 hours by 30 June 2025	100% call outs responded to within 24 hours	100% call outs responded to within 24 hours	100% call outs responded to within 24 hours	100% call outs responded to within 24 hours	Q1 to Q4 - 100% call outs responded to within 24 hours in all quarters	Q1 to Q4 - Registered calls logbook/ job register

Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination of compliance with Blue Green water quality	% Compliance with Green Drop Quality accreditation system	IDP 1.17	100% Compliance with Green Drop Quality accreditation system		100% Compliance with Green Drop Quality accreditation system by 30 June 2025	100% Compliance with Green Drop Quality accreditation system	100% Compliance with Green Drop Quality accreditation system	100% Compliance with Green Drop Quality accreditation system	100% Compliance with Green Drop Quality accreditation system	Q1 to Q4 - >99 % compliance with the green drop system in all quarters	Q1 to Q4 - GDS Status Report
Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination and facilitation for compilation of maintenance reports on water and sanitation	Number of reports on maintenance of water and sanitation infrastructure compiled	IDP 1.18	20 reports on maintenance of water and sanitation infrastructure compiled		4 reports on maintenance of water and sanitation infrastructure compiled by 30 June 2025	1 report on maintenance of water and sanitation infrastructure	1 report on maintenance of water and sanitation infrastructure	1 report on maintenance of water and sanitation infrastructure	1 report on maintenance of water and sanitation infrastructure	Q1 to Q4 - Quarterly report on maintenance of water and sanitation infrastructure	Q1 to Q4 - Maintenance Report
PRIORITY AREA/PROGRAMME: ELECTRICITY & ENERGY SERVICES												
Ensure that the municipality broadly delivers service according to the strategic orientation based on key sector plans	Coordination and facilitation of development of Sector Plans (IEP&AQMP)	Integrated Energy Plan (IEP) developed, annually reviewed, and submitted to Council for approval	IDP 1.19	Development and a5 Annually reviewed of Integrated Energy Plans submitted to council for approval are available by 30 June of each year.		INEP developed, annually reviewed, and submitted to Council for approval by 30 June 2025	0	Advertisement and appointment of the PSP (Consulting Engineer) to develop the IEP	Drafting of INEP	Submission of Draft to Senior Management, Portfolio Committee, and Council for approval	Q2: Advert & appointment of service provider for IEP Q3: Drafting of INEP Q4: Draft presented to Senior Management, Portfolio Committee, and Council	Q2 - Advert, progress report on SCM processes, appointment letter of Service Provider, and Project Plan Q3: Draft of INEP Q4: Final draft and minutes of Senior Management and Portfolio Committee meetings Council Resolution

	Continuously increase the number of new connections and upgrades of those connections below standard	Cumulative % of households with access to basic electricity service standard by 30 June of each year	IDP 1.20	50% of all households have access to basic electricity service standard by end of IDP period (June 2027).		30% of all households have access to basic electricity service standard by 30 June 2025	30% of all households have access to basic electricity service standard by 30 September 2024	30% of all households have access to basic electricity service standard by 31 December 2024	30% of all households have access to basic electricity service standard by 31 March 2025	30% of all households have access to basic electricity service standard by 30 June 2025	Q1 to Q4: Maintenance of 30% of households in the municipality with access to electricity	Reports
Ensure universal access to reliable and quality basic Municipal services by all communities	Provide Energy supply to all households	Number of new household electricity connections installed (Circular 88 Indicators)	IDP 1.21	4962 Electricity House connections installed in (2000) Themba Kubheka & Moodraai (2962)		400 new electricity house connections installed in Themba Kubheka by 30 June 2025	Construction	Construction	Construction	Completion Report of the work 400 total	Q1 to Q3: Construction Q4: Completion	Q1 to Q3: Progress Reports Q4: Progress Report & Completion certificate
	Stock up on repair materials as well as up preventative maintenance	% of unplanned outages that are restored to supply within industry standard timeframes	IDP 1.22	Average of 100% of unplanned outages are restored to supply within industry standard timeframes		100% call outs responded to within 24 hours by 30 June 2025	100% call outs responded to within 24 hours by 30 September 2024	100% call outs responded to within 24 hours by 31 December 2024	100% call outs responded to within 24 hours by 31 March 2025	100% call outs responded to within 24 hours by 30 June 2025	Q1 to Q4: 100% call outs responded to within 24 hours by end of each quarter	Reports
Ensure universal access to reliable and quality basic Municipal services by all communities	Provide Energy supply to all households	% Reduction in electricity distribution losses annually	IDP 1.23	Electricity distribution losses minimized by 32%		20% reduction in electricity distribution losses by 30 June 2025	20% reduction in electricity distribution losses	20% reduction in electricity distribution losses	20% reduction in electricity distribution losses	20% reduction in electricity distribution losses	Q1 to Q4: Quarterly minimization of electricity distribution losses to 20%	Reports

Ensure universal access to reliable and quality basic Municipal services by all communities	Provision of public lighting through erection of High mast lights	Number of High mast lights erected/installed	IDP 1.24	25 High Mast Lights Erected/Installed		5 High Mast Lights Erected/Installed (Deneysville & Oranjeville) by 30 June 2025	Advertisement for a Professional Service Provider (Consulting Engineer) to design the High mast lights.	Appointment of the Service Provider for erection of 5 High mast lights	Advertisement for a Professional Service Provider (Consulting Engineer) to design the High mast lights.	Appointment of the Service Provider for erection of 5 High mast lights	Q1 & Q2: advertisement & appointment of service provider. Q3 & Q4, Erection/ Installation of High Mast Lights in Sasolburg & Vaalpark	Q1 to Q2: Progress Reports on SCM processes Q3 to Q4: Report of erection/installation and completion certificate
Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination and Facilitation of Infrastructure maintenance	Number of reports on maintenance of electricity infrastructure compiled	IDP 1.25	20 reports on maintenance of electricity infrastructure compiled		4 reports on maintenance Electricity infrastructure compiled by 30 June 2025	1 report on maintenance Electricity infrastructure compiled	1 report on maintenance Electricity infrastructure compiled	1 report on maintenance Electricity infrastructure compiled	1 report on maintenance Electricity infrastructure compiled	Q1 to Q4: 1 report on maintenance of electricity compiled quarterly	Q1 to Q4: Progress Reports
PRIORITY AREA/PROGRAMME: ROADS AND STORMWATER SERVICES												
Ensure universal access to reliable and quality basic Municipal services by all communities	Road Maintenance	m² of roads resealed / repaired (Circular 88 Indicators)	IDP 1.26	35 000m² of roads resealed/repared (Reviewed to 35 000m)		7000m² of roads resealed/ repaired by 30 June 2025	1750m² of roads resealed/ repaired	1750m² of roads resealed/ repaired	1750m² of roads resealed/ repaired	1750m² of roads resealed/ repaired	Q1 - Q4: 7000m² of new roads resealed /repaired	Progress Report and completion certificate
	Road network Maintenance Report	Number of kilometres unsurfaced road network built	IDP 1.27	7,5 km new unsurfaced road network built		1.5km of kilometres unsurfaced road network built by 30 June 2025	Progress Reports (Earthworks) on prospected new municipal roads built	Progress Report Earthworks	1km of kilometres unsurfaced road network built	0.5km of kilometres unsurfaced road network built	Q 1 to Q2: Earth works Q3: 1km of kilometres unsurfaced road network built Q4: 0.5kms unsurfaced road network built	Q1 to Q4: Progress Reports Q3 to Q4: Progress report and Completion certificate

Ensure universal access to reliable and quality basic Municipal services by all communities		Number of kilometres gravel roads graded (Circular 88 Indicators)	IDP 1.28	100 kms gravel roads graded		20 kms gravel roads graded by 30 June 2025	5 kms gravel roads graded	5 kms gravel roads graded	5 kms gravel roads graded	5 kms gravel roads graded	Q1 to Q4: 5kms gravel roads graded quarterly	Q1 to Q4: Progress Reports Q1 to Q4: Completion certificate
	Road Maintenance	% of pothole complaints resolved within the standard time after being reported (Circular 88 Indicators)	IDP 1.29	100% of pothole complaints resolved within the standard time after being reported (Circular 88 Indicators)		100 % of pothole complaints resolved within the standard time after being reported, by 30 June 2025	100 % of pothole complaints resolved within the standard time after being reported by 30 September 2024	100 % of pothole complaints resolved within the standard time after being reported by 31 December 2024	100 % of pothole complaints resolved within the standard time after being reported by 31 March 2025	100 % of pothole complaints resolved within the standard time after being reported by 30 June 2025	Q1 to Q4: 100 % of pothole complaints resolved within the standard time after being reported	Q1 to Q4: Register on reported potholes and job card
Ensure universal access to reliable and quality basic Municipal services by all communities	Road Maintenance	m² of Potholes repaired/ sealed	IDP 1.30	20 000m² of Potholes repaired		4 500m² of Potholes repaired/ sealed by 30 June 2025	1750m² Potholes repaired	1000m² Potholes repaired	1000m² Potholes repaired	750m² Potholes repaired	Q1 to Q4: Average 1125m² of Potholes repaired in all quarters	Progress Reports and completion certificate
Ensure universal access to reliable and quality basic Municipal services by all communities	Road Maintenance	Number of reports on maintenance of roads and stormwater drainage system infrastructure compiled	IDP 1.31	20 reports on maintenance of roads and stormwater drainage system infrastructure compiled		4 reports on maintenance of roads and stormwater drainage system infrastructure compiled by 30 June 2025	1 report on maintenance of roads and stormwater drainage system infrastructure compiled	1 report on maintenance of roads and stormwater drainage system infrastructure compiled	1 report on maintenance of roads and stormwater drainage system infrastructure compiled	1 report on maintenance of roads and stormwater drainage system infrastructure compiled	Q1 to Q4: Quarterly report on maintenance of roads and stormwater drainage system infrastructure compiled	Reports

	Facilitation of approving building plans	% of comments within 10 working days on building plans received to be approved within specified period, 30 days < 500m²	IDP 1.32	100% of comments within 10 working days on building plans received to be approved within specified period, 30 days < 500m²		100% of comments within 10 working days on building plans received to be approved within specified period, 30 days < 500m² by 30 June 2025	100% of technical comments made on the submitted building plans <500m² within 10 working days of receipt from LED.	100% of technical comments made on the submitted building plans <500m² within 10 working days of receipt from LED.	100% of technical comments made on the submitted building plans <500m² within 10 working days of receipt from LED.	Q1 to Q4: 100% of technical comments made on the submitted building plans <500m² within 10 working days of receipt from LED.	Report on Comments made/Comment Register	
	Facilitation of approving building plans	% of comments within 20 working days on building plans received to be approved within specified period, 60 days >500m²	IDP 1.33	100% of comments within 20 working days on building plans received to be approved within specified period, 60 days >500m²		100% of comments within 20 working days on building plans received to be approved within specified period, 60 days >500m² by 30 June 2025	100% of technical comments made on the submitted building plans >500m² within 20 working days of receipt from LED.	100% of technical comments made on the submitted building plans >500m² within 20 working days of receipt from LED.	100% of technical comments made on the submitted building plans >500m² within 20 working days of receipt from LED.	Q1 to Q4: 100% of technical comments made on the submitted building plans >500m² within 20 working days of receipt from LED.	Report on Comments made/Comment Register	
PRIORITY AREA/PROGRAMME: PROJECT MANAGEMENT UNIT												
Ensure universal access to reliable and quality basic Municipal services by all communities	Sourcing funds for Capital Projects	Number of New Capital Projects for which funding is approved source (MIG, DoE, DWS, INEP)	IDP 1.34	15 New Capital Projects for which funding is source (MIG, DoE, DWS, IEP)		3 New Capital Projects for which funding is sourced (MIG, DoE, DWS, INEP) by 30 June 2025	0	0	0	Development of business plans: 3 New Capital Projects for which funding is sourced	Preparation of business plans for funding of 3 registered projects in quarter 4	Q4: Business Plans and proof of submission to Sector Depts.
Ensure universal access to reliable and quality basic Municipal services by all communities	Grant Spending	% in spending of Grants as per DoRA requirements	IDP 1.35	100% in spending of Grants as per DoRA requirements		100% in spending of Grants as per DoRA requirements by 30 June 2025	20% in spending requirements of Grants as per DORA allocations	40% in in spending requirements of Grants as per DORA allocations	70% in in spending requirements of Grants as per DORA allocations	100% in in spending requirements of Grants as per DORA allocations	Q1 to Q4: Accumulated scale spending on grants as required in all quarters	Q1 to Q4: Progress Reports

Ensure universal access to reliable and quality basic Municipal services by all communities	Construction of roads	Number of kilometres of new municipal roads built (Circular 88 Indicators)	IDP 1.36	21 kms of new municipal roads built		4km of new municipal roads built by 30 June 2025	Progress Reports (Earthworks) on prospected new municipal roads built	Progress Report Earthworks	2km of kms of new municipal roads built	2km of kms of new municipal roads built	Q1-Q2: Earthwork to be completed on 2km each. Q3 – Q4: Completion of the road	Q1 to Q2: Progress Report Q3-Q4: Progress Reports and completion certificate
Ensure universal access to reliable and quality basic Municipal services by all communities	Construction of stormwater drainage	Number of additional kilometres of stormwater drainage constructed	IDP 1.37	21 km kilometres of storm water drainage constructed		4 km kilometres of storm water drainage constructed by 30 June 2025	0	0	2km of storm water drainage constructed	2km of storm water drainage constructed	Q3 to Q4: 2 kms of storm water drainage constructed per quarter	Q3-Q4: Progress Reports and completion certificate
Ensure universal access to reliable and quality basic Municipal services by all communities	Monitoring of Grants spending	Number of progress reports submitted on monitoring of all Capital Projects submitted to Council	IDP 1.38	20 progress reports submitted on monitoring of all Capital Projects submitted to Council		4 progress reports submitted on monitoring of all Capital Projects submitted to Council by 30 June 2025	1 progress report submitted on monitoring of all Capital Projects submitted to Council	1 progress report submitted on monitoring of all Capital Projects submitted to Council	1 progress report submitted on monitoring of all Capital Projects submitted to Council	1 progress report submitted on monitoring of all Capital Projects submitted to Council	Q1 to Q4: Quarterly report on monitoring of projects compiled and submitted to Senior Management, Portfolio Committee and Council	Q1 to Q4: Progress Reports, minutes of Senior Management and Portfolio committee, Council Resolution
Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation of comments on approval of building plans	Number of Business Plans developed and submitted to sector departments (MIG, DoE, DWS, INEP) (NEW)	IDP 1.39	10 Business Plans developed and submitted (NEW)		2 Business Plans developed and submitted by 30 June 2025	0	0	0	2 Business Plans developed and submitted to sector departments	Q4 - Business Plans submitted for funding	Q4: Approved Business Plans and proof of submission to sector departments
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 1.40	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report

Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/ Budgeted spent	IDP 1.41	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	75% of allocated CAPEX Budget spent	100% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 1.42	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan compiled and submitted to SCM by 30 May 2025	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM
Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 1.43	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 31 March 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Q1 to Q4: Evaluation report and and proof of submission to SCM

Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 1.44	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 1.45	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)	IDP 1.46	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)

		Number of Departmental meetings held quarterly meetings held	SDIBIP 1.1	Number of Departmental meetings held annually		3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes
2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT												
FROM JULY 2024 TO JUNE 2025												
OFFICE/ DIRECTORATE: SOCIAL SERVICES												
KEY PERFORMANCE AREA (KPA 1): BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT												
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	QUARTERLY TARGETS				Explanation of Target	Portfolio of Evidence
							Quarter 1	Quarter 2	Quarter 3	Quarter 4		
PRIORITY AREA/ PROGRAMME: HEALTH & CLEANHEALTH & CLEANSING (WASTE MANAGEMENT)												
To Build Environmental Sustainability and Resilience	Facilitate development and annual review of IWMP	Integrated Waste Management Plan (IWMP) developed, annually reviewed, and submitted to Council for approval	IDP 1.45	Develop and Annually review IWMP		Integrated Waste Management Plan (IWMP) developed, annually reviewed, and submitted to Council for approval by 30 June 2025	0	Review of IWMP	Reviewed Draft IWMP submitted to Senior Management and Portfolio Committee	IWMP submitted to Council	Q1: Review of IWMP Q3: Reviewed Draft IWMP submitted to Senior Management and Portfolio Committee Q4: Reviewed IWMP submitted to Council	Q2: Reviewed IWMP Q3: Reviewed Draft IWMP submitted to Senior Management and Portfolio Committee and minutes of meetings Q4: Approved IWMP and Council Resolution

To ensure universal access to reliable and quality Basic Service by all Communities	Facilitation of Waste collection services	Number of household areas provided with weekly waste collection services	IDP 1.46	23 household areas provided with weekly waste collection services		23 household areas provided with weekly waste collection services by 30 June 2025	23 household areas provided with weekly waste collection services	23 household areas provided with weekly waste collection services	23 household areas provided with weekly waste collection services	23 household areas provided with weekly waste collection services	Q1 to Q4: 23 household areas provided with weekly waste collection services	Q1 to Q4: Progress report
To Build Environmental Sustainability and Resilience	Waste collection services	Number of illegal dumping sites removed	IDP 1.47	100 illegal dumping sites removed		20 illegal dumping sites removed by 30 June 2025	5 illegal dumping sites removed by 30 September 2024	5 illegal dumping sites removed by 31 December 2024	5 illegal dumping sites removed by 31 March 2025	5 illegal dumping sites removed by 30 June 2025	Q1 to Q4: Removal of identified illegal dumping sites	Q1 to Q4: Progress report
To Build Environmental Sustainability and Resilience	Waste collection services	Number of Environmental Awareness programmes conducted	IDP 1.48	20 Waste management Awareness programmes conducted		4 Environmental Awareness programmes conducted by 30 June 2025	1 Environmental Awareness Programmes conducted by 30 September 2024	1 Environmental Awareness Programmes conducted by 31 December 2024	1 Environmental Awareness Programmes conducted by 31 March 2025	1 Environmental Awareness Programmes conducted by 30 June 2025	Q1 to Q4: Environmental Awareness Programmes conducted quarterly	Q1 to Q4: Notice/Invitation, attendance register, Report
To Build Environmental Sustainability and Resilience	Establishment of Landfill site	Number Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville) by 30 June 2025	IDP 1.49	3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)		3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville) by 30 June 2025	3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)	3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)	3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)	3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)	Q1 to Q4: Ensure that the 3 Landfill sites in Metsimaholo LM are compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)	Q1 to Q4: Compliance Report

To Build Environmental Sustainability and Resilience	Waste Management	Identification of new land for the new landfill site(s)	IDP 1.50	1 Landfill site identified		Identification of new land for the new landfill site(s) by 30 June 2025	Appointment of service provider to identify land and conduct study	Conducting of study and Progress Report on feasibility study to Senior Management	Conducting of study and Progress Report on feasibility study to Senior Management	Final Draft Report on the feasibility study to Senior Management, Portfolio Committee, and Council	Q1: SCM processes to appoint SP Q2 to Q4: Feasibility Study underway Q4: Conclusion of Feasibility Study and Final Draft and progress report submitted to Senior Management, Portfolio Committee, and Council	Q1: Advert, progress report on SCM processes, appointment letter of Service Provider, and Project Plan Q2 to Q3: Progress Report to Senior Management, minutes Q4: Final Draft, minutes of Senior Management and Portfolio Committee Meetings, and Council Resolution
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		Air Quality Management Plan developed in terms of s15 of Air Quality Act and reviewed annually	SDBIP 1.2	Air Quality Management Plan developed in terms of s15 of Air Quality Act and reviewed annually, approved by council		Air Quality Management Plan (AQMP) developed in terms of s15 of Air Quality Act and reviewed annually by 30 June 2025	Advertisement for service provider	Appointment of service provider Development of project plan towards compilation of AQMP	Draft AQMP submitted to Senior Management	Incorporation of Senior Management inputs and submission to Portfolio Committee and Council for approval	Q1: SCM processes to appoint SP Q2: Appointment of SP and development of process plan Q3: Development of AQMP and Draft submitted to Senior Management for comments. Q4: Senior Management comments incorporated and submission to Portfolio Committee and Council for approval	Q1: Advert, progress report on SCM processes Q2: Appointment letter of Service Provider, and Project Plan Q3: Draft AQMP and minutes of Senior Management meeting Q4: Minutes of Portfolio Committee and Council Resolution
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		Development of Air Quality Management By-law approved	SDBIP 1.3	Development of Air Quality Management (AQM) By-law and annually reviewed, approved by council		Development of Air Quality Management (AQM) By-law approved by 30 June 2025	Customization of generic by-law by COGTA	Public Participation	Public Participation	Submission to Senior Management, Portfolio Committee, and Council for approval	Q1: Customization of AQM By-law with the assistance of COGTA Q2 to Q3: Public Participation Submission of Draft AQM to Senior Management, Portfolio Committee, and Council for approval	Q1: Draft customized AQM By-law Q2 to Q3: Notice/Invite, attendance register, report Q4: Approved AQM Minutes of Senior Management and Portfolio Committee meetings Council Resolution
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		Climate Change Response Strategy developed and reviewed annually	SDBIP 1.4	Climate Change Response Strategy developed and reviewed annually, approved by council		Climate Change Response Strategy (CCRS) developed and reviewed annually by 30 June 2025	Advertisement for service provider	Appointment of service provider Development of project plan towards compilation of CCRS	Draft CCRS submitted to Senior Management	Incorporation of Senior Management inputs and submission to Portfolio Committee and Council for approval	Q1: SCM processes to appoint SP Q2: Appointment of SP and development of process plan Q3: Development of CCRS and Draft submitted to Senior Management for comments. Q4: Senior Management comments incorporated and submission to Portfolio Committee and Council for approval	Q1: Advert, progress report on SCM processes Q2: Appointment letter of Service Provider, and Project Plan Q3: Draft CCRS and minutes of Senior Management meeting Q4: Minutes of Portfolio Committee and Council Resolution
PRIORITY AREA/PROGRAMME: PARKS & RECREATION (INCL. CEMETERIES)												
To promote and ensure social cohesion and nation building	Development of Sports & Recreational Parks	Number of Sports & Recreational Parks (Family Park) developed or refurbished by 30 June 2025	IDP 1.51	5 Sports & Recreational Parks developed/refurbished		1 Sports & Recreational Park (Family Park) developed or refurbished annually by 30 June 2025		Engagements with stakeholders for sponsoring of the development/refurbishment of the Sports & Recreational Park (Family Park)	Development/Refurbishment of Sports & Recreational Park (Family Park)	Finalization of development/refurbishment of a Sports & Recreational Park (Family Park)	Q2: Engagements with stakeholder go sponsor the development of a new Sports & Recreational Park (Family Park) or refurbishment of an existing park Q3: Process to Develop/Refurbish begins Q4: Finalisation of Development/Refurbishment	Q2: Report and attendance register/proof of engagement Q3: Progress report Q4: Progress report and completion certificate

To promote and ensure social cohesion and nation building	Provision of maintenance and management services to community facilities	Number of maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 30 June 2025	IDP 1.52	20 maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan.		4 maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 30 June 2025	1 maintenance and management report on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 30 September 2024	1 maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 31 December 2024	1 maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 31 March 2025	1 maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 30 June 2025	Q1 to Q4: Quarterly maintenance and management report on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan	Q1: Maintenance Plan Q1 to Q4: Maintenance and Management report
To Build Environmental Sustainability and Resilience		Biodiversity Management Plan developed, and annually reviewed, approved by Council by 30 June 2025	IDP 1.53	Biodiversity Management Plan developed, and annually reviewed, approved by Council		Biodiversity Management Plan developed and approved by Council by 30 June 2025	0	Drafting of Biodiversity Management Plan	Submission of Draft Biodiversity Management Plan to Senior Management and Portfolio Committee by 31 March 2025	Submission of Draft Biodiversity Management Plan to Council for approval by 30 June 2025	Q2: Drafting of Biodiversity Management Plan Q3: Submission of Draft to Senior Management and Portfolio Committee Q4: Submission to Council for approval	Q2: Draft Biodiversity Management Plan Q3: Draft Plan minutes of Senior Management and Portfolio Committee Q4: Approved Biodiversity Management Plan Council Resolution
To Build Environmental Sustainability and Resilience	Provision of maintenance and management services to cemetery yards	Number of reports on maintenance and management of cemetery yards	IDP 1.54			4 reports on maintenance and management of cemetery yards by 30 June 2025	1 report on maintenance and management of cemetery yards by 30 September 2024	1 report on maintenance and management of cemetery yards by 31 December 2024	1 report on maintenance and management of cemetery yards by 31 March 2025	1 report on maintenance and management of cemetery yards by 30 June 2025	Q1 to Q4: Quarterly report on maintenance and management of cemetery yards	Q1: Maintenance Plan Q1 to Q4: Maintenance and Management report
PRIORITY AREA/PROGRAMME: PUBLIC SAFETY (INCL. DISASTER MANAGEMENT, FIRE SERVICES, TRAFFIC MANAGEMENT & BY-LAW ENFORCEMENT)												

To promote and ensure community safety and social protection	Coordination and Facilitation of Annual Review of Disaster Management Plan	Review of Disaster Management Plan annually	IDP 1.55	Disaster Management Plan reviewed by 30 June 2023		Disaster Management Plan reviewed by 30 June 2025	0	Review of Disaster Management Plan by 31 December 2024	Submission of Draft Reviewed Disaster Management Plan and minutes of Senior Management and Portfolio Committee meeting by 31 March 2025	Submission of Reviewed Disaster Management Plan to Council for approval by 30 June 2025	Q2: Review of Disaster Management Plan Q3: Submission of Draft Reviewed Disaster Management Plan and minutes of Senior Management and Portfolio Committee meeting Q4: Submission of Reviewed Disaster Management Plan to Council	Q2: Reviewed Disaster Management Plan Q3: Draft Reviewed Disaster Management Plan and minutes of Senior Management and Portfolio Committee meeting Q4: Approved Reviewed Disaster Management Plan and Council Resolution
To promote and ensure community safety and social protection	Disaster Management	% of reported Disaster incidents within the Municipality attended to as and when occur	IDP 1.56	100% of Disaster incidents within the Municipality attended to as and when occur		100% of Disaster incidents within the Municipality attended to as and when occur	100% of Disaster incidents within the Municipality attended to as and when they occur during the quarter	100% of Disaster incidents within the Municipality attended to as and when they occur during the quarter	100% of Disaster incidents within the Municipality attended to as and when they occur during the quarter	100% of Disaster incidents within the Municipality attended to as and when they occur during the quarter	Q1 to Q4: 100% of Disaster incidents within the Municipality attended to as and when they occur during the quarter	Disaster Register
To promote and ensure community safety and social protection	Disaster Management	1.45 Number of Disaster Awareness Programmes conducted	IDP 1.57	16 Disaster Awareness Programmes conducted		4 Disaster Awareness Programmes conducted by 30 June 2025	1 Disaster Awareness Programme conducted by 30 September 2024	1 Disaster Awareness Programme conducted by 31 December 2024	1 Disaster Awareness Programme conducted by 31 March 2025	1 Disaster Awareness Programme conducted by 30 June 2025	Q1 to Q4: Disaster Awareness Programme conducted quarterly	Q1 to Q4: Notice/invite attendance register report
To promote and ensure community safety and social protection	Disaster Management	Number of Disaster Management training provided to Volunteers	IDP 1.58	14 Disaster Management training provided to Volunteers		4 Disaster Management training provided to Volunteers by 30 June 2025	1 Disaster Management training provided to Volunteers by 30 September 2024	1 Disaster Management training provided to Volunteers by 31 December 2024	1 Disaster Management training provided to Volunteers by 31 March 2025	1 Disaster Management training provided to Volunteers by 30 June 2025	Q1 to Q4: Quarterly Disaster Management training provided to Volunteers	Q1 to Q4: Notice/invite attendance register report

To promote and ensure community safety and social protection	Fire fighting	% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses.	IDP 1.59	100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses		100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses by 30 June 2025	100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses by 30 September 2024	100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses by 31 December 2024	100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses by 31 March 2025	100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses by 30 June 2025	Q1 to Q4: 100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses	Incidents Register
To promote and ensure community safety and social protection	Fire fighting	Number of Firefighting Awareness Programmes conducted	IDP 1.60	28 Firefighting Awareness Programmes conducted		8 Firefighting Awareness Programmes conducted by 30 June 2025	2 Firefighting Awareness Programmes conducted by 30 September 2024	2 Firefighting Awareness Programmes conducted by 31 December 2024	2 Firefighting Awareness Programmes conducted by 31 March 2025	2 Firefighting Awareness Programmes conducted by 30 June 2025	Q1 to Q4: 2 Firefighting Awareness Programmes conducted per quarter	Q1 to Q4: Notice/invite attendance register report
To promote and ensure community safety and social protection	Law enforcement operations	1.49 Number of traffic roadblocks conducted	IDP 1.61	108 traffic roadblocks conducted		24 traffic roadblocks conducted by 30 June 2025	6 traffic roadblocks conducted by 30 September 2024	6 traffic roadblocks conducted by 31 December 2024	6 traffic roadblocks conducted by 31 March 2025	6 traffic roadblocks conducted by 30 June 2025	Q1 to Q4: 6 traffic roadblocks conducted quarterly	Report
To promote and ensure community safety and social protection	Law enforcement operations	1.50 Number of by law enforcement operations conducted	IDP 1.62	60 by law enforcement operations conducted		12 by law enforcement operations conducted by 30 June 2025	3 By-law enforcement operations conducted by 30 September 2024	3 By-law enforcement operations conducted by 31 December 2024	3 By-law enforcement operations conducted by 31 March 2025	3 By-law enforcement operations conducted by 30 June 2025	Q1 to Q4: 3 By-law enforcement operations conducted quarterly	Report
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												

Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 1.40	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report
Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/Budgeted spent	IDP 1.41	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	75% of allocated CAPEX Budget spent	100% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 1.42	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan compiled and submitted to SCM by 30 May 2025	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM

Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 1.43	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 31 March 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Q1 to Q4: Evaluation report and proof of submission to SCM
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 1.44	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 1.45	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% Of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)	IDP 1.46	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)
		Number of Departmental meetings held quarterly meetings held	SDIBIP 1.1	Number of Departmental meetings held annually		3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes
2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT												

FROM JULY 2024 TO JUNE 2025												
OFFICE/ DIRECTORATE: ECONOMIC DEVELOPMENT, MARKETING& TOURISM, HOUSING & URBAN PLANNING												
KEY PEFORMANCE AREA (KPA 2): LOCAL ECONOMIC DEVELOPMENT												
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
							QUARTERLY TARGETS					
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Explanation of Target	Portfolio of Evidence
PRIORITY AREA/PROGRAMME: LOCAL ECONOMIC DEVELOPMENT												
	Developme nt and Annual Review of LED Strategy	Number of LED strategy reviewed annually and submitted to council for approval	IDP 2.1	5 LED Strategy reviews, on annually and submitted to Council for approval		Annually reviewed LED strategy and submitted for council approval by end 30 June 2025	0	0	Review on LED Strategy submitted to Portfolio Committee & Stakeholders	Reviewed LED Strategy submitted o Council by 30 June 2025	Q3 - Review on strategy submitted to Portfolio Committee & Stakeholders Q4 - Review on strategy submitted to Council	Q3 - Reviewed LED Strategy submitted to Portfolio Committee & Stakeholder.Invite/N otice to meetingAttendance RegisterMinute Q4 - Approved LED Strategy & Council Resolution
	Monitoring of job creation through EPWP initiatives	Number of job opportunities created through EPWP initiatives	IDP 2.2	500 jobs opportunities created through EPWP initiatives		100 jobs opportunities created through EPWP initiatives by 30 June 2025	0	0	0	100 Job opportunities created through EPWP by 30 June 2025	100 EPWP jobs created in quarter 4	Progress report from implementing agents/Dept to municipality
	Monitoring of job creation through EPWP initiatives	Number of job opportunities created through CWP initiatives	IDP 2.3	5000 jobs opportunities created through CWP initiatives		1000 jobs opportunities created through CWP initiatives by 30 June 2025	0	0	0	1000 jobs opportunities created through CWP by 30 June 2025	1000 CWP jobs created quarter 4	Progress report from implementing agents/Depts to municipality

		Vaal Special Economic Zone (SEZ) Master Plan Developed, and reviewed annually, approved by council	IDP 2.4	Vaal Special Economic Zone (SEZ) Master Plan Development		Development Vaal Special Economic Zone (SEZ) Master Plan for Metsimaholo LM and approval by 30 June 2025	0	SCM procurement for the appointment of a service provider for the feasibility study	Appointment of service provider	Council approval of the feasibility study for the Vaal SEZ	To ensure that the Municipality has a Master Planning for the Metsimaholo Vaal Special Economic Zone Master Plan	Reports, attendance register and invite
	Coordination and facilitation of Provincial & National Exhibition programmes by SMMEs/Corporatives	Number of Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions	IDP 2.5	10 Provincial & National Exhibitions attended by SMMEs/Corporatives		4 Provincial & National Exhibitions attended by SMMEs/Corporatives by 30 June 2025	1 Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions by 30 September 2024	1 Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions by 31 December 2024	1 Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions by 31 March 2025	1 Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions by 30 June 2025	1 Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions held quarterly	Invite/Notice Attendance Register Report
	Coordination and Facilitation of SMME database/Register	% of Development of SMME /Cooperative's database/Register with identified needs compiled and approved by the departmental Head	IDP 2.6	100% Development of SMME database/Register with identified needs compiled and approved by the departmental Head		100% of Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 30 June 2025	100% of Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 30 September 2024	100% of Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 31 December 2024	100% of Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 31 March 2025	100% of Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 30 June 2025	Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 30 June 2025	Signed SMMEs' Database per sector needs

	Coordination of and facilitation of Incentive support scheme	Number of SMMEs/ Corporatives provided support through Incentive support scheme (Financial & Non-Financial)	IDP 2.7	100 SMMEs/Corporatives provided support through Incentive support scheme		40 SMMEs/Corporatives provided support through Incentive support scheme by 30 June 2025	10 SMMEs / Cooperative provided support through Incentive support scheme (non-financial support) by 30 September 2024	10 SMMEs / Cooperative provided support through Incentive support scheme (non-financial support) by 31 December 2024	10 SMMEs/ Cooperative provided support through Incentive support scheme (Financial support) by 31 March 2025	10 SMMEs/ Cooperative provided support through Incentive support scheme (Financial support) by 30 June 2025	SMMEs/Corporatives provided support through Incentive support scheme (Financially and Non-financially) by the 30 June 2025	Reports on SMME Register with identified needs.
	Coordination of funding for Capital or SLPs	Number of Capital or SLPs projects implemented within Municipality	IDP 2.8	5 Capital or SLPs projects implemented within Municipality		1 SLPs Capital project implemented within Municipality by 30 June 2025	0	Project Process Plan towards the SLP Capital project implementation and report	0	1 SLPs Capital project implemented within Municipality by 30 June 2025	1 SLPs Capital project implemented within Municipality by 30 June 2025	Q2 - Project Process Plan Q4 - Report on implemented project
	Coordination and Facilitation of LED Forum Meetings	2.8 Number of LED Sector Engagements convened on quarterly basis	IDP 2.9	20 LED Forum meetings convened		4 LED Sector Engagements convened by 30 June 2025	1 LED sector meetings convened by 30 September 2024	LED sector meetings convened by 31 December 2024	LED Sector Engagements convened by 31 March 2025	LED Sector Engagements convened by 30 June 2025	Invitation/Notice Attendance Register Report	Q1 – Q2: 4 LED sector meetings convened Q3-Q4: LED Sector Engagements convened
PRIORITY AREA/PROGRAMME: HOUSING & HUMAN SETTLEMENT												
	Coordination of the development and annual review of Integrated Human Settlement Plan (IHSP)	Integrated Human Settlement Plan (IHSP) developed and reviewed annually	IDP 2.10	Integrated Human Settlement Plan (IHSP) developed and reviewed annually		Integrated Human Settlement Plan (IHSP) reviewed by 30 June 2025	0	0	Reviewed HSP submitted to Senior Management by 31 March 2025	Reviewed HSP submitted to Portfolio Committee and Council for approval 30 June 2025	Reviewed HSP approved by Council 30 June 2025	Q4 - Report, Portfolio Committee and Council Resolutions Q4 - Approved Reviewed HSP Portfolio Committee and Council Resolutions

	Facilitation of accreditation status for housing development	Application for Accreditation status for Housing Development (HAD)	IDP 2.11	Obtain Accreditation status for housing development		Facilitate accreditation status for housing development by 30 June 2025	Provincial Department to facilitate building capacity workshop by 30 September 2025	Review Accreditation Business Plan	Reviewed Accreditation Business Plan and Status Report on Accreditation submitted to Council (Business Plan, Accreditation Implementation Plan to council) Municipal Manager to appoint Work Streams / Task Teams and members of the Task Team to be constituted within Directorates by 31 March 2025	Inaugural Task Team meeting by 31 May 2025	Q1: Capacity building workshop facilitated by Provincial Department Q2: Review Accreditation Business Plan Q3: Submission to Council Q3: Appointment of Task Team Task Team meeting to facilitate accreditation process	Q2: Reviewed Accreditation Business Plan Q3 - Approved Reviewed Accreditation Business Plan and Status Report on Accreditation by Council Q3: Appointment letters signed by the MM Q4: Invite/Notice, minutes, attendance register
	Facilitate and Contribute to Compilation of supplementary valuation roll	% Land development applications received and administered within 30 days of receipt	IDP 2.12	100% of processed applications and building plans approved		100% of processed applications and building plans approved by 30 June 2025	0	0	0	100% of processed applications and building plans approved by 30 June 2025	100% of processed applications and building plans approved by 30 June 2025	Report on processed applications and building plans
	Facilitate registration of newly acquired properties in Municipality's name	% of newly acquired properties registered in Municipality's name	IDP 2.13	100% of newly acquired properties and registered in Municipality's name		100% of newly acquired properties registered in Municipality's name by June 2025	0	0	0	100% of newly acquired properties registered in Municipality's name by June 2025	100% of newly acquired properties registered in Municipality's name by June 2025	Report on newly acquired properties registered in Municipality's name
	Facilitation of Lease Agreements on Municipal	% of Lease Agreements (Municipal owned Land) Finalized.	IDP 2.14	100% of Lease Agreements (Municipal owned Land) Finalized.		100% of Lease Agreements (Municipal owned Land) Finalized by	100% of Lease Agreements (Municipal owned Land) by 30	100% of Lease Agreements (Municipal owned Land) by 31 December 2024	100% of Lease Agreements (Municipal owned Land) by 31 March 2025	100% of Lease Agreements (Municipal owned Land) by 30 June 2025	Lease agreements/contract management register approved by Director	Lease agreements/contract management register approved by Director

	owned Land					30 June 2025	September 2024					
		% Finalised Land development applications out of those ready to be processed quarterly	IDP 2.15	100% Finalised Land development applications out of those ready to be processed quarterly		100% finalised Land development applications out of those ready to be processed by 30 June 2025	100% finalised Land development applications out of those ready to be processed	100% finalised Land development applications out of those ready to be processed	100% finalised Land development applications out of those ready to be processed	100% finalised Land development applications out of those ready to be processed	Q1 - Q4: 100% of processed applications and building plans approved in all quarters	Signed-off register on finalised applications
PRIORITY AREA/PROGRAMME: TOWN PLANNING												
To implement the projects that ensure the Spatial and Economic Integration	Review of Land Use Scheme	Compliance on the compilation of the Land Use Schemes (LUMS) approved by Council	IDP 2.16	Reviewed and approved Land Use Schemes		Reviewed and approved LUMS by 30 June 2025	Establishment of project steering committees (e.g., District Mun, COGTA, etc)	Public participation	Draft to serve at Senior Management and Portfolio Committee Meeting	Final LUMS to be approved and adopted by Council	Q1: Establish project steering committee with Sector Departments to Review LUMS Q2: Public Participation Q3: Draft to Serve at Senior Management and Portfolio Committee Q4: Final Draft to be submitted to Council for approval	Q1 – Report/Invite/Notice Attendance Register Q2 – Notice of public participation Q3 – Senior Management/Portfolio Committee Minutes Q4 - Approved LUMS and Council Resolution

	Coordination of development and review of SDF	Compliant Spatial Development Framework (SDF) developed and approved by Council	IDP 2.17	SDF developed and reviewed annually		SDF developed and approved by Council by 30 June 2025	Engagements with the service provider Establishment of a Project Steering Committee Project Inception By 30 September 2024	Development of Draft SDF by 31 December 2024	Public Participation	Draft SDF presented to senior management and Portfolio Committee Approved by Council by 30 June 2025	Q1: Stakeholder engagements and Project Inception Q2: Development of SDF Q3: Public Participation on SDF Q4: Submission of SDF to Senior Management, Portfolio Committee and Council for approval	Q1 – Report Invite/Notice Attendance Register Q2 – Draft SDF Q3 – Notices Attendance Register Report Q4 - Draft SDF, Minutes of Senior management and Portfolio Committee Approved SDF and Council Resolution
	Facilitation of formalization of informal settlements	Number of informal Settlements formalized	IDP 2.18	Implementation of Auricon Report Recommendations.		Implementation of Auricon Report Recommendations by 30 June 2025	2 projects implemented by 30 September 2024	2 projects implemented by 31 December 2024	2 projects implemented by 31 March 2025	2 projects implemented by 30 June 2025	Q1 to Q4: 8 projects as recommended by Auricon implemented and completed by 30 June 2025	Q1 -Q4 Progress report on implementation Q4 - Signed-off register on finalised projects and/completion certificates
	Coordination and facilitation of the development of Building Control Policy	Building Control Policy developed, annually reviewed, and approved by Council	IDP 2.19	Building Control Policy developed and annually reviewed		Building Control Policy reviewed by 30 June 2025	0	0	0	Building Control Policy reviewed by 30 June 2025	Building Control Policy reviewed to align with industry improvements	Q4-Approved Policy by Council and Council Resolution
	Facilitation of approving building plans	% of building plans <500m ² approved within 30 days	IDP 2.20	100% of building plans <500m ² approved within 30 days		100% building plans <500m ² approved within 30 days by 30 June 2025	100% building plans <500m ² approved within 30 days of receipt	100% building plans <500m ² approved within 30 days of receipt	100% building plans <500m ² approved within 30 days of receipt	100% building plans <500m ² approved within 30 days of receipt	100% building plans <500m ² approved within 30 days of receipt	Progress Report Building Plans Register

	Facilitation of approving building plans	% of building plans >500m ² approved within 60 days	IDP 2.21	100% of building plans >500m ² approved within 60 days		100% of building plans >500m ² approved within 60 days by 30 June 2025	100% building plans >500m ² approved within 60 days or receipt	100% building plans >500m ² approved within 60 days or receipt	100% building plans >500m ² approved within 60 days or receipt	100% building plans >500m ² approved within 60 days or receipt	100% building plans >500m ² approved within 60 days or receipt	Progress Report Building Plans Register
PRIORITY AREA/PROGRAMME: TOURISM, MARKETING & HERITAGE												
	Coordination of development and annual review of Tourism Strategy	Number of Tourism strategy developed, and reviewed annually submitted to council for approval	IDP 2.22	Tourism Strategy developed and reviewed annually		Tourism Strategy reviewed by 30 June 2025	0	0	Review on Tourism Strategy submitted to Portfolio Committee & Stakeholders	Reviewed Tourism Strategy submitted to Council by 30 June 2025	Q3 - Review on strategy submitted to Portfolio Committee & Stakeholders Q4 - Review on strategy submitted to Council	Q3 - Reviewed Tourism Strategy submitted to Portfolio Committee & Stakeholder. Invite/Notice to meeting Attendance Register Minutes Q4 - Approved LED Strategy & Council Resolution
	Coordination of Tourism, Marketing, and advertising	Number of marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites)	IDP 2.23	20 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites)		4 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites) by 30 June 2025	1 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites) by 30 September 2024	1 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites) by 31 December 2024	1 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites) by 31 March 2025	1 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites) by 30 June 2025	Marketing and advertising initiatives on Municipal owned tourism facilities (resorts, parks, and tourism sites) to market the municipality as a tourist attraction place of choice	Reports on Marketing and advertising initiatives on Municipal owned tourism facilities in all quarters
	Coordination and facilitation of tourism promotional events	Number of Tourism networking engagement sessions organised annually	IDP 2.24	5 Tourism promotional events organised annually		2 Tourism networking engagement sessions organised annually by 30 June 2025		1 Tourism networking engagement sessions by 31 December 2024		1 Tourism networking engagement sessions by 30 June 2025	Q2 1 Tourism promotional event organised. Q4 1 Tourism promotional event organised	Invite/Notice Attendance Register Minutes

