

Metsimaholo Local Municipality



MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT FOR THE 2024/2025 FINANCIAL YEAR

PERIOD 01 JULY 2024 – 31 DECEMBER 2024

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2. REPORT OF THE EXECUTIVE MAYOR

- Council approved the 2024/2025 MTREF on 31 May 2024.
- The information provided to the Executive Mayor is in compliance with Section 71 and Section 72 of the Local Government: Municipal Finance Management Act 56 of 2003. (MFMA).
- The report format is a standard template issued by National Treasury to all municipalities for completion and all the necessary information required to be reported on in terms of Section 71.
- The Mid Term Report is an assessment of actual performance against pre-determined objectives for the six months ended 31 December 2024.
- The Key Performance Indicators and analysis is contained in this report and is presented to Council to note the actual performance for the first six months against the approved Service Delivery and Budget Implementation Plan (SDBIP).

3. EXECUTIVE SUMMARY:

Background

The 2024/2025 MTREF was approved by Council on 31 May 2024 in accordance with Section 24(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) and applicable National Treasury guidelines.

In terms of **Section 72 of the MFMA**: -

“the accounting officer of a municipality must by 25 January of each year assess the performance of the municipality during the first half of the financial year”, taking into account the monthly budgeted statements, the municipality’s service delivery performance in terms of the Service Delivery and Budget Implementation Plan (SDBIP), the past year’s annual report and progress on resolving problems identified in the Annual Report.

It is further stated in **Section 72 of the MFMA** that:-

“the accounting officer must as part of the review make recommendations as to whether an adjustments budget is necessary and recommend revised projections for revenue and expenditure to the extent that this may be necessary”.

Section 69(2) of the MFMA further stipulates that:-

“when necessary, the accounting officer must prepare an adjustment budget and submit it to the mayor for consideration and tabling in the municipal council”.

Section 54(1)(f) of the MFMA further stipulates that: -

***“(1) On receipt of a statement or report submitted by the accounting officer of the municipality in terms of Section 71 or 72, the mayor must-
(f) in the case of a Section 72 report, submit the report to the council by 31 January of each year”***

The assessment of the performance and budget of the municipality for the first six months of the 2024/2025 financial year was undertaken in line with the above legislative requirements and as part of the municipality’s internal performance management processes.

PART 1: Mid – Year Budget Assessment

Council adopted 2024/2025 MTREF, which reflected R2 156 120 000 and R1 844 406 000 in respect of revenue and expenditure respectively.

The 2024/2025 Mid-term budget assessment was prepared in accordance with guidelines of the Municipal Budget and Reporting Regulations.

The Municipality's business and service delivery priorities were reviewed as part of this year's planning and budget process. Where appropriate, funds were transferred from low to high-priority programmes so as to maintain sound financial stewardship and prioritizing key areas of service delivery. A critical review was also undertaken of expenditure on non-core and 'nice to have' items. (Refer also to Circular 82). ***The cost containment policy was approved by Council on 31 May 2024.***

The main challenges experienced during the compilation of the 2024/25 MTREF, can be summarised as follows:

Infrastructure and capital items

- Ageing and poorly maintained water, electricity and roads infrastructure
- A lack of proper maintenance master plans
- Limited capital projects that can be funded from own funds
- The need to reprioritize projects and expenditure within the existing limited resources given the cash flow realities
- Plant hire on a regular basis is costly and alternatives need to be explored – purchasing of own equipment (subject to affordability)

Increased costs and decreasing margins on trading activities

- Increased prices of goods and services above the inflation rate
- The increased cost of bulk water and electricity (due to tariff increases from Rand Water and Eskom), which places constant upward pressure on service tariffs to the community,
- Tariffs are not cost reflective
- Some private developments and industries receive services direct from Eskom and Rand water with no direct benefit to the municipality

Unauthorised, Irregular and Fruitless and Wasteful expenditure

- MPAC was tasked to investigate the UIFW expenditure and recommendations be submitted to council
- UIFW gets reported on a quarterly basis, reduction strategy to be workshopped

Staffing and personnel costs

- The employee related is still within the acceptable norm, which is 24% of the total operating expenditure. The amount spent to date equates to 46%
- Wage increases above the inflation target (As per the Bargaining Council Agreement)
- Organizational review – impacts on the critical vacancies and unfilled posts)

- Job evaluation to address disparities on job and post levels
- High overtime expenditure – **page 08 of the report per directorate**

Fleet management

- Currently the municipality does not have a division that is responsible for management of Fleet
- The useful life of the fleet that the municipality has is beyond the acceptable period outlined in the assets policy
- Disposal committee to be established so that old fleet that is redundant can be disposed off
- The municipality to start the long-term lease processes in order to reduce the cost drivers such as repairs and fuel on old fleet

The in-year reporting is prepared in accordance with the guidelines as set out in the Government Gazette, 17 April 2009 (Schedule C: in-year reports and mid-year budget and performance assessment of Municipalities) and National Treasury Guidelines, Schedule C. Section 71 Reporting Guideline, July 2013 issued by National Treasury.

1.1. High Level Financial Analysis

	2024/2025 Budget For the year R'000	Actual for the 6 months to 31 December 2024 R'000	Actual Versus Budget
Operating revenue	R2,156,120	R850,699	39.45%
Operating expenditure	R1,844,406	R784,215	42.52%
Capital expenditure	R156,492	R52,503	33.55%

- **Capital expenditure is funded from the following sources:**

		July – Dec 2024 Spending
➤ Own funds	R 62.6m	R11 m
➤ Donations	R 0m	R0
➤ Borrowings	R 0m	R0
➤ Grant funds (see below)	R 108.6m	R41.5 m
➤ Department of Energy	R 20.2m	R8m
➤ Municipal Infrastructure Grant	R 50.9m	R16m
➤ Water Services Infrastructure Grant	R 24.3m	R10m
➤ Regional Bulk Infrastructure Grant	R13.m	R7m
Total Capex budget	R 171.2m	R52.5 m

1.2. Overtime Report July – December, per Directorate

OVERTIME FOR JULY 2024								
Description	YTD Movement	Council	Municipal Manager	Corporate Services	Social services	Technical Services	Financial services	LED
Basic Salaries	18 060 939,98	1 209 670,45	1 367 149,97	1 607 867,04	5 602 400,12	4 692 623,17	2 494 677,63	1 086 551,60
Overtime	2 705 754,36	28 510,44	4 372,78	0,00	1 191 564,21	1 448 281,68	33 025,25	0,00
Overtime as % of salaries	14,98	2,36	0,32	0,00	21,27	30,86	1,32	0,00
OVERTIME FOR AUGUST 2024								
Description	YTD Movement	Council	Municipal Manager	Corporate Services	Social services	Technical Services	Financial services	LED
Basic Salaries	17 699 147,27	1 258 468,76	1 430 890,11	1 674 013,87	5 486 672,95	4 317 908,03	2 448 710,14	1 082 483,41
Overtime	2 476 555,10	45 841,51	1 203,18	37 576,06	1 011 921,81	1 323 291,37	27 356,62	29 364,55
Overtime as % of salaries	13,99	3,64	0,08	2,24	18,44	30,65	1,12	2,71
OVERTIME FOR SEPTEMBER 2024								
Description	YTD Movement	Council	Municipal Manager	Corporate Services	Social services	Technical Services	Financial services	LED
Basic Salaries	19 849 862,07	1 362 029,03	1 540 982,30	1 862 394,65	6 307 041,06	4 869 107,04	2 729 557,85	1 178 750,14
Overtime	3 149 367,31	49 012,70	4 245,14	105 864,95	1 348 246,83	1 613 373,51	27 303,65	1 320,53
Overtime as % of salaries	15,87	3,60	0,28	5,68	21,38	33,13	1,00	0,11
OVERTIME FOR OCTOBER 2024								
Description	YTD Movement	Council	Municipal Manager	Corporate Services	Social services	Technical Services	Financial services	LED
Basic Salaries	18 253 352,42	1 258 468,76	1 390 335,24	1 669 092,30	5 821 604,43	4 506 812,40	2 499 107,50	1 107 931,79
Overtime	3 193 887,17	66 277,11	25 558,41	112 392,50	1 392 624,08	1 488 696,85	108 338,22	0,00
Overtime as % of salaries	17,50	5,27	1,84	6,73	23,92	33,03	4,34	0,00
OVERTIME FOR NOVEMBER 2024								
Description	YTD Movement	Council	Municipal Manager	Corporate Services	Social services	Technical Services	Financial services	LED
Basic Salaries	18 355 792,80	1 258 562,69	1 390 335,24	1 669 092,30	5 819 313,76	4 543 387,59	2 471 223,25	1 203 877,97
Overtime	2 863 805,40	59 746,12	8 555,13	54 060,32	1 186 712,62	1 416 769,81	59 235,25	78 726,15
Overtime as % of salaries	15,60	4,75	0,62	3,24	20,39	31,18	2,40	6,54
OVERTIME FOR DECEMBER 2024								
Description	YTD Movement	Council	Municipal Manager	Corporate Services	Social services	Technical Services	Financial services	LED
Basic Salaries	18 622 245,93	1 342 956,19	1 430 890,11	1 684 653,89	5 959 110,51	4 529 862,08	2 530 153,54	1 144 619,61
Overtime	2 919 083,49	116 004,96	3 352,80	121 962,77	1 282 723,56	1 303 006,21	74 360,91	17 672,28
Overtime as % of salaries	15,68	8,64	0,23	7,24	21,53	28,76	2,94	1,54

A. Payment rates

PAYMENT LEVEL PER CYCLE 20241231

Town	Cycle	Levies November 20	Receipts December 20:	Percentage%
Sasolburg & Vaalpark	1	28 234 599.10	25 752 691.77	91.21
Sundry debtors	2	291 374.95	123 323.95	42.32
Zamdela	4	30 561 083.32	1 762 463.58	5.77
Deneysville	7	3 368 134.57	1 369 286.13	40.65
Refengkgotso	8	6 591 207.99	22 438.19	0.34
Orangeville	9	1 146 304.57	459 107.27	40.05
Metsimaholo	10	1 670 965.07	14 615.57	0.87
Farms	11	173 582.12	6 936 746.46	3 996.23
Sale of Land	12	9 766.30	2 000.00	20.48
Businesses	13	42 044 182.47	36 635 962.85	87.14
Zamdela Businesses	14	2 568 921.85	283 251.22	11.03
Grand Total		116 660 122.31	73 361 886.99	62.89

B. Payment rate per ward - Year to date

(Taking into account free basic services to indigents)

<u>Ward</u>	<u>MOVEMENT(Levies)</u>	<u>RECEIPTS</u>	<u>PERCENTAGE</u>
001	20 135 432.26	- 1 864 765.08	9.26
002	11 390 088.56	- 390 979.53	3.43
003	14 273 137.52	- 69 737.18	0.49
004	29 295 884.92	- 7 005 856.85	23.91
005	28 722 590.49	- 6 296 292.42	21.92
006	14 323 419.71	-2 854 939.32	19.93
007	16 156 156.48	-	3.43
008	48 802 377.83	-31 155 745.23	63.84
009	20 469 514.16	-1 001 623.24	4.89
010	18 530 259.46	- 2 551 108.24	13.77
011	9 469 082.76	- 1 440 305.76	15.21
012	6 587 168.90	-730 787.12	11.09
013	17 406 028.07	-475 028.65	2.73
014	50 377 862.39	-42 505 476.49	84.37
<u>Ward</u>	<u>MOVEMENT(Levies)</u>	<u>RECEIPTS</u>	<u>PERCENTAGE</u>

015	19 192 406.42	-13 424 261.25	69.95
016	50 858 822.14	-32 594 051.59	64.09
017	183 379 485.79	-197 233 830.19	107.56
018	43 983 292.21	-32 183 412.40	73.17
019	15 666 806.29	-268 812.28	1.72
020	23 704 866.58	-4 364 708.18	18.41
021	11 516 224.86	-538 963.04	4.68
022	28 578 490.43	-24 446 483.21	85.54
023	28 894 756.44	-824 158.80	2.85

*Included industrial areas such as NATREF, SASOL, NALEDI

C. Councillors' balances outstanding as at 31 December 2024

Councillor Arrears

Councillor balances outstanding R1.1 million

Arrears longer than 3 months R1.0 million

Municipal Systems Act

A Councillor may not be in arrears to the municipality for rates and service charges for a period longer than 3 months

It is the duty of the chairperson of municipal Councils to take necessary action where the Code of Conduct for Councillors has been breached.

Councillors balance outstanding as at 31 December 2024

Name	Initials	Account Type	Sum of Current Ageing	Sum of 30 Days Ageing	Sum of 60 Days Ageing	Sum of 90 Days Ageing	Sum of 120+ Days Ageing	Sum of Total Ageing
MASHININI (MY2536)R 669	JC	ARRANGEMENTS	-	-	-	-	4 009.56	4 009.56
MOELETSI (MY2541)	SM	ARRANGEMENTS	-	-	-	-	3 891.12	3 891.12
MOSOKWENI(MY2518)	FD	ARRANGEMENTS	-	-	-	-	8 227.56	8 227.56
MQWATHI (MY2543)	MM	ARRANGEMENTS	-	-	-	-	1 001.02	1 001.02
MTSHALI (MY2511)	BP	ARRANGEMENTS	-	-	-	-	0.01	0.01
NKHELOANE(MY2517)R 1000	NE	ARRANGEMENTS	-	-	-	-	15 038.81	15 038.81
Grand Total			-	-	-	-	32 168.08	32 168.08

Name	Initials	Account Type	Sum of Current Ageing	Sum of 30 Days Ageing	Sum of 60 Days Ageing	Sum of 90 Days Ageing	Sum of 120+ Days Ageing	Sum of Total Ageing
NKHELOANE(MY2517)R 1000	NE	HANDOVERS	-	-	-	-	31 627.63	31 627.63
Grand Total			-	-	-	-	31 627.63	31 627.63

Name	Initials	Account Type	Sum of Current Ageing	Sum of 30 Days Ageing	Sum of 60 Days Ageing	Sum of 90 Days Ageing	Sum of 120+ Days Ageing	Sum of Total Ageing
BARNARD (MY2509)	JJ	NORMAL	2 087.03	-	-	-	-	2 087.03
CHALALA (MY2534)R 1000+C	LJ	NORMAL	548.61	754.58	629.60	621.26	147 386.13	149 940.18
DU TOIT (MY2521)	T	NORMAL	7 658.07	5 842.30	12 932.40	-	-	26 432.77
MABENA (MY2530)	SM	NORMAL	3 871.92	8 461.89	-	-	-	12 333.81
MAHLAELA (MY2514)	MD	NORMAL	965.50	960.44	965.50	955.38	39 739.97	43 586.79
MAISINA (DECEASED) (MY2520)	MD	NORMAL	610.53	283.87	-	-	-	894.40
MAKHEMA (MY2531)	JM&MH	NORMAL	361.32	354.86	354.89	346.35	18.84	1 436.26
MALINDI (MY2508)	MJ	NORMAL	363.93	-	-	-	-	363.93
MASHININI (MY2536)R 669	JC	NORMAL	722.26	722.76	726.47	715.57	8 127.17	11 014.23
MASIT ENG (MY2540)	PI	NORMAL	381.31	381.18	378.72	378.44	14 940.54	16 460.19
MATHE (MY2528)	MA	NORMAL	302.84	442.04	3 002.12	340.68	42 302.39	46 390.07
MEYER (MY2522)	JHC	NORMAL	2 089.95	-	-	-	-	2 089.95
MOELETSI (MY2541)	SM	NORMAL	691.88	686.82	691.88	681.76	19 114.71	21 867.05
MOFOKENG (MY2542)	MS	NORMAL	1 055.17	1 049.80	1 053.48	1 049.44	64 920.66	69 128.55
MOFOKENG (MY2545)	AE	NORMAL	481.94	532.40	1 236.46	1 217.12	63 789.41	67 257.33
MOSOKWENI(MY2518)	FD	NORMAL	1 949.50	816.51	2 559.49	1 335.78	37 636.57	44 297.85
MOTJEANE R750+CURRENT(MY2517)	RJ	NORMAL	1 342.96	1 338.25	1 338.92	1 328.70	154 649.95	159 998.78
MOTSAPI (MY2532)R345+C	MS	NORMAL	1 424.13	1 438.10	1 449.78	1 467.96	115 457.09	121 237.06
MQWATHI (MY2543)	MM	NORMAL	590.66	337.08	590.66	581.55	6 495.94	8 595.89
MTSHALI (MY2511)	BP	NORMAL	1 638.68	1 645.46	1 525.25	16 531.36	17 842.10	39 182.85
NHLAPO(MY2504)	PS	NORMAL	762.63	2 120.60	762.63	754.29	18 305.35	22 705.50
NKHELOANE (MY2517)R 1000	NE	NORMAL	873.52	869.60	873.06	861.97	12 772.76	16 250.91
PIENAAR (MY2537)	M&SM	NORMAL	3 401.64	3 334.55	3 460.13	3 390.06	158.27	13 744.65
POHO(MY2516)	MS	NORMAL	426.50	-	-	-	-	426.50
RANI (MY2544)	VM	NORMAL	1 005.41	1 000.35	1 005.41	995.29	41 608.67	45 615.13
RANKOE (MY2538)1248.00*6	TK&F	NORMAL	11.38	11.61	11.61	11.84	1 487.64	1 534.08
SCHOEMAN (MY2522)	AA	NORMAL	695.76	-	-	-	-	695.76
TSHONGWE (MY2515)	SL	NORMAL	3 241.26	3 240.00	3 237.82	3 191.50	27 317.32	40 227.90
TSOTETSI (MY2512)	P	NORMAL	632.41	633.51	632.12	633.14	104 031.55	106 562.73
VAN HEERDEN(MY2523)	LJ	NORMAL	1 955.72	25.90	-	-	-	1 981.62
YETHU TRUST (MY2539)	(blank)	NORMAL	1 124.76	-	-	-	-	1 124.76
ZWANE (MY2506)	ZJ & ML	NORMAL	481.90	-	-	-	-	481.90
Grand Total			43 751.08	37 284.46	39 418.40	37 389.44	938 103.03	1 095 946.41

D. Officials balances outstanding as at 31 December 2024

Officials who have not made arrangements - Deductions of up to 20% are made from their salaries.

Staff arrears (outstanding greater than 90 days)

Staff (officials) balances **outstanding greater than 90 days** totalled R3.6 million

Staff must be reminded of the requirements of the Municipal Systems – not be in arrears for a period longer than 3 months.

Officials balance outstanding as at 31 December 2024

Name	Initials	Account Type	Sum of Current Ageing	Sum of 30 Days Ageing	Sum of 60 Days Ageing	Sum of 90 Days Ageing	Sum of 120+ Days Ageing	Sum of Total Ageing
KHOZA(2102)	T	ABEYANCE	-	-	-	-	5 089.05	5 089.05
Grand Total			-	-	-	-	5 089.05	5 089.05

Name	Initials	Account Type	Sum of Current Ageing	Sum of 30 Days Ageing	Sum of 60 Days Ageing	Sum of 90 Days Ageing	Sum of 120+ Days Ageing	Sum of Total Ageing
CHABALALA A10314(R516.12+C)	TD	ARRANGEMENTS	-	-	-	-	3 126.80	3 126.80
HLABANELO A10162 (R300.00)	MM	ARRANGEMENTS	-	-	-	0.16	773.06	773.22
MADLALA(A02557)	BT	ARRANGEMENTS	-	-	-	-	649.56	649.56
MADUNA(A48050)	FA	ARRANGEMENTS	-	-	-	-	3 377.68	3 377.68
MNGUNI(A47447) CURRENT +R300	NB	ARRANGEMENTS	-	-	-	-	1 172.17	1 172.17
MOKAT SANE (A30110)	DM	ARRANGEMENTS	-	-	-	-	13 029.78	13 029.78
MTHETHO (00130)	PB	ARRANGEMENTS	-	-	-	-	9 775.65	9 775.65
SEGALO A49322	BJ	ARRANGEMENTS	-	-	-	-	10 152.25	10 152.25
SETHABELA(A48089)R500+R500	RJ	ARRANGEMENTS	-	-	-	-	5 151.77	5 151.77
SIMELANE A24736(R830)	LA	ARRANGEMENTS	-	-	-	-	7 387.01	7 387.01
THULO(3525)CURRENT	T	ARRANGEMENTS	-	-	-	-	1 965.99	1 965.99
TSOTETSI(00114)	TE&LM	ARRANGEMENTS	-	-	-	-	7 671.95	7 671.95
VAN DER MERWE 0129	KJH&EA	ARRANGEMENTS	-	-	-	-	9 720.76	9 720.76
Grand Total			-	-	-	0.16	73 954.43	73 954.59

Name	Initials	Account Type	Sum of Current Ageing	Sum of 30 Days Ageing	Sum of 60 Days Ageing	Sum of 90 Days Ageing	Sum of 120+ Days Ageing	Sum of Total Ageing
CHABALALA A10314(R516.12+C)	TD	HANDOVERS	-	-	-	-	50 121.37	50 121.37
LESIYA(A19212)R700	MA	HANDOVERS	-	-	-	-	106 124.05	106 124.05
MABIT SELA(2508)	NA	HANDOVERS	-	-	-	-	6 712.95	6 712.95
MADISHA(A24732)	MD	HANDOVERS	-	-	-	-	14 194.21	14 194.21
MAKHELEDISA (3806)	SJ	HANDOVERS	-	-	-	-	24 498.90	24 498.90
MNGUNI(1028)	A	HANDOVERS	-	-	-	-	24 729.30	24 729.30
MOGAPI(4150)R500+C	MP	HANDOVERS	-	-	-	-	30 643.98	30 643.98
MOKOENA (A19174)(R800+)	MS	HANDOVERS	-	-	-	-	11 724.32	11 724.32
RADEBE(A19118)R500+	KM	HANDOVERS	-	-	-	-	67 086.32	67 086.32
RAMATHESELE(A19570)R1000	M	HANDOVERS	-	-	-	-	304.75	304.75
SETHABELA(A48089)R500+R500	RJ	HANDOVERS	-	-	-	-	13 346.86	13 346.86
SETSELI (R1500) 1175	M	HANDOVERS	-	-	-	-	25 592.10	25 592.10
THAELE_ 1928	TJ	HANDOVERS	-	-	-	-	21 176.39	21 176.39
VILAKAZI (4301)	MC	HANDOVERS	-	-	-	-	22 274.92	22 274.92
Grand Total			-	-	-	-	418 530.42	418 530.42

Name	Initials	Account Type	Sum of Current Ageing	Sum of 30 Days Ageing	Sum of 60 Days Ageing	Sum of 90 Days Ageing	Sum of 120+ Days Ageing	Sum of Total Ageing
ALBERTS 1030	G	NORMAL	1 399.02	-	-	-	-	1 399.02
	G&MJ	NORMAL	1 272.70	-	-	-	-	1 272.70
CEBEKHULU A19108 CURRENT	AT	NORMAL	460.41	-	-	-	-	460.41
CHABALALA A10314(R516.12+C)	TD	NORMAL	829.58	2 237.72	831.17	820.23	10 192.35	14 911.05
CHERE & SEMELA(A80311)C	SM&DP	NORMAL	1 155.66	-	-	-	-	1 155.66
CINDI (1132)	MA	NORMAL	5 772.94	6 550.82	4 847.09	9 036.65	25 932.61	52 140.11
DLAMINI (3429)	MA	NORMAL	735.59	1 595.46	728.78	713.28	88.15	3 861.26
DLAMINI(A19129)	PR	NORMAL	1 019.20	-	-	-	-	1 019.20
DLAMINI(A19129)R3000	PR	NORMAL	2 077.54	-	-	-	-	2 077.54
DUBE_W01009	JS	NORMAL	250.82	-	-	-	-	250.82
FUSI 1611 PRE-PAID	MJ	NORMAL	1 267.80	-	-	-	-	1 267.80
HLABANELO A10162 (R300.00)	MM	NORMAL	469.32	21.63	-	-	200.00	690.95
HLAHANE O80131	MP	NORMAL	698.93	-	-	-	-	698.93
HLAHANE (D7212)	J	NORMAL	601.12	-	-	-	-	601.12
HLONGWANE(00145)	MN	NORMAL	1 852.66	-	-	-	-	1 852.66
JANSE VAN RENSBURG(LUBBE)07	B	NORMAL	1 950.39	-	-	-	-	1 950.39
KESWA	KM&P	NORMAL	823.31	545.23	-	-	-	1 368.54
KHAMBULA(W60107)	ME	NORMAL	1 640.11	-	-	-	-	1 640.11
KHOZA(2102)	T	NORMAL	1 247.26	770.98	-	-	-	2 018.24
KHUMALO 3522	MR	NORMAL	2 822.78	1 651.99	1 875.72	-	-	6 350.49
KHUNONG(5719)	MS	NORMAL	3 410.65	3 405.85	3 443.21	3 403.41	153.07	13 816.19
KOK (1119)(R 2500)	TJ	NORMAL	4 968.98	2 343.58	2 300.50	6 023.54	29 562.51	45 199.11
KOMPE(3445)R 1200	PM	NORMAL	1 026.90	-	-	-	-	1 026.90
LEKHOOA (5717)R1000	TG&ME	NORMAL	1 259.20	-	-	-	-	1 259.20
LEKHOOA 5717	TG&ME	NORMAL	1 171.56	-	-	-	-	1 171.56
LEKHOOA(5717)	ME	NORMAL	3 462.02	3 909.63	3 443.67	4 427.02	17 035.01	32 277.35
LEMPE	LS&MM	NORMAL	1 630.87	1 644.26	14.90	-	-	3 290.03
LENGANA(A02042) R 1000	SM	NORMAL	882.14	167.32	-	-	-	1 049.46
LENGANA(2543)	DM	NORMAL	398.85	-	-	-	-	398.85
LEPONESA(1133)	LL&M	NORMAL	277.24	-	-	-	-	277.24
LERATA(4905)	DP	NORMAL	931.52	-	-	-	-	931.52
LESIYA(A19212)R 700	MA	NORMAL	1 035.47	1 058.21	1 062.63	1 071.56	50 842.92	55 070.79
LETHEA_2551(R12000)	MJ	NORMAL	758.87	1 601.83	2 174.81	2 145.46	88 476.29	95 157.26

LETSHWARA 0123	DJ	NORMAL	800.13	3 191.63	962.63	952.35	29 684.34	35 591.08
LUMA A60264	MB	NORMAL	6 554.78	6 492.17	6 480.77	6 393.63	31 414.43	57 335.78
MABENA(00119)(ONLY 2000)	MS&SV	NORMAL	2 660.67	2 610.86	2 739.77	2 384.98	20 969.53	31 365.81
MABENA 00119	S	NORMAL	1 127.99	-	-	-	-	1 127.99
MABOYA D3842 R200	TM	NORMAL	76.10	75.42	74.70	73.97	73.97	374.16
MACHAEA	PV	NORMAL	1 214.68	1 212.73	1 208.73	1 201.36	56 588.47	61 425.97
MACHAEA (1605) R 1000	PV	NORMAL	1 145.82	-	-	-	-	1 145.82
MADISHA(A24732)	MD	NORMAL	737.21	752.56	742.31	749.15	24 100.02	27 081.25
MADLALA(A02557)	BT	NORMAL	729.28	733.41	699.13	-	500.00	2 661.82
MADUNA(A48050)	FA	NORMAL	836.01	200.00	-	-	200.00	1 236.01
MAGWA(00146)	MB	NORMAL	38.86	-	-	-	-	38.86
MAKHELEDISA (3806)	SJ	NORMAL	738.71	739.95	735.44	731.56	11 071.75	14 017.41
MALINDI(O 1111)	BJ&NS	NORMAL	255.97	-	-	-	-	255.97
MALOKA(2561)	MM	NORMAL	790.49	-	-	-	-	790.49
MANKWE(1925)	EA	NORMAL	1 542.04	1 556.50	47.54	-	-	3 146.08
MANOTO 2601	KD	NORMAL	695.64	-	-	-	-	695.64
MAQAZA (A48081)MOLOI	LA&EM	NORMAL	375.76	562.62	104.28	-	-	1 042.66
MARELETSE 0136	MA	NORMAL	7 730.37	8 876.50	7 853.82	6 036.22	42 588.35	73 085.26
MAROSHA 2541	PA&MA	NORMAL	1 085.94	-	-	-	-	1 085.94
MATOBACO(1744)	KP	NORMAL	6 675.44	6 632.55	6 662.99	6 614.69	17 399.28	43 984.95
MATONA 00131 R400	PJ	NORMAL	146.06	199.65	-	-	-	345.71
MATONA 00131	PJ	NORMAL	1 198.52	-	-	-	-	1 198.52
MATSIE 30/04/97	SS&MM	NORMAL	1 307.12	-	-	-	-	1 307.12
MAZIBUKO 2505	DP	NORMAL	2 518.74	-	-	-	-	2 518.74
MAZIBUKO (AMPT 00150)(R600)	NE	NORMAL	1 790.82	871.57	1 790.82	792.67	9 304.73	14 550.61
MBABALE (1927- R300PM)	JM	NORMAL	900.81	2 326.63	1 062.67	1 064.25	41 486.82	46 841.18
MBANGENI	NNR	NORMAL	6 232.91	6 165.96	5 653.63	6 385.36	72 379.02	96 816.88
MKHABELA A02553	MG&GN	NORMAL	1 114.57	1 114.57	-	-	-	2 229.14
MKHWANAZI (0152)	JB	NORMAL	6 955.57	6 995.19	6 978.96	6 995.02	9 122.41	37 047.15
MMOLOTSANE (B 05008)	LE&ML	NORMAL	5 377.15	2 276.77	336.47	-	-	7 990.39
MNGUNI(A47447) CURRENT +R300	NB	NORMAL	648.58	-	-	-	-	648.58
MOEKETSI A03122	PS	NORMAL	914.61	911.42	906.92	903.35	10 648.70	14 285.00
MOFOKENG (2203)	LM	NORMAL	1 672.67	721.33	-	-	-	2 394.00
MOFOKENG (2204)	PD	NORMAL	3 282.80	2 171.03	-	-	-	5 453.83
MOFOKENG 5728(FULL)	SJ	NORMAL	983.11	-	-	-	-	983.11
MOFOKENG(4109)R1613	MF	NORMAL	644.12	-	-	-	-	644.12
MOFOKENG(5728)	SJ	NORMAL	548.26	-	-	-	-	548.26
MOFOKENG 00141	TE	NORMAL	295.27	-	-	-	-	295.27
MOFOLO(PMPU7060)R700.00	ST&MA	NORMAL	633.21	628.98	630.38	620.98	30 620.62	33 134.17
MOGAPI(4150)R500+C	MP	NORMAL	2 035.72	2 075.65	2 086.18	2 109.37	141 655.65	149 962.57
MOGOTSI(5010) R1300	TM&MM	NORMAL	4 416.77	5 526.25	7 415.53	10 137.61	158 224.41	185 720.57

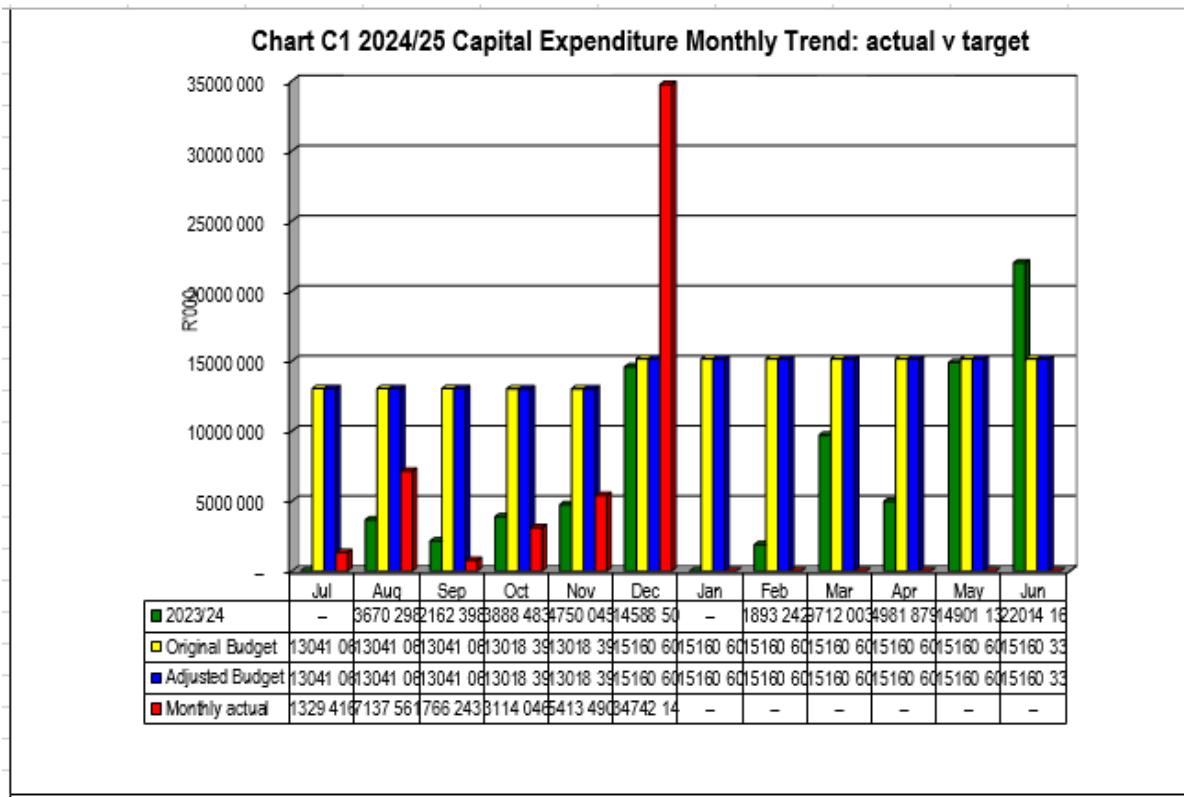
MOHOLI(A10319)	ML&NR	NORMAL	1 111.73	1 118.72	4.30	-	-	2 234.75
MOKAT SANE(A30110)	DM	NORMAL	2 447.86	2 692.18	2 270.82	2 629.69	8 017.80	18 058.35
MOKHALI 0122	MJ & MS	NORMAL	1 787.27	1 961.58	1 683.75	1 698.86	408.12	7 539.58
MOKHELE A15891	SR	NORMAL	2 872.15	1 293.02	1 294.85	1 284.25	64 976.28	71 720.55
MOKOENA	S&J	NORMAL	2 360.85	1 575.48	-	-	-	3 936.33
MOKOENA (1101)	SJ & SJ	NORMAL	6 577.57	1 846.35	3 372.00	3 304.71	2 942.80	18 043.43
MOKOENA (1112)	NG	NORMAL	1 272.86	1 262.74	-	-	-	2 535.60
MOKOENA (A19174)(R800+)	MS	NORMAL	1 289.64	1 125.04	-	-	-	2 414.68
MOKOENA(1000)	TS	NORMAL	1 190.04	-	-	-	-	1 190.04
MOKOENA(1101)	SJ	NORMAL	1 355.70	-	-	-	-	1 355.70
	SJ & SJ	NORMAL	1 193.38	-	-	-	-	1 193.38
MOKOENA(2418)	P	NORMAL	1 172.67	1 195.25	1 206.04	1 202.08	819.14	5 595.18
MOKOTEDI	T	NORMAL	1 807.78	1 893.86	-	-	-	3 701.64
MOLAWA 5490	ME	NORMAL	1 139.97	-	-	-	-	1 139.97
MOLETSANE(1604)R 11904.89)	LM	NORMAL	5 467.44	3 121.15	2 084.56	9 485.18	10 406.67	30 565.00
MOLOI(080317)	L	NORMAL	187.66	-	-	-	-	187.66
	PS&L	NORMAL	680.88	-	-	-	-	680.88
MOLOI (A10121)	MS	NORMAL	910.78	925.32	932.59	934.99	61 712.04	65 415.72
MOLOI (D0836)	SJ	NORMAL	511.72	-	-	-	-	511.72
MONAHENG	D	NORMAL	929.69	921.07	921.86	761.30	-	3 533.92
MONGALE(1724)	M	NORMAL	1 533.71	-	-	-	-	1 533.71
MOSHANYANA A30004	KJ	NORMAL	539.69	1 341.66	554.19	550.70	2 746.73	5 732.97
MOSHODI(4001)	MD&DB	NORMAL	1 183.86	-	-	-	-	1 183.86
MOSIKIDI(A43334)	PE	NORMAL	846.38	4 592.98	-	-	-	5 439.36
MOTA (2250)	SB	NORMAL	967.90	959.50	950.42	936.46	1 854.40	5 668.68
MOTA(2250)	SB	NORMAL	54.47	53.98	53.45	53.05	80.00	294.95
MOTA(2250)R 1000	SB	NORMAL	763.93	817.74	725.54	740.34	6 932.94	9 980.49
MOTA(2250)R 400	SB	NORMAL	241.14	239.11	235.61	378.92	322.43	1 417.21
MOTAUNG 0125	MM	NORMAL	1 140.15	-	-	-	-	1 140.15
MOTAUNG (2017)	P & ME	NORMAL	2 979.29	-	-	-	-	2 979.29
MOTLOUNG_AMPT	KJ	NORMAL	6 474.75	6 438.79	6 473.06	6 430.57	42 389.03	68 206.20
MOTLOUNG_PO3000	MS	NORMAL	1 584.77	1 559.39	1 583.45	1 552.99	51 792.22	58 072.82
MOTSEI 1006	ZA	NORMAL	769.70	768.72	765.86	759.70	84 755.38	87 819.36
MOTSEI A02533(R500+)	TD	NORMAL	39.30	50.97	56.41	63.08	4 829.34	5 039.10
MOTSEI(A02533)	NR & TD	NORMAL	1 531.52	1 670.24	1 527.48	1 670.58	18 658.93	25 058.75
MOTSIE_00119	JM	NORMAL	648.80	647.37	645.67	788.42	36 534.72	39 264.98
MOTSITSI A24725(CANCL20191219)	MJ	NORMAL	1 008.76	1 003.73	1 007.68	997.56	62 930.91	66 948.64
MOTSOENENG 1171	MJ	NORMAL	1 720.25	1 709.64	1 723.90	1 705.66	69 039.24	75 898.69
MPETJEKANA (A48082)R 1200	NS	NORMAL	870.00	1 469.00	-	-	500.48	2 839.48
MSIMANGA_1033	SN	NORMAL	1 103.34	595.74	-	-	-	1 699.08
MTHETHO (00130)	PB	NORMAL	2 249.50	-	-	-	499.13	2 748.63
MTHETHO(00130)	PB	NORMAL	780.33	790.38	803.98	792.23	15 897.48	19 064.40
MTIMKULU 4004	PM	NORMAL	934.87	-	-	-	-	934.87
MTIMKULU AO2534	DG & ME	NORMAL	484.09	-	-	-	-	484.09