	Coordination and Facilitation of Tourism database	% Updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction	IDP 2.25	100% Creation and maintenance of a tourism stakeholder database within the Metsimaholo jurisdiction		100% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction by 30 June 2025	100% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction by 30 September 2024	100% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction by 31 December 2024	100% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction by 31 March 2025	100% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction by 30 June 2025	Updating of needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction to develop support plan	Database Register with needs analysis/profiling
	Coordination and facilitation of Tourism Forum	Number of Tourism Forum meetings convened	IDP 2.26	20 Tourism Forum meetings convened		4 Tourism Forum Meetings convened by June 2025	1 Tourism Forum Meetings convened by 30 September 2024	1 Tourism Forum Meetings convened by 31 December 2024	1 Tourism Forum Meetings convened by 31 March 2025	1 Tourism Forum Meetings convened by 30 June 2025	Tourism Forum Meetings convened in all quarters	Invite/Notice Attendance Register Report
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 2.27	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report
Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/Budgeted spent	IDP 2.28	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	75% of allocated CAPEX Budget spent	100% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report

Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 2.29	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan compiled and submitted to SCM by 30 May 2025	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM
Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 2.30	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 31 March 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Q1 to Q4: Evaluation report and proof of submission to SCM
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% On Reduction of irregular expenditure incurred on annual basis	IDP 2.31	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 2.32	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)	IDP 2.33	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)
		Number of Departmental meetings held quarterly meetings held	SDIBIP 2.1	Number of Departmental meetings held annually		3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes
2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT												

FROM JULY 2024 TO JUNE 2025												
OFFICE/ DIRECTORATE: FINANCE												
KEY PERFORMANCE AREA (KPA 3): FINANCIAL VIABILITY AND MANAGEMENT												
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
							QUARTERLY TARGETS					
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Explanation of Target	Portfolio of Evidence
PRIORITY AREA/PROGRAMME: INCOME/REVENUE MANAGEMENT												
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of Revenue Enhancement	Revenue enhancement strategy developed, annually reviewed and submitted for council approval	IDP 3.1	Develop Revenue Enhancement Strategy, annually review the strategy and submit it for council approval. Development		Review Revenue Enhancement Strategy and submit it for Council approval by 30 June 2025	0	0	Strategic workshop on Reviewed Strategy Submit Reviewed Strategy to Senior Management and Portfolio Committee	Submit Reviewed Strategy to Council for approval	Q3 - Reviewed Strategy presented to Senior Management and Portfolio Committee to process for Council approval Q4 - Reviewed Strategy submitted to Council for approval	Q3 - Workshop Notice/Invite, attendance register, presentation/report Submitted Reviewed Strategy, notice/invite and minutes of both meetings Q4 - Approved Reviewed Strategy and Council Resolution
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of Revenue Enhancement	% of implementation of Revenue Enhancement Strategy Plan	IDP 3.2	100% of implementation of Revenue Enhancement Strategy Plan		100% of implementation of Revenue Enhancement Strategy Plan by 30 June 2025	100% of implementation of Revenue Enhancement Strategy Plan targets for the quarter	100% of implementation of Revenue Enhancement Strategy Plan targets for the quarter	100% of implementation of Revenue Enhancement Strategy Plan targets for the quarter	100% of implementation of Revenue Enhancement Strategy Plan targets for the quarter	Q1 to Q4: maintain 100% implementation of RESP targets for the quarter	Progress report

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of the review of Indigent Register	Review of Indigent Policy and approved by Council	IDP 3.3	Review of Indigent Policy and approved by Council		Review of Indigent Policy and approved by Council by 31 May 2025			Submit Reviewed Policy to Senior Management and Portfolio Committee	Submit Reviewed Policy to MAYCO and Council for approval	Q3 - Reviewed Policy presented to Senior Management and Portfolio Committee to process for Council approval Q4 - Reviewed Policy submitted to Council for approval	Q3 - Submitted Reviewed Policy, notice/invite and minutes of both meetings Q4 - Approved Reviewed Policy and Council Resolution
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of revenue collection	% in improved annual consumer debtors revenue collection rate	IDP 3.4	91 % in improved annual consumer debtors' revenue collection rate		85% in improved annual consumer debtors' revenue collection rate by 30 June 2025	85% improved annual consumer debtors' revenue collection rate at the end of the quarter	85% improved annual consumer debtors' revenue collection rate at the end of the quarter	85% improved annual consumer debtors' revenue collection rate at the end of the quarter	85% improved annual consumer debtors' revenue collection rate at the end of the quarter	Q1 to Q4: Maintain 85% improved annual consumer debtors' revenue collection rate at the end of each quarter	Schedule C report
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and facilitation of Indigents registration	Number of Indigent Awareness & registration campaigns conducted	IDP 3.5	10 Indigent Awareness & registration campaigns conducted		1 Indigent Awareness & registration campaigns conducted by 30 June 2025				1 Indigent Awareness & Registration Campaign conducted in various Wards in the municipality by 30 June 2025	Q2 and Q4: Conduct Indigent Awareness & Registration Campaigns throughout all municipal Wards by 30 June 2025	Campaign schedule, Notice/Invite Attendance Registers and Report
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of the updating of Indigent Register	Quarterly review and Updating of Indigent Register	IDP 3.6	Updating of Indigent Register.		Updating of Indigent Register by 30 June 2025	100% Updating of Indigent Register by 30 September 2024	100% Updating of Indigent Register by 31 December 2024	100% Updating of Indigent Register by 31 March 2025	100% Updating of Indigent Register by 30 June 2025	Q1 to Q4: 100% Updating of Indigent Register quarterly	Updated Indigent Register clearly highlighting updated information

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation of Bad Debt incurred and written off	% Of Bad Debt (irrecoverable) incurred and written off	IDP 3.7	% Of allowable Bad Debt (irremovable) incurred and written off Annually		% Of allowable Bad Debt (irremovable) incurred and written-off by 30 June 2025	0	0	Status Report to Senior Management and Portfolio Committee on bad debt incurred and to be written-off	5% of allowable Bad Debt (irremovable) incurred and written-off by Council by 30 June 2025	Q3 - Status Report to Senior Management and Portfolio Committee on bad debt incurred and proposal to be written-off by councilQ4 - Report to Council	Q3 - Status Report to Senior Management and Portfolio Committee, Notice/Invite, attendance register and minutes of each meetingQ4 - Report to Council and Council Resolution
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Compilation of supplementary valuation roll	Number of supplementary valuation roll compiled and approved by Council	IDP 3.8	5 supplementary valuation roll compiled and approved by Council		1 supplementary valuation roll compiled and approved by Council by 31 January 2025	0	0	0	1 supplementary valuation roll compiled and submitted to Council by 30 June 2025	Q3 - supplementary valuation roll compiled and submitted to Council for approval	Approved supplementary valuation roll and Council Resolution
PRIORITY AREA/PROGRAMME: BUDGET AND STATEMENTS												
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation and Coordination of compilation of Annual Budget	3.8 mSCOA compliant Annual Budget prepared and approved by Council	IDP 3.9	mSCOA compliant Annual Budget prepared and approved by Council		mSCOA compliant Annual Budget prepared and approved by Council by 30 June 2025	0	0	2024/25 Adjusted budget tabled in Council by 28 February 2025 and submitted to Treasury as legislated Draft 2025/26 Budget developed and tabled in Council by 31 March 2025 and submitted to Treasury as legislated	Final Draft 2025/26 Budget tabled to Council for approval by 31 May 2025	Q3 - 2024/25 Adjusted budget tabled to council by 28 February 2025 and submission to NT and PT Q3 - Draft 2025/26 Budget tabled in Council by 31 March 2025 and submission to NT and PT Q4 - Final 2025/26 Draft Budget tabled in Council by 31 May 2025 and submitted to NT and PT	Q3 - Approved 2024/25 Adjusted budget and proof of submission to NT and PT Council Resolution Q3 - Approved Draft 2025/26 Budget and proof of submission to NT and PT Council Resolution Q4 - Approved 2025/26 Budget and proof of submission to NT and PT Council Resolution

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and facilitation of compilation and submission of Section 71 reports and submitted to Treasury	Number of Section 71 reports compiled and submitted to Treasury within 10 days after as per MFMA	IDP 3.10	60 Section 71 reports compiled and submitted to Treasury within 10 days after as per MFMA		12 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA by 30 June 2025	3 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA	3 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA	3 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA	3 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA	Q1 to Q4 - 12 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA by 30 June 2025	Section 71 Report and proof of submission to NT and PT Report to Council and Council Resolution
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and facilitation of submission of Section 72 reports	Number of Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January	IDP 3.11	5 Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January		1 Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January 2025	0	0	1 Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January 2025		Q3 - 1 Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January 2025	Section 71 Report and proof of submission to Executive Mayor, NT and PT Report to Council and Council Resolution
		Compile and submit cost containment report quarterly	SDBIP 3.1			12 Cost Containment reports submitted to Senior management, Portfolio and MAYCO	3 Cost Containment reports submitted to Senior management, Portfolio and MAYCO	3 Cost Containment reports submitted to Senior management, Portfolio and MAYCO	3 Cost Containment reports submitted to Senior management, Portfolio and MAYCO	3 Cost Containment reports submitted to Senior management, Portfolio and MAYCO	Q1 to Q4: 3 Cost Containment reports submitted to Senior management, Portfolio and MAYCO quarterly	Q1 to Q4: Cost Containment Report and minutes of Senior management, Portfolio and MAYCO
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of submission of AFS to AG	Number AFS Compiled and submitted to AG by end of August	IDP 3.12	AFS Compiled and submitted to AG annually by end of August		AFS Compiled and submitted to AG by end of August 2025	AFS Compiled and submitted to AG by 31 August 2025	0	0	0	Q1 - AFS Compiled and submitted to AG	Compiled AFS and Proof of submission to AG

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of addressing the AGs Findings	Number Audit Action Plan developed by 15 January annually and submitted to Council for approval by 30 January annually	IDP 3.13	Audit Action Plan developed Annually		Audit Action Plan developed by 15 January annually and submitted to Council for approval by 31 January annually	Implementation of 2022/23 FY Audit Action Plan	Draft 2023/24 FY Audit Action Plan developed by 15 December 2024	2023/24 FY Audit Action Plan approved by Council 31 January 2025	Implementation of 2023/24 FY Audit Action Plan	Q1 - Implementation of 2022/23 Audit Action Plan Q2 - Development of Draft 2023/24 FY Audit Action Plan Q3 - Approval of Draft 2023/24 FY Audit Action Plan	Q1 - Progress report on implementation of 2022/23 Audit Action Plan Q2 - Draft 2023/24 Audit Action Plan Q3 - Approved Draft 2023/24 Annual Report and Council Resolution
		Perform detailed Cost Of Supply Electricity Tariff review (D Forms)	SDBIP 3.2			Detailed electricity Cost of Supply tariff review by 30 November 2024	Application of Electricity Tariff increase	0	1 Detailed COS electricity tariff	Draft electricity tariff application	Q1: Electricity Tariff application Q3: Detailed COS electricity tariff Q4: Draft application for electricity tariff	Q1: Application and proof of submission Q3: COS electricity tariff report Q4: Draft electricity tariff application
PRIORITY AREA/PROGRAMME: ASSET MANAGEMENT												
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation of proper valuation, safeguarding, optimization and disposal of municipal assets	Asset Management Policy reviewed and submitted to Council for approval	IDP 3.14	Asset Management Policy developed and submitted to Council for approval		Asset Management Policy Reviewed and submitted to Council for approval by 30 June 2025	0	0	Draft Reviewed Asset Management Policy submitted to Senior Management and Portfolio Committee	Draft Reviewed Asset Management Policy submitted to Council for approval by 30 June 2025	Q3 - Draft Reviewed Policy submitted to Senior Management and Portfolio Committee Q4 - Draft Reviewed Asset Management Policy submitted to Council for approval	Q3 - Draft Reviewed Asset Management Policy submitted to Senior Management and Portfolio Committee, Invite/Notice, attendance register and minutes of both meetings Q4 - Approved Reviewed Policy and Council Resolution

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of updating of fixed Asset Register	Updating off Fixed Asset Register annually	IDP 3.15	100% updated of Fixed Asset Register Annually		100% updating of Fixed Asset Register 30 June 2025	0	0	Draft updated Fixed Asset register with movements	100% updated Fixed Asset register with movements by 30 June 2025	Q3 - Draft updated Fixed Asset register with movements Q4 - 100% updated Fixed Asset register with movements	Q3 - Draft updated Fixed Asset register with movements clearly reflecting changes Q4 - Updated Fixed Asset register with movements
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of updating of fixed Asset Register	Quarterly Asset Verification Report submitted to council	IDP 3.16	12 Asset Verification Report submitted to council		4 Asset Verification Report submitted to council	1 Asset Verification Report submitted to Council by 30 September 2024	1 Asset Verification Report submitted to Council by 31 December 2024	1 Asset Verification Report submitted to Council by 31 March 2025	1 Asset Verification Report submitted to Council by 30 June 2025	Q1 to Q4: Quarterly Asset Verification Report submitted to Council	Quarterly Asset Verification Report submitted to Council Council Resolution
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of updating of fixed Asset Register	Monthly Assets report submitted 10 days after month end to Portfolio Committee and Senior management	SDBIP 3.3	Assets Management report submitted to Portfolio and Senior Management		12 Assets Management report submitted to Portfolio and Senior Management	3 Assets Management report submitted to Portfolio and Senior Management	3 Assets Management report submitted to Portfolio and Senior Management	3 Assets Management report submitted to Portfolio and Senior Management	3 Assets Management report submitted to Portfolio and Senior Management	Q1 to Q4: 3 Assets Management report submitted to Portfolio and Senior Management quarterly	Q1 to Q4: Asset Management Register and minutes of Senior Management and Portfolio Committee
PRIORITY AREA/PROGRAMME: EXPENDITURE MANAGEMENT												
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation of creditors payment	% Of creditors paid within 30 days of receipt of their invoice	IDP 3.17	100% of creditors paid within 30 days of receipt of the invoice		100% of creditors paid within 30 days of receipt of the invoice by 30 June 2025	100% of creditors paid within 30 days of receipt of the invoice	100% of creditors paid within 30 days of receipt of the invoice	100% of creditors paid within 30 days of receipt of the invoice	100% of creditors paid within 30 days of receipt of the invoice	Q1 to Q4: 100% of creditors paid within 30 days of receipt of the invoice	Expenditure Report

		Complete and submit Bank and grants reconciliation	SDBIP 3.4	Reports on complete and submitted bank and grants reconciliation		4 Report on complete and submitted bank and grants reconciliation	1 Report on complete and submitted bank and grants reconciliation	1 Report on complete and submitted bank and grants reconciliation	1 Report on complete and submitted bank and grants reconciliation	1 Report on complete and submitted bank and grants reconciliation	Q1 to Q4: Quarterly Report on complete and submitted bank and grants reconciliation	Report on complete and submitted bank and grants reconciliation
		Submit quarterly report to CFO on fruitless and wasteful expenditure	SDBIP 3.5	Report on fruitless and wasteful expenditure		12 reports on fruitless and wasteful expenditure	3 reports on fruitless and wasteful expenditure	3 reports on fruitless and wasteful expenditure	3 reports on fruitless and wasteful expenditure	3 reports on fruitless and wasteful expenditure	Q1 to Q4: 3 reports on fruitless and wasteful expenditure quarterly	Report on fruitless and wasteful expenditure
PRIORITY AREA/PROGRAMME: SUPPLY CHAIN MANAGEMENT												
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of the review of SCM Policy	Supply Chain Policy (SCM) Reviewed and submitted to Council for approval	IDP 3.18	Supply Chain Policy (SCM) Reviewed and submitted to Council for approval		Supply Chain Policy (SCM) Reviewed and submitted to Council for approval by 30 June 2025	0	0	Draft Reviewed SCM Policy submitted to Senior Management and Portfolio Committee	Draft Reviewed SCM Policy submitted to Council for approval by 30 June 2025	Q3 - Draft Reviewed Policy submitted to Senior Management and Portfolio Committee Q4 - Draft Reviewed SCM Policy submitted to Council for approval	Q3 - Draft Reviewed SCM Policy submitted to Senior Management and Portfolio Committee, Invite/Notice, attendance register and minutes of both meetings Q4 - Approved Reviewed SCM Policy and Council Resolution
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of contract management	% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	IDP 3.19	100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)		100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	Q1 to Q4: Maintain 100% signing of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	Q1 to Q4: Contract Management Register signed-off by CFO and Signed SLA's

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of the compilation of Procurement Plan	Number of Institutional Procurement Plans compiled and submitted to Treasury	IDP 3.20	5 Procurement Plan compiled		1 Procurement Plan compiled Annually by 30 June 2025	0	0	Adjusted 2024/25 Procurement Plan in line with Adjusted Budget developed and approved by MM within 10 days thereafter Submit to Council for approval	Submission of Draft 2025/26 Procurement Plan to Treasury by 30 May 2025 2025/26 Procurement Plan approved by MM and submitted to Council by 30 June 2025	Q3 - Adjusted 2024/25 Procurement Plan in line with Adjusted Budget approved by MM within 10 days after approval of Adjusted Budget Q4 - 2025/26 Procurement Plan approved by MM and submitted to Council by 30 June 2025	Q3 - Approved Adjusted 2024/25 PP Q4 - Approved 2025/26 PP Report to Council and Resolution Proof of submission to NT and PT
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Acquisition Management	% Of tenders (>R300000) awarded within 90 days after closing date of the bid	IDP 3.21	100% of tenders (>R300 000) awarded within 90 days of advertisement		100% of tenders (>R300 000) awarded within 90 days of advertisement	100% of tenders (>R300 000) awarded within 90 days of advertisement	100% of tenders (>R300 000) awarded within 90 days of advertisement	100% of tenders (>R300 000) awarded within 90 days of advertisement	100% of tenders (>R300 000) awarded within 90 days of advertisement	Q1 - Q4: Maintain 100% of awarded tenders (>R300 000) within 90 days of advertisement	Tender Advert and appointment letter
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation of appointments adjudicated on successful bidders	% Of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Adjudication Committee	IDP 3.22	100% on appointment of successful bidders		100% of Issued appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the approved report from the Accounting Officer by 30 June 2025	100% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Accounting Officer	100% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Accounting Officer	100% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Accounting Officer	100% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Accounting Officer	Q1 to Q4 - 100% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Accounting Officer	Approved report by AO Appointment letters Receipt register of appointment letters by service providers

	Performance Evaluation on contracted services	% Departmental Reduction of irregular procurements incurred to avoid irregular expenditure on annual basis	IDP 3.23			100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure by 30 June 2025	100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure by 30 September 2024	100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure by 31 December 2024	100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure by 31 March 2025	100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure by 30 June 2025	Q1 to Q4 - 100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure	Irregular procurements register with corrective measures
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 3.24	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report
Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/Budgeted spent	IDP 3.25	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	75% of allocated CAPEX Budget spent	100% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 3.26	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan must be compiled and submitted to SCM by 30 May 2025	1 Procurement Plan compiled and submitted to SCM by Q1 for 2024/25 & Q4 – 1 for 2025/26	Signed-off revised Procurement Plan

Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 3.27	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 31 March 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Evaluation report and register
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% On Reduction of irregular expenditure incurred on annual basis	IDP 3.28	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 3.29	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Vacancy Rate Status Report

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)	IDP 3.30	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)		100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) by 30 June 2025	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)
		Number of Departmental meetings held quarterly	SDIBIP 3.6	Number of Departmental meetings held annually		12 Departmental meetings held annually	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes
2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT												

FROM JULY 2024 TO JUNE 2025												
OFFICE/ DIRECTORATE: ORGANISATIONAL DEVELOPMENT AND CORPORATE SERVICES												
KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT												
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
							QUARTERLY TARGETS					
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Explanation of Target	Portfolio of Evidence
PRIORITY AREA/PROGRAMME: INSTITUTIONAL DEVELOPMENT												
To Improve administrative capability of Municipality	Coordination and facilitation of development of Staff establishment (Organogram)	Organizational Structure reviewed and submitted to Council for approval	IDP 4.1	Organizational Structure reviewed and submitted to Council for approval		Organizational Structure reviewed and submitted to Council for approval by 30 June 2025	Finalization of appointment of service provider	Draft Organisational Structure presented to Senior Management by 31 December 2024	Draft Organizational Structure presented to Council for approval by 31 March 2025	0	Q1: Finalization of SCM processes Q2: Presentation of Draft Organisational Structure to Senior Management Q3: Presentation of Draft Organisational to Council for approval	Q1: Advert, Progress report on SCM processes Q2: Report to Senior Management and minutes of meeting Q3: Report to Council and Council Resolution
To Improve administrative capability of Municipality	Coordination and Facilitation of development of HR Strategy	Human Resource Plan aligned to Staff Establishment developed, and reviewed annually, submitted to Council for approval	IDP 4.2	Human Resources Strategy developed, reviewed annually, aligned to Staff Establishment, and submitted to Council for approval		Human Resource Plan aligned to Staff Establishment developed, and reviewed annually, submitted to Council for approval by 30 June 2025	0	0	Draft HR Plan presented to Senior Management and Portfolio Committee	Submission of HR Plan to Council for approval	Q3: Present Draft HR Plan to Senior Management and Portfolio Committee Q4: Present Draft HR Plan to Council for approval	Q3: Draft HR Plan and minutes of Senior Management and Portfolio Committee meetings Approved HR Plan and Council Resolution

To Improve administrative capability of Municipality	Coordination and Facilitation of filling of vacant posts	% of vacant funded posts processed within 14 working days of receipt from Director of vacant post	SDBIP 4.1	100% of vacant funded posts processed within 14 working days of receipt from Director of vacant post		100% of vacant funded posts processed within 14 working days of receipt from Director of vacant post by 30 June 2025	100% of vacant funded posts processed within 30 days of receipt from Director of vacant post by 30 September 2024 Feedback to Director every 14 days	100% of vacant funded posts processed within 30 days of receipt from Director of vacant post by 31 December 2024 Feedback to Director every 14 days	100% of vacant funded posts processed within 30 days of receipt from Director of vacant post by 31 March 2025 Feedback to Director every 14 days	100% of vacant funded posts processed within 30 days of receipt from Director of vacant post by 30 June 2025 Feedback to Director every 14 days	Q1 to Q4: 100% of vacant funded posts processed within 30 days of receipt from Director of vacant post Feedback to Director every 14 days	Q1 to Q4: Report/ Memo to MM to declare vacancy within 30 days Feedback Memo to Director
To Improve administrative capability of Municipality	Coordination and Facilitation of filling of vacant posts	% of funded posts filled within 90 days after declaring vacancy (Circular 88)	IDP 4.3	100 % of funded posts filled within 90 days after declaring vacancy		100% of funded posts filled within 90 days after declared vacant	100% of funded posts filled within 90 days after declared vacant	100% of funded posts filled within 90 days after declared vacant	100% of funded posts filled within 90 days after declared vacant	100% of funded posts filled within 90 days after declared vacant	Q1 to Q4: 100% of funded posts filled within 90 days after declared vacant	Q1 to Q4: Declaration of vacancy report/memo, Advertisement and Report on appointments
To Improve administrative capability of Municipality	Coordination and Facilitation of signing the Performance Agreements by employees	% of signed Performance Agreements by employees (Circular 88)	IDP 4.4	100% of labour force signed Performance Agreements by employees		100% of labour force (Managers & Assistant Managers) signed Performance Agreements by employees by 31 July 2024	100% of labour force (Managers & Assistant Managers) signed Performance Agreements by employees by 31 July 2024	0	0	0	Q1: Managers & Assistant Managers to sign Performance Agreements as required by MSR	Register of signed and submitted PA

To Improve administrative capability of Municipality	Coordination and Facilitation of development and annually review of EEP	Employment Equity Plan developed, and annually reviewed, and submitted to Council for approval	IDP 4.5	Employment Equity Plan developed, annually reviewed, and submitted to Council for approval		Employment Equity Plan annually reviewed and submitted to Council for approval by 30 June 2025	0	0	Reviewed Employment Equity Plan submitted to Equity Forum, Senior Management and Portfolio Committee	Reviewed Employment Equity Plan submitted to Council for approval	Q3: Reviewed Employment Equity Plan submitted to Equity Forum, Senior Management and Portfolio Committee Q4: Reviewed Employment Equity Plan submitted to Council for approval	Q3: Draft Reviewed EE Plan Minutes and attendance register of Equity Forum, Senior Management and Portfolio Committee Q4: Approved EE Plan Council Resolution
To Improve administrative capability of Municipality	Coordination and Facilitation of annual development of Equity Report	Number Equity Report developed annually, approved by Equity Forum, and submitted to Department of Labour by 15th January	IDP 4.6	5 Equity Report developed annually, approved by Equity Forum, and submitted to Department of Labour by 15th January		Equity Report developed annually, approved by Equity Forum, and submitted to Department of Labour by 15th January 2025		Employment Equity Forum to discuss and approve Report	0	Submission of Report to Department of Labour (DoL) by 15 January 2025 Submission of EE Report to Council for Noting	Q2: EE Forum to finalize and approve Report Q3: Submission of EE Report to DoL by 15 January 2025 Submission to Council for Noting	Equity Forum Notice/Invite, Minutes and attendance register approving the Report Approved Equity Report Proof of submission to DoL Q3: Council Resolution
PRIORITY AREA/PROGRAMME: HUMAN RESOURCE DEVELOPMENT												
	Coordination and Facilitation of development of WSP	Number of Workplace Skills Plan (WSP) developed, annually reviewed, and submitted to LGSETA by 30 April	IDP 4.7	5 Workplace Skills Plan (WSP) developed, annually reviewed, and submitted to LGSETA by 30 April		1 Workplace Skills Development Plan (WSP) developed and submitted to LGSETA By 30 April 2025			Departmental engagements to compile WSP	Workplace Skills Plan (WSP) developed and submitted to LGSETA by 30 April 2025	Q3: Departmental engagements Q4: Workplace Skills Plan (WSP) developed and submitted to LGSETA	Q3: Memo to Departments and attendance Register Q4: Compiled WSP Proof of submission to LGSETA

		Annual Training Report compiled and submitted to LGSETA by 30 April	IDP 4.8	Annual Training Report compiled and submitted to LGSETA by April		Annual Training Report (ATR) compiled and submitted to LGSETA by April 2025			Departmental engagements to compile ATR	ATR developed and submitted to LGSETA by 30 April 2025	Q3: Departmental engagements Q4: ATR developed and submitted to LGSETA	Q3: Memo to Departments and attendance Register Q4: Report of ATR submitted to LG SETA Proof of submission to LGSETA
		Number Training Committee Meetings held	IDP 4.9	16 Training Committee Meetings		4 Training Committee Meetings by 30 June 2025	1 Training Committee meeting by 30 September 2024	1 Training Committee meeting by 30 October 2024	1 Training Committee meeting by 31 January 2025	1 Training Committee meeting by 30 April 2025	Q1 to Q4: Training Committee meetings aligned to LGSETA schedule	Meeting Notice/Invite Minutes Attendance Register
PRIORITY AREA/PROGRAMME: OCCUPATIONAL HEALTH AND SAFETY												
To promote Occupational Health and Safety Environment for all Employees	Coordination and Facilitation of Health and Safety Representative Committee	Number of Health and Safety (OHS) Representative Committee meetings held	IDP 4.10	20 Health and Safety Representative Committee meetings held		4 Health and Safety Representative Committee meetings held by 30 June 2025	1 Health and Safety Representative Committee meetings held by 30 September 2024	1 Health and Safety Representative Committee meetings held by 31 December 2024	1 Health and Safety Representative Committee meetings held by 31 March 2025	1 Health and Safety Representative Committee meetings held by 30 June 2025	Q1 to Q4: Health and Safety Representative Committee meetings held quarterly	Meeting Notice/Invite Minutes Attendance Register
To promote Occupational Health and Safety Environment for all Employees	Coordination and Facilitation of OHS Rep Training	Number of Trainings and capacity building programmes for OHS Reps conducted	IDP 4.11	5 Trainings for OHS Representatives conducted		1 Trainings for OHS Representatives conducted by 30 June 2025		1 Trainings for OHS Representatives conducted				Notice/Invite Report Attendance Register
To promote Occupational Health and Safety Environment for all Employees	Coordination and Facilitation of OHS Training	Number of OHS Awareness campaigns conducted	IDP 4.12	20 OHS Awareness campaigns conducted		4 OHS Awareness campaigns conducted by 30 June 2025	1 OHS Awareness campaigns conducted by 30 September 2024	1 OHS Awareness campaigns conducted by 31 December 2024	1 OHS Awareness campaigns conducted by 31 March 2025	1 OHS Awareness campaigns conducted by 30 June 2025	Q1 to Q4: OHS Awareness campaigns conducted quarterly	Notice/Invite Report Attendance Register
To promote Occupational Health and Safety Environment for all Employees	Coordination of Employees Wellness	Number of Employee Wellness Programmes conducted	IDP 4.13	5 Employee Wellness Programmes conducted		1 Employee Wellness Programme conducted by 30 June 2025	Employee Wellness Programme conducted by 30 September 2024	0	0	0	Q1: 1 Employee Wellness Programme conducted	Notice/Invite Report Attendance Register