MTJELEBE A19120	LJ	NORMAL	1 214.01	-	-	-	-	1 214.01
MVULANE	VS&AM	NORMAL	1 454.47	1 474.47	-	-	-	2 928.94
MVUNDLA	SJ	NORMAL	1 392.00	1 377.10	1 382.58	1 353.93	51 568.10	57 073.71
NDUMO 0127	LL	NORMAL	3 037.10	3 226.58	3 194.15	2 500.09	38 008.67	49 966.59
NDWENI(4153)R200+150	SM	NORMAL	507.17	507.17	507.17	502.11	19 282.08	21 305.70
NGQUBA(A42517)	T	NORMAL	1 211.54	1 218.66	1 217.57	1 198.88	15 577.55	20 424.20
NKODI(1113)	TS	NORMAL	5 383.80	6 955.43	6 605.71	9 182.03	41 681.60	69 808.57
NTLATSENG 2504	VT	NORMAL	2 029.09	-	-	-	-	2 029.09
NTLIZIOTYE	N	NORMAL	1 087.03	1 080.73	293.19	-	-	2 460.95
PRINSLOO 2424 _PRE-PAID	JM	NORMAL	2 991.09	-	-	-	-	2 991.09
PULE 00147	RM&MMI	NORMAL	1 199.56	-	-	-	-	1 199.56
RADEBE(3840) & MASOMBUKA	PM&NB	NORMAL	1 024.43	1 022.44	1 019.72	1 012.36	47 194.57	51 273.52
RADEBE(A19118)	MK	NORMAL	2 337.49	1 688.19	1 518.93	1 561.90	44 692.21	51 798.72
RADEBE(A19118)R500+	KM	NORMAL	1 371.73	1 401.60	1 410.36	1 423.53	89 222.00	94 829.22
RAMAELE 0124	TD&ME	NORMAL	1 572.24	-	-	-	-	1 572.24
RAMAELE(0124)R3500	TD&ME	NORMAL	3 575.71	3 446.04	914.03	-	-	7 935.78
RAMAJOE 9252	BN	NORMAL	1 495.72	194.00	-	-	-	1 689.72
RAMAKHEMA 0154	TP&J	NORMAL	2 331.61	-	-	-	-	2 331.61
RAMATELETJE 2549	SJ	NORMAL	577.13	-	-	-	-	577.13
RAMATHESELE(A19570)R1000	M	NORMAL	741.65	1 789.29	755.82	753.15	64 635.37	68 675.28
RAMAUBANE(0148)	VT&LD	NORMAL	1 109.22	12 641.33	1 217.41	1 203.55	26 449.50	42 621.01
RAMOSITLE (A60102) R1000+500	MM	NORMAL	7 809.16	1 469.65	1 479.35	1 482.07	42 256.89	54 497.12
REYNEKE (6310)	JP	NORMAL	1 339.52	-	-	-	-	1 339.52
RHEEDER(5016)	FJ	NORMAL	2 259.73	0.27	-	-	-	2 260.00
ROUX (5017)	JJ	NORMAL	4 237.40	-	-	-	-	4 237.40
RUNGANI_00119	TL	NORMAL	422.57	-	-	-	-	422.57
SEBABOLE (2509)R800	SMD	NORMAL	529.96	341.73	532.51	528.60	19 526.85	21 459.65
SEFATSA W10008(R1215+)	LA	NORMAL	1 242.14	1 258.86	1 267.31	1 268.12	35 646.95	40 683.38
SEFATSANA (0119)	ET	NORMAL	3 639.24	3 628.37	3 434.92	3 600.49	216 265.43	230 568.45
SEGALO A49322	BJ	NORMAL	755.18	702.05	-	-	442.96	1 900.19
SEHLOHO (AMPT - 1716)	MA	NORMAL	849.98	-	-	-	-	849.98
SEHUME	SJ	NORMAL	1 331.86	-	-	-	-	1 331.86
SEHUME(1721)	SJ	NORMAL	1 484.29	-	-	-	-	1 484.29
SELEPE(R400)A24734	J	NORMAL	417.86	-	-	-	-	417.86
SELIANE (B14738)	RD&CN	NORMAL	2 835.28	6 059.41	5 657.01	3 591.85	-	18 143.55
SELIANE A30016	RVD	NORMAL	1 200.84	-	-	-	-	1 200.84
SELIANE(B14738)	RD	NORMAL	2 556.61	10 222.42	2 666.00	2 638.28	16 382.05	34 465.36
SELIKANE(1712)	MJ	NORMAL	1 273.58	-	-	-	-	1 273.58
SEOEHLE A20000	MS	NORMAL	242.44	-	-	-	-	242.44
SERATHI & MOTSHOSO A52898	NC&DL	NORMAL	1 804.36	1 743.11	-	-	-	3 547.47
SERERO (A10164)R1000	J	NORMAL	1 736.26	0.01	-	-	-	1 736.27
SETHABELA(A48089)R500+R500	RJ	NORMAL	2 879.05	5 753.58	768.25	758.21	588.94	10 748.03

SETSELI (R1500) 1175	M	NORMAL	4 788.95	6 584.49	6 412.55	7 830.06	253 587.33	279 203.38
SHEBE (5712)	KA	NORMAL	744.56	-	-	-	-	744.56
SIMELANE A24736(R830)	LA	NORMAL	619.53	798.76	-	-	617.58	2 035.87
SITHEBE (BO5000)	M.W	NORMAL	252.94	-	-	-	-	252.94
SMITH_5001_PRE-PAID	E	NORMAL	2 791.90	-	-	-	-	2 791.90
SOLANI (080018)	NM	NORMAL	1 018.79	2 218.56	1 017.87	1 012.82	76 581.27	81 849.31
STEKELENBURG 0138	SJJ	NORMAL	2 265.14	-	-	-	-	2 265.14
THAELE_ 1928	TJ	NORMAL	6 206.77	-	-	-	-	6 206.77
THATO	M	NORMAL	20 146.06	8 358.79	-	-	-	28 504.85
THEKO (1709)	M	NORMAL	1 174.15	-	-	-	-	1 174.15
THEKO 1709)R3000	M	NORMAL	1 529.40	-	-	-	-	1 529.40
THULO(3525)CURRENT	T	NORMAL	3 026.72	1 316.29	651.96	-	-	4 994.97
TJEBA A53004 R775+C	EM	NORMAL	2 737.63	2 263.53	2 737.63	2 695.54	96 093.76	106 528.09
TOM 00140(R1250)	NE	NORMAL	1 782.04	1 977.87	1 785.68	2 074.11	32 865.13	40 484.83
TOM_00140	NE	NORMAL	390.60	-	-	-	-	390.60
TSHABALALA(3806)	PP	NORMAL	1 340.92	1 367.02	2 727.40	1 396.41	63 678.50	70 510.25
TSHABALALA_A49339	NS	NORMAL	617.24	-	-	-	-	617.24
TSHABANGU 00126	MS	NORMAL	1 981.78	2 032.04	2 065.11	2 011.30	173 242.67	181 332.90
TSIAME (A19278)	TS	NORMAL	1 014.02	-	-	-	-	1 014.02
TSOTETSI(00114)	TE	NORMAL	-	-	-	-	518.86	518.86
	TE&LM	NORMAL	1 604.12	810.06	-	-	513.06	2 927.24
TSOTETSI(A60263)	MS&ME	NORMAL	1 055.57	1 055.52	8.25	-	-	2 119.34
VAN DER MERWE 0129	KJH&EA	NORMAL	2 426.72	-	-	-	648.20	3 074.92
VAN DYK	JJ&D	NORMAL	1 320.42	-	-	-	-	1 320.42
VAN EDEN_00121	LJ	NORMAL	1 399.79	-	-	-	-	1 399.79
ZAKWE A024	OL	NORMAL	818.35	823.46	830.99	824.84	1 421.48	4 719.12
ZIBI 00148	FJ	NORMAL	2 298.63	-	-	-	-	2 298.63
ZWANE 0128	MP&MS	NORMAL	92.64	-	-	-	-	92.64
Grand Total			339 645.31	237 575.99	160 853.05	172 913.22	2 948 751.18	3 859 738.75

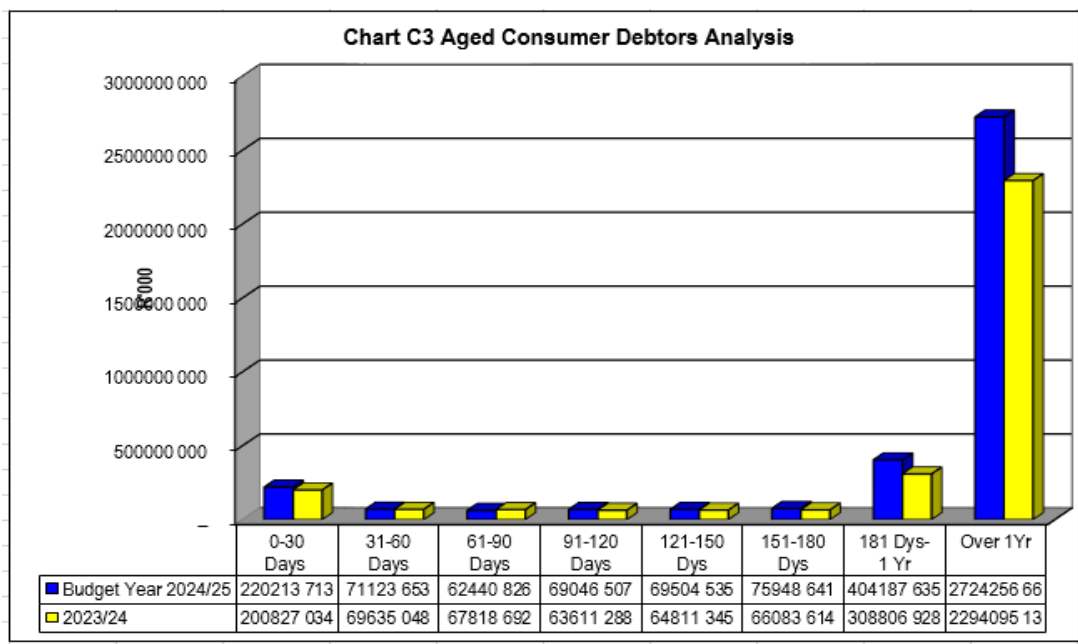
E: Budget Related Charts

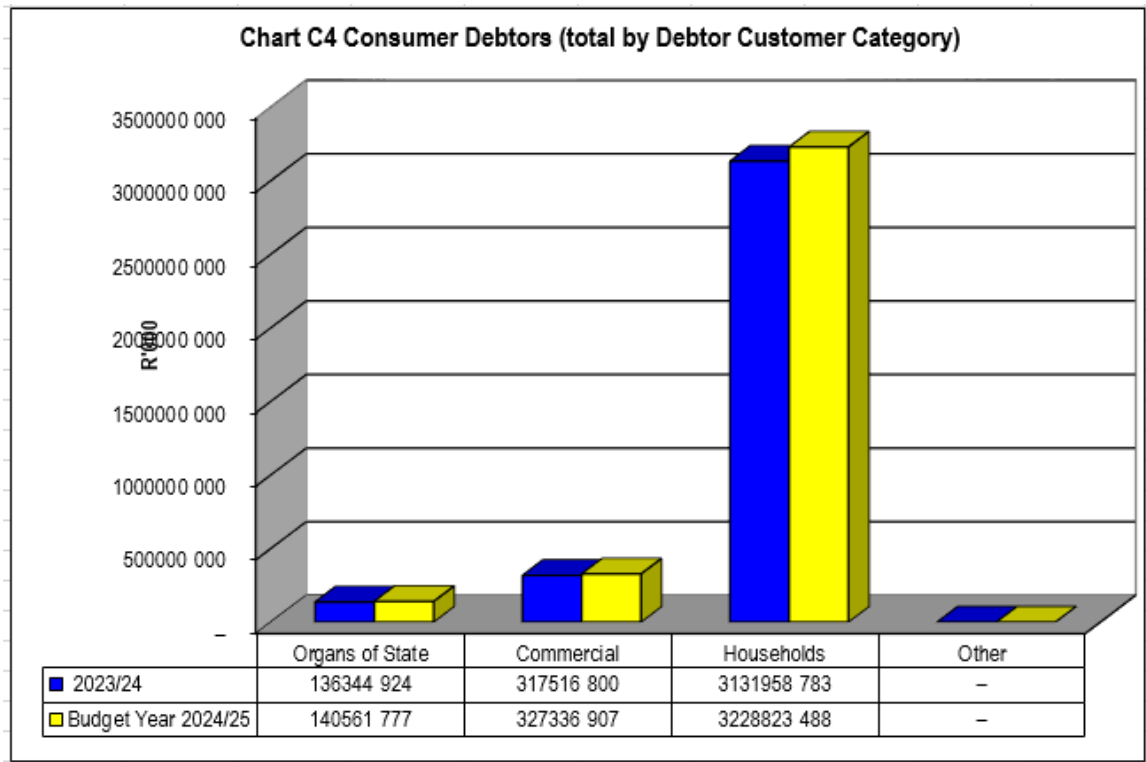
Capital Expenditure Monthly Trend



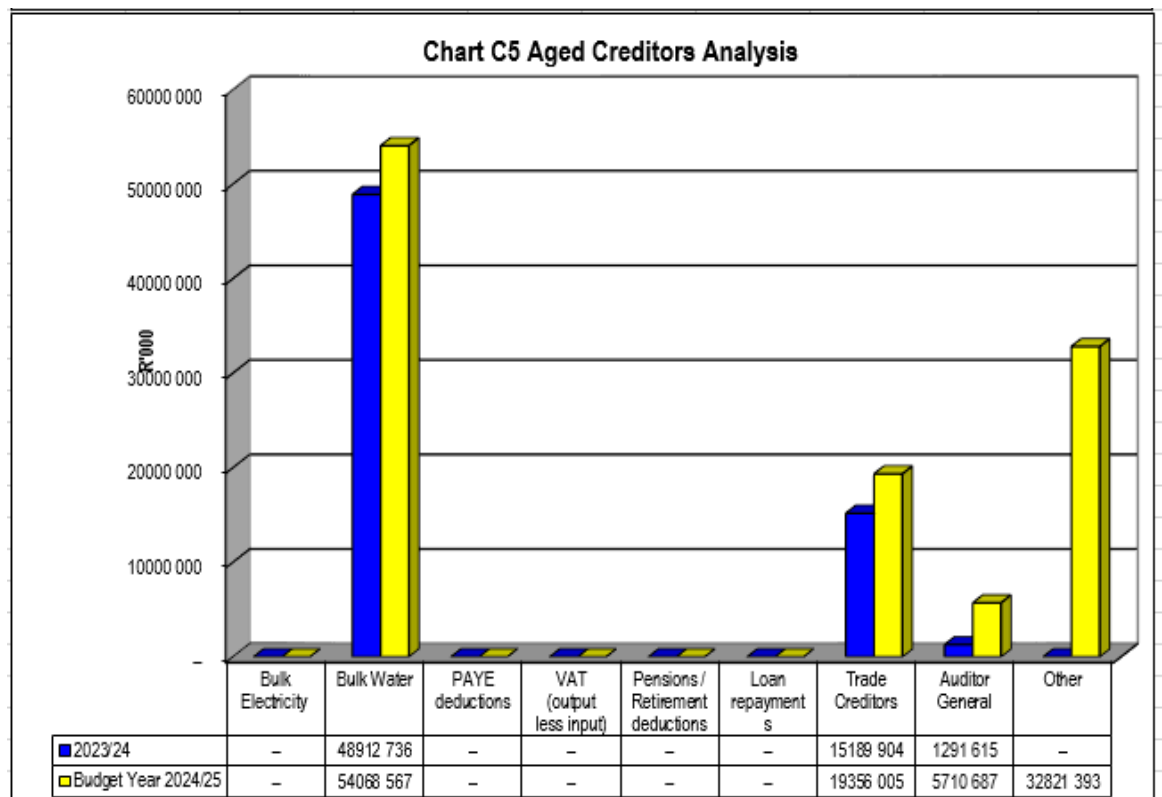
Consumer Debtors

Consumers per period





Consumers per category



1.3. In -Year Budget Statement Tables:

FS204 Metsimaholo - Table C1 Monthly Budget Statement Summary - M06 December

Description	2023/24	Budget Year 2024/25							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Financial Performance									
Property rates	221 436	253 556	253 556	18 733	117 330	126 778	(9 448)	-7%	253 556
Service charges	1 032 673	1 425 443	1 425 443	75 579	499 288	712 722	(213 433)	-30%	1 425 443
Investment revenue	12 037	13 559	13 559	(25)	23 313	6 780	16 533	244%	13 559
Transfers and subsidies - Operational	280 408	302 477	302 468	502	125 183	151 236	(26 053)		302 468
Other own revenue	157 150	161 086	161 086	15 108	85 585	80 543	5 043	6%	-
Total Revenue (excluding capital transfers and contributions)	1 703 703	2 156 120	2 156 112	109 898	850 699	1 078 057	(227 358)	-21%	2 156 112
Employee costs	394 631	450 684	449 889	34 235	208 165	225 071	(16 905)		449 889
Remuneration of Councillors	22 473	27 516	27 516	1 880	9 425	13 758	(4 333)		27 516
Depreciation and amortisation	85 479	110 501	110 501	5 102	30 665	55 251	(24 586)		110 501
Interest	16 917	3 764	3 764	-	-	1 882	(1 882)		3 764
Inventory consumed and bulk purchases	645 524	714 463	714 798	47 362	313 523	357 309	(43 786)		714 798
Transfers and subsidies	290	883	883	46	82	442	(359)	-81%	883
Other expenditure	642 502	536 595	547 347	38 000	222 354	271 121	(48 767)	-18%	547 347
Total Expenditure	1 807 816	1 844 406	1 854 698	126 625	784 215	924 833	(140 618)	-15%	1 854 698
Surplus/(Deficit)	(104 113)	311 714	301 414	(16 727)	66 484	153 224	(86 741)	-57%	301 414
Transfers and subsidies - capital (monetary)	94 907	83 796	85 145	33 500	60 155	42 062	###	43%	85 145
Transfers and subsidies - capital (in-kind)	-	-	13 050	-	-	1 864	(1 864)	-100%	13 050
Surplus/(Deficit) after capital transfers & contributions	(9 206)	395 511	399 609	16 773	126 639	197 150	(70 511)	-36%	399 609
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-		-
Surplus/ (Deficit) for the year	(9 206)	395 511	399 609	16 773	126 639	197 150	(70 511)	-36%	399 609
Capital expenditure & funds sources									
Capital expenditure	82 562	156 492	171 284	34 742	52 503	80 321	(27 818)	-35%	#REF!
Capital transfers recognised	79 190	93 796	108 588	24 722	41 508	48 972	(7 464)	-15%	108 588
Borrowing	-	-	-	-	-	-	-		-
Internally generated funds	3 372	62 696	62 696	10 020	10 995	31 348	(20 353)	-65%	62 696
Total sources of capital funds	82 562	156 492	171 284	34 742	52 503	80 321	(27 818)	-35%	171 284
Financial position									
Total current assets	1 900 224	1 357 883	1 357 883		617 346				1 357 883
Total non current assets	1 864 894	1 988 460	2 003 251		1 982 722				2 003 251
Total current liabilities	815 848	1 176 378	1 176 378		492 184				1 176 378
Total non current liabilities	57 402	340 205	340 205		57 402				340 205
Community wealth/Equity	2 234 102	1 829 760	1 829 760		2 050 482				1 829 760
Cash flows									
Net cash from (used) operating	64 073	-	-	(5 492)	20 531	-	(20 531)	#DIV/0!	-
Net cash from (used) investing	(61 066)	-	-	(30 974)	(48 734)	-	48 734	#DIV/0!	-
Net cash from (used) financing	977	-	-	(168)	(612)	-	612	#DIV/0!	-
Cash/cash equivalents at the month/year end	167 186	133 999	133 999	-	96 778	133 999	37 221	28%	125 593
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	220 214	71 124	62 441	69 047	69 505	75 949	404 188	#####	3 696 722
Creditors Age Analysis									
Total Creditors	4 056	12 653	2 645	12 056	80 546	-	-	-	111 957

1.3.1. Virements:

July - December 2024

Account no	Description	Reference	Date	Original	Additional	Reduced
31112110340PRMRCZZHO	MS: ALL - TRAVEL OR MOTOR VEHICLE	OFFICE OF THE MAYOR	20241112	714 620.00	120 000.00	0.00
31112110380PRMRCZZHO	MS: OVERTIME - STRUCTURED	OFFICE OF THE MAYOR	20241112	481 520.00	0.00	120 000.00
31112270400PRMRCZZHO	C&PS: B&A ORGANISATIO NAL	OFFICE OF THE MAYOR	20241112	50 000.00	0.00	25 000.00
31112305760PRQ33ZZHO	OC: T&S DOM - ACCOMMODAT ION	OFFICE OF THE MAYOR	20241112	50 000.00	25 000.00	0.00
3121228362FPRFLTZZWM	CONTR: MAINTENANCE FLEET	OFFICE OF THE SPEAKER	20241218	53 000.00	20 000.00	0.00
31212301610PRMRCZZHO	OC: ENTERTAINME NT - COUNCILLORS	OFFICE OF THE SPEAKER	20241218	40 000.00	0.00	20 000.00
32112270420EQMRCZZHO	C&PS: B&A RESEARCH & ADVISORY	MUNICIPAL MANAGER	20241111	2 500 000.00	1 000 000.00	0.00
32112270420EQMRCZZHO	C&PS: B&A RESEARCH & ADVISORY	MUNICIPAL MANAGER	20241219	2 500 000.00	5 000 000.00	0.00
32112270460EQMRCZZWM	C&PS: B&A FORENSIC INVESTIGATO RS	MUNICIPAL MANAGER	20241111	4 500 000.00	0.00	1 000 000.00
32112301620PRMRCZZHO	OC: ENTERTAINME NT - SENIOR MANAGEMENT	MUNICIPAL MANAGER	20241108	100 000.00	71 000.00	0.00
32112305110PRMRCZZHO	OC: REG FEES NATIONAL	MUNICIPAL MANAGER	20241108	250 000.00	0.00	71 000.00
32162285400EQMRCZZHO	CONTR: SAFEGUARD & SECURITY	MUNICIPAL MANAGER	20241219	28 000 000.00	0.00	5 000 000.00
34112305760PRQ31ZZHO	OC: T&S DOM - ACCOMMODAT ION	SOCIAL SERVICES	20241114	100 000.00	45 000.00	0.00
34112305800PRMRCZZHO	OC: T&S DOM TRP - WITHOUT OPR CAR RENTA	SOCIAL SERVICES	20241114	90 000.00	30 000.00	0.00
34332323600PRMRCZZHO	INVENTORY - MATERIALS & SUPPLIES	SOCIAL SERVICES	20241114	450 000.00	0.00	45 000.00
34332323600PRMRCZZHO	INVENTORY - MATERIALS & SUPPLIES	SOCIAL SERVICES	20241114	450 000.00	0.00	30 000.00

35112281800EQMRCZZWM	CONTR: GARDENING SERVICES	SOCIAL SERVICES	20241108	3 100 000.00	0.00	500 000.00
35112281800EQMRCZZWM	CONTR: GARDENING SERVICES	SOCIAL SERVICES	20241129	3 100 000.00	0.00	350 000.00
35112323600EQMRCZZHO	INVENTORY - MATERIALS & SUPPLIES	SOCIAL SERVICES	20241129	500 000.00	350 000.00	0.00
35112383600EQMRCZZWM	OPR LEASES: MACHINERY & EQUIPMENT	SOCIAL SERVICES	20241108	0.00	500 000.00	0.00
35116456020CFD59ZZWM	PARKS EQUIPMENT	SOCIAL SERVICES	20241114	350 000.00	0.00	350 000.00
35116473520CFF02ZZWM	DEVELOP PARK METSIMAHOLO	SOCIAL SERVICES	20241114	0.00	350 000.00	0.00
36222323600ELQ57ZZHO	INVENTORY - MATERIALS & SUPPLIES	TECHNICAL SERVICES	20241217	109 200.00	300 000.00	0.00
36222323600ELQ62ZZHO	INVENTORY - MATERIALS & SUPPLIES	TECHNICAL SERVICES	20241217	7 500 000.00	0.00	300 000.00
36326420420CFC68ZZWM	ROADS TRANSPORTA TION ASSETS	TECHNICAL SERVICES	20241204	13 177 580.00	2 882 360.00	0.00
36342110010PRMRCZZHO	MS: SAL & ALL: BASIC SALARY & WAGES	TECHNICAL SERVICES	20241217	5 810 650.00	0.00	340 000.00
36342110010PRMRCZZHO	MS: SAL & ALL: BASIC SALARY & WAGES	TECHNICAL SERVICES	20241217	5 810 650.00	0.00	150 000.00
36342110380PRMRCZZHO	MS: OVERTIME - STRUCTURED	TECHNICAL SERVICES	20241217	159 500.00	150 000.00	0.00
36342110440PRMRCZZHO	MS: SRB - ACTING ALLOWANCE	TECHNICAL SERVICES	20241217	75 000.00	340 000.00	0.00
3634228362FPRFLTZZWM	CONTR: MAINTENANCE FLEET	TECHNICAL SERVICES	20241212	54 450.00	0.00	12 000.00
36342306100PRMRCZZWM	OC: UNIFORM & PROTECTIVE CLOTHING	TECHNICAL SERVICES	20241212	108 690.00	12 000.00	0.00
36346420420CFD34ZZWM	TRANSPORT ASSETS	TECHNICAL SERVICES	20241204	600 000.00	617 640.00	0.00
36356420420CFD34ZZWM	TRANSPORT ASSETS	TECHNICAL SERVICES	20241204	3 500 000.00	0.00	2 882 360.00
36356420420CFD34ZZWM	TRANSPORT ASSETS	TECHNICAL SERVICES	20241204	3 500 000.00	0.00	617 640.00
37112305110PRMRCZZHO	OC: REG FEES NATIONAL	FINANCIAL SERVICES	20241122	15 000.00	0.00	5 000.00
37112305760PRMRCZZHO	OC: T&S DOM - ACCOMMODAT ION	FINANCIAL SERVICES	20241003	80 000.00	50 000.00	0.00
37112305770PRMRCZZHO	OC: T&S DOM - DAILY ALLOWANCE	FINANCIAL SERVICES	20241122	20 000.00	5 000.00	0.00

37112305810PRMRCZZHO	OC: T&S DOM TRP - W/OUT OPR OWN TRANSPR	FINANCIAL SERVICES	20241003	125 000.00	0.00	50 000.00
37212270300EQMRCZZHO	C&PS: B&A ACCOUNTANT S & AUDITORS	FINANCIAL SERVICES	20241122	3 500 000.00	310 000.00	0.00
3721228362FEQFLTZZWM	CONTR: MAINTENANCE FLEET	FINANCIAL SERVICES	20241219	11 000.00	30 000.00	0.00
37212301120EQMRCZZHO	OC: COMM - POSTAGE/STAMP S/FRANKING MACH	FINANCIAL SERVICES	20241122	1 200 000.00	0.00	310 000.00
37212301120EQMRCZZHO	OC: COMM - POSTAGE/STAMP S/FRANKING MACH	FINANCIAL SERVICES	20241219	1 200 000.00	0.00	30 000.00
38212270450PRMRCZZHO	C&PS: B&A VALUER & ASSESSORS	LED	20241210	131 000.00	0.00	60 000.00
38222323600PRP45ZZHO	INVENTORY - MATERIALS & SUPPLIES	LED	20241210	30 000.00	60 000.00	0.00
38312280610PRR39ZZWM	CONTR: CATERING SERVICES	LED	20241120	40 000.00	4 000.00	0.00
38312301870PRR39ZZWM	OC: HIRE CHARGES	LED	20241120	15 000.00	0.00	4 000.00
				94 151 860.00	12 272 000.00	12 272 000.00

National Treasury issued MFMA Circular 129 and indicated that virements may only be made between existing budget provisions and must be included in the Adjustment Budget.

Municipalities are required to report on virements through the submission of a separate data string and budget report from 2025/2026 MTREF

1.3.2. Monthly Budget Statement Financial Performance: Standard Classification

FS204 Metsimaholo - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Functional										
<i>Governance and administration</i>		299 872	288 689	288 689	737	151 183	144 344	6 839	5%	288 689
Executive and council		–	–	–	–	–	–	–	–	–
Finance and administration		299 872	288 689	288 689	737	151 183	144 344	6 839	5%	288 689
Internal audit		–	–	–	–	–	–	–	–	–
<i>Community and public safety</i>		259 793	286 007	290 162	26 209	139 016	143 597	(4 581)	-3%	290 162
Community and social services		1 999	730	4 885	4 517	4 632	958	3 674	383%	4 885
Sport and recreation		323	2 792	2 792	36	164	1 396	(1 232)	-88%	2 792
Public safety		3 774	5 172	5 172	36	548	2 586	(2 038)	-79%	5 172
Housing		253 698	277 313	277 313	21 619	133 672	138 656	(4 985)	-4%	277 313
Health		–	–	–	–	–	–	–	–	–
<i>Economic and environmental services</i>		52 904	6 317	6 155	282	2 209	3 105	(895)	-29%	6 155
Planning and development		3 108	4 241	4 232	282	1 487	2 118	(631)	-30%	4 232
Road transport		49 796	2 077	1 923	–	723	987	(264)	-27%	1 923
Environmental protection		–	–	–	–	–	–	–	–	–
<i>Trading services</i>		1 186 041	1 658 904	1 669 301	116 169	618 446	830 937	(212 492)	-26%	1 669 301
Energy sources		422 274	628 046	628 046	31 483	190 855	314 023	(123 168)	-39%	628 046
Water management		607 072	777 702	778 557	55 150	310 581	388 973	(78 392)	-20%	778 557
Waste water management		92 396	177 961	187 502	23 604	82 282	90 343	(8 061)	-9%	187 502
Waste management		64 299	75 196	75 196	5 932	34 727	37 598	(2 871)	-8%	75 196
<i>Other</i>	4	–	–	–	–	–	–	–	–	–
Total Revenue - Functional	2	1 798 610	2 239 917	2 254 307	143 398	910 854	1 121 983	(211 129)	-19%	2 254 307
Expenditure - Functional										
<i>Governance and administration</i>		355 457	289 089	289 354	22 780	147 479	144 669	2 810	2%	289 354
Executive and council		74 202	68 038	73 048	5 244	32 092	34 737	(2 645)	-8%	73 048
Finance and administration		277 954	220 521	215 776	17 162	113 668	109 667	4 001	4%	215 776
Internal audit		3 301	529	529	374	1 719	265	1 454	549%	529
<i>Community and public safety</i>		149 153	207 578	207 563	14 937	91 620	103 779	(12 159)	-12%	207 563
Community and social services		5 730	8 326	8 251	520	3 200	4 145	(945)	-23%	8 251
Sport and recreation		37 973	45 028	45 028	3 371	19 643	22 514	(2 872)	-13%	45 028
Public safety		53 915	62 574	62 574	4 603	27 155	31 287	(4 132)	-13%	62 574
Housing		51 535	91 649	91 709	6 444	41 623	45 833	(4 210)	-9%	91 709
Health		–	–	–	–	–	–	–	–	–
<i>Economic and environmental services</i>		74 247	88 500	88 542	5 107	32 516	44 264	(11 748)	-27%	88 542
Planning and development		18 182	20 082	20 074	1 573	10 055	10 038	17	0%	20 074
Road transport		56 065	68 418	68 468	3 534	22 461	34 226	(11 765)	-34%	68 468
Environmental protection		–	–	–	–	–	–	–	–	–
<i>Trading services</i>		1 225 311	1 252 834	1 262 834	83 509	510 815	628 917	(118 103)	-19%	1 262 834
Energy sources		489 697	609 348	609 348	39 029	265 454	304 674	(39 221)	-13%	609 348
Water management		567 364	440 321	440 321	30 078	175 327	220 161	(44 834)	-20%	440 321
Waste water management		71 457	119 698	119 698	6 486	35 546	59 849	(24 303)	-41%	119 698
Waste management		96 794	83 467	93 467	7 916	34 488	44 233	(9 745)	-22%	93 467
<i>Other</i>		3 647	6 406	6 406	291	1 785	3 203	(1 419)	-44%	6 406
Total Expenditure - Functional	3	1 807 816	1 844 406	1 854 698	126 625	784 215	924 833	(140 618)	-15%	1 854 698
Surplus/ (Deficit) for the year		(9 206)	395 511	399 609	16 773	126 639	197 150	(70 511)	-36%	399 609

1.3.3. Monthly Budget Statement Financial Performance: Municipal vote

FS204 Metsimaholo - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue by Vote	1									
Vote 01 - Executive & Council		-	-	-	-	-	-	-	-	-
Vote 02 - Municipal Manager		3 148	3 190	3 181	217	1 138	1 592	(454)	-28.5%	3 181
Vote 03 - Corporate Services		205	832	832	9	76	416	(340)	-81.6%	832
Vote 04 - Social Services		70 394	83 889	88 044	10 523	40 071	42 538	(2 467)	-5.8%	88 044
Vote 05 - Technical Services		1 171 538	1 585 786	1 596 029	110 237	584 441	794 327	(209 885)	-26.4%	1 596 029
Vote 06 - Financial Services		545 736	541 464	541 464	21 611	281 317	270 732	10 585	3.9%	541 464
Vote 07 - Local Economic Development And Planning		7 589	24 756	24 756	801	3 810	12 378	(8 568)	-69.2%	24 756
Vote 08 -		-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	1 798 610	2 239 917	2 254 307	143 398	910 854	1 121 983	(211 129)	-18.8%	2 254 307
Expenditure by Vote	1									
Vote 01 - Executive & Council		48 588	60 529	60 539	4 370	24 409	30 268	(5 859)	-19.4%	60 539
Vote 02 - Municipal Manager		101 317	99 087	99 978	7 294	40 120	49 950	(9 831)	-19.7%	99 978
Vote 03 - Corporate Services		56 001	61 689	62 683	4 830	31 347	31 296	50	0.2%	62 683
Vote 04 - Social Services		196 894	197 832	207 832	16 580	85 874	101 417	(15 543)	-15.3%	207 832
Vote 05 - Technical Services		1 235 019	1 220 384	1 220 434	81 223	513 436	610 210	(96 774)	-15.9%	1 220 434
Vote 06 - Financial Services		135 153	159 644	157 990	9 643	71 545	79 071	(7 526)	-9.5%	157 990
Vote 07 - Local Economic Development And Planning		34 844	45 242	45 242	2 684	17 485	22 621	(5 137)	-22.7%	45 242
Vote 08 -		-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total Expenditure by Vote	2	1 807 816	1 844 406	1 854 698	126 625	784 215	924 833	(140 618)	-15.2%	1 854 698
Surplus/ (Deficit) for the year	2	(9 206)	395 511	399 609	16 773	126 639	197 150	(70 511)	-35.8%	399 609

1.3.4. Monthly Budget Statement - Financial Performance: (revenue and expenditure)

FS204 Metsimaholo - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description		Ref	2023/24	Budget Year 2024/25							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue											
Exchange Revenue											
Service charges - Electricity			379 454	594 494	594 494	21 295	173 237	297 247	(124 010)	-42%	594 494
Service charges - Water			526 547	680 243	680 243	42 906	258 917	340 122	(81 205)	-24%	680 243
Service charges - Waste Water Management			71 842	104 894	104 894	6 556	38 209	52 447	(14 239)	-27%	104 894
Service charges - Waste management			54 830	45 811	45 811	4 822	28 926	22 905	6 020	26%	45 811
Sale of Goods and Rendering of Services			4 579	26 155	26 155	1 371	2 491	13 078	(10 586)	-81%	26 155
Agency services									-		
Interest									-		
Interest earned from Receivables			114 043	108 522	108 522	10 905	66 330	54 261	12 069	22%	108 522
Interest from Current and Non Current Assets			12 037	13 559	13 559	(25)	23 313	6 780	16 533	244%	13 559
Dividends			148	100	100	-	-	50	(50)	-100%	100
Rent on Land									-		
Rental from Fixed Assets			6 830	6 957	6 957	615	3 351	3 478	(127)	-4%	6 957
Licence and permits									-		
Operational Revenue			343	304	304	-	48	152	(104)	-69%	304
Non-Exchange Revenue											
Property rates			221 436	253 556	253 556	18 733	117 330	126 778	(9 448)	-7%	253 556
Surcharges and Taxes									-		
Fines, penalties and forfeits			3 163	4 507	4 507	16	261	2 253	(1 993)	-88%	4 507
Licence and permits			5	116	116	10	10	58	(48)	-82%	116
Transfers and subsidies - Operational			280 408	302 477	302 468	502	125 183	151 236	(26 053)	-17%	302 468
Interest			21 895	9 841	9 841	2 005	11 976	4 920	7 055	143%	9 841
Fuel Levy									-		
Operational Revenue			4 152	4 584	4 584	187	1 118	2 292	(1 173)	-51%	4 584
Gains on disposal of Assets			854	-	-	-	-	-	-		-
Other Gains			1 139	-	-	-	-	-	-		-
Discontinued Operations											
Total Revenue (excluding capital transfers and contributions)											
			1 703 703	2 156 120	2 156 112	109 898	850 699	1 078 057	(227 358)	-21%	2 156 112
Expenditure By Type											
Employee related costs			394 631	450 684	449 889	34 235	208 165	225 071	(16 905)	-8%	449 889
Remuneration of councillors			22 473	27 516	27 516	1 880	9 425	13 758	(4 333)	-31%	27 516
Bulk purchases - electricity			396 913	454 937	454 937	30 421	216 532	227 468	(10 937)	-5%	454 937
Inventory consumed			248 611	259 526	259 861	16 941	96 991	129 841	(32 849)	-25%	259 861
Debt impairment			429 871	299 328	299 328	24 944	149 664	149 664	(0)	0%	299 328
Depreciation and amortisation			85 479	110 501	110 501	5 102	30 665	55 251	(24 586)	-44%	110 501
Interest			16 917	3 764	3 764	-	-	1 882	(1 882)	-100%	3 764
Contracted services			119 424	131 265	130 762	8 364	41 793	65 447	(23 654)	-36%	130 762
Transfers and subsidies			290	883	883	46	82	442	(359)	-81%	883
Irrecoverable debts written off			23 670	-	-	-	-	-	-		-
Operational costs			68 722	70 714	81 968	4 692	30 897	38 365	(7 468)	-19%	81 968
Losses on Disposal of Assets			-	-	-	-	-	-	-		-
Other Losses			815	35 288	35 288	-	-	17 644	(17 644)	-100%	35 288
Total Expenditure											
			1 807 816	1 844 406	1 854 698	126 625	784 215	924 833	(140 618)	-15%	1 854 698
Surplus/(Deficit)											
			(104 113)	311 714	301 414	(16 727)	66 484	153 224	(86 741)	(0)	301 414
Transfers and subsidies - capital (monetary allocations)											
			94 907	83 796	85 145	33 500	60 155	42 062	18 094	0	85 145
Transfers and subsidies - capital (in-kind)			-	-	13 050	-	-	1 864	(1 864)	(0)	13 050
Surplus/(Deficit) after capital transfers & contributions											
			(9 206)	395 511	399 609	16 773	126 639	197 150	(70 511)	(0)	399 609
Income Tax											
Surplus/(Deficit) after income tax											
			(9 206)	395 511	399 609	16 773	126 639	197 150			399 609
Share of Surplus/Deficit attributable to Joint Venture											
Share of Surplus/Deficit attributable to Minorities											
Surplus/(Deficit) attributable to municipality											
			(9 206)	395 511	399 609	16 773	126 639	197 150			399 609
Share of Surplus/Deficit attributable to Associate											
Intercompany/Parent subsidiary transactions											
Surplus/ (Deficit) for the year											
			(9 206)	395 511	399 609	16 773	126 639	197 150			399 609

1.3.5. Monthly Budget Statement - Capital Expenditure: (municipal vote, standard classification and funding)

FS204 Metsimaholo - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 01 - Executive & Council		57	700	700	-	-	350	(350)	-100%	700
Vote 02 - Municipal Manager		1 364	2 450	2 450	-	168	1 225	(1 057)	-86%	2 450
Vote 03 - Corporate Services		142	621	621	-	-	311	(311)	-100%	621
Vote 04 - Social Services		781	16 979	21 134	2 970	2 970	9 083	(6 113)	-67%	21 134
Vote 05 - Technical Services		80 217	135 713	146 349	31 772	49 365	69 337	(19 972)	-29%	146 349
Vote 06 - Financial Services		-	30	30	-	-	15	(15)	-100%	30
Vote 07 - Local Economic Development And Planning		-	-	-	-	-	-	-	-	-
Vote 08 -		-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total Capital Multi-year expenditure	4,7	82 562	156 492	171 284	34 742	52 503	80 321	(27 818)	-35%	171 284
Single Year expenditure appropriation	2									
Vote 01 - Executive & Council		-	-	-	-	-	-	-	-	#REF!
Vote 02 - Municipal Manager		-	-	-	-	-	-	-	-	#REF!
Vote 03 - Corporate Services		-	-	-	-	-	-	-	-	#REF!
Vote 04 - Social Services		-	-	-	-	-	-	-	-	#REF!
Vote 05 - Technical Services		-	-	-	-	-	-	-	-	#REF!
Vote 06 - Financial Services		-	-	-	-	-	-	-	-	#REF!
Vote 07 - Local Economic Development And Planning		-	-	-	-	-	-	-	-	#REF!
Vote 08 -		-	-	-	-	-	-	-	-	-
Vote 09 -		-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
Total Capital single-year expenditure	4	-	-	-	-	-	-	-	-	#REF!
Total Capital Expenditure		82 562	156 492	171 284	34 742	52 503	80 321	(27 818)	-35%	#REF!
Capital Expenditure - Functional Classification										
Governance and administration		1 535	4 501	5 119	-	168	2 339	(2 171)	-93%	5 119
Executive and council		57	700	700	-	-	350	(350)	-100%	700
Finance and administration		1 478	3 801	4 419	-	168	1 989	(1 821)	-92%	4 419
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		781	5 909	10 064	2 970	2 970	3 548	(578)	-16%	10 064
Community and social services		781	85	4 240	2 970	2 970	636	2 334	367%	4 240
Sport and recreation		-	4 411	4 411	-	-	2 205	(2 205)	-100%	4 411
Public safety		-	1 413	1 413	-	-	707	(707)	-100%	1 413
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		23 693	29 252	31 930	9 973	10 949	14 970	(4 021)	-27%	31 930
Planning and development		29	-	-	-	-	-	-	-	-
Road transport		23 664	29 252	31 930	9 973	10 949	14 970	(4 021)	-27%	31 930
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		56 553	116 831	124 171	21 799	38 416	59 464	(21 048)	-35%	124 171
Energy sources		23 017	31 434	31 434	4 843	8 042	15 717	(7 675)	-49%	31 434
Water management		25 609	15 195	16 494	3 768	3 768	7 783	(4 015)	-52%	16 494
Waste water management		7 927	59 132	65 173	13 188	26 605	30 429	(3 823)	-13%	65 173
Waste management		-	11 070	11 070	-	-	5 535	(5 535)	-100%	11 070
Other		-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	3	82 562	156 492	171 284	34 742	52 503	80 321	(27 818)	-35%	171 284
Funded by:										
National Government		79 190	93 796	108 588	24 722	41 508	48 972	(7 464)	-15%	108 588
Provincial Government		-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat / Prov		-	-	-	-	-	-	-	-	-
Departm Agencies, Households, Non-profit Institutions, Private Enterprises,		-	-	-	-	-	-	-	-	-
Public Corporatons, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
Transfers recognised - capital		79 190	93 796	108 588	24 722	41 508	48 972	(7 464)	-15%	108 588
Borrowing	6	-	-	-	-	-	-	-	-	-
Internally generated funds		3 372	62 696	62 696	10 020	10 995	31 348	(20 353)	-65%	62 696
Total Capital Funding		82 562	156 492	171 284	34 742	52 503	80 321	(27 818)	-35%	171 284

1.3.6. Monthly Budget Statement – Financial Position

FS204 Metsimaholo - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2023/24	Budget Year 2024/25			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash and cash equivalents		1 488 079	354 296	354 296	6 415	354 296
Trade and other receivables from exchange transactions		313 440	307 314	307 314	454 252	307 314
Receivables from non-exchange transactions		46 160	(51 749)	(51 749)	46 865	(51 749)
Current portion of non-current receivables		–	–	–	–	–
Inventory		1 590	1 347	1 347	16 863	1 347
VAT		20 895	732 867	732 867	62 977	732 867
Other current assets		30 059	13 808	13 808	29 973	13 808
Total current assets		1 900 224	1 357 883	1 357 883	617 346	1 357 883
Non current assets						
Investments		–	–	–	–	–
Investment property		440 764	236 165	236 165	512 283	236 165
Property, plant and equipment		1 417 827	1 753 873	1 768 665	1 464 629	1 768 665
Biological assets		–	–	–	–	–
Living and non-living resources		–	–	–	–	–
Heritage assets		4 429	4 428	4 428	4 429	4 428
Intangible assets		1 875	(6 052)	(6 052)	1 381	(6 052)
Trade and other receivables from exchange transactions		–	–	–	–	–
Non-current receivables from non-exchange transactions		–	45	45	–	45
Other non-current assets		–	–	–	–	–
Total non current assets		1 864 894	1 988 460	2 003 251	1 982 722	2 003 251
TOTAL ASSETS		3 765 118	3 346 343	3 361 134	2 600 068	3 361 134
LIABILITIES						
Current liabilities						
Bank overdraft		–	–	–	–	–
Financial liabilities		(0)	4 943	4 943	(0)	4 943
Consumer deposits		30 583	28 405	28 405	31 330	28 405
Trade and other payables from exchange transactions		636 598	318 545	318 545	263 277	318 545
Trade and other payables from non-exchange transactions		3 352	–	–	(21 805)	–
Provision		116 259	4 356	4 356	116 259	4 356
VAT		29 057	820 129	820 129	103 124	820 129
Other current liabilities		–	–	–	–	–
Total current liabilities		815 848	1 176 378	1 176 378	492 184	1 176 378
Non current liabilities						
Financial liabilities		–	159 031	159 031	–	159 031
Provision		57 402	181 173	181 173	57 402	181 173
Long term portion of trade payables		–	–	–	–	–
Other non-current liabilities		–	–	–	–	–
Total non current liabilities		57 402	340 205	340 205	57 402	340 205
TOTAL LIABILITIES		873 251	1 516 583	1 516 583	549 586	1 516 583
NET ASSETS	2	2 891 868	1 829 760	1 844 552	2 050 482	1 844 552
COMMUNITY WEALTH/EQUITY						
Accumulated surplus/(deficit)		2 234 102	1 829 760	1 829 760	2 050 482	1 829 760
Reserves and funds		–	–	–	–	–
Other		–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	2	2 234 102	1 829 760	1 829 760	2 050 482	1 829 760

The year to date does not take into account the opening balances but only reflects the net movement for the period.

1.3.7. Monthly Budget Statement – Cash Flow

FS204 Metsimaholo - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		129 010	–	–	11 632	75 460	–	75 460	#DIV/0!	–
Service charges		537 228	–	–	43 824	322 983	–	322 983	#DIV/0!	–
Other revenue		595 417	–	–	30 887	215 615	–	215 615	#DIV/0!	–
Transfers and Subsidies - Operational		244 810	–	–	–	148 726	–	148 726	#DIV/0!	–
Transfers and Subsidies - Capital		36 397	–	–	–	11 455	–	11 455	#DIV/0!	–
Interest		10 186	–	–	(25)	23 313	–	23 313	#DIV/0!	–
Dividends		148	–	–	–	–	–	–		–
Payments										
Suppliers and employees		(1 489 122)	–	–	(91 811)	(777 019)	–	777 019	#DIV/0!	–
Interest		–	–	–	–	–	–	–		–
Transfers and Subsidies								–		
NET CASH FROM/(USED) OPERATING ACTIVITIES		64 073	–	–	(5 492)	20 531	–	(20 531)	#DIV/0!	–
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		854	–	–	–	–	–	–		–
Decrease (increase) in non-current receivables		–	–	–	–	–	–	–		–
Decrease (increase) in non-current investments		–	–	–	–	–	–	–		–
Payments										
Capital assets		(61 919)	–	–	(30 974)	(48 734)	–	48 734	#DIV/0!	–
NET CASH FROM/(USED) INVESTING ACTIVITIES		(61 066)	–	–	(30 974)	(48 734)	–	48 734	#DIV/0!	–
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans								–		
Borrowing long term/refinancing		–	–	–	–	–	–	–		–
Increase (decrease) in consumer deposits		977	–	–	(168)	(612)	–	(612)	#DIV/0!	–
Payments										
Repayment of borrowing		–	–	–	–	–	–	–		–
NET CASH FROM/(USED) FINANCING ACTIVITIES		977	–	–	(168)	(612)	–	612	#DIV/0!	–
NET INCREASE/ (DECREASE) IN CASH HELD		3 985	–	–	(36 633)	(28 815)	–			–
Cash/cash equivalents at beginning:		163 201	133 999	133 999	133 411	125 593	133 999			125 593
Cash/cash equivalents at month/year end:		167 186	133 999	133 999		96 778	133 999			125 593

1.4. Supporting Documentation

1.4.1. Debtors' analysis

FS204 Metsimaholo - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2024/25										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days		
R thousands													
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	116 488	34 759	29 036	34 445	37 030	38 222	232 878	1 665 666	2 188 524	2 008 241	–	11 602
Trade and Other Receivables from Exchange Transactions - Electricity	1300	28 900	9 088	7 024	8 951	4 915	9 779	37 215	113 811	219 683	174 671	–	4 655
Receivables from Non-ex change Transactions - Property Rates	1400	26 695	7 005	6 327	6 333	8 801	4 469	25 010	202 476	287 116	247 089	–	5 673
Receivables from Ex change Transactions - Waste Water Management	1500	10 348	2 279	2 182	2 140	2 194	2 022	11 940	81 764	114 868	100 059	–	1 873
Receivables from Ex change Transactions - Waste Management	1600	9 048	3 548	3 424	3 391	3 373	3 203	18 724	130 916	175 628	159 607	–	1 058
Receivables from Ex change Transactions - Property Rental Debtors	1700									–	–		
Interest on Arrear Debtor Accounts	1810	26 434	13 048	13 115	12 871	12 587	12 209	69 334	383 234	542 832	490 235	–	–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820									–	–		
Other	1900	2 301	1 395	1 333	915	605	6 045	9 088	146 390	168 072	163 042	–	–
Total By Income Source	2000	220 214	71 124	62 441	69 047	69 505	75 949	404 188	2 724 257	3 696 722	3 342 944	–	24 861
2023/24 - totals only		#####	69635048	67818692	63611288	64811345	66083614	#####	#####	3 135 689	2 797 408	630869	23583439
Debtors Age Analysis By Customer Group													
Organs of State	2200	13 054	7 294	5 391	4 923	5 783	4 046	34 344	65 728	140 562	114 823	–	–
Commercial	2300	63 540	8 502	7 236	9 286	5 451	9 331	28 948	195 042	327 337	248 059	–	–
Households	2400	143 620	55 328	49 814	54 837	58 271	62 572	340 896	2 463 487	3 228 823	2 980 062	–	24 861
Other	2500									–	–		
Total By Customer Group	2600	220 214	71 124	62 441	69 047	69 505	75 949	404 188	2 724 257	3 696 722	3 342 944	–	24 861

1.4.2. Creditors' analysis

FS204 Metsimaholo - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2024/25									Prior year
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	totals for chart (same period)
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200	1 398	1 165	1 330	2 450	47 724	-	-	-	54 069	48 913
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repay ments	0600									-	
Trade Creditors	0700	1 329	7 106	1 315	9 606	-	-	-	-	19 356	15 190
Auditor General	0800	1 329	4 382	-	-	-	-	-	-	5 711	1 292
Other	0900	-	-	-	-	32 821	-	-	-	32 821	
Total By Customer Type	1000	4 056	12 653	2 645	12 056	80 546	-	-	-	111 957	65 394

Trade creditors include commitments

The amount becomes payable when the work is completed or when the service is delivered.

1.4.3. Investment portfolio analyses:

		Dec-24												
Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
R thousands		Yrs/Months												
<u>Municipality</u>														
ABSA 8112			CALL		V	7.65				2	-	-	-	2
NEDBANK			CALL		V	6.75				-	-	-	-	-
FNB 909			CALL		V	5.25				-	-	-	-	-
STANDARD 005			CALL		V	5.5				-	-	-	40	40 000
STANDARD 009			32days		F	7.3				-	-	-	-	-
INVESTEC			CALL		V	5.35				39 622	-	(40)	-	-
FNB 073			48 hour notice							-	-	-	-	-
STANDARD			48 hour notice		F	6.3				-	-	-	-	-
NEDBANK			24 hour notice		F	7.3				-	-	-	-	-
FNB			32days		F	7.3				-	-	-	-	-
INVESTEC			32DAYS		F	6.1				-	-	-	-	-
Municipality sub-total										39 624	-	-39 622	40 000	40 002
TOTAL INVESTMENTS AND INTEREST	2									39 624	-	-39 622	40 000	40 002

1.4.4. Allocation and grant receipts and expenditure:

FS204 Metsimaholo - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
Operating Transfers and Grants										
National Government:		280 408	301 977	301 968	502	125 183	150 986	(25 803)	-17.1%	301 968
Equitable Share		276 279	295 487	295 487	–	123 120	147 743	(24 623)	-16.7%	295 487
Expanded Public Works Programme Integrated Grant		833	1 200	1 200	264	816	600	216	36.0%	1 200
Local Government Financial Management Grant		1 096	2 700	2 700	22	132	1 350	(1 218)	-90.2%	2 700
Municipal Disaster Relief Grant		–	–	–	–	–	–	–		–
Municipal Infrastructure Grant		2 200	2 590	2 581	216	1 115	1 292	(177)	-13.7%	2 581
Water Services Infrastructure Grant	3	–	–	–	–	–	–	–		–
Other transfers and grants [insert description]										
Provincial Government:		–	–	–	–	–	–	–		–
Other transfers and grants [insert description]										
District Municipality:		–	–	–	–	–	–	–		–
Specify (Add grant description)		–	–	–	–	–	–	–		–
Other grant providers:		–	500	500	–	–	250	(250)	-100.0%	500
Local Government Water and Related Service SETA		–	500	500	–	–	250	(250)	-100.0%	500
Unspecified		–	–	–	–	–	–	–		–
Total Operating Transfers and Grants	5	280 408	302 477	302 468	502	125 183	151 236	(26 053)	-17.2%	302 468
Capital Transfers and Grants										
National Government:		94 907	83 796	85 145	33 500	60 155	42 062	18 094	43.0%	85 145
Integrated National Electrification Programme Grant		29 780	10 234	10 234	8 926	10 256	5 117	5 139	100.4%	10 234
Municipal Disaster Recovery Grant		589	–	–	–	–	–	–		–
Municipal Infrastructure Grant		47 199	49 201	50 550	18 316	27 608	24 764	2 844	11.5%	50 550
Regional Bulk Infrastructure Grant		–	–	–	–	–	–	–		–
Water Services Infrastructure Grant		17 339	24 361	24 361	6 258	22 291	12 180	10 111	83.0%	24 361
Provincial Government:		–	–	13 050	–	–	1 864	(1 864)	-100.0%	13 050
Infrastructure Grant		–	–	13 050	–	–	1 864	(1 864)	-100.0%	13 050
District Municipality:		–	–	–	–	–	–	–		–
Specify (Add grant description)		–	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
[insert description]										
Production		–	–	–	–	–	–	–		–
Unspecified		–	–	–	–	–	–	–		–
Total Capital Transfers and Grants	5	94 907	83 796	98 195	33 500	60 155	43 926	16 229	36.9%	98 195
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	375 315	386 273	400 663	34 002	185 338	195 161	(9 823)	-5.0%	400 663

FS204 Metsimaholo - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	Ref	2023/24	Budget Year 2024/25							
		Audited	Original	Adjusted	Monthly	YearTD	YearTD	YTD	YTD	Full Year
		Outcome	Budget	Budget	actual	actual	budget	variance	variance	
R thousands									%	Forecast
<u>EXPENDITURE</u>										
<u>Operating expenditure of Transfers and Grants</u>										
National Government:		179 284	193 425	193 617	13 374	87 978	96 746	(8 768)	-9.1%	193 617
Equitable Share		173 320	187 011	186 921	12 838	84 813	93 416	(8 603)	-9.2%	186 921
Expanded Public Works Programme Integrated Grant		880	1 609	1 609	259	807	804	3	0.3%	1 609
Integrated National Electrification Programme Grant		–	–	–	–	–	(0)	0	-100.0%	–
Local Government Financial Management Grant		1 953	2 522	2 762	22	543	1 370	(827)	-60.4%	2 762
Municipal Disaster Relief Grant		–	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant		3 131	2 283	2 325	255	1 814	1 156	658	57.0%	2 325
Regional Bulk Infrastructure Grant		–	–	–	–	–	–	–	–	–
Water Services Infrastructure Grant		–	–	–	–	–	–	–	–	–
Provincial Government:		–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
Specify (Add grant description)		–	–	–	–	–	–	–	–	–
Other grant providers:		–	476	476	–	–	238	(238)	-100.0%	476
Local Government Water and Related Service SETA		–	476	476	–	–	238	(238)	-100.0%	476
Unspecified		–	–	–	–	–	–	–	–	–
Total operating expenditure of Transfers and Grants:		179 284	193 901	194 093	13 374	87 978	96 984	(9 007)	-9.3%	194 093
<u>Capital expenditure of Transfers and Grants</u>										
National Government:		79 190	93 796	108 588	24 722	41 508	48 972	(7 464)	-15.2%	108 588
Integrated National Electrification Programme Grant		21 121	20 234	20 234	4 796	7 995	10 117	(2 122)	-21.0%	20 234
Municipal Disaster Recovery Grant		512	–	–	–	–	–	–	–	–
Municipal Infrastructure Grant		41 009	49 201	50 943	11 216	16 128	24 811	(8 682)	-35.0%	50 943
Regional Bulk Infrastructure Grant		–	–	13 050	7 016	7 016	1 864	5 152	276.4%	13 050
Water Services Infrastructure Grant		16 548	24 361	24 361	1 694	10 368	12 181	(1 812)	-14.9%	24 361
Provincial Government:		–	–	–	–	–	–	–	–	–
		–	–	–	–	–	–	–	–	–
District Municipality:		–	–	–	–	–	–	–	–	–
Specify (Add grant description)		–	–	–	–	–	–	–	–	–
Other grant providers:		–	–	–	–	–	–	–	–	–
Buildings and Construction		–	–	–	–	–	–	–	–	–
Households		–	–	–	–	–	–	–	–	–
Human Settlement Re-development Programme		–	–	–	–	–	–	–	–	–
Production		–	–	–	–	–	–	–	–	–
South Africa Sport Commission		–	–	–	–	–	–	–	–	–
South Africa Tourism		–	–	–	–	–	–	–	–	–
Unspecified		–	–	–	–	–	–	–	–	–
Total capital expenditure of Transfers and Grants		79 190	93 796	108 588	24 722	41 508	48 972	(7 464)	-15.2%	108 588
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		258 474	287 698	302 681	38 096	129 486	145 957	(16 471)	-11.3%	302 681

1.4.5. Councillor allowance and employee benefit:

FS204 Metsimaholo - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

Summary of Employee and Councillor remuneration	Ref	2023/24	Budget Year 2024/25							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		16 674	18 828	18 828	1 423	7 027	9 414	(2 387)	-25%	18 828
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Motor Vehicle Allowance								-		
Cellphone Allowance		2 078	2 285	2 285	162	823	1 142	(320)	-28%	2 285
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances		3 721	6 403	6 403	294	1 575	3 202	(1 626)	-51%	6 403
Sub Total - Councillors	4	22 473	27 516	27 516	1 880	9 425	13 758	(4 333)	-31%	27 516
% increase			22.4%	22.4%						22.4%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		6 510	10 852	10 852	568	4 466	5 426	(960)	-18%	10 852
Pension and UIF Contributions		11	33	33	1	5	17	(11)	-68%	33
Medical Aid Contributions								-		
Overtime								-		
Performance Bonus		-	-	-	-	-	-	-		-
Motor Vehicle Allowance		1 157	1 768	1 768	125	675	884	(209)	-24%	1 768
Cellphone Allowance		161	236	236	14	81	118	(37)	-31%	236
Housing Allowances		-	-	-	-	-	-	-		-
Other benefits and allowances								-		
Payments in lieu of leave		-	-	-	-	-	-	-		-
Long service awards								-		
Post-retirement benefit obligations	2	-	-	-	-	-	-	-		-
Entertainment		-	-	-	-	-	-	-		-
Scarcity								-		
Acting and post related allowance		1 049	1 707	1 707	31	536	853			1 707
In kind benefits										
Sub Total - Senior Managers of Municipality	4	8 889	14 596	14 596	738	5 763	7 298	(1 535)	-21%	14 596
% increase			64.2%	64.2%						64.2%
Other Municipal Staff										
Basic Salaries and Wages		203 958	269 255	267 971	18 622	110 680	134 285	(23 605)	-18%	267 971
Pension and UIF Contributions		37 829	39 161	39 161	3 464	20 720	19 581	1 139	6%	39 161
Medical Aid Contributions		24 195	24 610	24 610	2 294	13 495	12 305	1 190	10%	24 610
Overtime		41 510	35 757	35 787	3 471	20 646	17 870	2 777	16%	35 787
Performance Bonus		16 088	17 126	17 126	1 247	9 297	8 563	734	9%	17 126
Motor Vehicle Allowance		28 063	30 269	30 389	2 448	15 219	15 165	54	0%	30 389
Cellphone Allowance		1 943	2 117	2 117	178	1 068	1 059	10	1%	2 117
Housing Allowances		1 652	2 367	2 367	136	814	1 184	(370)	-31%	2 367
Other benefits and allowances		6 721	6 467	6 467	628	3 546	3 233	312	10%	6 467
Payments in lieu of leave		2 569	1 908	1 908	258	1 264	954	310	32%	1 908
Long service awards		12 472	1 165	1 165	278	2 326	582	1 743	299%	1 165
Post-retirement benefit obligations	2	5 581	2 448	2 448	211	1 259	1 224	35	3%	2 448
Entertainment								-		
Scarcity								-		
Acting and post related allowance		3 162	3 438	3 778	260	2 067	1 767	300	17%	3 778
In kind benefits								-		
Sub Total - Other Municipal Staff	4	385 743	436 087	435 293	33 497	202 402	217 772	(15 370)	-7%	435 293
% increase			13.1%	12.8%						12.8%
Total Parent Municipality		417 105	478 200	477 405	36 115	217 590	238 829	(21 238)	-9%	477 405
TOTAL SALARY, ALLOWANCES & BENEFITS		417 105	478 200	477 405	36 115	217 590	238 829	(21 238)	-9%	477 405
% increase	4		14.6%	14.5%						14.5%
TOTAL MANAGERS AND STAFF		394 631	450 684	449 889	34 235	208 165	225 071	(16 905)	-8%	449 889

1.5. Material variances to the Service Delivery and Budget Implementation Plan:

Actual revenue must be at least at 50% of the budget and expenditure

If there is no budget amount on revenue, it means that revenue was received that was not anticipated.

1.5.1. Revenue less than 50% by the end of December 2024

Votenummer	Description	Budget	Curr Mth Exp	Commitment	YTD Movement	Unspend Bud	Perc
MUNICIPAL MANAGER							
12001040530000000000	PENALTIES: TENDER WITHDRAWAL	-600 000.00	-1 050.00	0.00	-22 900.00	-577 100.00	3.81
12001178970000000000	TS_O_M_NG_MIG GRANT	-2 581 450.00	-216 272.80	0.00	-1 115 355.43	-1 466 094.57	43.20
CORPORATE SERVICES							
13001179400000000000	TS_O_M_DPAA_NDA_LGW&R SETA	-500 000.00	0.00	0.00	0.00	-500 000.00	0.00
13001385170000000000	STAFF RECOVERIES	-274 210.00	0.00	0.00	-47 752.24	-226 457.76	17.41
13001424500000000000	PARKING FEES	-58 000.00	-9 460.86	0.00	-28 626.08	-29 373.92	49.35
SOCIAL SERVICES							
14001040080000000000	FINES: TRAFFIC - COURT FINES	-1 500 000.00	-10 182.57	0.00	-64 462.33	-1 435 537.67	4.29
14001040100000000000	FINES: TRAFFIC - MUNICIPAL	-2 406 760.00	-4 730.42	0.00	-173 472.00	-2 233 288.00	7.20
14001060110000000000	TRADING	-116 310.00	-10 000.00	0.00	-10 440.00	-105 870.00	8.97
14001322010000000000	WASTE MANGEMENT: DISPOSAL FACILITIES	-688 170.00	-212.97	0.00	-1 277.82	-686 892.18	0.18
14001322050000000000	WASTE MANGEMENT: AVAILABILITY CHARGES	-150.00	-7.00	0.00	-42.00	-108.00	28.00
14001420080000000000	ADVERTISEMENTS	-319 230.00	0.00	0.00	0.00	-319 230.00	0.00
14001425810000000000	TRAFFIC CONTROL	-830 000.00	-11 478.26	0.00	-299 744.07	-530 255.93	36.11
15001400880000000000	N-M-R PPE: S/LINE-COMMUNITY ASSETS	-146 710.00	-800.87	0.00	-4 465.21	-142 244.79	3.04
15001421210000000000	ENTRANCE FEES	-445 000.00	-35 762.62	0.00	-156 255.24	-288 744.76	35.11
TECHNICAL SERVICES							
16001050100000000000	SERV CHG NON-EXCHANGE ELEC AVAIL CHG	-3 048 770.00	-146 496.72	0.00	-878 824.60	-2 169 945.40	28.82

16001050200000000000	SERV CHG NON-EXCHA WASTE/W MNG AVAIL CHG	-26 110.00	-1 847.70	0.00	-11 599.45	-14 510.55	44.42
16001050250000000000	SERV CHG NON-EXCHANGE WATER AVAIL CHG	-1 508 740.00	-38 165.68	0.00	-228 005.26	-1 280 734.74	15.11
16001321030000000000	ELEC: CONNEC NEW FEES NON- GOVERN HOUSING	-500 000.00	-27 111.14	0.00	-146 324.09	-353 675.91	29.26
16001321040000000000	ELEC: CONNEC/RECON DISCONN/RECONN FEES	-10 378 720.00	14 852.17	0.00	-2 983 616.31	-7 395 103.69	28.74
16001321070000000000	ELEC: METER COMPLIANCE TESTING	-820.00	0.00	0.00	0.00	-820.00	0.00
16001321080000000000	ELEC: METER READING FEES	-42 000.00	-1 848.00	0.00	-14 243.67	-27 756.33	33.91
16001321120000000000	ELEC SALES: COMMERC CONVEN SINGLE PHASE	-162 999 400.00	-4 879 444.48	0.00	-26 890 578.09	-136 108 821.91	16.49
16001321160000000000	ELEC SALES: DOMESTI LOW HOME LIGHT 1 60A	-135 302 580.00	-2 397 719.57	0.00	-16 252 783.75	-119 049 796.25	12.01
16001321190000000000	ELEC SALES: DOMESTIC LOW: PREPAID	-228 101 770.00	-9 842 342.67	0.00	-89 567 556.46	-138 534 213.54	39.26
16001321270000000000	ELEC SALES: INDUSTR 11 000 VOLTS (HIGH)	-1 212 820.00	-65 426.77	0.00	-436 567.20	-776 252.80	35.99
16001321310000000000	ELEC SALES: SPORT/CHURCH/HOLIDAY/OLD-AGE	-21 785 270.00	-268 457.58	0.00	-3 731 640.31	-18 053 629.69	17.12
16001321330000000000	ELEC SALES: WATER PUMPS	-9 265 500.00	-213 913.41	0.00	-1 279 143.87	-7 986 356.13	13.80
16001323020000000000	WASTE WATER MANG: SANITATION CHARGES	-48 377 710.00	-1 826 078.75	0.00	-10 570 909.32	-37 806 800.68	21.85
16001323050000000000	WASTE WATER MANG: INDUSTRIAL WASTEWATER	-49 347 500.00	-4 148 175.93	0.00	-24 146 916.54	-25 200 583.46	48.93
16001323060000000000	WASTE WATER MANG: AVAILABILITY CHARGES	-7 087 270.00	-581 947.48	0.00	-3 490 812.49	-3 596 457.51	49.25
16001323070000000000	WASTE WATER MANG: CONNECTION/RECONNECTIO	-82 000.00	0.00	0.00	0.00	-82 000.00	0.00