To promote Occupational Health and Safety Environment for all Employees	Coordination of Employees Wellness	% of reported occupational injuries attended to in a required time frame (7days)	IDP 4.14	100% attendance to occupational injuries reported		100% attendance to occupational injuries reported by 30 June 2025	100% attendance to occupational injuries reported by 30 September 2024	100% attendance to occupational injuries reported by 31 December 2024	100% attendance to occupational injuries reported by 31 March 2025	100% attendance to occupational injuries reported by 30 June 2025	Q1 to Q4: 100% attendance to occupational injuries reported quarterly	Incident Register and progress report
PRIORITY AREA/PROGRAMME: LABOUR RELATIONS												
To ensure sound Labour Relations so as to minimize Labour disputes and disruptions	Promotion of sound Labour Relations	% of reported cases of misconduct attended to within 90 days of reporting	IDP 4.15	100% of reported cases of misconduct attended to within 90 days of reporting		100% of reported cases of misconduct attended to within 90 days of reporting by 30 June 2025	100% of reported cases of misconduct attended to within 90 days of reporting	100% of reported cases of misconduct attended to within 90 days of reporting	100% of reported cases of misconduct attended to within 90 days of reporting	100% of reported cases of misconduct attended to within 90 days of reporting	Q1 to Q4: 100% of reported cases of misconduct attended to within 90 days of reporting	Case Management Register
To ensure sound Labour Relations so as to minimize Labour disputes and disruptions	Promotion of sound Labour Relations	Number of LLF Meetings held monthly	IDP 4.16	60 LLF Meetings held		12 LLF Meetings held monthly by 30 June 2025	3 LLF Meetings held by 30 September 2024	3 LLF Meetings held by 31 December 2024	3 LLF Meetings held by 31 March 2025	3 LLF Meetings held by 30 June 2025	Q1 to Q4: 3 LLF Meetings held quarterly	Notice/Invite Minutes Attendance Register
PRIORITY AREA/PROGRAMME: RECORDS MANAGEMENT SERVICES												
To Improve administrative	Coordination and Facilitation of the development	Record Management Policy & Procedure Manual developed, annually reviewed, and submitted to Council for approval.	IDP 4.17	Record Management Policy & Procedure		Annual Review Record Management Policy & Procedure Manual	0	Review of Record Management Policy & Procedure Manual	Review of Record Management Policy & Procedure Manual submitted to Senior Management and Portfolio Committee	Review of Record Management Policy & Procedure Manual submitted to council for approval	Q3: Reviewed document submitted to Senior Management and Portfolio Committee Q4: Reviewed document submitted to Council for approval	Q3: Draft and minutes of Senior Management and Portfolio Committee Q4: Approved Record Policy & Procedure Manual and council resolution

To Improve administrative	Coordination and Facilitation of Records disposal.	% in disposal of records in accordance with National Archives Act	IDP 4.18	100% in disposal of records in accordance with National Archives Act		100% in disposal of records in accordance with National Archives Act by 30 June 2025	100% in disposal of records in accordance with National Archives Act	100% in disposal of records in accordance with National Archives Act	100% in disposal of records in accordance with National Archives Act	100% in disposal of records in accordance with National Archives Act	Q1 to Q4: 100% in disposal of records in accordance with National Archives Act quarterly	Distraction or Transfer certificate
To Improve administrative	Coordination and Facilitation of Record Management System	Number of Record Management Awareness programmes conducted	IDP 4.19	17 Record Management Awareness programmes conducted		4 Record Management Awareness programmes conducted by 30 June 2025	1 Record Management Awareness programmes conducted by 30 September 2024	1 Record Management Awareness programmes conducted by 31 December 2024	1 Record Management Awareness programmes conducted by 31 March 2025	1 Record Management Awareness programmes conducted by 30 June 2025	Q1 to Q4: Record Management Awareness programmes conducted quarterly	Notice/Invite Report Attendance Register
To Improve administrative	Facilitate Maintenance and cleaning of Municipal buildings	% of maintenance and up keeping of Municipal buildings in line with maintenance plan.	IDP 4.20	100% of maintenance and up keeping of Municipal buildings		100% of maintenance and up keeping of Municipal buildings in line with maintenance plan by 30 June 2025	1 Report on 100% of maintenance and up keeping of Municipal buildings in line with maintenance plan	1 Report on 100% of maintenance and up keeping of Municipal buildings in line with maintenance plan	1 Report on 100% of maintenance and up keeping of Municipal buildings in line with maintenance plan	1 Report on 100% of maintenance and up keeping of Municipal buildings in line with maintenance plan	Q1 to Q4: Report on 100% of maintenance and up keeping of Municipal buildings in line with maintenance plan	Q1 to Q4: Approved Maintenance Plan by Director Progress Report
PRIORITY AREA/PROGRAMME: LEGAL SERVICES												
To promote legal compliance to minimize litigations and lawsuits	Facilitation of Litigation	% of attendance of litigations in favour or against the Municipality as and when they occur	IDP 4.21	100 % of attendance of litigations in favour or against the Municipality as and when they occur as		100 % of attendance of litigations in favour or against the Municipality as and when they occur by 30 June 2025	100 % of attendance of litigations in favour or against the Municipality as and when they occur	100 % of attendance of litigations in favour or against the Municipality as and when they occur	100 % of attendance of litigations in favour or against the Municipality as and when they occur	100 % of attendance of litigations in favour or against the Municipality as and when they occur	Q1 to Q4: 100 % of attendance of litigations in favour or against the Municipality as and when they occur	Q1 to Q4: Litigation(s) Register & Progress Report
To promote legal compliance to minimize	Facilitation of compliance with regard to contract	% of contacts/ SLAs rereferred and finalised in line with	IDP 4.22	100% of contacts/ SLAs rereferred and finalised in		100% of contacts/ SLAs rereferred and finalised	100% of contacts/ SLAs rereferred and finalised	100% of contacts/ SLAs rereferred and finalised in line with tender regulations within	100% of contacts/ SLAs rereferred and finalised in line with tender	100% of contacts/ SLAs rereferred and finalised in line with tender	Q1 to Q4: 100% of contacts/ SLAs rereferred and finalised in line with tender	Q1 to Q4: Referral and Request register of Contract/ SLAs Drafted SLAs

litigations and lawsuits	managem nt	tender regulations within 20 days of receipt from end-user.		line with tender regulations within 20 days of receipt from end-user.		in line with tender regulations within 20 days of receipt from end-user by 30 June 2025	in line with tender regulations within 20 days of receipt from end-user	20 days of receipt from end-user	regulations within 20 days of receipt from end-user	regulations within 20 days of receipt from end-user	regulations within 20 days of receipt from end-user	
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 4.23	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report
Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/Budgeted spent	IDP 4.24	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	75% of allocated CAPEX Budget spent	100% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 4.25	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan must be compiled and submitted to SCM by 30 May 2025	1 Procurement Plan compiled and submitted to SCM by Q1 for 2024/25 & Q4 – 1 for 2025/26	Signed-off revised Procurement Plan

Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 4.26	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 31 March 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Evaluation report and register
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 4.27	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 4.28	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Vacancy Rate Status Report

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% Of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)	IDP 4.29	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)		100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) by 30 June 2025	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)
		Number of Departmental meetings held quarterly meetings held	SDIBIP 4.2	Number of Departmental meetings held annually		3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes
2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT												
FROM JULY 2024 TO JUNE 2025												
OFFICE/ DIRECTORATE: OFFICE OF THE EXECUTIVE MAYOR												
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
PERFORMANCE OBJECTIVES AND INDICATORS							PERFORMANCE TARGETS					
							QUARTERLY TARGETS					

Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Explanation of Target	Portfolio of Evidence
PRIORITY AREA/PROGRAMME: SPECIAL PROGRAMMES												
To implement special programmes aimed at the needs of Vulnerable groups and Youths within the community	Coordination of Outreach Programmes for Vulnerable groups	Number of public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community	IDP 5.1	60 of public and special outreach programmes conducted for the needs of Vulnerable groups (Women, elderly, children & disabled)		12 public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community by 30 June 2025	3 public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community by 30 September 2024	3 public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community by 31 December 2024	3 public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community by 31 March 2025	3 public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community by 30 June 2025	Q1 to Q4: Public and special outreach programmes for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community conducted quarterly	Notice/invite Attendance Register Report
To Ensure that there is coherent approach in the Municipality in dealing with pandemics (HIV/AIDS & TB including Covid 19 & GBV)	Coordination of Public Health Programmes	Number of Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.)	IDP 5.2	20 of Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19.)		4 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) by 30 September 2024	1 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) by 30 September 2024	1 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) by 31 December 2024	1 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) by 31 March 2025	1 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) by 31 March 2025	Q1 to Q4: 1 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) quarterly	Notice/invite Attendance Register Report
		Number of GBV Awareness programmes held	IDP 5.3	5 GBV Awareness programmes held		1 GBV Awareness programmes held by 30 June 2025	0	1 GBV Awareness programmes held	0	0	Q2: 1 GBV Awareness Programme held	Notice/invite Attendance Register Report
PRIORITY AREA/PROGRAMME: YOUTH DEVELOPMENT												

To implement special program-mmes aimed at the needs of Vulnerable groups and Youths within the community	Youth Summit	Number of Youth Summit held	IDP 5.4	5 Youth Summit held		1 Youth Summit held by June 2025	0	0	0	1 Youth Summit held	1 Youth Summit held in quarter 4	Notice/invite Attendance Register Report
To implement special program-mmes aimed at the needs of Vulnerable groups and	Coordination of Youth Awareness programmes/campaigns	Number of Youth Awareness programmes (Alcohol/Drug Abuse, Teenage pregnancy & Youth Day)	IDP 5.5	20 Youth Awareness programmes (Alcohol/Drug Abuse, Teenage pregnancy & Youth Day)		4 Youth Awareness programmes (Alcohol/Drug Abuse, Teenage pregnancy & Youth Day)	1 Youth Awareness programme conducted	1 Youth Awareness programme conducted	1 Youth Awareness programme conducted	1 Youth Awareness programme conducted	Q1 to Q4: 1 Youth Awareness programme conducted quarterly	Notice/invite Attendance Register Report
Youths within the community		commemoration) conducted		commemoration) conducted		Commemoration) conducted by 30 June 2025						
Coordination of Youth Awareness programme s/campaigns		% of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational	IDP 5.6	100% of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational		100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational	100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational by 30 September 2024	100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational by 31 December 2024	100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational by 31 March 2025	100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational by 30 June 2025	Q1 to Q4: 100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational held per quarter	Q1: Implementation Plan/Programme Q1 to Q4: Notice/invite Attendance Register Report
PRIORITY AREA/PROGRAMME: LEADERSHIP AND COUNCIL OVERSIGHT												
To provide leadership and oversight on Council matters	Coordination and Facilitation of MAYCO Meetings	Number of MAYCO Meetings held	IDP 5.7	20 MAYCO Meetings held		8 MAYCO Meetings held by 30 June 2025	2 MAYCO Meetings held by 30 September 2024	1 MAYCO Meetings held by 31 December 2024	3 MAYCO Meetings held by 31 March 2025	2 MAYCO Meetings held by 30 June 2025	Q1 to Q4: MAYCO Meetings held quarterly	Invite/Notice Attendance Register Minutes
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												

Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 5.8	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 5.9	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan must be compiled and submitted to SCM by 30 May 2025	1 Procurement Plan compiled and submitted to SCM by Q1 for 2024/25 & Q4 – 1 for 2025/26	Signed-off revised Procurement Plan
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 5.10	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 5.11	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Vacancy Rate Status Report

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)	IDP 5.12	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)		100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) by 30 June 2025	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)
		Number of Departmental meetings held quarterly	SDIBIP 5.1	Number of Departmental meetings held annually		3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and	Invite/notice to meeting, agenda, attendance register and minutes
											corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	
2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT												
FROM JULY 2024 TO JUNE 2025												
OFFICE/ DIRECTORATE: OFFICE OF THE SPEAKER												
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
PERFORMANCE OBJECTIVES AND INDICATORS							PERFORMANCE TARGETS					
								QUARTERLY TARGETS				

Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Explanation of Target	Portfolio of Evidence
PRIORITY AREA/PROGRAMME: PUBLIC PARTICIPATION												
Ensure transparency, accountability and regular engagements with communities and stakeholders	Coordination and Facilitation of development of Public Participation Strategy	Public Participation Strategy developed, reviewed annually, and submitted to Council for approval	IDP 5.13	Public Participation Strategy developed, reviewed annually, and submitted to Council for approval		Public Participation Strategy developed and submitted to Council for approval by 30 June 2025	0	0	Review submitted to Senior Management.	Review submitted to council for adoption for council for approval	Q3: Draft submitted to Senior Management Q4: Draft submitted to Council for approval	Q3: Draft PP Strategy Senior Management minutes Q4: Approved Public Participation & Council Resolution
Ensure that Ward Committees are functional and interact with communities	Coordination of Council Meetings	Number of Council meetings held, and community members invited	IDP 5.14	20 Council meetings held, and community members invited		9 ordinary Council meetings held, and community members invited by 30 June 2025	3 Ordinary Council meeting held	1 Ordinary Council meeting held	3 Ordinary Council meeting held	2 Ordinary Council meeting held	Q1 to Q4: Ordinary Council meeting held	Q1 to Q4: Public Notice, Attendance Register, minutes
Ensure that Ward Committees are functional and interact with communities	Coordination and Facilitation of public participation	Number of Ward Meetings held by Ward Councillors per ward.	IDP 5.15	460 Ward Meetings held by Ward Councillors per ward.		92 Ward Meetings held by Ward Councillors per ward by 30 June 2025	23 Ward Meetings held by Ward Councillors per ward	23 Ward Meetings held by Ward Councillors per ward	23 Ward Meetings held by Ward Councillors per ward	23 Ward Meetings held by Ward Councillors per ward	23 Ward Meetings held by Ward Councillors per ward quarterly	Attendance Register & Minutes
Ensure that Ward Committees are functional and interact with communities	Ward Plan	Number of Ward plans developed by Ward Committees	IDP 5.16	115 Ward plans developed by Ward Committees		23 Number of Ward plans developed by Ward Committees by 30 June 2025	0	0	0	23 Number of Ward plans developed by Ward Committees	23 Number of Ward plans developed by Ward Committees in quarter 4	Developed ward plans