16001324000000000000	WATER: CONNECTION/RECONNECTION	-230 000.00	-3 762.26	0.00	-48 549.90	-181 450.10	21.10
16001324010000000000	WATER: METER READING FEES	-180 000.00	-4 224.00	0.00	-44 836.40	-135 163.60	24.90
16001324020000000000	WATER: SALE - CONVENTIONAL	-453 795 130.00	-22 031 160.35	0.00	-137 406 560.97	-316 388 569.03	30.27
16001424570000000000	PLAN & DEV: DRAINAGE FEES	-10000	0	0	-2087.04	-7912.96	20.87
FINANCIAL SERVICES							
17001020300000000000	BUSINESS & COMMERCIAL PROPERTIES	-47 724 790.00	-3 581 074.92	0.00	-21 367 226.59	-26 357 563.41	44.77
17001025110000000000	RESIDENTIAL PROPERTIES: VACANT LAND	-41 529 500.00	-219 713.18	0.00	-1 334 928.98	-40 194 571.02	3.21
17001178950000000000	TS_O_M_NG_LOCAL GOV FIN MNG GRANT	-2 700 000.00	-21 943.65	0.00	-131 791.19	-2 568 208.81	4.88
17001342000000000000	DIVIDENDS: EXTERNAL INVESTMENTS	-100 000.00	0.00	0.00	0.00	-100 000.00	0.00
17001380010000000000	ADMINISTRATIVE HANDLING FEES	-30 000.00	0.00	0.00	0.00	-30 000.00	0.00
17001423310000000000	LEGAL FEES	-5 400 000.00	0.00	0.00	0.00	-5 400 000.00	0.00
17001425520000000000	SALE OF: VALUATION ROLLS	-10 000.00	0.00	0.00	0.00	-10 000.00	0.00
17001425660000000000	SALE OF: CONSUMABLES	-36 000.00	-1 020.00	0.00	-13 244.21	-22 755.79	36.78
17001426300000000000	VALUATION SERVICES	-1 500.00	0.00	0.00	0.00	-1 500.00	0.00
LOCAL ECONOMIC DEVELOPMENT							
18001400590000000000	N-M-R BIOLOG - AD HOC RENTALS	-700 000.00	-33 233.19	0.00	-151 707.85	-548 292.15	21.67
18001420080000000000	ADVERTISEMENTS	-470 000.00	-33 778.64	0.00	-204 096.84	-265 903.16	43.42
18001424550000000000	PLAN & DEV: BUILDING PLAN CLAUSE LEVY	-430 000.00	-23 947.19	0.00	-93 366.19	-336 633.81	21.71
18001424610000000000	PLAN & DEV: TOWN PLANNING & SERVITUDES	-151 000.00	-7 192.61	0.00	-50 901.78	-100 098.22	33.70
18001425430000000000	SALE OF: AGRIC PROD - ASSET < CAP THRESH	-16 905 400.00	-122 746.51	0.00	-122 746.51	-16 782 653.49	0.72

1.5.2. Expenditure more than 50% by the end of December 2024

Vote number	Description	Budget	Curr Mth Exp	Commitment	YTD Movement	Unspend Bud	Perc
COUNCIL							
11002110220000000000	MS: ALL - CELLULAR & TELEPHONE	194 530.00	21 264.23	0.00	110 447.28	84 082.72	56.77
11002110260000000000	MS: HB & INC: HOUSING BENEFITS	48 250.00	4 457.60	0.00	26 361.68	21 888.32	54.63
11002110500000000000	MS: SRB - LONG SERVICE AWARD	35 180.00	0.00	0.00	86 389.40	-51 209.40	245.56
11002110560000000000	MS: SRB - STANDBY ALLOWANCE	152 130.00	12 552.71	0.00	77 080.22	75 049.78	50.66
11002130010000000000	MS: SOC CONTR - BARGAINING COUNCIL	3 110.00	370.45	0.00	2 222.70	887.30	71.46
11002130200000000000	MS: SOC CONTR - MEDICAL	875 150.00	117 710.58	0.00	674 085.78	201 064.22	77.02
11002130300000000000	MS: SOC CONTR - PENSION	1 900 310.00	226 629.75	0.00	1 361 333.47	538 976.53	71.63
11002130400000000000	MS: SOC CONTR - UNEMPLOYMENT INSUR FUND	62 100.00	5 490.72	0.00	32 944.32	29 155.68	53.05
11002210120000000000	SPEAKER: CELL PHONE ALLOWANCE	53 350.00	3 600.00	0.00	28 800.00	24 550.00	53.98
11002211320000000000	EXCO: CELL PHONE ALLOWANCE	308 400.00	36 000.00	0.00	156 514.29	151 885.71	50.75
11002303330000000000	OC: LIC - VEHICLE LIC & REGISTRATIONS	2 580.00	852.00	0.00	2 226.00	354.00	86.27
11002305410000000000	OC: SKILLS DEVELOPMENT FUND LEVY	183 420.00	16 992.34	0.00	101 469.97	81 950.03	55.32
11002305760000000000	OC: T&S DOM - ACCOMMODATION	272 100.00	4 169.13	0.00	184 536.49	87 563.51	67.81
11002305770000000000	OC: T&S DOM - DAILY ALLOWANCE	40 190.00	3 887.00	0.00	23 491.00	16 699.00	58.44
1100232061F000000000	INV - CONSUMABL STORES -ZERO RATED FLEET	152 650.00	17 034.25	0.00	81 044.66	71 605.34	53.09

MUNICIPAL MANAGER							
12002030050000000000	SM MM: SAL & ALL - BASIC SALARY	1 800 890.00	133 979.08	0.00	1 043 530.32	757 359.68	57.94
12002030090000000000	SM MM: ALLOW - TRAVEL OR MOTOR VEHICLE	293 130.00	25 000.00	0.00	150 000.00	143 130.00	51.17
12002110220000000000	MS: ALL - CELLULAR & TELEPHONE	294 000.00	31 914.86	0.00	185 013.90	108 986.10	62.92
12002110260000000000	MS: HB & INC: HOUSING BENEFITS	219 310.00	20 309.20	0.00	119 377.56	99 932.44	54.43
12002110320000000000	MS: ALL - LEAVE PAY	211 250.00	0.00	0.00	168 800.71	42 449.29	79.90
12002110340000000000	MS: ALL - TRAVEL OR MOTOR VEHICLE	5 998 910.00	521 575.88	0.00	3 179 269.21	2 819 640.79	52.99
12002110380000000000	MS: OVERTIME - STRUCTURED	75 070.00	3 352.80	0.00	50 552.59	24 517.41	67.34
12002110440000000000	MS: SRB - ACTING ALLOWANCE	535 330.00	42 778.51	0.00	313 307.96	222 022.04	58.52
12002110460000000000	MS: SRB - ANNUAL BONUS	1 493 260.00	261 159.92	0.00	1 071 802.16	421 457.84	71.77
12002110500000000000	MS: SRB - LONG SERVICE AWARD	107 160.00	0.00	0.00	75 727.92	31 432.08	70.66
12002110560000000000	MS: SRB - STANDBY ALLOWANCE	77 690.00	15 475.56	0.00	95 270.42	-17 580.42	122.62
12002130010000000000	MS: SOC CONTR - BARGAINING COUNCIL	3 500.00	358.50	0.00	2 151.00	1 349.00	61.45
12002130200000000000	MS: SOC CONTR - MEDICAL	1 381 770.00	118 395.92	0.00	700 988.88	680 781.12	50.73
12002265170000000000	OS: PRINTING SERVICES	224 240.00	121 500.00	0.00	121 500.00	102 740.00	54.18
12002285400000000000	CONTR: SAFEGUARD & SECURITY	23 000 000.00	2 604 389.68	0.00	13 021 948.40	9 978 051.60	56.61
12002301620000000000	OC: ENTERTAINMENT - SENIOR MANAGEMENT	171 000.00	2 000.00	6 000.00	146 760.45	24 239.55	85.82
12002301720000000000	OC: EXT COM SERV PROV - INFORMATION SERV	2 441 940.00	740 910.99	273 079.20	1 959 591.41	482 348.59	80.24
12002305410000000000	OC: SKILLS DEVELOPMENT FUND LEVY	265 040.00	23 507.97	0.00	140 688.99	124 351.01	53.08
CORPORATE SERVICES							
13002030980000000000	SM D01: SRB - ACTING & POST RELATE ALLOW	70 000.00	30 538.05	0.00	496 463.17	-426 463.17	709.23
13002110320000000000	MS: ALL - LEAVE PAY	98 930.00	0.00	0.00	148 891.18	-49 961.18	150.50

13002110340000000000	MS: ALL - TRAVEL OR MOTOR VEHICLE	2 467 260.00	309 772.66	0.00	1 841 459.59	625 800.41	74.63
13002110440000000000	MS: SRB - ACTING ALLOWANCE	353 620.00	19 791.15	0.00	184 122.07	169 497.93	52.06
13002110460000000000	MS: SRB - ANNUAL BONUS	1 539 770.00	137 570.74	0.00	838 828.75	700 941.25	54.47
13002110560000000000	MS: SRB - STANDBY ALLOWANCE	50 850.00	8 764.92	0.00	44 444.37	6 405.63	87.40
13002130100000000000	MS: SOC CONTR - GROUP LIFE INSURANCE	46 100.00	4 811.26	0.00	28 234.40	17 865.60	61.24
13002130300000000000	MS: SOC CONTR - PENSION	3 269 180.00	291 949.47	0.00	1 771 377.83	1 497 802.17	54.18
13002273340000000000	C&PS: LEGAL COST ADVICE & LITIGATION	8 000 000.00	1 851 608.24	0.00	7 895 220.73	104 779.27	98.69
13002301120000000000	OC: COMM - POSTAGE/STAMPS/FRANKING MACH	10 000.00	0.00	0.00	6 130.00	3 870.00	61.30
13002304520000000000	OC: PROFESSIONAL BODIES M/SHIP & SUBS	5 119 900.00	0.00	0.00	5 051 440.60	68 459.40	98.66
13002305770000000000	OC: T&S DOM - DAILY ALLOWANCE	10 000.00	338.00	0.00	8 072.00	1 928.00	80.72
13002306100000000000	OC: UNIFORM & PROTECTIVE CLOTHING	68 000.00	0.00	0.00	48 341.88	19 658.12	71.09
1300232061F000000000	INV - CONSUMABL STORES -ZERO RATED FLEET	60 000.00	7 783.54	0.00	45 903.58	14 096.42	76.50
SOCIAL SERVICES							
14002031250000000000	SM D02: SAL & ALL - BASIC SALARY	1 789 380.00	108 603.95	0.00	1 009 368.42	780 011.58	56.40
14002110340000000000	MS: ALL - TRAVEL OR MOTOR VEHICLE	3 688 300.00	355 280.20	0.00	2 087 542.28	1 600 757.72	56.59
14002110380000000000	MS: OVERTIME - STRUCTURED	10 736 460.00	1 088 197.86	0.00	6 470 791.75	4 265 668.25	60.26
14002110400000000000	MS: PAYMENTS - SHIFT ADD REMUNERATION	5 212 160.00	452 079.91	0.00	2 703 725.28	2 508 434.72	51.87
14002110440000000000	MS: SRB - ACTING ALLOWANCE	267 830.00	17 812.04	0.00	183 160.12	84 669.88	68.38
14002110460000000000	MS: SRB - ANNUAL BONUS	3 561 030.00	102 100.23	0.00	1 966 432.64	1 594 597.36	55.22
14002110500000000000	MS: SRB - LONG SERVICE AWARD	423 950.00	41 765.71	0.00	595 697.38	-171 747.38	140.51

14002130010000000000	MS: SOC CONTR - BARGAINING COUNCIL	27 320.00	2 531.66	0.00	14 409.19	12 910.81	52.74
14002130200000000000	MS: SOC CONTR - MEDICAL	6 220 820.00	562 130.46	0.00	3 260 701.52	2 960 118.48	52.41
14002130300000000000	MS: SOC CONTR - PENSION	8 168 900.00	723 704.82	0.00	4 328 061.00	3 840 839.00	52.98
14002305410000000000	OC: SKILLS DEVELOPMENT FUND LEVY	664 750.00	64 500.70	0.00	408 469.42	256 280.58	61.44
14002305760000000000	OC: T&S DOM - ACCOMMODATION	145 000.00	0.00	0.00	128 970.28	16 029.72	88.94
14002305770000000000	OC: T&S DOM - DAILY ALLOWANCE	20 000.00	0.00	0.00	15 379.00	4 621.00	76.89
14002305800000000000	OC: T&S DOM TRP - WITHOUT OPR CAR RENTAL	110 000.00	1 215.82	34 204.00	62 528.48	47 471.52	56.84
15002110010000000000	MS: SAL & ALL: BASIC SALARY & WAGES	22 642 630.00	2 072 228.96	0.00	11 597 863.85	11 044 766.15	51.22
15002110220000000000	MS: ALL - CELLULAR & TELEPHONE	60 850.00	5 936.33	0.00	35 905.43	24 944.57	59.00
15002110380000000000	MS: OVERTIME - STRUCTURED	1 671 750.00	194 525.70	0.00	943 001.36	728 748.64	56.40
15002110440000000000	MS: SRB - ACTING ALLOWANCE	146 350.00	10 962.21	0.00	82 454.58	63 895.42	56.34
15002110460000000000	MS: SRB - ANNUAL BONUS	1 783 710.00	22 126.97	0.00	1 002 460.83	781 249.17	56.20
15002110500000000000	MS: SRB - LONG SERVICE AWARD	65 060.00	10 311.91	0.00	240 215.11	-175 155.11	369.22
15002110560000000000	MS: SRB - STANDBY ALLOWANCE	188 030.00	24 735.39	0.00	148 748.48	39 281.52	79.10
15002130010000000000	MS: SOC CONTR - BARGAINING COUNCIL	17 010.00	1 565.45	0.00	8 868.59	8 141.41	52.13
15002130200000000000	MS: SOC CONTR - MEDICAL	3 215 030.00	315 760.08	0.00	1 776 231.15	1 438 798.85	55.24
15002130300000000000	MS: SOC CONTR - PENSION	3 894 330.00	366 231.81	0.00	2 132 314.22	1 762 015.78	54.75
15002306100000000000	OC: UNIFORM & PROTECTIVE CLOTHING	700 000.00	0.00	0.00	519 783.44	180 216.56	74.25
15002320600000000000	INV - CONSUMABLE STORES - STANDARD RATED	95 000.00	11 150.00	0.00	53 073.35	41 926.65	55.86
TECHNICAL SERVICES							
16002110320000000000	MS: ALL - LEAVE PAY	492 440.00	102 345.36	0.00	289 497.04	202 942.96	58.78
16002110380000000000	MS: OVERTIME - STRUCTURED	13 794 720.00	1 303 006.21	0.00	8 592 694.43	5 202 025.57	62.28

16002110400000000000	MS: PAYMENTS - SHIFT ADD REMUNERATION	379 740.00	97 123.01	0.00	619 469.49	-239 729.49	163.12
16002110500000000000	MS: SRB - LONG SERVICE AWARD	208 770.00	142 840.59	0.00	645 909.90	-437 139.90	309.38
16002110560000000000	MS: SRB - STANDBY ALLOWANCE	4 158 610.00	408 322.82	0.00	2 316 278.88	1 842 331.12	55.69
16002130010000000000	MS: SOC CONTR - BARGAINING COUNCIL	27 440.00	2 736.55	0.00	16 179.73	11 260.27	58.96
16002130200000000000	MS: SOC CONTR - MEDICAL	6 320 530.00	639 327.29	0.00	3 816 980.34	2 503 549.66	60.39
16002130300000000000	MS: SOC CONTR - PENSION	8 552 300.00	814 044.06	0.00	4 896 592.71	3 655 707.29	57.25
16002130400000000000	MS: SOC CONTR - UNEMPLOYMENT INSUR FUND	477 360.00	40 816.21	0.00	241 132.37	236 227.63	50.51
16002140080000000000	MS: PRB - MED: PAST SERVICE COST	1 037 690.00	91 444.86	0.00	550 269.16	487 420.84	53.02
16002305410000000000	OC: SKILLS DEVELOPMENT FUND LEVY	775 990.00	77 321.68	0.00	460 580.57	315 409.43	59.35
16002306100000000000	OC: UNIFORM & PROTECTIVE CLOTHING	1 208 380.00	58 429.20	228 859.25	673 218.32	535 161.68	55.71
1600232061F000000000	INV - CONSUMABL STORES -ZERO RATED FLEET	2 307 480.00	202 656.59	0.00	1 528 124.15	779 355.85	66.22
FINANCIAL SERVICES							
17002110220000000000	MS: ALL - CELLULAR & TELEPHONE	204 810.00	13 368.84	0.00	106 710.60	98 099.40	52.10
17002110320000000000	MS: ALL - LEAVE PAY	316 860.00	9 715.20	0.00	351 424.40	-34 564.40	110.90
17002110340000000000	MS: ALL - TRAVEL OR MOTOR VEHICLE	2 912 730.00	206 338.05	0.00	1 603 194.15	1 309 535.85	55.04
17002110380000000000	MS: OVERTIME - STRUCTURED	375 870.00	74 360.91	0.00	328 748.90	47 121.10	87.46
17002110400000000000	MS: PAYMENTS - SHIFT ADD REMUNERATION	29 420.00	2 726.12	0.00	16 356.70	13 063.30	55.59
17002110440000000000	MS: SRB - ACTING ALLOWANCE	822 360.00	87 970.27	0.00	639 632.34	182 727.66	77.78
17002110500000000000	MS: SRB - LONG SERVICE AWARD	63 380.00	39 383.06	0.00	466 472.50	-403 092.50	735.99
17002110560000000000	MS: SRB - STANDBY ALLOWANCE	17 150.00	3 220.63	0.00	14 383.24	2 766.76	83.86
17002130010000000000	MS: SOC CONTR - BARGAINING COUNCIL	12 380.00	1 206.95	0.00	7 168.29	5 211.71	57.90
17002130200000000000	MS: SOC CONTR - MEDICAL	2 997 620.00	267 236.20	0.00	1 618 759.48	1 378 860.52	54.00

17002140080000000000	MS: PRB - MED: PAST SERVICE COST	67 110.00	37 808.40	0.00	217 821.80	-150 711.80	324.57
17002265130000000000	OS: CONNECT/DISCONNECTION: WATER	360 000.00	241 784.95	0.00	241 784.95	118 215.05	67.16
17002270300000000000	C&PS: B&A ACCOUNTANTS & AUDITORS	4 310 000.00	46 000.00	14 000.00	3 666 868.94	643 131.06	85.07
17002300200000000000	OC: AUDIT COST: EXTERNAL	11 180 000.00	0.00	0.00	6 242 207.13	4 937 792.87	55.83
17002301120000000000	OC: COMM - POSTAGE/STAMPS/FRANKING MACH	860 000.00	196 778.54	94 375.30	479 569.68	380 430.32	55.76
17002301620000000000	OC: ENTERTAINMENT - SENIOR MANAGEMENT	2 000.00	0.00	500.00	1 184.00	816.00	59.20
17002305410000000000	OC: SKILLS DEVELOPMENT FUND LEVY	98 310.00	30 629.63	0.00	196 603.29	-98 293.29	199.98
1700230572F000000000	OC: TOLL GATE FEES FLEET	2 000.00	0.00	0.00	1 497.50	502.50	74.87
17002305760000000000	OC: T&S DOM - ACCOMMODATION	210 000.00	0.00	0.00	163 876.96	46 123.04	78.03
17002305770000000000	OC: T&S DOM - DAILY ALLOWANCE	25 000.00	169.00	0.00	23 660.00	1 340.00	94.64
17002306100000000000	OC: UNIFORM & PROTECTIVE CLOTHING	189 600.00	0.00	0.00	117 357.50	72 242.50	61.89
17002320610000000000	INV - CONSUMABLE STORES - ZERO RATED	13 330.00	0.00	0.00	12 110.40	1 219.60	90.85
17002323600000000000	INVENTORY - MATERIALS & SUPPLIES	104 900.00	43 928.20	1 570.00	78 261.54	26 638.46	74.60
1700232360F000000000	INVENTORY - MATERIALS & SUPPLIES FLEET	5 000.00	3 958.60	0.00	3 958.60	1 041.40	79.17
LOCAL ECONOMIC DEVELOPMENT							
18002032450000000000	SM D05: SAL & ALL - BASIC SALARY	1 884 220.00	108 603.95	0.00	1 009 368.42	874 851.58	53.56
18002110220000000000	MS: ALL - CELLULAR & TELEPHONE	153 980.00	15 347.61	0.00	88 206.01	65 773.99	57.28
18002110320000000000	MS: ALL - LEAVE PAY	234 290.00	0.00	0.00	131 280.90	103 009.10	56.03
18002110380000000000	MS: OVERTIME - STRUCTURED	242 950.00	17 672.28	0.00	127 083.51	115 866.49	52.30

18002110460000000000	MS: SRB - ANNUAL BONUS	1 185 720.00	33 733.36	0.00	857 212.12	328 507.88	72.29
18002110500000000000	MS: SRB - LONG SERVICE AWARD	61 800.00	43 718.41	0.00	213 194.76	-151 394.76	344.97
18002140080000000000	MS: PRB - MED: PAST SERVICE COST	6 830.00	9 996.00	0.00	59 976.00	-53 146.00	878.12
18002270420000000000	C&PS: B&A RESEARCH & ADVISORY	230 000.00	0.00	0.00	198 533.00	31 467.00	86.31
18002280610000000000	CONTR: CATERING SERVICES	69 000.00	3 300.00	0.00	38 082.61	30 917.39	55.19
18002301620000000000	OC: ENTERTAINMENT - SENIOR MANAGEMENT	2 000.00	0.00	0.00	1 849.56	150.44	92.47
1800232061F000000000	INV - CONSUMABL STORES -ZERO RATED FLEET	65 000.00	7 210.08	0.00	38 483.10	26 516.90	59.20

PART 2: PERFORMANCE ASSESSMENT REPORT

2.1. INTRODUCTION

The first half of the 2024/25 financial year has not been a smooth sailing, with Administration having to perform their duties and serve the Metsimaholo community in this mist of the external audit conducted by the Auditor General (AGSA), but official continue to strive to diligently deliver services to communities and perform within the constraints they are faced with.

The mid-year budget and performance assessment report is used as a management tool to assess the municipality's performance and financial position against the approved budget by analysing trends and patterns for the first six (6) months of the 2024/2025 financial year, 01 July 2024 – 31 December 2024. The 6 months report gives the Executive Mayor and Council a picture of the financial and non-financial performance of the Municipality in terms of the deliverables of Service Delivery and Budget Implementation Plan (SDBIP) giving effect to the Executive to undertake its legislative oversight role equipping it to take decisions to recommend the need for an adjustment budget and revision to the SDBIP as envisaged by the Municipal Finance Management Act, 56 of 2003.

2.2. PURPOSE

The purpose of this report is to account to Council and give a report on the status performance over the first half of the financial year period, 01 July 2024 – 31 December 2024 through the presentation of the Mid-Year Budget and Performance as prescribed by Section 52(d) and Section 72 of the Local Government: Municipal Finance Management Act, 56 of 2003 (MFMA) and the MFMA Budget and Reporting Regulations.

2.3. STRATEGIC OBJECTIVE

In line with the IDP Framework Guide, the strategic objectives, and goals are presented in line with the 5 KPA's of the 5 Year Local Government Strategic Agenda as outlined in the Municipal Performance Regulations for Municipal Manager and Managers Accountable to the Municipal Manger of 2006 outlined herein below:

KPA1: Basic Service Delivery and Infrastructure Development

KPA2: Local Economic Development

KPA3: Financial Viability and Financial Management

KPA4: Municipal Transformation and Institutional Development

KPA5: Good Governance and Community Participation

2.4. LEGISLATIVE FRAMEWORK

Sections 52(d) and 72 of the Municipal Finance Management Act, 56 of 2003, and in terms of section 28 of the Government Notice 32141 dated 17 April 2009, regarding the "Local Government: Municipal Finance Management Act, 32 of 2003, Municipal Budget and Reporting Regulations" necessitate that specific financial particulars be reported on and

in the format prescribed, hence the submission of this report to meet legislative compliance.

“The mayor of a municipality

52(d) must, within 30 days of the end of each quarter, submit a report to Council on the implementation of the budget and financial state of the municipality.”

In compliance with section 52(d) relating to the quarterly reporting period ended 31 December 2024, the 30 days limit expires on 30 January 2025.

Furthermore, section 72 of the Municipal Finance Management Act, 56 of 2003 states that-

“The accounting officer of a municipality must by 25 January of each year-

- (a) Assess the performance of the municipality during the first half of the financial year, taking into account-...”
- (ii) the municipality's service delivery performance during the first half of the financial year, and the service delivery targets, and performance indicators set in the service delivery and budget implementation plan...

This report is compiled to include the Mid-Year Performance Assessment of the Metsimaholo Local Municipality.

A report on such assessment must submitted to the Executive Mayor, Provincial Treasury, and National Treasury in terms of section 72(1)(b) of the Act, 56 of 2003. Once the Executive Mayor has considered the report in terms of section 54(1)(f) of the Act, 56 of 2003, the Executive Mayor must table the report with recommendation to council no later than the 31 January of each year

2.5. MID-YEAR PERFORMANCE REPORT

2.5.1. DISCUSSION

This report sets out performance against the 2024/25 Service Delivery and Budget Implementation Plan (SDBIP) that is in line with the municipal Integrated Development Plan (IDP) together with the municipal budget for the 2024/25 financial year mid-year period, 01 July 2024 - 31 December 2024. Performance is accounted for based on the delivery of projects and/or services in the SDBIP in line with what is contained in the reviewed 2024/25 IDP for which Metsimaholo Council is responsible.

For the 2024/2025 financial year the municipality has prepared a total of 258 Key Performance Indicators (KPIs) inclusive of the national key performance indicators as required by Regulation 796 (Local Government: Municipal Planning and Performance Management Regulations, 2001 - GN R796/2001 (Local Government: Municipal Systems Act 32 of 2000)). KPI's from the MFMA Circular 88 have also been incorporated into the SDBIP.

Allocated to the Key Performance Areas (KPAs) and Departments is as follows:

	Department	No of Key Performance Indicators
KPA 1: Basic Service Delivery & Infrastructure Development	Technical Services	47
	Social Services	29
KPA2: Local Economic Development	Economic Development, Marketing & Tourism, and Housing & Urban Planning	34
KPA 3: Municipal Financial Viability and Management	Finance	36
KPA 4: Municipal transformation and Institutional Development	Organisational Development & Corporate Services	31
KPA5: Good Governance and Public Participation	Office of the Executive Mayor	13
	Office of the Speaker	13
	Office of the Council Whip	9
	Organisational Development & Corporate Services: Council Support	3
	Office of the Municipal Manager	43
Total		258

Allocation of measurable KPIs per Quarter is as Follows

MEASURABLE KPI PER QUARTER				
	Total number of KPIs	Q1 Measurable KPIs	Q2 Measurable KPIs	Mid-year Measurable KPIs
Technical Services	47	39	42	42
Social Services	29	24	27	27
Economic Development, Marketing & Tourism, Housing & Urban Planning	34	22	24	24
Finance	36	23	23	24
Organisational Development & Corporate Services	31	22	23	25
Executive Mayor	13	10	10	10
Speaker	13	10	9	9
Chief Whip	9	8	7	7
Council Support	3	3	3	3
Office of the Municipal Manager	43	31	30	31
Total	258	192	198	202

The performance/results achieved per Department are discussed in detail below. The following assessment rating scale shown in the table below were used during the assessment.

Category	Colour	Explanation
KPI not yet Measured/Applicable for measure		KPI with no targets for the selected period
KPI not Met/ Indicator Not Achieved		Actual Target less than (<) 50% of the Actual Target
KPI Met/ Indicator Achieved		Actual Target = 100%
KPI not reported/cannot be determined		Not reported due to unavailability of information

The total indicators for the institution are spread by percentage as follows annually, quarterly, and mid-year:

INSTITUTIONAL INDICATOR SPREAD					
Key Performance Areas	Department	No of Annual KPIs & Percentage (%) allocation	No of Q1 measurable KPIs & Percentage (%) allocation	No of Q2 measurable KPIs & Percentage (%) allocation	No of Mid-year measurable KPIs & Percentage (%) allocation
KPA 1: Basic Service Delivery & Infrastructure Development	Technical Services	47 (18%)	39 (20%)	42 (21%)	42 (21%)
	Social Services	29 (11%)	24 (13%)	27 (14%)	27 (13%)
KPA2: Local Economic Development	Economic Development, Marketing & Tourism, and Housing & Urban Planning	34 (13%)	22 (11%)	24 (12%)	24 (12%)
KPA 3: Municipal Financial Viability and Management	Finance	36 (14%)	23 (12%)	23 (12%)	24 (12%)
KPA 4: Municipal transformation and Institutional Development	Organisational Development & Corporate Services	31 (12%)	22 (11%)	23 (12%)	25 (12%)
KPA5: Good Governance and Public Participation	Office of the Executive Mayor	13 (5%)	10 (5%)	10 (5%)	10 (5%)
	Office of the Speaker	13 (5%)	10 (5%)	9 (5%)	9 (4%)
	Office of the Council Whip	9 (3%)	8 (4%)	7 (4%)	7 (3%)
	Organisational Development & Corporate Services: Council Support	3 (1%)	3 (2%)	3 (2%)	3 (1%)
	Office of the Municipal Manager	43 (17%)	31 (16%)	30 (15%)	31 (15%)
Total		258	192	198	202

As can be seen from the Institutional Indicator Spread table above, the greatest percentage of indicators is allocated to the Department Technical & Infrastructure Services through the 2024/25 SDBIP cycle. The rationale is that this is a key service delivery department at the coalface of service delivery as the primary mandate of the municipality thus necessitating more indicator allocation for performance monitoring as it is also the Department that gets the largest chunk of the budget with several grant allocations. It is therefore key to monitor performance of the Department and assess whether it is meeting its spending obligations as per funding conditions. The second highest allocation is the Office of the Municipal Manager as the leading office of administration which plays a vital role of oversight in the institution from developing the strategic documents that govern the running of the institution, identifying risk factors that could hamper the success of service delivery by the municipality, the audit leg which ensures that there is accountability for the spending of public resources and then ensuring that there is technical support to ensure

that the institution is on par with the technological changes in the economy, the communication unit is also located in this office to ensure that the community is well informed on strategic issues of the municipality and then security management ensures that the work environment is safe for council members, employees and community members at all times.

2.5.2. PERFORMANCE QUARTER 1 AND ANALYSIS

	Quarter 1 Performance					
	Department	Total number of measurable Indicators Q1	Q1 Indicators Achieved	Q1 Indicators Not Achieved	Q1 Indicators that could not be determined	Q1 Indicators not applicable for measure
1.	Technical Services	39	12 (30%)	27	0	8
2.	Social Services	24	12 (50%)	12	0	5
3.	Economic Development, Marketing & Tourism, Housing & Urban Planning	22	16 (73%)	6	0	12
4.	Finance	23	6 (26%)	17	0	13
5.	Organisational Development & Corporate Services	22	10 (45%)	12	1	8
6.	Executive Mayor	10	8 (80%)	2	0	3
7.	Speaker	10	4 (40%)	6	0	3
8.	Chief Whip	8	6 (75%)	2	0	1
9.	Council Support	3	1 (33%)	2	0	0
10.	Office of the Municipal Manager	31	12 (39%)	19	0	12
	Total	192	87	105	1	65

2.5.2.1. Analysis: Quarter 1 Performance

For the first quarter 192 of the 258 Indicators were measurable during the quarter.

From the above table on the performance for Quarter 1, 87 of the 192 indicators were achieved which is a 45% performance achievement with 6 of the 10 Departments having not been able to meet at least 50% of their measurable first quarter indicators. As this was the beginning of the financial year there would've been no cause for concern, but those municipalities performing below 50% would need to put measures in place to meet performance henceforth.

2.5.3. PERFORMANCE QUARTER 2 AND ANALYSIS

Quarter 2 Performance						
	Department	Total number of measurable Indicators Q2	Q2 Indicators Achieved	Q2 Indicators Not Achieved	Q2 Indicators that could not be determined	Q2 Indicators not applicable for measure
1.	Technical Services	42	19 (45%)	23	1	4
2.	Social Services	27	15 (56%)	12	1	1
3.	Economic Development, Marketing & Tourism, Housing & Urban Planning	24	19 (79%)	5	1	9
4.	Finance	23	4 (17%)	19	0	13
5.	Organisational Development & Corporate Services	23	9 (39%)	14	1	7
6.	Executive Mayor	10	7 (70%)	3	1	2
7.	Speaker	9	5 (56%)	4	0	4
8.	Chief Whip	7	2 (29%)	5	1	1
9.	Council Support	3	1 (33%)	2	0	0
10.	Office of the Municipal Manager	30	13 (43%)	17	1	12
Total		198	94 (47%)	104	7	53

2.5.3.1. Analysis: Quarter 2 Performance

With 198 KPIs measurable during quarter 2, from the Quarter 2 Performance table above, yet again the performance of the institution is still below par at the end of the second quarter with an alarm for concern that 60% of the 10 Departments are still failing to reach optimal performance. It is even more worrying that Finance as the pillar of the institution to ensure that there is service delivery to the community of Metsimaholo is the lowest performing Department. There is a need for the Municipal Manager to investigate why this non-performance so that the bottlenecks can be identified and addressed as a matter of urgency as we move into the last half of the financial year.

2.5.4. MID-YEAR PERFORMANCE AND ANALYSIS

Mid-year Performance					
	Mid-year Measurable Indicators	Mid-year Indicators Achieved	Mid-year Indicators Not Achieved	Mid-year Indicators that could not be determined	Mid-year Indicators not applicable for measure
Technical Services	42	18 (43%)	24	1	4
Social Services	27	15 (56%)	12	1	1
Economic Development, Marketing & Tourism, Housing & Urban Planning	24	17 (71%)	7	1	9
Finance	24	5 (21%)	19	0	12
Organisational Development & Corporate Services	25	15 (60%)	10	1	5
Executive Mayor	10	7 (70%)	3	1	2
Speaker	9	3 (33%)	6	0	4
Chief Whip	7	2 (29%)	5	1	1
Council Support	3	1 (33%)	2	0	0
Office of the Municipal Manager	31	12 (39%)	19	1	11
Total	202	95 (47%)	107	7	49

2.5.4.1. Analysis: Mid-year Performance

In the Mid-year Performance table above the Municipality's performance at mid-year is at 47% which is a cause for concern that the municipality is failing to meet most of its performance indicators.

Through the two quarters it has been a constant that 60% of the Departments are failing to reach at least 50% of their indicators. Finance at 21% performance achievement has been the lowest performing Department with a further concern that at mid-year the Office of the Speaker which is the driver of public participation and the office responsible to bridge the gap between the Metsimaholo community and the municipality.

Below is the spreadsheet that outlines mid-year performance as at 31 December 2024 per Department with challenges/ reasons for deviation and corrective measures identified.

2024/2025 ANNUAL BUDGET AND PERFORMANCE ASSESSMENT REPORT															
FROM JULY 2024 TO JUNE 2025															
OFFICE/ DIRECTORATE: TECHNICAL SERVICES															
KEY PERFORMANCE AREA (KPA 1): BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
						Annual Target 2024/25	QUARTERLY TARGETS		Explanation of Target	Portfolio of Evidence					
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23 Actual)		Quarter 1	Quarter 2			Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
PRIORITY AREA/ PROGRAMME: WATER SERVICES															
Ensure that the municipality broadly delivers service according to the strategic orientation based on key sector plans	Coordination and facilitation of Development of WSDP	Water Services Development Plan (WSDP) developed, and annually reviewed, submitted to Council for approval	IDP 1.1	A WSDP that has been developed and timeously submitted to Council for approval is available by 30 June 2025		A WSDP that has been developed and timeously submitted to Council for approval is available by 30 June 2025	Commissioning Draft with DWS	Finalise Draft with DWS	Q1- Draft submitted to DWS for inputs Q2- Finalising the Draft Q3: Submission to Portfolio Committee Q4: Submission to Council	Q1: Proof of submission to DWS and DWS comments Q2: Proof of engagements with DWS to finalise Draft WSDP Q3: Notice/Invite Minutes Attendance Register Q4: Approved WSDP & Council Resolution	Draft with inputs from DWS approved by Council on 1 August 2024. The KPI was reported in Q1.	Target Achieved			

Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination and facilitation of Development of Water and Sewer Master Plan	Water & Sewer Master Plan (WSMP) developed, annually reviewed, and submitted to Council for approval	IDP 1.2	A WSMP approved by 30 June 2025		WSMP developed and approved by 30 June 2025	0	Advertisement for Professional Service Provider (PSP - Consulting Engineer)	Q2 - Advertisement for service provider Q3 - Appointment of service provider and commencement of the work. Q4 - Progress Report on the development of Water and Sewer Master Plan for approval by 30 June 2025	Q2 - Advertise and progress report on SCM processes Q3 - Appointment letter of Service Provider and Project Plan Q4 - Approved Water and Sewer Master Plan	No advertisement for Professional Service Provider (PSP - Consulting Engineer) due to financial constraints - WSMP not budgeted for. Request made to Sasol SA for funding the development of the WSMP.	Target Not Achieved	KPI not budgeted in the current FY	Formal request made to Sasol SA to fund the development of the Water and Sewer Master Plan. Advisable that it be removed for current financial year if no funding can be sourced prior to conclusion of 2024/25 SDBIP review process.	
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Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination and recording of replacement of conventional metres	Number of Conventional water meters replaced with prepaid meters in all the identified areas.	IDP 1.3	5000 Conventional water meters replaced with prepaid meters in all the identified areas.		1000 Conventional water meters replaced with prepaid meters in all the identified areas by 30 June 2025	Issuing of Notices inviting interested communities for upgrading conventional water meters to prepaid meters.	Advertisement, appointment of the Service Provider and commencement of meters Audit.	Q1 Meter Audit Replacement of Water metres Q2- Advertisement for service provider and appointment Q3: Submission of progress Reports to Senior Management and Portfolio Committee on meters Audit Q4: Conclusion of meter audit and finalisation of installation of 1000 replaced water meters	Q1 - Notice to communities and progress report on received applications Q2 - Advert, Progress report on SCM processes, appointment letter of SP, and implementation plan Q3 - Progress report on Meter Audit and minutes of Senior Management and Portfolio Committee Q4 - Completion report/certificate and progress report toward replacement of meters	No advertisement, appointment of the Service Provider and commencement of meters Audit achieved. Only several service providers have presented their smart meters products to the department.	Target Not Achieved	KPI not budgeted in the current FY	Invite interested service providers to submit Proposals for water meters audit and installations of smart water meters.	
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Ensure universal access to reliable and quality basic Municipal services by all communities	Continuously improve household water connections and supplies	Cumulative % of households with access to basic water supply by 30 June of each year	IDP 1.4	Cumulative 100% of households already connected to basic water supply by end of IDP period.		Cumulative 40% of households already connected to basic water supply by 30 June 2025.		Cumulative 10% of households already connected to basic water supply by 31 December 2024	Q2 to Q4: ensuring that households have connection to basic water supply	Q2 to Q4: Progress Report	In Sasolburg North infrastructure project, the following has been achieved to date: Excavations : 23.1km done Pipes installed: 24.4km House connections completed/ access to basic water supply: 355 (7.21%) of 4925 HHs	Target Not Achieved	Municipality is relying on infrastructure projects implemented by Dept. of Human Settlement in Sasolburg North and Moodraai to eradicate backlog by increasing connection of basic water supply to HHs.	Accelerated progress in both department's projects. 100% of current formal HHs are connected, reporting will focus on new developments. KPI needs to be revised for ease of correct reporting in line with performance.	
Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination of replacement of obsolete asbestos/old water pipes replaced	Number of kilometres of obsolete asbestos/old water pipes replaced with Upvc	IDP 1.5	25kms of asbestos/old water pipes replaced		5 kms asbestos/old water pipes replaced by 30 June 2025	Advertisement and appointment for construction	1.5 kms asbestos/old water pipes replaced with Upvc	Q1- Advertisement and appointment of the service provider Q2-Q4 – Construction	Q1 - Advert, Progress Report on SCM processes, and appointment letter of SP Q2 to Q4 - Progress report on construction and completion certificate	2.01kms The asbestos pipes are replaced with uPVC pipes as and when maintenance is done on burst pipes.	Target Achieved	Delays in appointment of the Consulting Engineer for replacement of AC pipes with Upvc pipes to accelerate progress and improve the infrastructure life span.	Prioritise advertisement for construction mid-January 2025.	

Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation of minimizing water distribution losses	% Minimization Water distribution losses per year	IDP 1.6	Water distribution loss minimized to 30% over the IDP period		Water distribution loss minimized to 30% by 30 June 2025	Water distribution loss minimized to 30%	Water distribution loss minimized to 30%	Quarterly minimization of water distribution losses to 30%	Q1 to Q4: Progress Report	27.39% distribution losses has been achieved in this quarter. The municipality encountered the following water distribution losses for the first 6 months: July 2024 - 29.35 August 2024 - 21.99 September 2024 - 24.76 October 2024 - 22.27% November 2024 - 35.07% December 2024 - 30.92%	Target Achieved			
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Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation of water awareness initiatives	Awareness campaigns on water conducted, by 30 June annually	IDP 1.7	12 awareness campaigns		Conduct 4 awareness campaigns by 30 June 2025.	Conduct 1 awareness campaigns	Conduct 1 awareness campaigns	Quarterly awareness campaigns conducted	Q1 to Q4: Notice/invite, attendance register, and campaign report	1 Awareness campaign In the second quarter, the Metsimaholo Local Municipality's civil engineering team, in collaboration with other municipal departments, conducted two types of awareness campaigns to promote a united working environment. A social media awareness campaign was launched, alongside the distribution of flyers in public spaces, to raise awareness for water initiatives.	Target Not Achieved	Unavailability of both Rand Water and DWS so the municipality undertook the campaigns alone.	Three awareness campaigns planned over the duration of Q3 and Q4 to reach the target.	
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	Facilitation and coordination of Water provision	Total number of water sample tests undertaken in relation to SANS 241 requirements during the assessment period.	IDP 1.8	09 Water sample tests undertaken in relation to SANS 241.		4 water sample tests undertaken in relation to SANS 241 by 30 June 2025	1 water samples taken to accredited laboratory for testing by 30 September 2024	1 water samples taken to accredited laboratory for testing by 31 December 2024	Q1 to Q4 - Quarterly water samples taken for testing	Q1 to Q4: Lab report on samples tested	4 water samples taken to accredited laboratory for testing August results released 09 September 2024 September results released 02 October 2024 November 2024 December 2024	Target Achieved	Over performance due to the support by Randwater		
Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination of compliance with Blue Drop water quality	% Compliance with Blue Drop Water Quality accreditation system	IDP 1.9	99% Compliance with Blue Drop Water Quality accreditation system		99% Compliance with Blue Drop Water Quality accreditation system by 30 June 2025	99% Compliance with Blue Drop Water Quality accreditation system	99% Compliance with Blue Drop Water Quality accreditation system	>99 % compliance with the blue drop system in all quarters	Q1 to Q4: BDS Status Report	94.22% achieved on Compliance with Blue Drop Water Quality accreditation system 92.96% 95.49%	Target Not Achieved	1. Shortage of skilled, qualified and competent human capital as per Regulation 3630 - Classified Process Controllers. 2. Ageing infrastructure (Testing Equipment and Dosing pumps) 3. Delays in delivery of water treatment chemicals. 4. Pipe burst within lines not flushed causes	1. Additional staff required will be advertised. 2. Procurement of testing equipment and pumps is with SCM. 3. Service providers will improve delivery times based on manufacturers delays in production. 4. A schedule for flushing	

													microbiologic al and aesthetic issues.	of water reticulation will be implemente d. Additional hydrants will be procured and installed where required.	
	Facilitation and coordination of Water provision	% of Water call outs responded to within 24 hours (Circular 88 Indicators)	IDP 1.1 0	100% of water call outs responded to within 24 hours by 30 June annually		100% Water call outs responded to within 24 hours by 30 June 2025	100% Water call outs responded to within 24 hours	100% Water call outs responded to within 24 hours	100% Water call outs responded to within 24 hours in all quarters	Registered calls logbook/ job register	Quarterly average is 64% of water complaints were attended within 24 hour period in the current quarter as follows: July 2024 - 82% August 2024 - 51% September 2024 - 52% October 2024 - 91% November 2024 - 55% December 2024 - 50%	Target Not Achieve d	Aging infrastructure, unreliable and obsolete fleet (bakkies).	Procureme nt of resources and filling vacant positions. Implementa tion of a help desk to control the complaints.	

	Facilitation and coordination of Water provision	Number of new water connections piped (tap) water to communal or public facilities (Circular 88 Indicators)	IDP 1.1 1	25 new water connections to communal (taps) or public facilities		5 new water connections piped (tap) water to communal or public facilities by 30 June 2025	1 new water connections to communal (taps) or public facilities	1 new water connections to communal (taps) or public facilities	Q1 ,2 and 4 = 1 new water per quarter connection Q3 - 2 new water connections	Progress Report	Two new water connections to communal (taps) or public facilities were achieved in ward 20, Refengkgotso.	Target Achieved			
Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation and coordination of Water provision	Number of new water connection to piped water (tap) (Circular 88 Indicators)	IDP 1.1 2	6 333 new water connection to piped water (tap): 3 333 Moodraai & 3000 Wonderfontein		1 500 new water connection to piped water (tap): Moodraai by 30 June 2025	Progress reports on new water connection to piped water (tap): Moodraai by Department of Human Settlements	Progress reports on new water connection to piped water (tap): Moodraai by Department of Human Settlements	Q1 to Q4 - progress report by Department of Human Settlements on the new water connection to piped water (tap): Moodraai	Q1 to Q4: Progress Report	Progress report submitted	Target Achieved			
PRIORITY AREA/ PROGRAMME: SANITATION & WASTEWATER															

Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation and Coordination of development of WSMP	Water and Sanitation Maintenance Plan (WSMP) developed, and annually reviewed, submitted to Council for approval	IDP 1.1 3	WSMP developed, annually reviewed, and submitted to Council for approval		WSMP developed and submitted to Council for approval by 30 June 2025	0	Advertisement for Professional Service Provider (PSP - Consulting Engineer)	Q2 - Advertisement for service provider Q3 - Appointment of service provider and commencement of the work. Q4 - Progress Report on the development of Water and Sewer Maintenance Plan for approval by 30 June 2025	Q2 - Advertise and progress report on SCM processes Q3 - Appointment letter of Service Provider and Project Plan Q4 - Approved Water and Sewer Maintenance Plan	No advertisement for Professional Service Provider (PSP - Consulting Engineer) due to financial constraints - WSMP not budgeted for.	Target not achieved	KPI not budgeted in the current FY	Source funding for development of the Water and Sewer Maintenance Plan	
	Facilitation and Coordination of development of WSMP	% of households with access to basic sanitation (Circular 88 Indicators)	IDP 1.1 4	85% of households with access to basic sanitation		75% of households with access to basic sanitation by 30 June 2025	10% of households with access to basic sanitation	20% of households with access to basic sanitation	Q1 to Q4: ensuring that households have access to basic sanitation	Q1 to Q4: Report on households with access to water	Total of 1179 (23.94%) of 4925 house connections have been constructed. In Sasolburg North infrastructure project, the following has been achieved to	Target Achieved	Municipality is relying on infrastructure projects implemented by Dept. of Human Settlement in Sasolburg North and Moodraai to eradicate backlog by increasing connection of basic water supply to HHs.	Accelerated progress in both department's projects. 100% of current formal HHs are connected, reporting will focus on new developments. KPI and target need to be revised for	

										date: Excavations : 12.5km done Pipes installed: 13km Manholes constructed: 132 House connections completed/access to basic sanitation supply: 1179 In Zamdela, Gortin sewer projects, the following has been achieved to date: Only 167 sewer house connections made and 140 toilets structures built/constructed by end of Q2.			ease of correct reporting in line with performance.	
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Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination of sewer connections	Number of sewer connections to consumer units installed (Circular 88 Indicators)	IDP 1.1 5	6037 sewer connections to consumer units installed. 2962 (Moodraai),		1000 sewer connections to consumer units installed in Gortin by 30 June 2025	Earthworks and preparations for construction of toilet structures.	250 sewer connections installed. 150 toilet structures constructed.	Q1- Q4: households sewer connections 500 toilet structures constructed.	Q1 to Q4 - Progress Report and completion certificate	0 sewer connections 7500 m worth of pipelines installed. Earthworks in progress and about to commence with toilet construction 12057.45m of sewer pipeline (reticulation) has been constructed without house connections .	Target Not achieved	Unsuitable soil conditions delayed progress on site	Ensure constant monitoring and quality control to expedite the construction work on site.	
Ensure universal access to reliable and quality basic Municipal services by all communities	Responsive coordination to call outs	% of sewer call outs responded to within 24 hours (Circular 88 Indicators)	IDP 1.1 6	100% sewer call outs responded to within 24 hours		100% sewer call outs responded to within 24 hours by 30 June 2025	100% call outs responded to within 24 hours	100% call outs responded to within 24 hours	Q1 to Q4 - 100% call outs responded to within 24 hours in all quarters	Q1 to Q4 - Registered calls logbook/ job register	Quarterly average is <u>59%</u> of sanitation complaints were attended within 24 hour period in the current quarter as follows: July 2024 - 65% August 2024 - 50% September 2024 - 72% October 2024 - 84% November	Target Not achieved	Aging infrastructure, unreliable and obsolete fleet (bakkies).	Procurement of resources and filling vacant positions. Implementation of a help desk to control the complaints.	

											2024 - 50% December 2024 - 30%				
Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination of compliance with Blue Green water quality	% Compliance with Green Drop Quality accreditation system	IDP 1.17	100% Compliance with Green Drop Quality accreditation system		100% Compliance with Green Drop Quality accreditation system by 30 June 2025	100% Compliance with Green Drop Quality accreditation system	100% Compliance with Green Drop Quality accreditation system	Q1 to Q4 - >99 % compliance with the green drop system in all quarters	Q1 to Q4 - GDS Status Report	The municipality recorded 63.9% achievement on Compliance with Green Drop Water Quality accreditation system for effluent quality compliance mid-year as per IRIS compliance report: Q1: 62.55% Q2: 65.23%	Target Not achieved	1. Terminated contract for the upgrading of Orangeville WWTW which led to old plant not being able to treat the sewage inflow causing spillages and non-compliant effluent quality.	1. Re-advertisement of the project by end of January 2025 and appointment of the contractor by end of March 2025. 2. Appointment of four permanent Class 3 Process Controllers - 31 January 2025. 3. Ensure consistent effluent quality monitoring programme.	

Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination and facilitation for compilation of maintenance reports on water and sanitation	Number of reports on maintenance of water and sanitation infrastructure compiled	IDP 1.1 8	20 reports on maintenance of water and sanitation infrastructure compiled		4 reports on maintenance of water and sanitation infrastructure compiled by 30 June 2025	1 report on maintenance of water and sanitation infrastructure	1 report on maintenance of water and sanitation infrastructure	Q1 to Q4 - Quarterly report on maintenance of water and sanitation infrastructure	Q1 to Q4 - Maintenance Report	2 Signed reports on maintenance of water and sanitation infrastructure submitted	Target Achieved			
PRIORITY AREA/PROGRAMME: ELECTRICITY & ENERGY SERVICES															
Ensure that the municipality broadly delivers service according to the strategic orientation based on key sector plans	Coordination and facilitation of development of Sector Plans (IEP&AQMP)	Integrated Energy Plan (IEP) developed, annually reviewed, and submitted to Council for approval	IDP 1.1 9	Development and a5 Annually reviewed of Integrated Energy Plans submitted to council for approval are available by 30 June of each year.		INEP developed, annually reviewed and submitted to Council for approval by 30 June 2025	0	Advertisement and appointment of the PSP (Consulting Engineer) to develop the IEP	Q2: Advert & appointment of service provider for IEP Q3: Drafting of INEP Q4: Draft presented to Senior Management, Portfolio Committee, and Council	Q2 - Advert, progress report on SCM processes, appointment letter of Service Provider, and Project Plan Q3: Draft of INEP Q4: Final draft and minutes of Senior Management and Portfolio Committee meetings Council Resolution	No advertisement for Professional Service Provider (PSP - Consulting Engineer) due to financial constraints - IEP not budgeted for.	Target Not achieved	KPI not budgeted in the current FY	Source funding for development of the Integrated Energy Master Plan	
	Continuously increase the number of new connections and upgrades of those connections	Cumulative % of households with access to basic electricity service standard by	IDP 1.2 0	50% of all households have access to basic electricity service standard by end of IDP		30% of all households have access to basic electricity service standard by 30 June 2025	30% of all households have access to basic electricity service standard by 30	30% of all households have access to basic electricity service standard by 31 December 2024	Q1 to Q4: Maintenance of 30% of households in the municipality with access to electricity	Reports	95% Themba Khubeka: 2110 of 2361 (89%) HHs connected Zamdela:	Target achieved		KPI and target need to be revised to refer to the current electrification project	

	below standard	30 June of each year		period (June 2027).			September 2024				166 of 166 (100%) HHs electrified (Total of 166 infills HHs have been connected to the grid in Zamdela.) NB: Performance reporting only on new HH electrification				
Ensure universal access to reliable and quality basic Municipal services by all communities	Provide Energy supply to all households	Number of new household electricity connections installed (Circular 88 Indicators)	IDP 1.2 1	4962 Electricity House connections installed in (2000) Themba Kubheka & Moodraai (2962)		400 new electricity house connections installed in Themba Kubheka by 30 June 2025	Construction	Construction	Q1 to Q3: Construction Q4: Completion	Q1 to Q3: Progress Reports Q4: Progress Report & Completion certificate	Sub Station completed/ Practical completion achieved. Awaiting substation testing and commissioning by Eskom.	Target Achieved.			
	Stock up on repair materials as well as up preventative maintenance	% of unplanned outages that are restored to supply within industry standard timeframes	IDP 1.2 2	Average of 100% of unplanned outages are restored to supply within industry standard timeframes		100% call outs responded to within 24 hours by 30 June 2025	100% call outs responded to within 24 hours by 30 September 2024	100% call outs responded to within 24 hours by 31 December 2024	Q1 to Q4: 100% call outs responded to within 24 hours by end of each quarter	Reports	No report submitted on the call outs responded to within 24 hours by the division.	Target Not achieved	Registered complaints reported, but report does not reflect turnaround times in addressing complaint to determine performance	Department will report correctly to allow for determination of performance	

Ensure universal access to reliable and quality basic Municipal services by all communities	Provide Energy supply to all households	% reduction in electricity distribution losses annually	IDP 1.2 3	Electricity distribution losses minimized by 32%		20% reduction in electricity distribution losses by 30 June 2025	20% reduction in electricity distribution losses	20% reduction in electricity distribution losses	Q1 to Q4: Quarterly minimization of electricity distribution losses to 20%	Reports	The municipality encountered the following electricity distribution losses: July 2024 - 40% August 2024 - 27% September 2024 - 22% October 2024 - 26% November 2024 - 25% December 2024 - 30% An average 28% of electricity distribution losses were recorded mid-year	Target Not achieved	High number of bypassed/bridged prepaid meters.	Service provider appointed and currently auditing and replacing dysfunctional prepaid meters.	
Ensure universal access to reliable and quality basic Municipal services by all communities	Provision of public lighting through erection of High mast lights	Number of High mast lights erected/installed	IDP 1.2 4	25 High Mast Lights Erected/Installed		5 High Mast Lights Erected/Installed (Deneysville & Oranjeville) by 30 June 2025	Advertisement for a Professional Service Provider (Consulting Engineer) to design the High mast lights.	Appointment of the Service Provider for erection of 5 High mast lights	Q1 & Q2: advertisement & appointment of service provider. Q3 & Q4, Erection/Installation of High Mast Lights in Sasolburg & Vaalpark	Q1 to Q2: Progress Reports on SCM processes Q3 to Q4: Report of erection/installation and completion certificate	The specification has been finalised for appointment of the Panel of Electrical PSP is ready to serve in the BSC and advertisement in the next quarter.	Target Not achieved	Delays in compiling the specification for appointment of the PSP.	Advertise and appoint the PSP for installation of High Mast Lights in Sasolburg & Vaalpark.	

Ensure universal access to reliable and quality basic Municipal services by all communities	Coordination and Facilitation of Infrastructure maintenance	Number of reports on maintenance of electricity infrastructure compiled	IDP 1.2 5	20 reports on maintenance of electricity infrastructure compiled		4 reports on maintenance Electricity infrastructure compiled by 30 June 2025	1 report on maintenance Electricity infrastructure compiled	1 report on maintenance Electricity infrastructure compiled	Q1 to Q4: 1 report on maintenance of electricity compiled quarterly	Q1 to Q4: Progress Reports	Signed quarterly report on maintenance Electricity infrastructure compiled.	Target Achieved			
PRIORITY AREA/PROGRAMME: ROADS AND STORMWATER SERVICES															
Ensure universal access to reliable and quality basic Municipal services by all communities	Road Maintenance	m² of roads resealed / repaired (Circular 88 Indicators)	IDP 1.2 6	35 000m² of roads resealed/ repaired		7000m² of roads resealed/ repaired by 30 June 2025	1750m² of roads resealed/ repaired	1750m² of roads resealed/ repaired	Q1 - Q4: 7000m² of new roads resealed /repaired	Progress Report and completion certificate	Tenders' validity periods expired before appointment was concluded.	Target Not Achieved	Late finalisation of two bids advertised, namely MLM 26/2023/24 Resealing of Sasolburg/ Vaalpark and MLM 28/2023/24 Resealing of Denysville/ Oranjeville. Validity periods lapsed end of September 2024.	The two budgeted bids will be advertised in January 2025.	

	Road network Maintenance Report	Number of kilometres unsurfaced road network built	IDP 1.2 7	7.5 km new unsurfaced road network built		1.5km of kilometres unsurfaced road network built by 30 June 2025	Progress Reports (Earthwork) on prospected new municipal roads built	Progress Report Earthworks	Q 1 to Q2: Earth works Q3: 1km of kilometres unsurfaced road network built Q4: 0.5kms unsurfaced road network built	Q1 to Q4: Progress Reports Q3 to Q4: Progress report and Completion certificate	Preliminary designs presented to the CES team.	Target Not Achieved	Delays in finalising the scope of work due to encroachment in Moidraai.	Expedite the approval of the tender document, BSC and advertisement of the project in the next quarter.	
Ensure universal access to reliable and quality basic Municipal services by all communities		Number of kilometres gravel roads graded (Circular 88 Indicators)	IDP 1.2 8	100 kms gravel roads graded		20 kms gravel roads graded by 30 June 2025	5 kms gravel roads graded	5 kms gravel roads graded	Q1 to Q4: 5kms gravel roads graded quarterly	Q1 to Q4: Progress Reports Q1 to Q4: Completion certificate	Total length of 10.1km of gravel roads were maintained in the following wards: Ward 1 - 2.5km Ward 6 - 0.9 km Ward 7 - 1.4 km Ward 8 - 0.6 km Ward 10 - 1.1 km Ward 13 - 1.6 km Ward 19 - 0.7 km Ward 23 - 1.3 km	Target Achieved			

	Road Maintenance	% of pothole complaints resolved within the standard time after being reported (Circular 88 Indicators)	IDP 1.29	100% of pothole complaints resolved within the standard time after being reported (Circular 88 Indicators)		100 % of pothole complaints resolved within the standard time after being reported, by 30 June 2025	100% of pothole complaints resolved within the standard time after being reported by 30 September 2024	100% of pothole complaints resolved within the standard time after being reported by 31 December 2024	Q1 to Q4: 100 % of pothole complaints resolved within the standard time after being reported	Q1 to Q4: Register on reported potholes and job card	100 % of pothole complaints resolved within the standard time after being reported. Register of the complaints attached.	Target Achieved			
Ensure universal access to reliable and quality basic Municipal services by all communities	Road Maintenance	m² of Potholes repaired/ sealed	IDP 1.30	20 000m² of Potholes repaired/ sealed		4 500m² of Potholes repaired/ sealed by 30 June 2025	1750m² Potholes repaired/ sealed	1000m² Potholes repaired/ sealed	Q1 to Q4: Average 1125m² of Potholes repaired/ sealed in all quarters	Progress Reports and completion certificate	Total area of 1083.8m² of 2750m² potholes repaired/ sealed mid-year Q1: 525.4m² of potholes repaired/ sealed Q2: 558.4m² of potholes repaired/ sealed	Target Not Achieved	Shortage of working tools, expired discs and unroadworthy fleet. Delays/Shortage of cold mix asphalt bags for potholes repairs. Expired Panel of service providers for supply and delivery of cold asphalt bags.	Expedite procurement of working tools. Speedy repairs and maintenance of fleet. Panel of service providers for supply and delivery of cold mix asphalt bags have been appointed.	
Ensure universal access to reliable and quality basic Municipal services by all communities	Road Maintenance	Number of reports on maintenance of roads and stormwater drainage system infrastructure compiled	IDP 1.31	20 reports on maintenance of roads and stormwater drainage system infrastructure compiled		4 reports on maintenance of roads and stormwater drainage system infrastructure compiled by 30 June 2025	1 report on maintenance of roads and stormwater drainage system infrastructure compiled	1 report on maintenance of roads and stormwater drainage system infrastructure compiled	Q1 to Q4: Quarterly report on maintenance of roads and stormwater drainage system infrastructure compiled	Reports	Signed quarterly report on maintenance of roads and stormwater drainage system infrastructure compiled.	Target Achieved			

	Facilitation of approving building plans	% of comments within 10 working days on building plans received to be approved within specified period, 30 days < 500m²	IDP 1.3 2	100% of comments within 10 working days on building plans received to be approved within specified period, 30 days < 500m²		100% of comments within 10 working days on building plans received to be approved within specified period, 30 days < 500m² by 30 June 2025	100% of technical comments made on the submitted building plans <500m² within 10 working days of receipt from LED.	100% of technical comments made on the submitted building plans <500m² within 10 working days of receipt from LED.	Q1 to Q4: 100% of technical comments made on the submitted building plans <500m² within 10 working days of receipt from LED.	Report on Comments made/Comment Register	68% progress of technical comments made on the submitted building plans <500m² within 10 working days of receipt from LED. Q1: 56% Q2: 80%	Target Not Achieved	Human resource constraints to meet turnaround time, but during Q1 Department was working on a 30-day turnaround rather than 10 working days	Department will continue to strive to improve on turnaround within the limited resources available	
	Facilitation of approving building plans	% of comments within 20 working days on building plans received to be approved within specified period, 60 days >500m²	IDP 1.3 3	100% of comments within 20 working days on building plans received to be approved within specified period, 60 days >500m²		100% of comments within 20 working days on building plans received to be approved within specified period, 60 days >500m² by 30 June 2025	100% of technical comments made on the submitted building plans >500m² within 20 working days of receipt from LED.	100% of technical comments made on the submitted building plans >500m² within 20 working days of receipt from LED.	100% of technical comments made on the submitted building plans >500m² within 20 working days of receipt from LED.	Report on Comments made/Comment Register	Achieved 100% progress of technical comments made on the submitted building plans >500m² within 20 working days of receipt from LED.	Target Achieved			
PRIORITY AREA/PROGRAMME: PROJECT MANAGEMENT UNIT															
Ensure universal access to reliable and quality basic Municipal services by all communities	Sourcing funds for Capital Projects	Number of New Capital Projects for which funding is approved source (MIG, DoE, DWS, INEP)	IDP 1.3 4	15 New Capital Projects for which funding is source (MIG, DoE, DWS, INEP)		3 New Capital Projects for which funding is sourced (MIG, DoE, DWS, INEP) by 30 June 2025	0	0	Preparation of business plans for funding of 3 registered projects in quarter 4	Q4: Business Plans and proof of submission to Sector Depts.	No target set for the quarter however 2 projects have been approved thus far for MIG and INEP.	No target set for the quarter			

Ensure universal access to reliable and quality basic Municipal services by all communities	Grant Spending	% in spending of Grants as per DoRA requirements	IDP 1.3 5	100% in spending of Grants as per DoRA requirements		100% in spending of Grants as per DoRA requirements by 30 June 2025	20% in spending requirements of Grants as per DORA allocations	40% in in spending requirements of Grants as per DORA allocations	Q1 to Q4: Accumulated scale spending on grants as required in all quarters	Q1 to Q4: Progress Reports	44% expenditure achieved for all grants	Target Achieved			
Ensure universal access to reliable and quality basic Municipal services by all communities	Construction of roads	Number of kilometres of new municipal roads built (Circular 88 Indicators)	IDP 1.3 6	21 kms of new municipal roads built		4km of new municipal roads built by 30 June 2025	Progress Reports (Earthworks) on prospected new municipal roads built	Progress Report Earthworks	Q1-Q2: Earthwork to be completed on 2km each. Q3 – Q4: Completion of the road	Q1 to Q2: Progress Report Q3-Q4: Progress Reports and completion certificate	No roads project was planned for implementation in current FY	Target Not Achieved	No roads project was earmarked for implementation in current FY however 1.3km project has been approved for implementation in 2024/25 FY.	Project to be fast tracked for commencement in March 2025 however the 4.0 km target will not be achieved KPI should be removed during 2024/25 SDBIP revision process	
Ensure universal access to reliable and quality basic Municipal services by all communities	Construction of stormwater drainage	Number of additional kilometres of stormwater drainage constructed	IDP 1.3 7	21 km kilometres of storm water drainage constructed		4 km kilometres of storm water drainage constructed by 30 June 2025	0	0	Q3 to Q4: 2 kms of storm water drainage constructed per quarter	Q3-Q4: Progress Reports and completion certificate	No stormwater project was planned for implementation in current FY	No target set for the quarter		KPI should be removed during 2024/25 SDBIP revision process	

Ensure universal access to reliable and quality basic Municipal services by all communities	Monitoring of Grants spending	Number of progress reports submitted on monitoring of all Capital Projects submitted to Council	IDP 1.3 8	20 progress reports submitted on monitoring of all Capital Projects submitted to Council		4 progress reports submitted on monitoring of all Capital Projects submitted to Council by 30 June 2025	1 progress report submitted on monitoring of all Capital Projects submitted to Council	1 progress report submitted on monitoring of all Capital Projects submitted to Council	Q1 to Q4: Quarterly report on monitoring of projects compiled and submitted to Senior Management, Portfolio Committee and Council	Q1 to Q4: Progress Reports, minutes of Senior Management and Portfolio committee, Council Resolution	Quarter 1 report tabled at council 11 December 2024 and approved.	Target Achieved			
Ensure universal access to reliable and quality basic Municipal services by all communities	Facilitation of comments on approval of building plans	Number of Business Plans developed and submitted to sector departments (MIG, DoE, DWS, INEP) (NEW)	IDP 1.3 9	10 Business Plans developed and submitted (NEW)		2 Business Plans developed and submitted by 30 June 2025	0	0	Q4 - Business Plans submitted for funding	Q4: Approved Business Plans and proof of submission to sector departments	No target set for the quarter however 2 projects have been approved thus far for MIG and INEP.	No target set for the quarter			
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL															
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 1.4 0	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	42%	Target Not Achieved	Lack of maximising expenditure on budgeted operations and maximise output	Department needs to engage Budget Office and look into budgeted operations and maximise output or revise budget	

Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/ Budgeted spent	IDP 1.4 1	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	34%	Target Not Achieved	Not all projects were under construction as per procurement plan which impacted the expenditure target	All planned projects to be fast tracked for early implementation	
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 1.4 2	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					

Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 1.4 3	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Q1 to Q4: Evaluation report and proof of submission to SCM	100% evaluation conducted for all projects in implementation	Target Achieved			
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 1.4 4	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures	Awaiting report from SCM Performance could not be reported				
Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 1.4 5	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report	Currently the department has 41% average vacancy rate of total departmental staff compliment/ establishment maintained by quarter 2.	Target Not Achieved	1. Delays in finalising procurement of advertised positions. 2. Budget constraints to reduce the vacancy rate to planned %.	1. List of critical positions have been submitted to HR for advertisement in the next quarter.	

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)	IDP 1.4 6	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	100% Recruitment Requests to fill the vacant and budgeted positions are submitted to HR although delayed by internal processes/procedural requirements.	Target Not Achieved	Delays are caused by aligning the Job Description with the Staff Regulations and approval by all stakeholders involved.	Have all JDs approved, and Recruitment Request Form be submitted immediately upon receipt/notification of the resignation/retirement of an employee.	
		Number of Departmental meetings held quarterly meetings held	SDI BIP 1.1	Number of Departmental meetings held annually		3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes	5 departmental meetings were held in this quarter. 1. 02 July 2024 2. 14 August 2024 3. 21 October 2024 4. 17 December 2024 5. 19 December 2024	Target Not Achieved	Hectic and unplanned meetings delayed the seating of departmental meeting in September 2024.	To prioritise at least one departmental monthly meeting	

OFFICE/ DIRECTORATE: SOCIAL SERVICES															
KEY PERFORMANCE AREA (KPA 1): BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23 Actual)	Annual Target 2024/25	QUARTERLY TARGETS		Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
							Quarter 1	Quarter 2							
PRIORITY AREA/ PROGRAMME: HEALTH & CLEANHEALTH & CLEANSING (WASTE MANAGEMENT)															
To Build Environmental Sustainability and Resilience	Facilitate development and annual review of IWMP	Integrated Waste Management Plan (IWMP) developed, annually reviewed and submitted to Council for approval	IDP 1.4 5	Develop and Annually review IWMP		Integrated Waste Management Plan (IWMP) developed, annually reviewed and submitted to Council for approval by 30 June 2025	0	Review of IWMP	Q1: Review of IWMP Q3: Reviewed Draft IWMP submitted to Senior Management and Portfolio Committee Q4: Reviewed IWMP submitted to Council	Q2: Reviewed IWMP Q3: Reviewed Draft IWMP submitted to Senior Management and Portfolio Committee and minutes of meetings Q4: Approved IWMP and Council Resolution	Q2 - The Department of Forestry, Fisheries and the Environment (DFFE) has undertaken to support Fezile Dabi District Municipality and its local municipalities to review their IWMPs. DFFE held bid evaluations on the 15th and 16th October 2024. The Bid Evaluation Committee report has submitted for quality assurance.	Target not achieved	Q2 - Financial support through intergovernmental relations.	Q2 - KPI should be removed.	