Ensure that Ward Committees are functional and interact with communities	Coordination and Facilitation of Ward Committees establishment	Number of Ward Committees established	IDP 5.17	23 Ward Committees established		23 Ward Committees established by 30 June 2025	0	0	23 Ward Committee reports on the status of the establishment of Ward Committees	23 Ward Committee reports on the status of the establishment of Ward Committees	23 Ward Committees established by 30 June 2024	Report, Appointment Letters, Attendance Register & Minutes
	Coordination of Ward Committee Meetings	Number of Ward Committee meeting held annually per ward	IDP 5.18	460 Ward Committee meetings held		92 Ward Committee meetings held per ward by 30 June 2025	23 Ward Committee meeting held per ward	23 Ward Committee meeting held per ward	23 Ward Committee meeting - 1 held per ward	23 Ward Committee meeting - 1 held per ward	23 Ward Committee meeting held per ward quarterly	Attendance Register & Minutes
	Managing petitions	% of Petitions received and attended to within 7 days of receipt	IDP 5.19	100% of Petitions received and attended to within 7 days of receipt		100% of Petitions received and attended to within 7 days of receipt by 30 June 2025	100% of Petitions received and attended to	100% of Petitions received and attended to	100% of Petitions received and attended to	100% of Petitions received and attended to	100% attendance to Petitions received in all quarters	Petition Register
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 5.20	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report

Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 5.21	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan compiled and submitted to SCM by 30 May 2025	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 5.22	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 5.23	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)	IDP 5.24	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)
		Number of Departmental meetings held quarterly meetings held	SDIBIP 5.2	Number of Departmental meetings held annually		3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Q1 to Q4: Invite/notice to meeting, agenda, attendance register and minutes
2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT												

FROM JULY 2024 TO JUNE 2025												
OFFICE/ DIRECTORATE: OFFICE OF THE COUNCIL WHIP												
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
							QUARTERLY TARGETS					
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Explanation of Target	Portfolio of Evidence
PRIORITY AREA/PROGRAMME: COUNCIL MANAGEMENT (WHIPPERY)												
To provide continuous political support on matters affecting Council management and stability		Number of Whippery meetings convened to deal with Municipal matters.	IDP 5.25	60 Whippery meetings convened to deal with Municipal matters.		4 Whippery meetings convened to deal with Municipal matters by 30 June 2025	1 Whippery meetings convened to deal with Municipal matters	1 Whippery meetings convened to deal with Municipal matters	1 Whippery meetings convened to deal with Municipal matters	1 Whippery meetings convened to deal with Municipal matters	Q1 to Q4: Whippery meetings convened to deal with Municipal matters quarterly	Q1 to Q4: Invite/Notice Attendance Register Minutes
		Number of TROIKA meetings convened to deal with Municipal matters.	IDP 5.26	12 TROIKA meetings convened to deal with Municipal matters		4 TROIKA meetings convened to deal with Municipal matters by 30 June 2025	1 TROIKA meetings convened to deal with Municipal matters by 30 September 2024	1 TROIKA meetings convened to deal with Municipal matters by 31 December 2024	1 TROIKA meetings convened to deal with Municipal matters by 31 March 2025	1 TROIKA meetings convened to deal with Municipal matters by 30 June 2025	Q1 to Q4: TROIKA meetings convened to deal with Municipal matters quarterly	Q1 to Q4: Invite/Notice Attendance Register Minutes
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
							QUARTERLY TARGETS					

Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Explanation of Target	Portfolio of Evidence
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 5.27	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report
Financial management	Facilitation of spending of allocated funds	% Of CAPEX Allocation/Budgeted spent	IDP 5.28	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	75% of allocated CAPEX Budget spent	100% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 5.29	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan compiled and submitted to SCM by 30 May 2025	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM

Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% On Reduction of irregular expenditure incurred on annual basis	IDP 5.30	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 5.31	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)	IDP 5.32	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)

		Number of Departmental meetings held quarterly	SDIBIP 5.3	Number of Departmental meetings held annually		3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
OFFICE/DIRECTORATE: CORPORATE SERVICES AND ORGANIZATIONAL DEVELOPMENT												
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
							QUARTERLY TARGETS					
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Explanation of Target	Portfolio of Evidence
PRIORITY AREA/PROGRAMME: COUNCIL SUPPORT												

Ensure all Council Committees (s80) sit regularly process items for Council decisions	Coordination and Facilitation of Portfolio Committee Meetings	5.23 Number of Portfolio Committees (s80) meetings held	IDP 5.23	24 Portfolio Committees (s80) meetings held by 30 June 2025		4 Portfolio Committees (s80) meetings held per Portfolio by 30 June 2025	1 Portfolio Committees (s80) meeting held per Portfolio by 30 September 2024	1 Portfolio Committees (s80) meeting held per Portfolio by 31 December 2024	1 Portfolio Committees (s80) meeting held per Portfolio by 31 March 2025	1 Portfolio Committees (s80) meeting held per Portfolio by 30 June 2025	Q1 to Q4: Portfolio Committee (s80) meetings held quarterly per portfolio	Q1 to Q4: Notice/Invite Attendance register minutes
Ensure all Council Committees (s80) sit regularly process items for Council decisions	Monitoring implementation of Council Resolution	5.24 % Monitoring of Council Resolutions implemented	IDP 5.24	100 % Monitoring of Council Resolutions implemented by 30 June 2025		100 % Monitoring of Council Resolutions implemented by 30 June 2025	100 % Monitoring of Council Resolutions implemented	100 % Monitoring of Council Resolutions implemented	100 % Monitoring of Council Resolutions implemented	100 % Monitoring of Council Resolutions implemented	Q1 to Q4: 100 % Monitoring of Council Resolutions implemented	Council Resolutions Register with progress
To provide continuous strategic support on organisational goals and performance	Coordination of Senior Management Meetings	5.25 Number of Senior management Meetings held	IDP 5.25	12 Senior management meetings held by 30 June 2025		12 Senior management meetings held by 30 June 2025	3 Senior management meetings held by 30 September 2024	3 Senior management meetings held 31 December 2024	3 Senior management meetings held 31 March 2025	3 Senior management meetings held 30 June 2025	Q1 to Q4: Senior Management meeting held monthly	Q1 to Q4: Notice/Invite Attendance registers minutes

2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT

FROM JULY 2024 TO JUNE 2025

OFFICE/ DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER

KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION

PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS						
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD BIP)	5-year target	Baseline (2022/23 Actual)	QUARTERLY TARGETS					Explanation of Target	Portfolio of Evidence
						Annual Target 2024/25	Quarter 1	Quarter 2	Quarter 3	Quarter 4		

					Audited result)							
PRIORITY AREA/PROGRAMME: INTEGRATED DEVELOPMENT PLANNING												
To ensure Legally compliant and Credible IDP	Developme nt and Review IDPs on annual basis.	Number of IDPs developed, reviewed, and approved annually	IDP 5.36	5 IDP Documents developed and approved by Council		2025/26 IDP Reviewed and approved by Council by 30 May 2025	0	0	Draft IDP presented to Senior Management Tabling of Draft Reviewed IDP to Council	Submit Final Reviewed IDP to Council for approval	Q3: Tabling of Draft Reviewed IDP to Senior Management and Council Q4: Tabling of Final Draft IDP to Senior Management and Council	Q3: Reviewed Draft IDP document Senior Management minutes Council Resolution Proof of submission to COGTA and publication Q4: Approved IDP minutes of Senior Management meeting Council resolution Proof of submission to COGTA and publication
PRIORITY AREA/PROGRAMME: PERFORMANCE MANAGEMENT												
To improve the administrative capability of the municipality	Developme nt and Review of PMS Policy/Fram ework	PMDS Policy / Framework developed, reviewed and approved by Council	IDP 5.37	5 PMS Policy/Frame work developed, reviewed, and approved by Council		1 PMS Policy/Frame work reviewed and approved by Council by June 2025	0	0	0	Reviewed 2025/26 PMDS Policy and submit to Council	Review of PMDS Policy and submit to Council for approval in quarter 1	Approved PMDS Policy and Council resolution
To improve the administrative capability of the municipality	Developme nt and approval of SDBIP	SDBIP developed and approved by Executive Mayor 28 days after the approval of IDP & Budget	IDP 5.38	5 SDBIPs developed and approved by Executive Mayor 28 days after the approval of IDP & Budget		1 SDBIPs developed and approved by Executive Mayor 28 days after the approval of IDP & Budget	0	0	Revised 2024/25 SDBIP 2024/25 Draft SDBIP	SDBIPs developed and submitted to the Executive Mayor for approval (28 days after the approval of IDP & Budget)	SDBIP revised for current year in line with budget adjustment processes and following year SDBIP developed and submitted to the Executive Mayor for approval (28 days after the approval of IDP & Budget) in quarter 4	Q3: Approved Revised 2024/25 SDBIP Q4: Approved 2025/26 SDBIP

To improve the administrative capability of the municipality	Coordination and submission of Performance Reports	Number of Performance Reports compiled and submitted to Council	IDP 5.39	20 Performance Reports		4 Performance Reports submitted to Council	1 Performance Report submitted (Q1 Performance Reports submitted to Council)	1 Performance Report submitted (Mid-Year & Annual Report submitted to Council)	1 Performance Report submitted (Mid-Year & Annual Report submitted to Council)	1 Performance Report submitted Reports submitted - Q3 Performance Reports submitted to Council)	Q1: Q4 Performance Report submitted to Council Q2: Q 1 Per Q3: Midyear report & Quarter 2 report Q4: Quarter 3 report	Q1 to Q4: Submitted reports and Council resolution
To improve the administrative capability of the municipality		% Performance Agreements signed and submitted by MM and Senior Managers annually by 31 July	SDBIP 5.1	100% Performance Agreements signed and submitted by MM and Senior Managers annually		100% Performance Agreements signed and submitted by MM and Senior Managers annually by 31 July 2024	100% Performance Agreements signed and submitted by MM and Senior Managers annually by 31 July 2024	0	0	0	Q1: Performance Agreements signed and submitted by MM and Senior Managers annually by 31 July	Q1: Signed PA Proof of submission to COGTA Proof of publication
To improve the administrative capability of the municipality		% of Performance Assessments Conducted quarterly	SDBIP 5.2	100% of Performance Assessments Conducted quarterly		100% of Performance Assessments Conducted quarterly	100% of Performance Assessments Conducted for 2023/24 4th quarter informal assessment by 30 September 2024	100% of Performance Assessments Conducted for 2024/25 1st quarter informal assessment by 31 December 2024	100% of Performance Assessments Conducted for 2024/25 2nd quarter informal assessment and Mid-year and 2023/24 formal assessment by 31 March 2025	100% of Performance Assessments Conducted for 2024/25 3rd quarter informal assessment by 30 June 2025	Q1 to Q4: Performance Assessments conducted informally for quarters and formally for mid-year and 2023/24 Annual performance	Q1 to Q4: Performance Assessment reports
PRIORITY AREA/PROGRAMME: INTERNAL AUDIT												
	Coordination and submission of Internal Audit Reports	Number of Internal Audit reports on Performance review conducted and submitted to Audit committee	IDP 5.40	20 Quarterly Internal Audit Reports		4 Quarterly Internal Audit Reports compiled and submitted to Audit committee by 30 June 2025	1 Quarterly Internal Audit Report compiled and submitted to Audit committee	1 Quarterly Internal Audit Report compiled and submitted to Audit committee	1 Quarterly Internal Audit Report compiled and submitted to Audit committee	1 Quarterly Internal Audit Report compiled and submitted to Audit committee	Q1 to Q4: Quarterly Internal Audit Report compiled and submitted to Audit committee quarterly	Q1 to Q4: Quarterly Internal Audit Reports

	Coordination and Facilitation of the development and approval of Annual Internal Audit Plan	Annual Internal Audit Plan developed and approved by Audit Committee by 30 June annually	IDP 5.41	Approved Internal Audit Plan by Audit Committee Annually		Approved Internal Audit Plan by Audit Committee by 30 June 2025	0	0	0	Annual Internal Audit Plan developed and approved by Audit Committee	Q4: Annual Internal Audit Plan developed and approved by Audit Committee in quarter 4	Q4: Approved Internal Audit Plan and Minutes by Audit Committee
	Coordination and Facilitation of the implantation of Annual Internal Audit Plan	% Implementation of Annual Internal Audit Plan	IDP 5.42	100% implementation of Annual Audit Internal Plan		100% implementation of Annual Internal Audit Plan by 30 June 2025	100% implementation of Annual Internal Audit Plan by 30 September 2024	100% implementation of Annual Internal Audit Plan by 31 December 2024	100% implementation of Annual Internal Audit Plan by 31 March 2025	100% implementation of Annual Internal Audit Plan by 30 June 2025	Q1 to Q4: 100% implementation of Annual Internal Audit Plan by 30 June 2025	Q1 to Q4: Report on the progress implementation of Annual Internal Audit Plan
	Coordination and Facilitation of the review of Internal and Audit & Performance Committee Charter	Annual Review of Internal Audit Committee Charter & Audit Committee Charter	IDP 5.43	Reviewed and approved Internal Audit Charter and Audit & Performance Committee Charter by Council		Internal Audit Charter and Audit & Performance Committee Charter reviewed and approved by Council by 30 June 2025	0	0	0	Review of Internal Audit Committee Charter & Audit Committee Charter	Q4: Review of Internal Audit Committee Charter & Audit Committee Charter in quarter 4	Q4: Reports
	Coordination and Facilitation of Audit Committee meetings	Number of Audit Committee meetings convened annually	IDP 5.44	20 Audit Committee meetings convened		4 Audit Committee meetings convened by 30 June 2025	1 Audit Committee meeting convened	1 Audit Committee meeting convened	1 Audit Committee meeting convened	1 Audit Committee meeting convened	Q1 to Q4: Audit Committee meeting convened quarterly	Q1 to Q4: Attendance registers and minutes of the meetings
PRIORITY AREA/PROGRAMME: COMPLIANCE												
	Coordination and Facilitation of Compliance Assessment	Compilation of compliance Assessment Register and monitoring conducted annually	IDP 5.45	20 Assessments regarding compliance conducted		4 Assessments regarding compliance conducted by 30 June 2025	Compilation and updating of Risk Register and Risk Assessment	Monitoring and reporting on compliance register	Monitoring and reporting on compliance register	Monitoring and reporting on compliance register	Q1 Compilation of the register Q2 to Q4: Monitoring and reporting on compliance register	Q1: Compiled Risk Register Q2 to Q4: Compliance Assessment Register and reports
PRIORITY AREA/PROGRAMME: COUNCIL OVERSIGHT												