										Thus, the Municipality will no longer be appointing a service provider internally.					
To ensure universal access to reliable and quality Basic Service by all Communities	Facilitation of Waste collection services	Number of household areas provided with weekly waste collection services	IDP 1.4 6	23 household areas provided with weekly waste collection services		23 household areas provided with weekly waste collection services by 30 June 2025	23 household areas provided with weekly waste collection services	23 household areas provided with weekly waste collection services	Q1 to Q4: 23 household areas provided with weekly waste collection services	Q1 to Q4: Progress report	23 household areas (Wards) and Business areas removed daily as per waste collection schedule.	Target achieved			

To Build Environmental Sustainability and Resilience	Waste collection services	Number of illegal dumping sites removed	IDP 1.4 7	100 illegal dumping sites removed		20 illegal dumping sites removed by 30 June 2025	5 illegal dumping sites removed by 30 September 2024	5 illegal dumping sites removed by 31 December 2024	Q1 to Q4: Removal of identified illegal dumping sites	Q1 to Q4: Progress report	10 illegal dumping sites removed 1. 15 July 2024 - W12: Proteem next to Methodist Church 2. 19 July 2024 - W9: Zamdela and Sasolburg, FDDM 3. 12 August 2024 - W6: Harry Gwala next to POMPA car wash 4. W13: Harry Gwala next to Mabana Day Care 5. 21 August 2024 - W21: Harry Gwala behind 10185 6. 07/10/2024 - W10: Next to House No. 3210 7. 24/12/2024 - W3: Next to Tjhabatsohle Primary	Target achieved			
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										school 8. 25/12/2024 - W3: Next to Refengkgot so Taxi Rank 9. 28/12/2024 - W3: Next to AME Church 10. 31/12/2024 - W20: Golgota Church				
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To Build Environmental Sustainability and Resilience	Waste collection services	Number of Environmental Awareness programmes conducted	IDP 1.4 8	20 Waste management Awareness programmes conducted		4 Environmental Awareness programmes conducted by 30 June 2025	1 Environmental Awareness Programmes conducted by 30 September 2024	1 Environmental Awareness Programmes conducted by 31 December 2024	Q1 to Q4: Environmental Awareness Programmes conducted quarterly	Q1 to Q4: Notice/Invitation, attendance register, Report	5 Environmental Awareness Programmes conducted: 1. 31 July 2024 - Oranjeville 2. 23 August 2024 - Deneysville 3. 13 September 2024 - Thaba Setjhaba Primary School (Deneysville) 4. 13 September 2024 - Metsimaholo Primary School (Oranjeville) 5. 29 November 2024 - Sasolburg Landfill Site	Target achieved			
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To Build Environmental Sustainability and Resilience	Establishment of Landfill site	Number Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville) by 30 June 2025	IDP 1.4 9	3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)		3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville) by 30 June 2025	3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)	3 Landfill sites compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)	Q1 to Q4: Ensure that the 3 Landfill sites in Metsimaholo LM are compliant to NEM: Waste Management (Sasolburg, Deneysville & Orangeville)	Q1 to Q4: Compliance Report	1 Landfill sites compliant to NEM: Waste Management Orangeville landfill site licensed for operation until the year 2034. Sasolburg and Deneysville landfill sites licensed for closure and expired 2016 and 2015 respectively .	Target not achieved	Q1 - Re-application process to commence in Q2 with the competent authority, i.e. DESTEA Q2 - Application forms indicate that the Municipality cannot lodge its own application, as per Environmental Impact Assessment Regulations, the process must be done through an independent Environmental Assessment Practitioner (EAP).	Q1 - Fasttrack re-application process to commence in Q2 with the competent authority, i.e. DESTEA Q2 - Thus, the Municipality must appoint an independent EAP.	
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To Build Environmental Sustainability and Resilience	Waste Management	Identification of new land for the new landfill site(s)	IDP 1.50	1 Landfill site identified		Identification of new land for the new landfill site(s) by 30 June 2025	Appointment of service provider to identify land and conduct study	Conducting of study and Progress Report on feasibility study to Senior Management	Q1: SCM processes to appoint SP Q2 to Q4: Feasibility Study underway Q4: Conclusion of Feasibility Study and Final Draft and progress report submitted to Senior Management, Portfolio Committee, and Council	Q1: Advert, progress report on SCM processes, appointment letter of Service Provider, and Project Plan Q2 to Q3: Progress Report to Senior Management, minutes Q4: Final Draft, minutes of Senior Management and Portfolio Committee Meetings, and Council Resolution	Service provider not yet appointed to identify land and conduct feasibility study	Target not achieved	Q1 - Awaiting SCM to finalise appointment processes Q2 - Application forms indicate that the Municipality cannot lodge its own application, as per Environmental Impact Assessment Regulations, the process must be done through an independent Environmental Assessment Practitioner (EAP).	Q1 - Supply Chain Management to finalise the appointment of a panel of service providers in Q2 and process the request to appoint a service provider. Q2 - This process should be aligned to the KPI above. Thus, the Municipality must appoint an independent EAP. OPTIONS TO BE EXPLORED TO PROLONG LANDFILL LIFESPAN Three options available i)Physical extension – this would be part of the study when a re-application is	
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[illegible]

		Air Quality Management Plan developed in terms of s15 of Air Quality Act and reviewed annually	SD BIP 1.2	Air Quality Management Plan developed in terms of s15 of Air Quality Act and reviewed annually, approved by council		Air Quality Management Plan (AQMP) developed in terms of s15 of Air Quality Act and reviewed annually by 30 June 2025	Advertisement for service provider	Appointment of service provider Development of project plan towards compilation of AQMP	Q1: SCM processes to appoint SP Q2: Appointment of SP and development of process plan Q3: Development of AQMP and Draft submitted to Senior Management for comments. Q4: Senior Management comments incorporated and submission to Portfolio Committee and Council for approval	Q1: Advert, progress report on SCM processes Q2: Appointment letter of Service Provider, and Project Plan Q3: Draft AQMP and minutes of Senior Management meeting Q4: Minutes of Portfolio Committee and Council Resolution	Service provider not yet appointed to conduct study and compile the AQMP.	Target not achieved	Q1 - Awaiting SCM to finalise processes Q2 - The delay emanates from depleted budget allocation for rental of compactor trucks which requires of us to consider budget adjustment processes to move funds from vote to the depleted vote.	Q1 - Supply Chain Management to finalise the appointment of a panel of service providers in Q2 and process the request to appoint a service provider. Q2 - The delay emanates from depleted budget allocation for rental of compactor trucks which requires of us to consider budget adjustment processes to move funds from vote to the depleted vote.	
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		Development of Air Quality Management By-law approved	SD BIP 1.3	Development of Air Quality Management (AQM) By-law and annually reviewed, approved by council		Development of Air Quality Management (AQM) By-law approved by 30 June 2025	Customization of generic by-law by COGTA	Public Participation	Q1: Customization of AQM By-law with the assistance of COGTA Q2 to Q3: Public Participation Submission of Draft AQM to Senior Management, Portfolio Committee, and Council for approval	Q1: Draft customized AQM By-law Q2 to Q3: Notice/Invite, attendance register, report Q4: Approved AQM Minutes of Senior Management and Portfolio Committee meetings Council Resolution	Q1 - Customization of COGTA generic AQM By-law in progress with the assistance of Legal Dept. Q2 - Progress to Date: Public participation could not be held as the drafting process is still in progress. The draft bylaws will only be taken for public participation once finalised. o Service provider is finalising the second draft of the Metsimahol o AQM Bylaws for a workshop to be held in the Q3. Bylaws workshop: o The 2nd draft will be reviewed in	Target not achieved	The delay emanates from the technical issues picked up during initial drafting process, which requires of the legal service provider to review and amend the first draft and establish alignment with other pieces of National and Provincial laws.	Public participation will still be completed in the third quarter as per the quarterly target.	
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											the Q3 via a workshop. o Review and revise the 2nd draft based on feedback from the workshop. o The review meeting to discuss feedback and make necessary adjustments				
		Climate Change Response Strategy developed and reviewed annually	SD BIP 1.4	Climate Change Response Strategy developed and reviewed annually, approved by council		Climate Change Response Strategy (CCRS) developed and reviewed annually by 30 June 2025	Advertiseme nt for service provider	Appointment of service provider Development of project plan towards compilation of CCRS	Q1: SCM processes to appoint SP Q2: Appointment of SP and development of process plan Q3: Development of CCRS and Draft submitted to Senior Management for comments. Q4: Senior Management comments incorporated and submission to Portfolio Committee	Q1: Advert, progress report on SCM processes Q2: Appointment letter of Service Provider, and Project Plan Q3: Draft CCRS and minutes of Senior Management meeting Q4: Minutes of Portfolio Committee and Council Resolution	Q1 - Service provider not yet appointed to identify land and conduct study. Q2 - The South African Local Government Association (SALGA) in partnership with Council of Scientific and Industrial Research (CSIR) has undertaken to support Fezile Dabi District Municipality and its local municipalitie	Target not achieved	Financial support through intergovernm ental relations.	KPI needs to be removed.	

									and Council for approval		s to draft a district Climate Change Action Plan. Thus, the Municipality will no longer be appointing a service provider internally. A draft Climate Action Plan has been submitted to SALGA for comments.				
PRIORITY AREA/PROGRAMME: PARKS & RECREATION (INCL. CEMETERIES)															
To promote and ensure social cohesion and nation building	Development of Sports & Recreational Parks	Number of Sports & Recreational Parks (Family Park) developed or refurbished by 30 June 2025	IDP 1.5 1	5 Sports & Recreational Parks developed/ref urbished		1 Sports & Recreational Park (Family Park) developed or refurbished annually by 30 June 2025		Engagement s with stakeholders for sponsoring of the development/ refurbishmen t of the Sports & Recreational Park (Family Park)	Q2: Engagement s with stakeholder to sponsor the development of a new Sports & Recreational Park (Family Park) or refurbishmen t of an existing park Q3: Process to Develop/Ref urbish begins	Q2: Report ad attendance register/ proof of engagement Q3: Progress report Q4: Progress report and completion certificate	Stakeholder engagemen t meeting held 19 December 2024	Target achieve d			

									Q4: Finalisation of Development / Refurbishment						
To promote and ensure social cohesion and nation building	Provision of maintenance and management services to community facilities	Number of maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 30 June 2025	IDP 1.5 2	20 maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan.		4 maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 30 June 2025	1 maintenance and management report on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 30 September 2024	1 maintenance and management reports on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan by 31 December 2024	Q1 to Q4: Quarterly maintenance and management report on community facilities (Halls, MPCC, Parks, Sports, Arts & Culture) in line with maintenance plan	Q1: Maintenance Plan Q1 to Q4: Maintenance and Management report	2 Maintenance plans and management reports compiled	Target achieved			
To Build Environmental Sustainability and Resilience		Biodiversity Management Plan developed, and annually reviewed, approved by Council by 30 June 2025	IDP 1.5 3	Biodiversity Management Plan developed, and annually reviewed, approved by Council		Biodiversity Management Plan developed and approved by Council by 30 June 2025	0	Drafting of Biodiversity Management Plan	Q2: Drafting of Biodiversity Management Plan Q3: Submission of Draft to Senior Management and Portfolio Committee Q4: Submission to Council for approval	Q2: Draft Biodiversity Management Plan Q3: Draft Plan minutes of Senior Management and Portfolio Committee Q4: Approved Biodiversity Management Plan Council Resolution	Draft Biodiversity Management Plan compiled	Target achieved			

To Build Environmental Sustainability and Resilience	Provision of maintenance and management services to cemetery yards	Number of reports on maintenance and management of cemetery yards	IDP 1.5 4			4 reports on maintenance and management of cemetery yards by 30 June 2025	1 report on maintenance and management of cemetery yards by 30 September 2024	1 report on maintenance and management of cemetery yards by 31 December 2024	Q1 to Q4: Quarterly report on maintenance and management of cemetery yards	Q1: Maintenance Plan Q1 to Q4: Maintenance and Management report	2 reports on maintenance and management of cemetery yards compiled	Target achieved			
PRIORITY AREA/PROGRAMME: PUBLIC SAFETY (INCL. DISASTER MANAGEMENT, FIRE SERVICES, TRAFFIC MANAGEMENT & BY-LAW ENFORCEMENT)															
To promote and ensure community safety and social protection	Coordination and Facilitation of Annual Review of Disaster Management Plan	Review of Disaster Management Plan annually	IDP 1.5 5	Disaster Management Plan reviewed by 30 June		Disaster Management Plan reviewed by 30 June 2025	0	Review of Disaster Management Plan by 31 December 2024	Q2: Review of Disaster Management Plan Q3: Submission of Draft Reviewed Disaster Management Plan and minutes of Senior Management and Portfolio Committee meeting Q4: Submission of Reviewed Disaster Management Plan to Council	Q2: Reviewed Disaster Management Plan Q3: Draft Reviewed Disaster Management Plan and minutes of Senior Management and Portfolio Committee meeting Q4: Approved Reviewed Disaster Management Plan and Council Resolution	The 2023/24 Disaster Management Plan reviewing process has concluded internally, FDDM and PDMC will be invited for inputs in the third quarter to finalise the Draft to serve in the Public Safety Portfolio Committee, Senior Management, Mayoral Committee and Council for approval	Target achieved			

To promote and ensure community safety and social protection	Disaster Management	% of reported Disaster incidents within the Municipality attended to as and when occur	IDP 1.5 6	100% of Disaster incidents within the Municipality attended as and when occur		100% of Disaster incidents within the Municipality attended as and when occur	100% of Disaster incidents within the Municipality attended to as and when they occur during the quarter	100% of Disaster incidents within the Municipality attended to as and when they occur during the quarter	Q1 to Q4: 100% of Disaster incidents within the Municipality attended to as and when they occur during the quarter	Disaster Register	100% 1. W12 - Boiketlong Flats, Zamdela, fire disaster.	Target achieved			
To promote and ensure community safety and social protection	Disaster Management	Number of Disaster Awareness Programmes conducted	IDP 1.5 7	16 Disaster Awareness Programmes conducted		4 Disaster Awareness Programmes conducted by 30 June 2025	1 Disaster Awareness Programme conducted by 30 September 2024	1 Disaster Awareness Programme conducted by 31 December 2024	Q1 to Q4: Disaster Awareness Programme conducted quarterly	Q1 to Q4: Notice/invite attendance register report	6 awareness campaigns conducted for this quarter 1. 03 July 2024 2. 16 August 2024 3. 17/10/2024 - HTS school 4. 18/10/2024 - Vaal river bridge on R57 Road 5. 22/10/2024 - Tsatsi Clinic 6. 25/10/2024 - Metsimaholo hall ward 5 in Oranjeville	Target achieved	Reasons for increased awareness campaigns: Sector support due to festive season operations division was invited to three awareness campaigns, two by SAPS and one by SASSA		

To promote and ensure community safety and social protection	Disaster Management	Number of Disaster Management training provided to Volunteers	IDP 1.58	14 Disaster Management training provided to Volunteers		4 Disaster Management training provided to Volunteers by 30 June 2025	1 Disaster Management training provided to Volunteers by 30 September 2024	1 Disaster Management training provided to Volunteers by 31 December 2024	Q1 to Q4: Quarterly Disaster Management training provided to Volunteers	Q1 to Q4: Notice/invite attendance register report	Two (2) disaster management training provided in this quarter 1. 04/10/2024 - W10 2. 06/11/2024 - W23	Target achieved	As a result of non-holding of training in Q1 due to Cosatu Strike action, training was subsequently held on the 4th of October	additional training was held to supplement training that was not held in Q1	
To promote and ensure community safety and social protection	Fire fighting	% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses.	IDP 1.59	100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses		100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses by 30 June 2025	100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses by 30 September 2024	100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses by 31 December 2024	Q1 to Q4: 100% of Fire incidents effectively attended to as and when they occur in full compliance with SANS for both Formal & Informal households and businesses	Incidents Register	100%	Target achieved			

To promote and ensure community safety and social protection	Fire fighting	Number of Firefighting Awareness Programmes conducted	IDP 1.6 0	28 Firefighting Awareness Programmes conducted		8 Firefighting Awareness Programmes conducted by 30 June 2025	2 Firefighting Awareness Programmes conducted by 30 September 2024	2 Firefighting Awareness Programmes conducted by 31 December 2024	Q1 to Q4: 2 Firefighting Awareness Programmes conducted per quarter	Q1 to Q4: Notice/invite attendance register report	6 Firefighting awareness campaigns 1. 31 July 2024 - Peace of Mind Academy 2. 24 August 2024 - Sasolburg Kommando 3. 30 September 2024 - Thusanong & Kattleho Pre-School 4. 15/10/2024 - Groenpunt Correctional Services 5. 10/10/2024 - Sasolburg Level Crossing Campaign 6. 02/12/2024 - Vonkol Land Daycare	Target achieved			
To promote and ensure community safety and social protection	Law enforcement operations	Number of traffic roadblocks conducted	IDP 1.6 1	108 traffic roadblocks conducted		24 traffic roadblocks conducted by 30 June 2025	6 traffic roadblocks conducted by 30 September 2024	6 traffic roadblocks conducted by 31 December 2024	Q1 to Q4: 6 traffic roadblocks conducted quarterly	Report	11 Roadblocks conducted 1. 25 August 2024 - Mashaleng 2. 26 August	Target achieved			

										2024 - Paardeberg 3. 27 August 2024 - Fountain Circle 4. 28 August 2024 - Fountain Circle 5. 30 August 2024 - Eric Louw Retief 6. 01 September 2024 - Jacob Zuma 7. 26/10/2024 - Lekoa Steet Zamdela 8. 08/11/2024 - Near Eland 9. 23/11/2024 - Eric Louw 10. 27/12/2024 - R82 11. 27/12/2024 - R59				
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To promote and ensure community safety and social protection	Law enforcement operations	Number of by law enforcement operations conducted	IDP 1.6 2	60 by law enforcement operations conducted		12 by law enforcement operations conducted by 30 June 2025	3 By-law enforcement operations conducted by 30 September 2024	3 By-law enforcement operations conducted by 31 December 2024	Q1 to Q4: 3 By-law enforcement operations conducted quarterly	Report	10 By-law enforcement operations conducted 1. Awareness Campaign with different stakeholders: 03/07/2024 (Sasolburg CBD), 17/07/2024 (Nick Ferrera Sasolburg) 2. Rubble complains:	Target achieved			
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										31/07/2024 (Camdebo Str. Vaalpark) 3. Removal illegal placards: Everyday (around Sasolburg, Deneysville and Oranjeville) 4. Attendance to complaints (i)Illegal Structure, 15/08/2024: Sasolburg near R59 Ramp, (ii) Rubish Cage, 21/08/2024: Sasolburg Astro Shop, (iii) Homeless man building a shack, 21/08/2024: Sasolburg Greenbelt behind hospital 5. Removal illegal placards and foot patrol: Everyday (around Sasolburg,				
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										Deneysville and Oranjeville) 6. Complaints: About municipal land, 03 September 2024, Zamdela 7. 19/09/2024: Removal political and illegal placards (around Sasolburg, Deneysville and Oranjeville) 8. 07/10/2024 - Removal of shack 9. 11/10/2024 10. 17/10/2024 - Illegal occupants' removal				
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL														
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 1.40	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	41%	Target not achieved	Lack of maximising expenditure on budgeted operations and maximise output	Department needs to engage Budget Office and look into budgeted operations and maximise output or

														revise budget	
Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/ Budgeted spent	IDP 1.4 1	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	14%	Target not achieved	Lack of maximising expenditure on budgeted capital operations and maximise output	Department needs to engage Budget Office and look into budgeted capital operations and maximise output or revise budget	
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 1.4 2	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					

Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 1.4 3	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Q1 to Q4: Evaluation report and proof of submission to SCM	No report provided; performance could not be measured	Target not achieved	Reasons outstanding	Reasons outstanding	
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 1.4 4	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures	Awaiting report from SCM Performance could not be reported				
Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 1.4 5	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report	48%	Target not achieved	Delays in HR recruitment processes to process vacancies as well as prioritisation of filling vacant posts due to budget constraints	Engage Budget Unit on availability of budget to fill all vacant posts	

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)	IDP 1.4 6	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	No report provided; performance could not be measured	Target not achieved	Reasons outstanding	Reasons outstanding	
		Number of Departmental meetings held quarterly	SDI BIP 1.1	Number of Departmental meetings held annually		3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	invite/notice to meeting, agenda, attendance register and minutes	No report provided; performance could not be measured	Target not achieved	Reasons outstanding	Reasons outstanding	
OFFICE/ DIRECTORATE: ECONOMIC DEVELOPMENT, MARKETING& TOURISM, HOUSING & URBAN PLANNING															

KEY PERFORMANCE AREA (KPA 2): LOCAL ECONOMIC DEVELOPMENT															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
							QUARTERLY TARGETS								
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23)	Annual Target 2024/25	Quarter 1	Quarter 2	Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
PRIORITY AREA/PROGRAMME: LOCAL ECONOMIC DEVELOPMENT															
	Development and Annual Review of LED Strategy	Number of LED strategy reviewed annually and submitted to council for approval	IDP 2.1	5 LED Strategy reviews, on annually and submitted to Council for approval		Annually reviewed LED strategy and submitted for council approval by end 30 June 2025	0	0	Q3 - Review on strategy submitted to Portfolio Committee & Stakeholders Q4 - Review on strategy submitted to Council	Q3 - Reviewed LED Strategy submitted to Portfolio Committee & Stakeholder. Invite/Notice to meeting Attendance Register Minutes Q4 - Approved LED Strategy & Council Resolution					
	Monitoring of job creation through EPWP initiatives	Number of job opportunities created through EPWP initiatives	IDP 2.2	500 jobs opportunities created through EPWP initiatives		100 jobs opportunities created through EPWP initiatives by 30 June 2025	0	0	100 EPWP jobs created in quarter 4	Progress report from implementing agents/Dept to municipality					

	Monitoring of job creation through EPWP initiatives	Number of job opportunities created through CWP initiatives	IDP 2.3	5000 jobs opportunities created through CWP initiatives		1000 jobs opportunities created through CWP initiatives by 30 June 2025	0	0	1000 CWP jobs created quarter 4	Progress report from implementing agents/Depts to municipality					
		Vaal Special Economic Zone (SEZ) Master Plan Developed, and reviewed annually, approved by council	IDP 2.4	Vaal Special Economic Zone (SEZ) Master Plan Development		Development Vaal Special Economic Zone (SEZ) Master Plan for Metsimaholo LM and approval by 30 June 2025	0	SCM procurement for the appointment of a service provider for the feasibility study	To ensure that the Municipality has a Master Planning for the Metsimaholo Vaal Special Economic Zone Master Plan	Reports, attendance register and invite	Funding application submitted to Infrastructure South Africa	Target not achieved	SCM procurement cannot be initiated in the absence of funding availability	Funding application with ISA to be followed up	
	Coordination and facilitation of Provincial & National Exhibition programmes by SMMEs/Corporates	Number of Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions	IDP 2.5	10 Provincial & National Exhibitions attended by SMMEs/Corporates		4 Provincial & National Exhibitions attended by SMMEs/Corporates by 30 June 2025	1 Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions by 30 September 2024	1 Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions by 31 December 2024	1 Provincial /and National support programmes to SMMEs/Cooperatives provided through Exhibitions held quarterly	Invite/Notice Attendance Register Report	1 Provincial Cooperative exhibition held on 28th Nov 2024	Target achieved			

	Coordination and Facilitation of SMME database/Register	% of Development of SMME /Cooperative's database/Register with identified needs compiled and approved by the departmental Head	IDP 2.6	100% Development of SMME database/Register with identified needs compiled and approved by the departmental Head		100% of Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 30 June 2025	100% of Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 30 September 2024	100% of Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 31 December 2024	Development of SMME database/Register with identified needs compiled and approved by the departmental Head by 30 June 2025	Signed SMMEs' Database per sector needs	1 00%	Target achieved			
	Coordination of and facilitation of Incentive support scheme	Number of SMMEs/ Corporatives provided support through Incentive support scheme (Financial & Non-Financial)	IDP 2.7	100 SMMEs/Corporatives provided support through Incentive support scheme		40 SMMEs/Corporatives provided support through Incentive support scheme by 30 June 2025	10 SMMEs / Cooperative provided support through Incentive support scheme (non-financial support) by 30 September 2024	10 SMMEs / Cooperative provided support through Incentive support scheme (non-financial support) by 31 December 2024	SMMEs/Corporatives provided support through Incentive support scheme (Financially and Non-financially) by the 30 June 2025	Reports on SMME Register with identified needs.	162 SMME's support through Incentive support scheme (non-financial support) Q1. 137 SMMEs Q2: 25 SMMEs	Target achieved			
	Coordination of funding for Capital or SLPs	Number of Capital or SLPs projects implemented within Municipality	IDP 2.8	5 Capital or SLPs projects implemented within Municipality		1 SLPs Capital project implemented within Municipality by 30 June 2025	0	Project Process Plan towards the SLP Capital project implementation and report	1 SLPs Capital project implemented within Municipality by 30 June 2025	Q2 - Project Process Plan Q4 - Report on implemented project	Seriti SLP capital project to be implemented from mid-January 2025	Target achieved			

	Coordination and Facilitation of LED Forum Meetings	2.8 Number of LED Sector Engagements convened on quarterly basis	IDP 2.9	20 LED Forum meetings convened		4 LED Sector Engagements convened by 30 June 2025	1 LED sector meetings convened by 30 September 2024	LED sector meetings convened by 31 December 2024	Invitation/Notice Attendance Register Report	Q1 – Q2: 4 LED sector meetings convened Q3-Q4: LED Sector Engagements convened	2 Stakeholder engagements held 1 Contractor's stakeholder engagement held 15 August 2024 1 Farmers Day engagement session (Agricultural sector) 27 November 2024	Target achieved			
PRIORITY AREA/PROGRAMME: HOUSING & HUMAN SETTLEMENT															
	Coordination of the development and annual review of Integrated Human Settlement Plan (IHSP)	Integrated Human Settlement Plan (IHSP) developed and reviewed annually	IDP 2.10	Integrated Human Settlement Plan (IHSP) developed and reviewed annually		Integrated Human Settlement Plan (IHSP) reviewed by 30 June 2025	0	0	Reviewed HSP approved by Council 30 June 2025	Q4 - Report, Portfolio Committee and Council Resolutions Q4 - Approved Reviewed HSP Portfolio Committee and Council Resolutions					

	Facilitation of accreditation status for housing development	Application for Accreditation status for Housing Development (HAD)	IDP 2.1 1	Obtain Accreditation status for housing development		Facilitate accreditation status for housing development by 30 June 2025	Provincial Department to facilitate building capacity workshop by 30 September 2025	Review Accreditation Business Plan	Q1: Capacity building workshop facilitated by Provincial Department Q2: Review Accreditation Business Plan Q3: Submission to Council Q3: Appointment of Task Team Task Team meeting to facilitate accreditation process	Q2: Reviewed Accreditation Business Plan Q3 - Approved Reviewed Accreditation Business Plan and Status Report on Accreditation by Council Q3: Appointment letters signed by the MM Q4: Invite/Notice, minutes, attendance register	Review Accreditation Business Plan	Target achieved			
	Facilitate and Contribute to Compilation of supplementary valuation roll	% Land development applications received and administered within 30 days of receipt	IDP 2.1 2	100% of processed applications and building plans approved		100% of processed applications and building plans approved by 30 June 2025	0	0	100% of processed applications and building plans approved by 30 June 2025	Report on processed applications and building plans					

	Facilitate registration of newly acquired properties in Municipality's name	% of newly acquired properties registered in Municipality's name	IDP 2.1 3	100% of newly acquired properties and registered in Municipality's name		100% of newly acquired properties registered in Municipality's name by June 2025	0	0	100% of newly acquired properties registered in Municipality's name by June 2025	Report on newly acquired properties registered in Municipality's name	Target might not be achieved as the Department of Public works has introduced a new approach on the application for acquisition of land				
	Facilitation of Lease Agreements on Municipal owned Land	% of Lease Agreements (Municipal owned Land) Finalized.	IDP 2.1 4	100% of Lease Agreements (Municipal owned Land) Finalized.		100% of Lease Agreements (Municipal owned Land) Finalized by 30 June 2025	100% of Lease Agreements (Municipal owned Land) by 30 September 2024	100% of Lease Agreements (Municipal owned Land) by 31 September 2024	Lease agreements/ contract management register approved by Director	Lease agreements/contract management register approved by Director	0%	Target not achieved	Lease agreement policy is being drafted	Policy awaiting Cllrs workshop	
		% Finalised Land development applications out of those ready to be processed quarterly	IDP 2.1 5	100% Finalised Land development applications out of those ready to be processed quarterly		100% finalised Land development applications out of those ready to be processed by 30 June 2025	100% finalised Land development applications out of those ready to be processed	100% finalised Land development applications out of those ready to be processed	Q1 - Q4: 100% of processed applications and building plans approved in all quarters	Signed-off register on finalised applications	100%	Target achieved			
PRIORITY AREA/PROGRAMME: TOWN PLANNING															

	Review of Land Use Scheme	Compliance on the compilation of the Land Use Schemes (LUMS) approved by Council	IDP 2.1 6	Reviewed and approved Land Use Schemes		Reviewed and approved LUMS by 30 June 2025	Establishment of project steering committees (e.g. District Mun, Cogta, etc)	Public participation	To implement the projects that ensure the Spatial and Economic Integration	Q1 – Report Invite/Notice Attendance Register Q2 – Notice of public participation Q3 –Senior Management/Portfolio Committee Minutes Q4 - Approved LUMS and Council Resolution	09 September 2024.: Project Steering Committee established 19 December 2024: Public Participation notice issued	Target achieved			
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	Coordination of development and review of SDF	Compliant Spatial Development Framework (SDF) developed and approved by Council	IDP 2.1 7	SDF developed and reviewed annually		SDF developed and approved by Council by 30 June 2025	Engagements with the service provider Establishment of a Project Steering Committee Project Inception By 30 September 2024	Development of Draft SDF by 31 December 2024	Q1: Stakeholder engagements and Project Inception Q2: Development of SDF Q3: Public Participation on SDF Q4: Submission of SDF to Senior Management, Portfolio Committee and Council for approval	Q1 – Report Invite/Notice Attendance Register Q2 – Draft SDF Q3 – Notices Attendance Register Report Q4 - Draft SDF, Minutes of Senior management and Portfolio Committee Approved SDF and Council Resolution	Engagement meeting held with service provider held 29 August 2024. Draft SDF developed.	Target achieved			
	Facilitation of formalization of informal settlements	Number of informal Settlements formalized	IDP 2.1 8	Implementation of Auricon Report Recommendations.		Implementation of Auricon Report Recommendations by 30 June 2025	2 projects implemented by 30 September 2024	2 projects implemented by 31 December 2024	Q1 to Q4: 8 projects as recommended by Auricon implemented and completed by 30 June 2025	Q1 -Q4 Progress report on implementation Q4 - Signed-off register on finalised projects and completion certificates	3 projects implemented	Target not achieved	Delays from Surveyor General (SG) and consultant appointed for Q1 project		

	Coordination and facilitation of the development of Building Control Policy	Building Control Policy developed, annually reviewed, and approved by Council	IDP 2.1 9	Building Control Policy developed and annually reviewed		Building Control Policy reviewed by 30 June 2025	0	0	Building Control Policy reviewed to align with industry improvements	Q4-Approved Policy by Council and Council Resolution					
	Facilitation of approving building plans	% of building plans <500m ² approved within 30 days	IDP 2.2 0	100% of building plans <500m ² approved within 30 days		100% building plans <500m ² approved within 30 days by 30 June 2025	100% building plans <500m ² approved within 30 days of receipt	100% building plans <500m ² approved within 30 days of receipt	100% building plans <500m ² approved within 30 days of receipt	Progress Report Building Plans Register	92% Q1: 83,67% Q2: 100%	Target not achieved	Delays in comments from Technical Services during Q1	Ensure that the BCO follows up and escalate the applications to the Assistant Manager, Manager & Director	
	Facilitation of approving building plans	% of building plans >500m ² approved within 60 days	IDP 2.2 1	100% of building plans >500m ² approved within 60 days		100% of building plans >500m ² approved within 60 days by 30 June 2025	100% building plans >500m ² approved within 60 days or receipt	100% building plans >500m ² approved within 60 days or receipt	100% building plans >500m ² approved within 60 days or receipt	Progress Report Building Plans Register	100,00%	Target achieved			
PRIORITY AREA/PROGRAMME: TOURISM, MARKETING & HERITAGE															
	Coordination of development and annual review of Tourism Strategy	Number of Tourism strategy developed, and reviewed annually submitted to council for approval	IDP 2.2 2	Tourism Strategy developed and reviewed annually		Tourism Strategy reviewed by 30 June 2025	0	0	Q3 - Review on strategy submitted to Portfolio Committee & Stakeholders Q4 - Review on strategy submitted to Council	Q3 - Reviewed Tourism Strategy submitted to Portfolio Committee & Stakeholder. Invite/Notice to meeting Attendance Register Minutes Q4 - Approved LED Strategy					

										& Council Resolution					
	Coordination of Tourism, Marketing, and advertising	Number of marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites)	IDP 2.2 3	20 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites)		4 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites) by 30 June 2025	1 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites) by 30 September 2024	1 Marketing and advertising initiatives on Municipal owned tourism facilities (Resorts, Parks and Tourism sites) by 31 December 2024	Marketing and advertising initiatives on Municipal owned tourism facilities (resorts, parks, and tourism sites) to market the municipality as a tourist attraction place of choice	Reports on Marketing and advertising initiatives on Municipal owned tourism facilities in all quarters	2 Marketing and advertising 1. Date from POE 2. Deneysville resort, 01 December 2024	Target achieved			
	Coordination and facilitation of tourism promotional events	Number of Tourism networking engagement sessions organised annually	IDP 2.2 4	5 Tourism promotional events organised annually		2 Tourism networking engagement sessions organised annually by 30 June 2025		1 Tourism networking engagement sessions by 31 December 2024	Q2 1 Tourism promotional event organised. Q4 1 Tourism promotional event organised	Invite/Notice Attendance Register Minutes	2 Tourism networking engagement held 1. Date from POE 2. 05 Nov 2024	Target achieved			
	Coordination and Facilitation of Tourism database	% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction	IDP 2.2 5	100% Creation and maintenance of a tourism stakeholder database within the Metsimaholo jurisdiction		100% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction by 30 June 2025	100% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction by 30 September 2024	100% updated needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction by 31 December 2024	Updating of needs analysis/ profiling database for tourism stakeholders per sector within the Metsimaholo jurisdiction to develop support plan	Database Register with needs analysis/profiling	100%	Target achieved			

	Coordination and facilitation of Tourism Forum	Number of Tourism Forum meetings convened	IDP 2.2 6	20 Tourism Forum meetings convened		4 Tourism Forum Meetings convened by June 2025	1 Tourism Forum Meetings convened by 30 September 2024	1 Tourism Forum Meetings convened by 31 December 2024	Tourism Forum Meetings convened in all quarters	Invite/Notice Attendance Register Report	2 Tourism stakeholder s forum 1. 04 July 2024. 2. 26 November 2024	Target achieved			
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL															
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 2.2 7	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	39%	Target not achieved	Lack of maximising expenditure on budgeted operations and maximise output	Department needs to engage Budget Office and look into budgeted operations and maximise output or revise budget	
Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/Budgeted spent	IDP 2.2 8	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	No Capex allocated for the financial year	Target achieved		Remove during 2024/25 SDBIP revision	

d	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 2.29	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					
Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 2.30	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Q1 to Q4: Evaluation report and proof of submission to SCM	100%	Target achieved			
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 2.31	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures	Awaiting report from SCM Performance could not be reported				

Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 2.3 2	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report	42%	Target not achieved	Some vacancies are not budgeted for, and others are in the progress of being filled.	Recruitment requisition forms to be submitted for vacancies budgeted for	
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)	IDP 2.3 3	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	100%	Target achieved			

		Number of Departmental meetings held quarterly meetings held	SDI BIP 2.1	Number of Departmental meetings held annually		3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes	4 meetings 02 July 2024, 18 July 2024 Properties Division - 17 July 2024 Housing Division - 10 July 2024	Target not achieved	Meetings were held, but not recorded accordingly	The Department will formalise meetings and ensure all are recorded accordingly in subsequent quarters for monitoring of performance.	
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OFFICE/ DIRECTORATE: FINANCE														
KEY PERFORMANCE AREA (KPA 3): FINANCIAL VIABILITY AND MANAGEMENT														
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR			
							QUARTERLY TARGETS							
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23 Actual)	Annual Target 2024/25	Quarter 1	Quarter 2	Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken
PRIORITY AREA/PROGRAMME: INCOME/REVENUE MANAGEMENT														
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of Revenue Enhancement	Revenue enhancement strategy developed, annually reviewed and submitted for council approval	IDP 3.1	Develop Revenue Enhancement Strategy, annually review the strategy and submit it for council approval. Development		Review Revenue Enhancement Strategy and submit it for Council approval by 30 June 2025	0	0	Q3 - Reviewed Strategy presented to Senior Management and Portfolio Committee to process for Council approval Q4 - Reviewed Strategy submitted to Council for approval	Q3 - Workshop Notice/Invite, attendance register, presentation/report Submitted Reviewed Strategy, notice/invite and minutes of both meetings Q4 - Approved Reviewed Strategy and Council Resolution				

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of Revenue Enhancement	% of implementation on Revenue Enhancement Strategy Plan	IDP 3.2	100% of implementation of Revenue Enhancement Strategy Plan		100% of implementation of Revenue Enhancement Strategy Plan by 30 June 2025	100% of implementation of Revenue Enhancement Strategy Plan targets for the quarter	100% of implementation of Revenue Enhancement Strategy Plan targets for the quarter	Q1 to Q4: maintain 100% implementation of RESP targets for the quarter	Progress report	0%	Target not achieved	The RESP has been previously tabled to council and was referred back for review. Revenue manager who was responsible for updating the plan has since passed on therefore affecting the entire process	The RESA has been updated and currently a draft awaiting Senior management meeting (See attached draft to be presented in the 3rd quarter)	
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of the review of Indigent Register	Review of Indigent Policy and approved by Council	IDP 3.3	Review of Indigent Policy and approved by Council		Review of Indigent Policy and approved by Council by 31 May 2025	0	0	Q3 - Reviewed Policy presented to Senior Management and Portfolio Committee to process for Council approval Q4 - Reviewed Policy submitted to Council for approval	Q3 - Submitted Reviewed Policy, notice/invite and minutes of both meetings Q4 - Approved Reviewed Policy and Council Resolution					

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of revenue collection	% in improved annual consumer debtors' revenue collection rate	IDP 3.4	91 % in improved annual consumer debtors' revenue collection rate		85% in improved annual consumer debtors' revenue collection rate by 30 June 2025	85% improved annual consumer debtors' revenue collection rate at the end of the quarter	85% improved annual consumer debtors' revenue collection rate at the end of the quarter	Q1 to Q4: Maintain 85% improved annual consumer debtors' revenue collection rate at the end of each quarter	Schedule C report	59,05%	Target not Achieved	- Credit Control functions were not applied to all the towns. - Areas such as: 1. Refengkgotso 2. Metsimaholo electricity is supplied directly from Eskom, subsequently leading to challenges of disconnection as a result of non-payment of water bills	Debt collection and Credit control to be applied to all towns. Prepaid electricity will be blocked for Areas where disconnection was not carried out. Outstanding debt where the municipality is not supplying electricity will be Handed Over to service provider for collection	
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and facilitation of Indigents registration	Number of Indigent Awareness & registration campaigns conducted	IDP 3.5	10 Indigent Awareness & registration campaigns conducted		1 Indigent Awareness & registration campaigns conducted by 30 June 2025	0	0	Q2 and Q4: Conduct Indigent Awareness & Registration Campaigns throughout all municipal Wards by 30 June 2025	Campaign schedule, Notice/Invite Attendance Registers and Report					

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of the updating of Indigent Register	Quarterly review and Updating of Indigent Register	IDP 3.6	Updating of Indigent Register.		Updating of Indigent Register by 30 June 2025	100% Updating of Indigent Register by 30 September 2024	100% Updating of Indigent Register by 31 December 2024	Q1 to Q4: 100% Updating of Indigent Register quarterly	Updated Indigent Register clearly highlighting updated information	100% Updating of Indigent Register 490 application processed and approved	Target achieved	N/A	N/A	
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation of Bad Debt incurred and written off	% of Bad Debt (irrecoverable) incurred and written off	IDP 3.7	% of allowable Bad Debt (irremovable) incurred and written off Annually		% of allowable Bad Debt (irremovable) incurred and written-off by 30 June 2025	0	0	Q3 - Status Report to Senior Management and Portfolio Committee on bad debt incurred and proposal to be written-off by council Q4 - Report to Council	Q3 - Status Report to Senior Management and Portfolio Committee, Notice/Invite, attendance register and minutes of each meeting Q4 - Report to Council and Council Resolution					
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Compilation of supplementary valuation roll	Number of supplementary valuation roll compiled and approved by Council	IDP 3.8	5 supplementary valuation roll compiled and approved by Council		1 supplementary valuation roll compiled and approved by Council by 31 January 2025	0	0	Q3 - supplementary valuation roll compiled and submitted to Council for approval	Approved supplementary valuation roll and Council Resolution					
PRIORITY AREA/PROGRAMME: BUDGET AND STATEMENTS															

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation and Coordination of compilation of Annual Budget	3.8 mSCOA compliant Annual Budget prepared and approved by Council	IDP 3.9	mSCOA compliant Annual Budget prepared and approved by Council		mSCOA compliant Annual Budget prepared and approved by Council by 30 June 2025	0	0	Q3 - 2024/25 Adjusted budget tabled to council by 28 February 2025 and submission to NT and PT Q3 - Draft 2025/26 Budget tabled in Council by 31 March 2025 and submission to NT and PT Q4 - Final 2025/26 Draft Budget tabled in Council by 31 May 2025 and submitted to NT and PT	Q3 - Approved 2024/25 Adjusted budget and proof of submission to NT and PT Council Resolution Q3 - Approved Draft 2025/26 Budget and proof of submission to NT and PT Council Resolution Q4 - Approved 2025/26 Budget and proof of submission to NT and PT Council Resolution					
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and facilitation of compilation and submission Section 71 reports and submitted to Treasury	Number of Section 71 reports compiled and submitted to Treasury within 10 days after as per MFMA	IDP 3.10	60 Section 71 reports compiled and submitted to Treasury within 10 days after as per MFMA		12 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA by 30 June 2025	3 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA	3 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA	Q1 to Q4 - 12 Section 71 reports compiled and submitted to Treasury within 10 days after month end as per MFMA by 30 June 2025	Section 71 Report and proof of submission to NT and PT Report to Council and Council Resolution	6X section 71 reports compiled and submitted to Treasury within 10 working days	Target Achieved	N/A	N/A	

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and facilitation of submission of Section 72 reports	Number of Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January	IDP 3.1 1	5 Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January		1 Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January 2025	0	0	Q3 - 1 Section 72 reports submitted to the Executive Mayor & Treasury by the 25th of January, submitted to Council on or before the 31st of January 2025	Section 71 Report and proof of submission to Executive Mayor, NT and PT Report to Council and Council Resolution					
		Compile and submit cost containment report quarterly to the CFO	SD BIP 3.1			12 Cost Containment reports submitted to Senior management , portfolio and MAYCO	3 Cost Containment reports submitted to Senior management , portfolio and MAYCO	3 Cost Containment reports submitted to Senior management , portfolio and MAYCO	Q1 to Q4: 3 Cost Containment reports submitted to Senior management , portfolio and MAYCO quarterly	Q1 to Q4: Cost Containment Report and minutes of Senior management, portfolio and MAYCO	1 X Cost Containment Report	Target Not Achieved	The report has been sent to the CFO, however Senior Management and council committees. The municipality is required by law to submit Cost containment report quarterly,	Cost Containment Report for 2nd quarter has been submitted to the CFO. This target will be reviewed during the adjustment budget process SDBIP	
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of submission of AFS to AG	Number AFS Compiled and submitted to AG by end of August	IDP 3.1 2	AFS Compiled and submitted to AG annually by end of August		AFS Compiled and submitted to AG by end of August 2024	AFS Compiled and submitted to AG by 31 August 2024	0	Q1 - AFS Compiled and submitted to AG	Compiled AFS and Proof of submission to AG	1 AFS compiled and submitted to AG on the 31 August 2024	Target Archived	N/A	N/A	

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of addressing the AGs Findings	Number Audit Action Plan developed by 15 January annually and submitted to Council for approval by 30 January annually	IDP 3.1 3	Audit Action Plan developed Annually		Audit Action Plan developed by 15 January annually and submitted to Council for approval by 30 January annually	Implementation of 2022/23 FY Audit Action Plan	Draft 2023/24 FY Audit Action Plan developed by 15 December 2024	Q1 - Implementation of 2022/23 Audit Action Plan Q2 - Development of Draft 2023/24 FY Audit Action Plan Q3 - Approval of Draft 2023/24 FY Audit Action Plan	Q1 - Progress report on implementation of 2022/23 Audit Action Plan Q2 - Draft 2023/24 Audit Action Plan Q3 - Approved Draft 2023/24 Annual Report and Council Resolution	0%	Target Not achieved	The reason for non-achievement is due to the late submission of the final management and audit report by Auditor General	SDBIP to be reviewed to move the target to the 3rd Quarter to the delay caused by Auditor General	
		Perform detailed Cost of Supply Electricity Tariff review (D Forms)	SD BIP 3.2			Detailed electricity Cost of Supply tariff review by 30 November	Application of Electricity Tariff increase	0	Q1: Electricity Tariff application Q3: Detailed COS electricity tariff Q4: Draft application for electricity tariff	Q1: Application and proof of submission Q3: COS electricity tariff report Q4: Draft electricity tariff application	1 X Detailed electricity COS tariff review	Target Achieved			
PRIORITY AREA/PROGRAMME: ASSET MANAGEMENT															

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation of proper valuation, safeguarding, optimization and disposal of municipal assets	Asset Management Policy reviewed and submitted to Council for approval	IDP 3.1 4	Asset Management Policy developed and submitted to Council for approval		Asset Management Policy Reviewed and submitted to Council for approval by 30 June 2025	0	0	Q3 - Draft Reviewed Policy submitted to Senior Management and Portfolio Committee Q4 - Draft Reviewed Asset Management Policy submitted to Council for approval	Q3 - Draft Reviewed Asset Management Policy submitted to Senior Management and Portfolio Committee, Invite/Notice, attendance register and minutes of both meetings Q4 - Approved Reviewed Policy and Council Resolution					
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of updating of fixed Asset Register	Updating off Fixed Asset Register annually	IDP 3.1 5	100% updated of Fixed Asset Register Annually		100% updating of Fixed Asset Register 30 June 2025	0	0	Q3 - Draft updated Fixed Asset register with movements Q4 - 100% updated Fixed Asset register with movements	Q3 - Draft updated Fixed Asset register with movements clearly reflecting changes Q4 - Updated Fixed Asset register with movements					

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of updating of fixed Asset Register	Quarterly Asset Verification Report submitted to council	IDP 3.1 6	12 Asset Verification Report submitted to council		4 Asset Verification Report submitted to council	1 Asset Verification Report submitted to Council by 30 September 2024	1 Asset Verification Report submitted to Council by 31 December 2024	Q1 to Q4: Quarterly Asset Verification Report submitted to Council	Quarterly Asset Verification Report submitted to Council Council Resolution	1 Quarter Asset Verification Report on Q4 performance compiled and submitted for processing to Portfolio, MAYCO and Council on 11 September 2024. 2 Asset Verification Reports for Quarter 1 were submitted in July and August. 1 Asset Verification Report for Quarter 2 was submitted in September.	Target achieved. Target not achieved as there is no POE to validate submission to Council	N/A	N/A	
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of updating of fixed Asset Register	Monthly Assets report submitted 10 days after month end to Portfolio Committee and Senior management	SD BIP 3.3	Assets Management report submitted to Portfolio and Senior Management		12 Assets Management report submitted to Portfolio and Senior Management	3 Assets Management report submitted to Portfolio and Senior Management	3 Assets Management report submitted to Portfolio and Senior Management	Q1 to Q4: 3 Assets Management report submitted to Portfolio and Senior Management quarterly	Q1 to Q4: Asset Management Register and minutes of Senior Management and Portfolio Committee	2 Asset Management Reports submitted (1) September 2024 (2): Reconciliation Report, and Assessment Report (2) August	Target achieved. Target not achieved as there is no POE to validate submission to	N/A	N/A	

											2024: Progress Report (3) July 2024: Write-off Report. (5) October 2024: Recognition of investment property omitted (6) November 2024: Report and Presentation on Asset Management Policy (7) November 2024: Re-recognition of 2 LDV's Sasol Donation	Senior Management and Portfolio Committee			
PRIORITY AREA/PROGRAMME:EXPENDITURE MANAGEMENT															
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation of creditors payment	% of creditors paid within 30 days of receipt of the invoice	IDP 3.1 7	100% of creditors paid within 30 days of receipt of the invoice		100% of creditors paid within 30 days of receipt of the invoice by 30 June 2025	100% of creditors paid within 30 days of receipt of the invoice	100% of creditors paid within 30 days of receipt of the invoice	Q1 to Q4: 100% of creditors paid within 30 days of receipt of the invoice	Expenditure Report	93% of the invoices were paid Q1: 97% Q2: 88%	Target Not Achieved	End-users delay in submitting invoices when received. See report in POE.	A report compiled for late submission of invoices new invoice portal proposed with the IT department for invoices submission SOP developed, awaiting assurance from	

														Internal Audit	
		Complete and submit Bank and grants reconciliation	SD BIP 3.4	Reports on complete and submitted bank and grants reconciliation		4 Report on complete and submitted bank and grants reconciliation	1 Report on complete and submitted bank and grants reconciliation	1 Report on complete and submitted bank and grants reconciliation	Q1 to Q4: Quarterly Report on complete and submitted bank and grants reconciliation	Report on complete and submitted bank and grants reconciliation	1 Report: Bank Recons are signed a	Target Not Achieved	Performance was not reported Q1	Department will improve on reporting	
		Submit quarterly report to CFO on fruitless and wasteful expenditure	SD BIP 3.5	Report on fruitless and wasteful expenditure		12 reports on fruitless and wasteful expenditure	3 reports on fruitless and wasteful expenditure	3 reports on fruitless and wasteful expenditure	Q1 to Q4: 3 reports on fruitless and wasteful expenditure quarterly	Report on fruitless and wasteful expenditure	1 X Fruitless and Wasteful expenditure register submitted to the CFO	Target Not Achieved	The reason for deviating is due to the target not properly aligned to the policy reporting framework that requires municipality to report quarterly not monthly	The target will be revised to reflect 1 submission per quarter	
PRIORITY AREA/PROGRAMME: SUPPLY CHAIN MANAGEMENT															
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination of the review of SCM Policy	Supply Chain Policy (SCM) Reviewed and submitted to Council for approval	IDP 3.18	Supply Chain Policy (SCM) Reviewed and submitted to Council for approval		Supply Chain Policy (SCM) Reviewed and submitted to Council for approval by 30 June 2025	0	0	Q3 - Draft Reviewed Policy submitted to Senior Management and Portfolio Committee Q4 - Draft Reviewed SCM Policy submitted to	Q3 - Draft Reviewed SCM Policy submitted to Senior Management and Portfolio Committee, Invite/Notice, attendance register and minutes of both meetings Q4 - Approved Reviewed SCM Policy					

									Council for approval	and Council Resolution					
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of contract management	% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	IDP 3.19	100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)		100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	100% of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	Q1 to Q4: Maintain 100% signing of Contract/SLAs signed in line with tender regulation (within 30 days after receipt of acceptance letter)	Q1 to Q4: Contract Management Register signed-off by CFO and Signed SLA's	SLAs are done by legal department with the involvement of the user department. There are delays in finalising the SLA within 90 days.	Target Not Achieved	When drafting the SLA, Legal Services has to prepare the document for the end user must review, subsequently the SLA is sent to the service provider for review and acceptance. This process is done to eliminate difference or errors in the SLA hence it takes longer to finalise the SLA on time.	When SCM advertise a tender, the document will also be sent to legal so that they can start with a draft SLA to avoid the delay when the tender is concluded. This will assist in drafting the document whilst waiting for the service provider to be appointed.	

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Coordination and Facilitation of the compilation of Procurement Plan	Number of Institutional Procurement Plans compiled and submitted to Treasury	IDP 3.2 0	5 Procurement Plan compiled		1 Procurement Plan compiled Annually by 30 June 2025	0	0	Q3 - Adjusted 2024/25 Procurement Plan in line with Adjusted Budget approved by MM within 10 days after approval of Adjusted Budget Q4 - 2025/26 Procurement Plan approved by MM and submitted to Council by 30 June 2025	Q3 - Approved Adjusted 2024/25 PP Q4 - Approved 2025/26 PP Report to Council and Resolution Proof of submission to NT and PT					
To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Acquisition Management	% of tenders (>R300000) awarded within 90 days after closing date of the bid	IDP 3.2 1	100% of tenders (>R300 000) awarded within 90 days of advertisement		100% of tenders (>R300 000) awarded within 90 days of advertisement	100% of tenders (>R300 000) awarded within 90 days of advertisement	100% of tenders (>R300 000) awarded within 90 days of advertisement	Q1 - Q4: Maintain 100% of awarded tenders (>R300 000) within 90 days of advertisement	Tender Advert and appointment letter	100% of tenders (>R300 000) Awarded within 90 days of advertisement	Target Achieved Target not achieved; no POE submitted to confirm reported performance	N/A	N/A	

To improve Municipality's financial planning, revenue collection, expenditure and reporting capability	Facilitation of appointments adjudicated on successful bidders	% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Adjudication Committee	IDP 3.2 2	100% on appointment of successful bidders		100% of Issued appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the approved report from the Accounting Officer by 30 June 2025	100% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Accounting Officer	100% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Accounting Officer	Q1 to Q4 - 100% of Issuing of appointment letters to successful bidders for all categories of tenders / bids within 10 days after receiving the report of the Accounting Officer	Approved report by AO Appointment letters Receipt register of appointment letters by service providers	Issuing of appointment letter to successful bidders for all categories of tender/bid within 10 days received the report of the Accounting Officer	Target Achieved Target not achieved; no POE submitted to confirm reported performance	N/A	N/A	
	Performance Evaluation on contracted services	% Departmental Reduction of irregular procurements incurred to avoid irregular expenditure on annual basis	IDP 3.2 3			100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure by 30 June 2025	100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure by 30 September 2024	100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure by 31 December 2024	Q1 to Q4 - 100% Institutional Reduction of irregular procurements incurred to avoid irregular expenditure	Irregular procurements register with corrective measures	The irregular expenditure is being addressed by advertising all the tenders that are on month to month. In the past three months 3 tenders that were on month to month have been awarded.	Target Achieved Target not achieved; no POE submitted to confirm reported performance	The reason is due to the delays of submission of specifications by user departments	The memo to be issued out to user department for submission of specifications by end of February.	
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL															

Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 3.2 4	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report	45% Year to date Budget Spend on OPEX in the second Quarter	Target Not Achieved	Reasons for Deviations due to request for procurement business cycle lead time longer than 5 days, Inefficiencies within the Bid Committees therefore affecting the tender process, inconsistencies in the implementation of the Procurement Plan due to non-submission of specifications by user departments	Municipality engaged BCX to implement SCM mSCOA complaint module. The budget will be adjusted up or downward depending on the outcome of the mid-year budget assessment	
Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/Budgeted spent	IDP 3.2 5	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report	0% Year to date Budget Spent on CAPEX	Target Not Achieved	Reasons for Deviations due to request for procurement business cycle lead time longer than 5 days, Inefficiencies within the Bid Committees therefore affecting the tender process, inconsistencies in the implementation	Municipality engaged BCX to implement SCM mSCOA complaint module. The budget will be adjusted up or downward depending on the outcome of the mid-year budget	

													on of the Procurement Plan due to non- submission of specifications by user departments	assessment t. The CAPEX budget will be revised based on the need analysis which will be performed in the 3rd Quarter	
Demand Managemen t Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 3.2 6	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					

Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 3.2 7	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Evaluation report and register	Contract assessment report submitted to CFO	Target Achieved Target not achieved as there is no evidence of performance submitted	N/A	N/A	
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 3.2 8	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Irregular procurements register (confirmed by SCM) with corrective measures	2nd Quarter Irregular register/ report submitted to CFO	Target Achieved Target not achieved as there is no evidence of performance submitted	N/A	N/A	

Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 3.2 9	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Vacancy Rate Status Report	33%	Target not achieved	Delays in HR recruitment processes to process vacancies as well as prioritisation of filling vacant posts due to budget constraints	Engage Budget Unit on availability of budget to fill all vacant posts	
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)	IDP 3.3 0	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)		100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) by 30 June 2025	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	Number of HR request sent to HR	Target Achieved Target not achieved as there is no evidence of performance submitted	N/A	N/A	

		Number of Departmental meetings held quarterly meetings held	SDI BIP 3.6	Number of Departmental meetings held annually		12 Departmental meetings held annually	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes	? X Departmental meeting held Performance not reported	Target Achieved Target not achieved as submitted evidence does not confirm performance	N/A	N/A	

OFFICE/ DIRECTORATE: ORGANISATIONAL DEVELOPMENT AND CORPORATE SERVICES															
KEY PERFORMANCE AREA (KPA 4): MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
							QUARTERLY TARGETS								
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23 Actual Audited)	Annual Target 2024/25	Quarter 1	Quarter 2	Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
PRIORITY AREA/PROGRAMME: INSTITUTIONAL DEVELOPMENT															
To Improve administrative capability of Municipality	Coordination and facilitation of development of Staff establishment (Organogram)	Organizational Structure reviewed and submitted to Council for approval	IDP 4.1	Organizational Structure reviewed and submitted to Council for approval		Organizational Structure reviewed and submitted to Council for approval by 30 June 2025	Finalization of appointment of service provider	Draft Organizational Structure presented to Senior Management by 31 December 2024	Q1: Finalization of SCM processes Q2: Presentation of Draft Organizational Structure to Senior Management Q3: Presentation of Draft Organizational to Council for approval	Q1: Advert, Progress report on SCM processes Q2: Report to Senior Management and minutes of meeting Q3: Report to Council and Council Resolution	Draft Organizational Structure could not be presented to Senior Management as the service provider was not appointed as the tender validity lapsed and therefore needs to be re-advertised.	Target Not Achieved	Advert placed in Q1, tender validity has lapsed prior to finalisation and therefore needs to be re-advertised.	HR and SCM to engage before end February on way forward to fast-track processes to appoint a service provider.	

To Improve administrative capability of Municipality	Coordination and Facilitation of development of HR Strategy	Human Resource Plan aligned to Staff Establishment developed, and reviewed annually, submitted to Council for approval	IDP 4.2	Human Resources Strategy developed, reviewed annually, aligned to Staff Establishment, and submitted to Council for approval		Human Resource Plan aligned to Staff Establishment developed, and reviewed annually, submitted to Council for approval by 30 June 2025	0	0	Q3: Present Draft HR Plan to Senior Management and Portfolio Committee Q4: Present Draft HR Plan to Council for approval	Q3: Draft HR Plan and minutes of Senior Management and Portfolio Committee meetings Approved HR Plan and Council Resolution					
To Improve administrative capability of Municipality	Coordination and Facilitation of filling of vacant posts	% of vacant funded posts processed within 14 working days of receipt from Director of vacant post	SD BIP 4.1	100% of vacant funded posts processed within 30 working days of receipt from Director of vacant post		100% of vacant funded posts processed within 30 working days of receipt from Director of vacant post by 30 June 2025	100% of vacant funded posts processed within 30 days of receipt from Director of vacant post by 30 September 2024 Feedback to Director every 14 days	100% of vacant funded posts processed within 30 days of receipt from Director of vacant post by 31 December 2024 Feedback to Director every 14 days	Q1 to Q4: 100% of vacant funded posts processed within 30 days of receipt from Director of vacant post Feedback to Director every 14 days	Q1 to Q4: Report/ Memo to MM to declare vacancy within 30 days Feedback Memo to Director	Recruitment Process Plan to determine 90 days period attached.	Target Not Achieved		Recruitment Process Plan to determine 90 days period attached.	
To Improve administrative capability of Municipality	Coordination and Facilitation of filling of vacant posts	% of funded posts filled within 90 days after declaring vacancy (Circular 88)	IDP 4.3	100 % of funded posts filled within 90 days after declaring vacancy		100% of funded posts filled within 90 days after declared vacant	100% of funded posts filled within 90 days after declared vacant	100% of funded posts filled within 90 days after declared vacant	Q1 to Q4: 100% of funded posts filled within 90 days after declared vacant	Q1 to Q4: Declaration of vacancy report/memo, Advertisement and Report on appointments	Recruitment Process Plan to determine 90 days period attached.	Target Not Achieved		Recruitment Process Plan to determine 90 days period attached.	

To Improve administrative capability of Municipality	Coordination and Facilitation of signing the Performance Agreements by employees	% of signed Performance Agreements by employees (Circular 88)	IDP 4.4	100% of labour force signed Performance Agreements by employees		100% of labour force (Managers & Assistant Managers) signed Performance Agreements by employees by 30 June 2025	100% of labour force (Managers & Assistant Managers) signed Performance Agreements by employees by 31 July 2024	0	Q1: Managers & Assistant Managers to sign Performance Agreements as required by MSR	Register of signed and submitted PA	24% (9/38 Managers/Assistant signed)	Target not achieved	Not all Departments submitted the necessary documents to finalise the process	Outstanding Department s/Officials be encouraged to sign outstanding documents and submit	
To Improve administrative capability of Municipality	Coordination and Facilitation of development and annually review of EEP	Employment Equity Plan developed, and annually reviewed, and submitted to Council for approval	IDP 4.5	Employment Equity Plan developed, annually reviewed, and submitted to Council for approval		Employment Equity Plan annually reviewed and submitted to Council for approval by 30 June 2025	0	0	Q3: Reviewed Employment Equity Plan submitted to Equity Forum, Senior Management and Portfolio Committee Q4: Reviewed Employment Equity Plan submitted to Council for approval	Q3: Draft Reviewed EE Plan Minutes and attendance register of Equity Forum, Senior Management and Portfolio Committee Q4: Approved EE Plan Council Resolution					

To Improve administrative capability of Municipality	Coordination and Facilitation of annual development of Equity Report	Number Equity Report developed annually, approved by Equity Forum, and submitted to Department of Labour by 15th January	IDP 4.6	5 Equity Report developed annually, approved by Equity Forum, and submitted to Department of Labour by 15th January		Equity Report developed annually, approved by Equity Forum, and submitted to Department of Labour by 15th January 2025		Employment Equity Forum to discuss and approve Report	Q2: EE Forum to finalize and approve Report Q3: Submission of EE Report to DoL by 15 January 2025 Submission to Council for Noting	Equity Forum Notice/Invite, Minutes and attendance register approving the Report Approved Equity Report Proof of submission to DoL Q3: Council Resolution	1 Committee meeting convened 17 December 2024, but could not continue due to quorum	Target Not Achieved			
PRIORITY AREA/PROGRAMME: HUMAN RESOURCE DEVELOPMENT															
	Coordination and Facilitation of development of WSP	Number of Workplace Skills Plan (WSP) developed, annually reviewed, and submitted to LGSETA by end of April	IDP 4.7	5 Workplace Skills Plan (WSP) developed, annually reviewed, and submitted to LGSETA by end of April		1 Workplace Skills Development Plan (WSP) developed and submitted to LGSETA By 30 April 2025			Q3: Departmental engagements Q4: Workplace Skills Plan (WSP) developed and submitted to LGSETA	Q3: Memo to Departments and attendance Register Q4: Compiled WSP Proof of submission to LGSETA					

		Annual Training Report compiled and submitted to LGSETA by 30 April	IDP 4.8	Annual Training Report compiled and submitted to LGSETA by April		Annual Training Report (ATR) compiled and submitted to LGSETA by April 2025			Q3: Departmental engagements Q4: ATR developed and submitted to LGSETA	Q3: Memo to Departments and attendance Register Q4: Report of ATR submitted to LG SETA Proof of submission to LGSETA					
		Number Training Committee Meetings held	IDP 4.9	16 Training Committee Meetings		4 Training Committee Meetings by 30 June 2025	1 Training Committee meeting by 30 September 2024	1 Training Committee meeting by 30 October 2024	Q1 to Q4: Training Committee meetings aligned to LGSETA schedule	Meeting Notice/Invite Minutes Attendance Register	1 Committee meeting convened 17 December 2024, but could not continue due to quorum	Target not achieved	Q1 meeting not convened due to delays by appointed member to return the acceptance of appointment by Municipal Member, and Q2 meeting could not continue due to quorum.	Training Committee members to be engaged on the importance of attendance. Committee to approve a standing schedule for ease of planning.	
PRIORITY AREA/PROGRAMME: OCCUPATIONAL HEALTH AND SAFETY															
To promote Occupational Health and Safety Environment for all Employees	Coordination and Facilitation of Health and Safety Representative Committee	Number of Health and Safety (OHS) Representative Committee meetings held	IDP 4.10	20 Health and Safety Representative Committee meetings held		4 Health and Safety Representative Committee meetings held by 30 June 2025	1 Health and Safety Representative Committee meetings held by 30 September 2024	1 Health and Safety Representative Committee meetings held by 31 December 2024	Q1 to Q4: Health and Safety Representative Committee meetings held quarterly	Meeting Notice/Invite Minutes Attendance Register	2 Health and Safety Representative Committee meetings held 1. 25 September 2024 2. 22 November 2024	Target achieved			

To promote Occupational Health and Safety Environment for all Employees	Coordination and Facilitation of OHS Rep Training	Number of Trainings and capacity building programmes for OHS Reps conducted	IDP 4.1 1	5 Trainings for OHS Representatives conducted		1 Trainings for OHS Representatives conducted by 30 June 2025		1 Trainings for OHS Representatives conducted		Notice/Invite Report Attendance Register	1 Trainings for OHS Representatives conducted	Target achieved			
To promote Occupational Health and Safety Environment for all Employees	Coordination and Facilitation of OHS Training	Number of OHS Awareness campaigns conducted	IDP 4.1 2	20 OHS Awareness campaigns conducted		4 OHS Awareness campaigns conducted by 30 June 2025	1 OHS Awareness campaigns conducted by 30 September 2024	1 OHS Awareness campaigns conducted by 31 December 2024	Q1 to Q4: OHS Awareness campaigns conducted quarterly	Notice/Invite Report Attendance Register	3 OHS Awareness Campaign held: 26 September 2024 (1) Safety Induction: 23 August 2024 (Sasolburg), 30 August 2024 (Deneysville) (2) Ablution facilities Cleaning: 23 August 2024 (Sasolburg) (3) 10 December 2024 (Zamdela Technical offices)	Target achieved	Overachievement due to identified need of awareness	N/A	
To promote Occupational Health and Safety Environment for all Employees	Coordination of Employees Wellness	Number of Employee Wellness Programmes conducted	IDP 4.1 3	5 Employee Wellness Programmes conducted		1 Employee Wellness Programme conducted by 30 June 2025	Employee Wellness Programme conducted by 30 September 2024	0	Q1: 1 Employee Wellness Programme conducted	Notice/Invite Report Attendance Register	Employee Wellness held 01 November 2024	Target achieved			

To promote Occupational Health and Safety Environment for all Employees	Coordination of Employees Wellness	% of reported occupational injuries attended to in a required time frame (7days)	IDP 4.1 4	100% attendance to occupational injuries reported		100% attendance to occupational injuries reported by 30 June 2025	100% attendance to occupational injuries reported by 30 September 2024	100% attendance to occupational injuries reported by 31 December 2024	Q1 to Q4: 100% attendance to occupational injuries reported quarterly	Incident Register and progress report	100% of reported occupational injuries attended to	Target achieved			
PRIORITY AREA/PROGRAMME: LABOUR RELATIONS															
To ensure sound Labour Relations so as to minimize Labour disputes and disruptions	Promotion of sound Labour Relations	% of reported cases of misconduct attended to within 90 days of reporting	IDP 4.1 5	100% of reported cases of misconduct attended to within 90 days of reporting		100% of reported cases of misconduct attended to within 90 days of reporting by 30 June 2025	100% of reported cases of misconduct attended to within 90 days of reporting	100% of reported cases of misconduct attended to within 90 days of reporting	Q1 to Q4: 100% of reported cases of misconduct attended to within 90 days of reporting	Case Management Register	100% reported cases of misconduct attended to within 90 days	Target achieved			
To ensure sound Labour Relations so as to minimize Labour disputes and disruptions	Promotion of sound Labour Relations	Number of LLF Meetings held monthly	IDP 4.1 6	60 LLF Meetings held		12 LLF Meetings held monthly by 30 June 2025	3 LLF Meetings held by 30 September 2024	3 LLF Meetings held by 31 December 2024	Q1 to Q4: 3 LLF Meetings held quarterly	Notice/Invite Minutes Attendance Register	0 LLF meeting held	Target not achieved	Internal Administration Challenges.	Director to address the internal administration challenges	
PRIORITY AREA/PROGRAMME: RECORDS MANAGEMENT SERVICES															
To Improve administrative	Coordination and Facilitation of the development	Record Management Policy & Procedure Manual developed, annually reviewed, and submitted to Council for approval.	IDP 4.1 7	Record Management Policy & Procedure		Annual Review Record Management Policy & Procedure Manual	0	Review of Record Management Policy & Procedure Manual	Q3: Reviewed document submitted to Senior Management and Portfolio Committee Q4: Reviewed document submitted to	Q3: Draft and minutes of Senior Management and Portfolio Committee Q4: Approved Record Policy & Procedure Manual and council resolution	Performance not reported	Target not achieved			

									Council for approval						
To Improve administrative	Coordination and Facilitation of Records disposal.	% in disposal of records in accordance with National Archives Act	IDP 4.18	100% in disposal of records in accordance with National Archives Act		100% in disposal of records in accordance with National Archives Act by 30 June 2025	100% in disposal of records in accordance with National Archives Act	100% in disposal of records in accordance with National Archives Act	Q1 to Q4: 100% in disposal of records in accordance with National Archives Act quarterly	Distraction or Transfer certificate	Performance not reported	Target not achieved			
To Improve administrative	Coordination and Facilitation of Record Management System	Number of Record Management Awareness programmes conducted	IDP 4.19	17 Record Management Awareness programmes conducted		4 Record Management Awareness programmes conducted by 30 June 2025	1 Record Management Awareness programmes conducted by 30 September 2024	1 Record Management Awareness programmes conducted by 31 December 2024	Q1 to Q4: Record Management Awareness programmes conducted quarterly	Notice/Invite Report Attendance Register	Performance not reported	Target not achieved			
To Improve administrative	Facilitate Maintenance and cleaning of Municipal buildings	% of maintenance and up keeping of Municipal buildings in line with maintenance plan.	IDP 4.20	100% of maintenance and up keeping of Municipal buildings		100% of maintenance and up keeping of Municipal buildings in line with maintenance plan by 30 June 2025	1 Report on 100% of maintenance and up keeping of Municipal buildings in line with maintenance plan	1 Report on 100% of maintenance and up keeping of Municipal buildings in line with maintenance plan	Q1 to Q4: Report on 100% of maintenance and up keeping of Municipal buildings in line with maintenance plan	Q1 to Q4: Approved Maintenance Plan by Director Progress Report	Performance not reported	Target not achieved			
PRIORITY AREA/PROGRAMME: LEGAL SERVICES															
To promote legal compliance to minimize litigations and lawsuits	Facilitation of Litigation	% of attendance of litigations in favour or against the Municipality as and when they occur	IDP 4.21	100 % of attendance of litigations in favour or against the Municipality as and when they occur as		100 % of attendance of litigations in favour or against the Municipality as and when they occur by 30 June 2025	100 % of attendance of litigations in favour or against the Municipality as and when they occur	100 % of attendance of litigations in favour or against the Municipality as and when they occur	Q1 to Q4: 100 % of attendance of litigations in favour or against the Municipality as and when they occur	Q1 to Q4: Litigation(s) Register & Progress Report	100%	Target Achieved			

To promote legal compliance to minimize litigations and lawsuits	Facilitation of compliance with regard to contract management	% of contacts/ SLAs rereferred and finalised in line with tender regulations within 20 days of receipt from end-user.	IDP 4.2 2	100% of contacts/ SLAs rereferred and finalised in line with tender regulations within 20 days of receipt from end-user.		100% of contacts/ SLAs rereferred and finalised in line with tender regulations within 20 days of receipt from end-user by 30 June 2025	100% of contacts/ SLAs rereferred and finalised in line with tender regulations within 20 days of receipt from end-user	100% of contacts/ SLAs rereferred and finalised in line with tender regulations within 20 days of receipt from end-user	Q1 to Q4: 100% of contacts/ SLAs rereferred and finalised in line with tender regulations within 20 days of receipt from end-user	Q1 to Q4: Referral and Request register of Contract/ SLAs Drafted SLAs	0%	Target Not Achieved	Receipt of referral from SCM, comments from end-user and approval from MM negatively impact the achievement	MM, CFO, SCM Manager, and end-users to be engaged to ensure timeous submission. Furthermore, their role in the process should form part of their performance targets in SDBIP to ensure accountability.	
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL															
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 4.2 3	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report	50%	Target achieved	Lack of maximising expenditure on budgeted operations and maximise output	Department needs to engage Budget Office and investigate budgeted operations and maximise output or revise budget	

Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/ Budgeted spent	IDP 4.2 4	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report	0%	Target not achieved	Lack of maximising expenditure on budgeted operations and maximise output and delays in SCM processes to appoint service providers.	Department needs to engage Budget Office and investigate budgeted operations and maximise output or revise budget	
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 4.2 5	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					
Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 4.2 6	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2025	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the	Evaluation report and register	100%	Target achieved			

							September 2024	December 2024	contracted services list provided by SCM for the Department							
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 4.2 7	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Irregular procurements register (confirmed by SCM) with corrective measures	Awaiting report from SCM Performance could not be reported					
Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 4.2 8	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Vacancy Rate Status Report	24%	Target achieved				
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)	IDP 4.2 9	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)		100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) by 30 June 2025	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	Performance not reported	Target not achieved	Performance not reported	Performance not reported		