	Coordination and Facilitation of MPAC Meetings	Number of MPAC meetings held (S79)	IDP 5.46	20 Number of MPAC Meetings held (s79)		4 MPAC Meetings held (s79) by 30 June 2025	1 MPAC Meetings held	1 MPAC Meetings held	1 MPAC Meetings held	1 MPAC Meetings held	Q1 to Q4: MPAC Meetings held quarterly	Q1 to Q4: Notice/Invite attendance registers minutes
	Facilitation of Oversight by Council	No of oversight report compiled and submitted to Council	IDP 5.47	5 oversight report compiled and submitted to Council		1 oversight report compiled and submitted to Council by 30 June 2025			1 oversight report compiled and submitted to Council by 31 March 2025		Q3: Oversight report compiled and submitted to Council in Qt 3	Q3: Approved Oversight Report Council Resolution Proof of submission to MEC FSCOGTA, MEC Treasury, AG, Provincial Legislature
	Facilitation of Oversight by Council	% of investigations reports referred to Council for Condonement against total number of investigations conducted	IDP 5.48	100% of investigations reports referred to Council for Condonement against total number of investigations conducted		100% of investigations reports referred to Council for Condonement against total number of investigations conducted by 30 June 2025	100% of investigations reports referred to Council for Condonement against total number of investigations conducted by 30 June 2025	100% of investigations reports referred to Council for Condonement against total number of investigations conducted by 30 September 2024	100% of investigations reports referred to Council for Condonement against total number of investigations conducted by 31 December 2024	100% of investigations reports referred to Council for Condonement against total number of investigations conducted by 31 March 2025	Q1 to Q4: 100% of investigations reports referred to Council for Condonement against total number of investigations conducted in all quarters	Q1 to Q4: Report to Council Council Resolution
		% of cases referred to Disciplinary Committee/Board by MPAC	IDP 5.49	100% of cases referred to Disciplinary Committee/Board by MPAC		100% of cases referred to Disciplinary Committee/Board by MPAC by 30 June 2025	100% of cases referred to Disciplinary Committee/Board by MPAC by 30 September 2024	100% of cases referred to Disciplinary Committee/Board by MPAC by 31 December 2024	100% of cases referred to Disciplinary Committee/Board by MPAC by 31 March 2025	100% of cases referred to Disciplinary Committee/Board by MPAC by 30 June 2025	100% of cases referred to Disciplinary Committee/Board by MPAC in all quarters	Report
PRIORITY AREA/PROGRAMME: RISK MANAGEMENT												

To build risk conscious culture within the Municipality	Coordination and facilitation of Annual Review of Risk Management Policy	Review of Risk Management Policy and submission to Council for approval	IDP 5.50	Coordination and facilitation of Annual Review of Risk Management Policy		Annually Reviewed Risk Management Policy and submission to Council by 30 June 2025	0	0	0	Review of Risk Management Policy and submission to Council	Review of Risk Management Policy and submission to Council in quarter 4	Reviewed Risk Management Policy and Council Resolution
To build risk conscious culture within the Municipality	Coordination and Facilitation of Reviewed Risk Management Strategy	Review of Risk Management Strategy and submission to Council for Approval	IDP 5.51	Coordination and Facilitation of Reviewed Risk Management Strategy		Annually Reviewed Risk Management Strategy and submission to Council for Approval by 30 June 2025	0	0	0	Review of Risk Management strategy and submission to Council for Approval	Review of Risk Management strategy and submission to Council for Approval in quarter 4	Reviewed Risk Management Strategy and Council Resolution
To build risk conscious culture within the Municipality	Coordination of quarterly updating of Risk register and Risk Assessment conducted	Compilation and updating of Risk Register and Risk Assessment conducted	IDP 5.52	Coordination of quarterly updating of Risk register and Risk Assessment conducted		Quarterly compilation and updating of Risk register and Risk Assessment conducted by 30 June 2025	Compilation and updating of Risk Register and Risk Assessment	Monitoring and updating of Risk Registers	Monitoring and updating of Risk Registers	Monitoring and updating of Risk Registers	Q1 Compilation and updating of the register Q2-4 Monitoring and updating of Risk Registers	Updated Risk Register and Assessment report
To build risk conscious culture within the Municipality	Coordination and Facilitation of Risk Management Committee meetings	Number of Risk Management Committee meetings convened	IDP 5.53	Coordination and Facilitation of Risk Management Committee meetings		4 Risk Management Committee meetings convened by 30 June 2025	1 Risk Management Committee meeting convened	1 Risk Management Committee meeting convened	1 Risk Management Committee meeting convened	1 Risk Management Committee meeting convened	1 Risk Management Committee meeting convened quarterly	Reports and Attendance Registers
To build risk conscious culture within the Municipality	Coordination and Facilitation of Risk Management Committee Charter	Annual Review of Risk Management Committee Charter	IDP 5.54	Coordination and Facilitation of Risk Management Committee Charter		Risk Management Committee Charter reviewed by 30 June 2025	0	0	0	Review of Risk Management Committee Charter and submission to Council	Review of Risk Management Committee Charter in quarter 4	Approved Risk Management Committee Charter and minutes of Meeting

PRIORITY AREA/PROGRAMME: INFORMATION COMMUNICATION AND TECHNOLOGY												
To improve the administrative capability of the municipality	Coordination and facilitation of the Annual Review of ICT Policy	Review of ICT Policy and submitted to Council for approval	IDP 5.55	Approved ICT Policy		Reviewed and approved ICT Policy by 30 June 2025	Review of ICT policy	Reviewed policy submitted to Management	Reviewed policy submitted to ICT steering committee	Reviewed policy submitted to council for approval	Q1: Review of ICT policy Q2 to Q4: Reviewed policy submitted to Senior Management, ICT steering committee and Council	Q1: Reviewed ICT Policy Q2: Minutes of Senior Management, and ICT Steering Committee Approved ICT Policy and Council Resolution
To improve the administrative capability of the municipality	Coordination and Facilitation of ICT Steering committee meetings	Number of ICT Steering committee meetings convened	IDP 5.56	20 ICT Steering committee meetings convened		4 ICT Steering committee meetings convened by 30 June 2025	1 ICT Steering committee meeting convened	1 ICT Steering committee meeting convened	1 ICT Steering committee meeting convened	1 ICT Steering committee meeting convened	Q1 to Q4: ICT Steering committee meeting convened quarterly	Reports & Attendance Registers
To improve the administrative capability of the municipality	Maintenance of Wide Area Network up time to over 95%	% Wide Area Network up time to over 95% as per the system (to be Generated by the system)	IDP 5.57	95 % Wide Area Network up time to over 95% as per the system (to be generated by the system)		95 % Wide Area Network up time to over 95% as per the system (to be generated by the system) by 30 June 2025	95 % Wide Area Network up time to over 95% as per the system (to be generated by the system)	95 % Wide Area Network up time to over 95% as per the system (to be generated by the system)	95 % Wide Area Network up time to over 95% as per the system (to be generated by the system)	95 % Wide Area Network up time to over 95% as per the system (to be generated by the system)	Q1 to Q4: 95 % Wide Area Network up time to over 95% as per the system (to be generated by the system) in all quarters	Systems Reports
PRIORITY AREA/PROGRAMME: COMMUNICATIONS												
To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders	Coordination of development of Communication Policy	Communication Policy developed, reviewed annually, and submitted to Council for approval	IDP 5.58	Communication Policy developed, reviewed annually, and submitted to Council		Communication Policy developed and submitted to Council for approval by 30 June 2025	0	0	Draft Reviewed Communication Policy presented to Senior Management	2025/26 Communication Strategy will be tabled in Council for adoption by 30 June 2025	Q3: Draft Reviewed Communication Strategy presented to Senior Management Q4: Review submitted to Council for adoption	Q3: Draft Reviewed Policy and minutes of senior management Q4: Approved Communication Policy and Council Resolution

To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders	Coordination and Facilitation of development of Communication Strategy	Communication Strategy developed, reviewed annually, and submitted to Council for approval	IDP 5.59	Communication Strategy developed, reviewed annually, and submitted to Council for approval		Communication Strategy reviewed annually, and submitted to Council for approval by 30 June 2025	0	Review communication strategy	Draft submitted to Management	Draft Tabled in Council for approval	Q2: Review of Communication Strategy Q3: Draft submitted to Senior Management Q4: Draft submitted to Council for approval	Q2: Draft Communication Strategy Q3: Draft submitted to Senior Management and minutes of senior management Q4: Approved Communication Strategy & Council Resolution
To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders		% of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA to the community as and when received from the end user	IDP 5.60	100 % of publications publicized to community as and when received		100 % of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA to the community as and when received from the end user by 30 June 2025	100 % of publications publicized to community as and when received	100 % of publications publicized to community as and when received	100% of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA to the community as and when received from the end user	100% of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA to the community as and when received from the end user	100 % of publications publicized to community as and when received in all quarters	Publication register
To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders	Strengthening Intergovernmental Relations	Number of Technical IGR Meetings attended	IDP 5.61	20 Technical IGR Meetings attended		4 Technical IGR Meetings attended by 30 June 2025	1 Technical IGR Meeting attended	1 Technical IGR Meeting attended	1 Technical IGR Meeting attended	1 Technical IGR Meeting attended	1 Technical IGR Meeting attended quarterly	Invite/Notice Attendance Register & Report/minutes

To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders		% of quarterly updates made on Municipal website	IDP 5.62	100 % update of Municipal Website by 30 June 2025		100 % update of Municipal Website by 30 June 2025	100 % update of Municipal Website	100 % update of Municipal Website	100 % update of Municipal Website	100 % update of Municipal Website	100 % update of Municipal Website in all quarters	Website update Register and Report
PRIORITY AREA/PROGRAMME: UNIT MANAGEMENT (DENEYSVILLE/ORANJEVILLE)												
To Ensure Universal Access to reliable and quality Basic Municipal services by all communities	Coordination and submission of quarterly service delivery reports from Units	Number of quarterly reports on service delivery submitted to Municipal Manager	IDP 5.63	20 quarterly reports on service delivery (Unit Management) submitted to Municipal Manager		4 quarterly reports on service delivery (Unit Management) submitted to Municipal Manager by 30 June 2025	1 quarterly report on service delivery (Unit Management) submitted to Municipal Manager	1 quarterly report on service delivery (Unit Management) submitted to Municipal Manager	1 quarterly report on service delivery (Unit Management) submitted to Municipal Manager	1 quarterly report on service delivery (Unit Management) submitted to Municipal Manager	1 service delivery report (Unit Management) submitted to Municipal Manager quarterly	Progress Reports
PRIORITY AREA/PROGRAMME: SECURITY MANAGEMENT												
	Coordination and facilitation of development and annual review of Security Plan	Security Plan developed, reviewed annually and submitted to Council for approval	IDP 5.64	Plan developed, reviewed annually, and submitted to Council for approval		Security Plan developed and submitted to Council for approval by 30 June 2025	Develop a Draft Security Plan	Submit a Draft Security Plan to Council for approval	0	Security Plan must be developed and tabled in council by 30 June 2025	Q1 -Develop a Draft Security Plan Q4- Submit a Draft Security Plan to Council for approval	Approved Security Plan and Council Resolution
	Security Management	% of reported cases to SAPS as and when they occur	IDP 5.65	100% of reported cases to SAPS as and when they occur		100% of reported cases to SAPS as and when they occur by 30 June 2025	100% of reported cases to SAPS as and when they occur	100% of reported cases to SAPS as and when they occur	100% of reported cases to SAPS as and when they occur	100% of reported cases to SAPS as and when they occur	100% of reported cases to SAPS as and when they occur in all quarters	Security incident register with case numbers
	Security Management	Number of Security Reports compiled	IDP 5.66	20 Security Reports compiled		4 Security Reports compiled by 30 June 2025	1 Security Report compiled	1 Security Report compiled	1 Security Report compiled	1 Security Report compiled	1 Security Report compiled quarterly	Reports

	Security Management	Number Security Awareness programmes provided to Employees	IDP 5.67	20 Security Awareness Programmes conducted		4 Security Awareness Programmes conducted by 30 June 2025	1 Security Awareness programmes provided to Employees	1 Security Awareness programmes provided to Employees	1 Security Awareness programmes provided to Employees	1 Security Awareness programmes provided to Employees	1 Security Awareness programme provided to Employees quarterly	Attendance Registers
		Provision of security services for the municipality for safe keeping of assets	IDP 5.68	Provision of security services for the municipality for safe keeping of assets		4 Reports on Provision of security services for the municipality for safe keeping of assets	1 Report on Provision of security services for the municipality for safe keeping of assets presented to Senior Management by 30 September 2024	1 Report on Provision of security services for the municipality for safe keeping of assets presented to Senior Management by 31 December 2024	1 Report on Provision of security services for the municipality for safe keeping of assets presented to Senior Management by 31 March 2025	1 Report on Provision of security services for the municipality for safe keeping of assets presented to Senior Management by 30 June 2025	Q1 to Q4: Quarterly report on Provision of security services for the municipality for safe keeping of assets presented to Senior Management	Q1 to Q4: Report and Senior Management meeting minutes
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL												
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/ Budgeted spent	IDP 5.69	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	75% of allocated OPEX Budget spent	100% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report

Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/ Budgeted spent	IDP 5.70	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	75% of allocated CAPEX Budget spent	100% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 5.71	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	1 Revised 2024/25 Procurement Plan in line with adjusted Budget and revised SDBIP compiled and submitted to SCM by 28 February 2025	2025/26 Procurement Plan compiled and submitted to SCM by 30 May 2025	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM
Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 5.72	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 31 March 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Q1 to Q4: Evaluation report and proof of submission to SCM

Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 5.73	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures
Demand Management Plan	Facilitation and coordination of Staff establishment	% Vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 5.74	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)	IDP 5.75	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)

		Number of Departmental meetings held quarterly meetings held	SDIBIP 4	Number of Departmental meetings held annually		3 monthly Departmenta l meetings held per quarterly	3 monthly Departmenta l meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	3 monthly Departmental meetings held per quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes
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THE END