		Number of Departmental meetings held quarterly	SDI BIP 4.2	Number of Departmental meetings held annually		3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes	Performance not reported	Target not achieved	Performance not reported	Performance not reported	
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OFFICE/ DIRECTORATE: OFFICE OF THE EXECUTIVE MAYOR															
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
							QUARTERLY TARGETS								
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SD/BIIP)	5-year target	Baseline (2022/23)	Annual Target 2024/25	Quarter 1	Quarter 2	Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
PRIORITY AREA/PROGRAMME: SPECIAL PROGRAMMES															
To implement special programmes aimed at the needs of Vulnerable groups and Youths within the community	Coordination of Outreach Programmes for Vulnerable groups	Number of public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community	IDP 5.1	60 of public and special outreach programmes conducted for the needs of Vulnerable groups (Women, elderly, children & disabled) within the community		12 public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community by 30 June 2025	3 public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community by 30 September 2024	3 public and special outreach programmes conducted for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community by 31 December 2024	Q1 to Q4: Public and special outreach programmes for the needs of Vulnerable groups (Women, LGBTQIA+, Elderly, Children, youth & Differently Abled persons) within the community conducted quarterly	Notice/invite Attendance Register Report	6 public and special outreach programmes held 1. 06/08/202: Women's Day Event 2. 22-24/08/2024: Disability Awareness 3. 30/08/2024: Self-defence, Sexual Reproductive Health & Financial Literacy 4. 19-20/11/2024: Young Women Empowerment 5. 05/12/2024: Celebration of National	Target Achieved			

										Disability, Letsopa Disability Centre, Ottosdal (NW) 6. 06/12/2024: Joint 16 Days of Activism Against GBV and World Aids Day, Zamdela Police Station				
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To Ensure that there is coherent approach in the Municipality in dealing with pandemics (HIV/AIDS & TB including Covid 19 & GBV)	Coordination of Public Health Programmes	Number of Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.)	IDP 5.2	20 of Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19.)		4 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.)	1 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) by 30 September 2024	1 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) by 31 December 2024	Q1 to Q4: 1 Public Health Awareness programmes conducted (HIV/AIDS, TB, Cancer & Covid 19. etc.) quarterly	Notice/invite Attendance Register Report	3 Public Health Awareness programmes conducted 1. 20/09/2024: Cancer Awareness program held 2. 31/10/2024: Cancer Awareness Program, Metsimaholo community hall (Orangeville) 3. 20-21/11/2024: Monitoring & Enforcing Health & Hygiene Standards, Tuck Shops and Bottlestores	Target Achieved	Overachievement was because of the National directive by the President to enforce compliance of Shops	N/A	
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		Number of GBV Awareness programmes held	IDP 5.3	5 GBV Awareness programmes held		1 GBV Awareness programmes held by 30 June 2025	0	1 GBV Awareness programmes held	Q2: 1 GBV Awareness Programme held	Notice/invite Attendance Register Report	3 GBV Awareness programmes held 1. 30/09/2024: Capacity building workshop in promoting the equality act and equality courts held 2. 25/11/2024: Launch 16 Days of Activism Against GBV and Femicide 3. 06/12/2024: Joint 16 Days of Activism Against GBV and World Aids Day, Zamdela Police Station	Target Achieved			
PRIORITY AREA/PROGRAMME: YOUTH DEVELOPMENT															

To implement special programmes aimed at the needs of Vulnerable groups and Youths within the community	Youth Summit	Number of Youth Summit held	IDP 5.4	5 Youth Summit held		1 Youth Summit held by 30 June 2025	0	0	1 Youth Summit held in quarter 4	Notice/invite Attendance Register Report	Youth Summit 1. 05/12/2024	Target Achieved although not for measure in the quarter	Summit conducted earlier than initially planned due to the realisation of a need to have a structure that will anchor youth initiatives/programmes by the municipality for 2024/2025 fy and beyond.		
To implement special programmes aimed at the needs of Vulnerable groups and Youths within the community	Coordination of Youth Awareness programmes/campaigns	Number of Youth Awareness programmes (Alcohol/Drug Abuse, Teenage pregnancy & Youth Day commemoration) conducted	IDP 5.5	20 Youth Awareness programmes (Alcohol/Drug Abuse, Teenage pregnancy & Youth Day commemoration) conducted		4 Youth Awareness programmes (Alcohol/Drug Abuse, Teenage pregnancy & Youth Day Commemoration) conducted by 30 June 2025	1 Youth Awareness programme conducted	1 Youth Awareness programme conducted	Q1 to Q4: 1 Youth Awareness programme conducted quarterly	Notice/invite Attendance Register Report	2 Youth Awareness programme conducted 1. 06/09/2024: Tswa Daar Program for High School Learners 2. 19-20/11/2024: Young Women Empowerment	Target Achieved			
Coordination of Youth Awareness programmes/campaigns		% of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational	IDP 5.6	100% of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational		100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational	100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational by 30	100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational by 31	Q1 to Q4: 100 % of planned Youth Empowerment Activities on Sports, Arts, Culture & Recreational	Q1: Implementation Plan/Programme Q1 to Q4: Notice/invite Attendance	100 % of planned Youth Empowerment Activities held 1. 13/09/2024:	Target Achieved			

							September 2024	December 2024	held per quarter	Register Report	Bursaries Hand Over 2. 19-20/11/2024: Young Women Empowerment 3. 05/12/2024: Youth Summit				
PRIORITY AREA/PROGRAMME: LEADERSHIP AND COUNCIL OVERSIGHT															
To provide leadership and oversight on Council matters	Coordination and Facilitation of MAYCO Meetings	Number of MAYCO Meetings held	IDP 5.7	20 MAYCO Meetings held		8 MAYCO Meetings held by 30 June 2025	2 MAYCO Meetings held by 30 September 2024	1 MAYCO Meetings held by 31 December 2024	Q1 to Q4: MAYCO Meetings held quarterly	Invite/Notice Attendance Register Minutes	3 MAYCO meetings held: 1. 24/07/2024 2. 09/10/2024 3. 06/12/2024	Target Achieved			
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL															
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 5.8	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Expenditure Report	40%	Target not achieved	Lack of maximising expenditure on budgeted operations and maximise output	Department needs to engage Budget Office and look into budgeted operations and maximise output or revise budget	

Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 5.9	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 5.10	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Irregular procurements register (confirmed by SCM) with corrective measures	Awaiting report from SCM Performance could not be reported				
Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 5.11	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Vacancy Rate Status Report	24%	Target achieved			

Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)	IDP 5.1 2	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)		100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) by 30 June 2025	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	0%	Target not achieved	A request to fill the vacancy of 2 VIP Protectors for the Executive Mayor need to be processed, in discussion with MM and HR.	Pending outcome of discussions	
		Number of Departmental meetings held quarterly meetings held	SDI BIP 5.1	Number of Departmental meetings held annually		3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes	1 monthly Departmental meeting held 1. 16/10/2024	Target not achieved	Meetings could not be held due to unforeseen sick leave of Manager; Acting Manager could not hold other planned meetings due to unforeseen pressing matters	Manager to ensure meetings are held monthly as per schedule.	

OFFICE/ DIRECTORATE: OFFICE OF THE SPEAKER															
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
							QUARTERLY TARGETS								
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23 Actual Audited)	Annual Target 2024/25	Quarter 1	Quarter 2	Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
PRIORITY AREA/PROGRAMME: PUBLIC PARTICIPATION															
Ensure transparency, accountability and regular engagements with communities and stakeholders	Coordination and Facilitation of development of Public Participation Strategy	Public Participation Strategy developed, reviewed annually, and submitted to Council for approval	IDP 5.1 3	Public Participation Strategy developed, reviewed annually and submitted to Council for approval		Public Participation Strategy developed and submitted to Council for approval by 30 June 2025	0	0	Q3: Draft submitted to Senior Management Q4: Draft submitted to Council for approval	Q3: Draft PP Strategy Senior Management minutes Q4: Approved Public Participation & Council Resolution					

Ensure that Ward Committees are functional and interact with communities	Coordination of Council Meetings	Number of Council meetings held, and community members invited	IDP 5.1 4	20 Council meetings held, and community members invited		9 ordinary Council meetings held, and community members invited by 30 June 2025	3 Ordinary Council meeting held	1 Ordinary Council meeting held	Q1 to Q4: Ordinary Council meeting held	Q1 to Q4: Public Notice, Attendance Register, minutes	3 Ordinary Council meetings held 01 August 2024 15 October 2024 11 December 2024	Target not achieved	Non-sitting of Portfolios during Q1 affected the functionality of MAYCO and Council	Executive Mayor and Speaker will be engaged on the non-sitting of Portfolio Committees which impact the functionality of MAYCO	
Ensure that Ward Committees are functional and interact with communities	Coordination Facilitation of public participation	Number of Ward Meetings held by Ward Councillors per ward.	IDP 5.1 5	460 Ward Meetings held by Ward Councillors per ward.		92 Ward Meetings held by Ward Councillors per ward by 30 June 2025	23 Ward Meetings held by Ward Councillors per ward	23 Ward Meetings held by Ward Councillors per ward	23 Ward Meetings held by Ward Councillors per ward quarterly	Attendance Register & Minutes		Target not achieved	Ward Councillors hold meetings but fail to submit supporting documents timeously	The Speaker to engage Councillors during the Council meeting on non-compliance report and importance of submitting in time	

										13 Ward Committee meetings held: 1. Ward 1 (2): 09 September 2024, 20 November 2024 2. Ward 2 (1): 11 July 2024 3. Ward 5 (1): 06 September 2024 4. Ward 6 (1): 3 September 2024 5. Ward 7 (1): 12 September 2024 6. Ward 8 (2): 16 July 2024, 03 September 2024, 24 October 2024 7. Ward 10 (1): 22 August 2024 8. Ward 11 (1): 09 July 2024 9. Ward 12 (1): 21 August 2024, 23 August 024				
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											10. Ward 13 (1): 14 August 2024 & 29 August 2024 11. Ward 23 (1): 12 July 2024				
Ensure that Ward Committees are functional and interact with communities	Ward Plan	Number of Ward plans developed by Ward Committees	IDP 5.1 6	115 Ward plans developed by Ward Committees		23 Number of Ward plans developed by Ward Committees by 30 June 2025	0	0	23 Number of Ward plans developed by Ward Committees in quarter 4	Developed ward plans					
Ensure that Ward Committees are functional and interact with communities	Coordination and Facilitation of Ward Committees establishment	Number of Ward Committees established	IDP 5.1 7	23 Ward Committees established		23 Ward Committees established by 30 June 2025	0	0	23 Ward Committees established by 30 June 2024	Report, Appointment Letters, Attendance Register & Minutes					

	Coordination of Ward Committee Meetings	Number of Ward Committee meeting held annually per ward	IDP 5.1 8	460 Ward Committee meetings held		92 Ward Committee meetings held per ward by 30 June 2025	23 Ward Committee meeting held per ward	23 Ward Committee meeting held per ward	23 Ward Committee meeting held per ward quarterly	Attendance Register & Minutes	16 Ward Committee meetings held Ward 1 9 (2): 13 August 2024, 20 November 2024 Ward 3 (1): 13 August 2024 Ward 5 (3): 23 July 2024, 22 August 2024, 26 September 2023 Ward 7 (1): 12 September 2024 Ward 8 (2): 05 August 2024, 25 October 2024 Ward 9: (1) 15 August 2024 Ward 10 (6): 15 August 2024, 17 August 2024, 29 August 2024, 17 September 2024, 13 November 2024 & 4 December	Target not achieved 11 Wars held Ward Committee meetings Ward 1: 13 August 2024, Ward 3: 23 July 2024, Ward 5: 23 July 2024, Ward 8: 05 August 2024, Ward 10: 15 August 2024, 17 August 2024, 29 September 2024, Ward 12: 12 August 2024, Ward 15: 13 July 2024, 5 August	Functionality of ward committees still remains a challenge even with the intervention of COGTA	The office will conduct a roadshow that aims to address the following challenges: filling of vacancies Conducting the ward operational plan	
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										2024 Ward 12 (1): 12 August 2024 Ward 15 (2): 13 July 2024, 5 August 2024 Ward 16 (2):13 August 2024, 12 November 2024 Ward 17 (1): 10 August 2024 Ward 20 (1): 13 August 2024	2024, Ward 16:13 August 2024, Ward 17: 10 August 2024, Ward 20: 13 August 2024,			
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	Managing petitions	% of Petitions received and attended to within 7 days of receipt	IDP 5.1 9	100% of Petitions received and attended to within 7 days of receipt		100% of Petitions received and attended to within 7 days of receipt by 30 June 2024	100% of Petitions received and attended to	100% of Petitions received and attended to	100% attendance to Petitions received in all quarters	Petition Register	The office received and attended to the following petitions: COSATU Petition Received on: 27 September 2024 Responses submitted on: No responses required (National gathering) Batho Pele Committee Received on: 1 November 2024 Responses submitted on: 27 November 2024 Community: Service Delivery Received on: 14 November 2024 Responses submitted on: 27 November 2024	Target achieved			
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PRIORITY AREA/ PROGRAMME: DEPARTMENTAL															
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 5.2 0	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	40%	Target not achieved	Lack of maximising expenditure on budgeted operations and maximise output	Department needs to engage Budget Office and look into budgeted operations and maximise output or revise budget	
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 5.2 1	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 5.2 2	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures	2 areas of irregular expenditure incurred 29 July 2024: CSD - Non-Tax Compliant: R55 860 31 July 2024: No contract in place: R142 480,40	Target not achieved	Areas of non-compliance could not be avoided due to the urgent need of the service	SCM to be engaged on how to avoid such in future	

Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 5.2 3	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report	0% vacancy rate, all posts as per staff establishment 100% filled	Target achieved			
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent)	IDP 5.2 4	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	No vacant posts in the Department	Target achieved			

		Number of Departmental meetings held quarterly meetings held	SDI BIP 5.2	Number of Departmental meetings held annually		3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Q1 to Q4: Invite/notice to meeting, agenda, attendance register and minutes	2 meetings held 13 August 2024, 20 September 2024	Target not achieved	Department was busy with COGTA support programmes	Office Manager will develop a schedule and ensure that meetings are convened accordingly	
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OFFICE/ DIRECTORATE: OFFICE OF THE COUNCIL WHIP															
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
							QUARTERLY TARGETS								
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23)	Annual Target 2024/25	Quarter 1	Quarter 2	Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
PRIORITY AREA/PROGRAMME: COUNCIL MANAGEMENT (WHIPPERY)															
To provide continuous political support on matters affecting Council management and stability		Number of Whippery meetings convened to deal with Municipal matters.	IDP 5.2 5	60 Whippery meetings convened to deal with Municipal matters.		4 Whippery meetings convened to deal with Municipal matters by 30 June 2025	1 Whippery meetings convened to deal with Municipal matters	1 Whippery meetings convened to deal with Municipal matters	Q1 to Q4: Whippery meetings convened to deal with Municipal matters quarterly	Q1 to Q4: Invite/Notice Attendance Register Minutes	0 Whippery meeting	Target not achieved	Non-availability of Cllrs	CLLRS will be encouraged to attend meetings	
		Number of TROIKA meetings convened to deal with Municipal matters.	IDP 5.2 6	12 TROIKA meetings convened to deal with Municipal matters		4 TROIKA meetings convened to deal with Municipal matters by 30 June 2025	1 TROIKA meetings convened to deal with Municipal matters by 30 September 2024	1 TROIKA meetings convened to deal with Municipal matters by 31 December 2024	Q1 to Q4: TROIKA meetings convened to deal with Municipal matters quarterly	Q1 to Q4: Invite/Notice Attendance Register Minutes	1 Troika meeting held	Target not achieved	Non-availability of TROIKA members due to other pressing matters	TROIKA members to be engaged and encouraged to be available for meetings	
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL															
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/Budgeted spent	IDP 5.2 7	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	40%	Target not achieved	Lack of maximising expenditure on budgeted operations and maximise output	Department needs to engage Budget Office and look into budgeted operations and maximise output or revise budget	

Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/ Budgeted spent	IDP 5.2 8	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	0% Submitted the necessary documents for approval to the Office of the MM	Target not achieved	Awaiting MM to approve procurement of vehicle for Council Whip	Follow-up will be made with the Office	
Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 5.2 9	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 5.3 0	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures	Awaiting report from SCM Performance could not be reported				

Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 5.3 1	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report	0% vacancy rate, all posts as per staff establishment 100% filled	Target achieved			
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)	IDP 5.3 2	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	No vacant posts in the Department	Target achieved			

		Number of Departmental meetings held quarterly meetings held	SDI BIP 5.3	Number of Departmental meetings held annually		3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes	3 Staff meetings held as follows: 1. 16 August 2024 2. 20 August 2024 3. 26 August 2024	Target not achieved	Meetings were deferred due to other pressing matters that needed to be attended to	Monthly meetings to be prioritised	
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OFFICE/DIRECTORATE: CORPORATE SERVICES AND ORGANIZATIONAL DEVELOPMENT															
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
							QUARTERLY TARGETS								
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23 Actual Audited annual)	Annual Target 2024/25	Quarter 1	Quarter 2	Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
PRIORITY AREA/PROGRAMME: COUNCIL SUPPORT															
Ensure all Council Committees (s80) sit regularly process items for Council decisions	Coordination and Facilitation of Portfolio Committee Meetings	Number of Portfolio Committees (s80) meetings held	IDP 5.2 3	24 Portfolio Committees (s80) meetings held by 30 June 2025		4 Portfolio Committees (s80) meetings held per Portfolio by 30 June 2025	1 Portfolio Committees (s80) meeting held per Portfolio by 30 September 2024	1 Portfolio Committees (s80) meeting held per Portfolio by 31 December 2024	Q1 to Q4: Portfolio Committee (s80) meetings held quarterly per portfolio	Q1 to Q4: Notice/Invite Attendance registers minutes	19 Portfolio Committees held 05 of 09 Portfolio Committee held meetings each quarter: 1. LED and Tourism (3): 02 July, 11 Oct, 14 Nov 2024 2. Finance, IDP and PMS (2): 26 July, 11 Oct (postponed), 30 Oct, 15 Nov 2024 (postponed) 3. Corporate Services (2): 25 Sept, 08 Nov 2024. 4. Waste Manageme	Target not achieved.	Challenge with meetings being postponed due to pressing matters or a quorum not forming.	Non-sitting has been elevated to the Speaker and a report to be submitted for processing in Council. The KPI for sitting and attendance of portfolio meetings will be merged to Portfolio Heads and Admin will have a KPI of facilitation of meetings, because Admin does not have powers and control over	

											nt (1): 05 Sept 2024 5. Public Safety (2): 02 July, 12 Sept 2024 6. Parks, Sports, Arts & Culture (2): 02 July 2024, 10 Sept 2024 7. Technical & Infrastructure Services (4): 16 Aug, 13 Sept, 11 Nov, 06 Dec 2024. 8. Special Programmes (2): 16 July, 18 Nov 2024. 9. Human Settlement (1): 25 Oct 2024			attendance of members of portfolio committees	
Ensure all Council Committees (s80) sit regularly process items for Council decisions	Monitoring implementation of Council Resolution	% Monitoring of Council Resolutions implemented	IDP 5.2 4	100 % Monitoring of Council Resolutions implemented by 30 June 2025		100 % Monitoring of Council Resolutions implemented by 30 June 2025	100 % Monitoring of Council Resolutions implemented	100 % Monitoring of Council Resolutions implemented	Q1 to Q4: 100 % Monitoring of Council Resolutions implemented	Council Resolutions Register with progress	Resolutions on Compliance matters were monitored, and Council Resolutions were implemented	Target not achieved.	No responsible Official appointed.	Interviews for appointment of the Admin Control Officer were conducted during December 2024 and a successful candidate will be appointed to during	

													January to come and work on tracking and monitoring of council resolutions.	
To provide continuous strategic support on organisational goals and performance	Coordination of Senior Management Meetings	Number of Senior management Meetings held	IDP 5.2 5	12 Senior management meetings held by 30 June 2025		12 Senior management meetings held by 30 June 2025	3 Senior management meetings held by 30 September 2024	3 Senior management meetings held 31 December 2024	Q1 to Q4: Senior Management meeting held monthly	Q1 to Q4: Notice/Invite Attendance registers minutes	6 Senior Management meetings held: 1. 15 July 2024 2. 19 August 2024 3. 30 September 2024 4. 17 Oct 2024 5. 21 Nov 2024 6. 29 Nov 2024	Target achieved.		

OFFICE/ DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER															
KEY PERFORMANCE AREA (KPA 5): GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
PERFORMANCE OBJECTIVES AND INDICATORS						PERFORMANCE TARGETS					ASSESSMENT MID-YEAR				
						QUARTERLY TARGETS									
Strategic Objective	Strategy	Key Performance Indicator	REF No. (IDP/SDBIP)	5-year target	Baseline (2022/23 Actual /Audited result)	Annual Target 2024/25	Quarter 1	Quarter 2	Explanation of Target	Portfolio of Evidence	Actual Performance	Target achieved/ not achieved	Reasons for Deviations	Corrective Measures Taken/ to be taken	Achieved/ Not Achieved
PRIORITY AREA/PROGRAMME: INTEGRATED DEVELOPMENT PLANNING															
To ensure Legally compliant and Credible IDP	Development and Review IDPs on annual basis.	Number of IDPs developed, reviewed, and approved annually	IDP 5.3 6	5 IDP Documents developed and approved by Council		2025/26 IDP Reviewed and approved by Council by 30 May 2025	0	0	Q3: Tabling of Draft Reviewed IDP to Senior Management and Council Q4: Tabling of Final Draft IDP to Senior Management and Council	Q3: Reviewed Draft IDP document Senior Management minutes Council Resolution Proof of submission to COGTA and publication Q4: Approved IDP minutes of Senior Management meeting Council resolution Proof of submission to COGTA and publication					
PRIORITY AREA/PROGRAMME:PERFORMANCE MANAGEMENT															

To improve the administrative capability of the municipality	Development and Review of PMS Policy/Framework	PMDS Policy / Framework developed, reviewed and approved by Council	IDP 5.3 7	5 PMS Policy/Framework developed, reviewed, and approved by Council		1 PMS Policy/Framework reviewed and approved by Council by June 2025	0	0	Review of PMDS Policy and submit to Council for approval in quarter 1	Approved PMDS Policy and Council resolution					
To improve the administrative capability of the municipality	Development and approval of SDBIP	SDBIP developed and approved by Executive Mayor 28 days after the approval of IDP & Budget	IDP 5.3 8	5 SDBIPs developed and approved by Executive Mayor 28 days after the approval of IDP & Budget		1 SDBIPs developed and approved by Executive Mayor 28 days after the approval of IDP & Budget	0	0	SDBIP revised for current year in line with budget adjustment processes and following year SDBIP developed and submitted to the Executive Mayor for approval (28 days after the approval of IDP & Budget) in quarter 4	Q3: Approved Revised 2024/25 SDBIP Q4: Approved 2025/26 SDBIP					
To improve the administrative capability of the municipality	Coordination and submission of Performance Reports	Number of Performance Reports compiled and submitted to Council	IDP 5.3 9	20 Performance Reports		4 Performance Reports submitted to Council	1 Performance Report submitted (Q4 Performance Reports submitted to Council)	1 Performance Report submitted (Q1 Performance Reports submitted to Council)	Q1: Q4 Performance Report submitted to Council Q2: Q1 Performance Report submitted to Council Q3: Midyear report & Q2 Performance Report submitted to Council Q4: Q3 Performance	Q1 to Q4: Submitted reports and Council resolution	1 report (Q4) tabled 11 December 2024	Target not achieved	Delay in finalising performance reports due to late submission of reports and POE by Departments causing delay in submission to Internal Audit for performance auditing	Q1 & Q2 reports will be submitted together with Mid-year report to council for tabling no later than 31 January 2025	

									Report submitted to Council							
To improve the administrative capability of the municipality		% Performance Agreements signed and submitted by MM and Senior Managers annually by 31 July	SD BIP 5.1	100% Performance Agreements signed and submitted by MM and Senior Managers annually		100% Performance Agreements signed and submitted by MM and Senior Managers annually by 31 July 2024	100% Performance Agreements signed and submitted by MM and Senior Managers annually by 31 July 2024	0	Q1: Performance Agreements signed and submitted by MM and Senior Managers annually by 31 July 2024	Q1: Signed PA Proof of submission to COGTA Proof of publication	100% Performance Agreements signed and submitted by MM and Senior Managers by 31 July 2024	Target achieved				

To improve the administrative capability of the municipality		% of Performance Assessments Conducted quarterly	SD BIP 5.2	100% of Performance Assessments Conducted quarterly		100% of Performance Assessments Conducted quarterly	100% of Performance Assessments Conducted for 2023/24 4th quarter informal assessment by 30 September 2024	100% of Performance Assessments Conducted for 2024/25 1st quarter informal assessment by 31 December 2024	Q1 to Q4: Performance Assessments conducted informally for quarters and formally for mid-year and 2023/24 Annual performance	Q1 to Q4: Performance Assessment reports	0%	Target not achieved	Performance assessments were scheduled in December 2024, but had to be rescheduled last minute due to the unforeseen unavailability of the Municipal Manager due to pressing matters	Municipal Manager will be engaged on tentative dates	
PRIORITY AREA/PROGRAMME: INTERNAL AUDIT															
	Coordination and submission of Internal Audit Reports	Number of Internal Audit reports on Performance review conducted and submitted to Audit committee	IDP 5.4 0	20 Quarterly Internal Audit Reports		4 Quarterly Internal Audit Reports compiled and submitted to Audit committee by 30 June 2025	1 Quarterly Internal Audit Report compiled and submitted to Audit committee	1 Quarterly Internal Audit Report compiled and submitted to Audit committee	Q1 to Q4: Quarterly Internal Audit Report compiled and submitted to Audit committee quarterly	Q1 to Q4: Quarterly Internal Audit Reports	Annual and quarter 4 report submitted to the Audit Committee in October 2024	Target not achieved	Quarter 1 report not yet submitted to Audit Committee due to delay in submission of information	The report will be submitted to the Audit Committee during the Third quarter	
	Coordination and Facilitation of the development and approval of Annual Internal Audit Plan	Annual Internal Audit Plan developed and approved by Audit Committee by 30 June annually	IDP 5.4 1	Approved Internal Audit Plan by Audit Committee Annually		Approved Internal Audit Plan by Audit Committee by 30 June 2025	0	0	Q4: Annual Internal Audit Plan developed and approved by Audit Committee in quarter 4	Q4: Approved Internal Audit Plan and Minutes by Audit Committee					

	Coordination and Facilitation of the implantation of Annual Internal Audit Plan	% Implementati on of Annual Internal Audit Plan	IDP 5.4 2	100% implementati on of Annual Audit Internal Plan		100% implementati on of Annual Internal Audit Plan by 30 June 2025	100% implementati on of Annual Internal Audit Plan by 30 September 2024	100% implementati on of Annual Internal Audit Plan by 31 December 2024	Q1 to Q4: 100% implementati on of Annual Internal Audit Plan by 30 June 2025	Q1 to Q4: Report on the progress implementation of Annual Internal Audit Plan	Asset manageme nt audit is postponed to third quarter	Target not achieve d	Non availability of information (Asset Register)	Asset Manageme nt to be audited in third quarter	
	Coordination and Facilitation of the review of Internal and Audit & Performance Committee Charter	Annual Review of Internal Audit Committee Charter & Audit Committee Charter	IDP 5.4 3	Reviewed and approved Internal Audit Charter and Audit & Performance Committee Charter by Council		Internal Audit Charter and Audit & Performance Committee Charter reviewed and approved by Council by 30 June 2025	0	0	Q4: Review of Internal Audit Committee Charter & Audit Committee Charter in quarter 4	Q4: Reports					
	Coordination and Facilitation of Audit Committee meetings	Number of Audit Committee meetings convened annually	IDP 5.4 4	20 Audit Committee meetings convened		4 Audit Committee meetings convened by 30 June 2025	1 Audit Committee meeting convened	1 Audit Committee meeting convened	Q1 to Q4: Audit Committee meeting convened quarterly	Q1 to Q4: Attendance registers and minutes of the meetings	4 Audit Committee meetings convened: 1. 29 and 31 Aug 2024 2. 21 Oct 2024 3. 29 Nov 2024	Target achieve d			
PRIORITY AREA/PROGRAMME: COMPLIANCE															

	Coordination and Facilitation of Compliance Assessment	Compilation of compliance Assessment Register and monitoring conducted annually	IDP 5.4 5	20 Assessments regarding compliance conducted		4 Assessments regarding compliance conducted by 30 June 2025	Compilation and updating of Compliance Register	Monitoring and reporting on compliance register	Q1 Compilation of the register Q2 to Q4: Monitoring and reporting on compliance register	Q1: Compiled Risk Register Q2 to Q4: Compliance Assessment Register and reports	The recruitment process for the appointment of the Compliance Coordinator was finalised in the 2nd quarter. The appointment of the Compliance Coordinator will be finalised in the 3rd quarter.	Target not achieved	No Compliance Coordinator in place	Finalize the appointment of the Compliance Coordinator	
PRIORITY AREA/PROGRAMME: COUNCIL OVERSIGHT															
	Coordination and Facilitation of MPAC Meetings	Number of MPAC meetings held (S79)	IDP 5.4 6	20 Number of MPAC Meetings held (s79)		4 MPAC Meetings held (s79) by 30 June 2025	1 MPAC Meetings held	1 MPAC Meetings held	Q1 to Q4: MPAC Meetings held quarterly	Q1 to Q4: Notice/Invite attendance registers minutes	5 meetings held 1. 10 July 2024 2. 17 July 2024 3. 29 August 2024 4. 25 September 2024 5. 06 November 2024	Target achieved.			

	Facilitation of Oversight by Council	No of oversight report compiled and submitted to Council	IDP 5.4 7	5 oversight report compiled and submitted to Council		1 oversight report compiled and submitted to Council by 31 March 2025			Q3: Oversight report compiled and submitted to Council by 31 March 2025	Q3: Approved Oversight Report Council Resolution Proof of submission to MEC FSCOGTA, MEC FS Treasury, AG, Provincial Legislature					
	Facilitation of Oversight by Council	% of investigations reports referred to Council for Condonement against total number of investigations conducted	IDP 5.4 8	100% of investigations referred to Council for Condonement against total number of investigations conducted		100% of investigations reports referred to Council for Condonement against total number of investigations conducted by 30 June 2025	100% of investigations reports referred to Council for Condonement against total number of investigations conducted by 30 September 2024	100% of investigations reports referred to Council for Condonement against total number of investigations conducted by 31 December 2024	Q1 to Q4: 100% of investigations reports referred to Council for Condonement against total number of investigations conducted in all quarters	Q1 to Q4: Report to Council Council Resolution	0%	Target not achieved	Investigations are ongoing. Not finalised for Council consideration yet	Finalise investigations of UIFW and compile the report for Council	
		% of cases referred to Disciplinary Committee/Board by MPAC	IDP 5.4 9	100% of cases referred to Disciplinary Committee/Board by MPAC		100% of cases referred to Disciplinary Committee/Board by MPAC by 30 June 2025	100% of cases referred to Disciplinary Committee/Board by MPAC by 30 September 2024	100% of cases referred to Disciplinary Committee/Board by MPAC by 31 December 2024	100% of cases referred to Disciplinary Committee/Board by MPAC in all quarters	Report	0%	Target not achieved	Investigations are ongoing. Not finalised for DC board consideration yet	Refer matters that need to be processed by the DC board to the board as and when it is necessary	
PRIORITY AREA/PROGRAMME: RISK MANAGEMENT															

To build risk conscious culture within the Municipality	Coordination and facilitation of Annual Review of Risk Management Policy	Review of Risk Management Policy and submission to Council for approval	IDP 5.5 0	Coordination and facilitation of Annual Review of Risk Management Policy		Annually Reviewed Risk Management Policy and submission to Council by 30 June 2025	0	0	Review of Risk Management Policy and submission to Council in quarter 4	Reviewed Risk Management Policy and Council Resolution					
To build risk conscious culture within the Municipality	Coordination and Facilitation of Reviewed Risk Management Strategy	Review of Risk Management Strategy and submission to Council for Approval	IDP 5.5 1	Coordination and Facilitation of Reviewed Risk Management Strategy		Annually Reviewed Risk Management Strategy and submission to Council for Approval by 30 June 2025	0	0	Review of Risk Management strategy and submission to Council for Approval in quarter 4	Reviewed Risk Management Strategy and Council Resolution					
To build risk conscious culture within the Municipality	Coordination of quarterly updating of Risk register and Risk Assessment conducted	Compilation and updating of Risk Register and Risk Assessment conducted	IDP 5.5 2	Coordination of quarterly updating of Risk register and Risk Assessment conducted		Quarterly compilation and updating of Risk register and Risk Assessment conducted by 30 June 2025	Compilation and updating of Risk Register and Risk Assessment	Monitoring and updating of Risk Registers	Q1 Compilation and updating of the register Q2-4 Monitoring and updating of Risk Registers	Updated Risk Register and Assessment report	Strategic & Operational risk registers were reviewed and updated accordingly in Q1. The risk assessment reports were presented to RMC for approval on 16 September 2024. The Q1 Progress reports on the updated	Target achieved			

											risk registers was presented to RMC on 10 December 2024.				
To build risk conscious culture within the Municipality	Coordination and Facilitation of Risk Management Committee meetings	Number of Risk Management Committee meetings convened	IDP 5.5 3	Coordination and Facilitation of Risk Management Committee meetings		4 Risk Management Committee meetings convened by 30 June 2025	1 Risk Management Committee meeting convened	1 Risk Management Committee meeting convened	1 Risk Management Committee meeting convened quarterly	Reports and Attendance Registers	2 Risk Management Committee 1. 16 September 2024 2. 10 December 2024.	Target achieved			
To build risk conscious culture within the Municipality	Coordination and Facilitation of Risk Management Committee Charter	Annual Review of Risk Management Committee Charter	IDP 5.5 4	Coordination and Facilitation of Risk Management Committee Charter		Risk Management Committee Charter reviewed by 30 June 2025	0	0	Review of Risk Management Committee Charter in Quarter 4	Approved Risk Management Committee Charter and minutes of Meeting					
PRIORITY AREA/PROGRAMME: INFORMATION COMMUNICATION AND TECHNOLOGY															
To improve the administrative capability of the municipality	Coordination and facilitation of the Annual Review of ICT Policy	Review of ICT Policy and submitted to Council for approval	IDP 5.5 5	Approved ICT Policy		Reviewed and approved ICT Policy by 30 June 2025	Review of ICT policy	Reviewed policy submitted to Management	Q1: Review of ICT policy Q2 to Q4: Reviewed policy submitted to Senior Management, ICT steering committee and Council	Q1: Reviewed ICT Policy Q2: Minutes of Senior Management, and ICT Steering Committee Approved ICT Policy and Council Resolution	Policy not reviewed	Target not achieved	Awaiting the MM approval for the secondment of the independent chairperson to lead the committee	Convene the committee meeting as soon the independent chairperson is appointed	

To improve the administrative capability of the municipality	Coordination and Facilitation of ICT Steering committee meetings	Number of ICT Steering committee meetings convened	IDP 5.5 6	20 ICT Steering committee meetings convened		4 ICT Steering committee meetings convened by 30 June 2025	1 ICT Steering committee meeting convened	1 ICT Steering committee meeting convened	Q1 to Q4: ICT Steering committee meeting convened quarterly	Reports & Attendance Registers	0 ICT Steering committee meeting convened	Target not achieved	Awaiting the MM approval for the secondment of the independent chairperson to lead the committee	Convene the committee meeting as soon the independent chairperson is appointed	
To improve the administrative capability of the municipality	Maintenance of Wide Area Network up time to over 95%	% Wide Area Network up time to over 95% as per the system (to be Generated by the system)	IDP 5.5 7	95 % Wide Area Network up time to over 95% as per the system (to be generated by the system)		95 % Wide Area Network up time to over 95% as per the system (to be generated by the system) by 30 June 2025	95 % Wide Area Network up time to over 95% as per the system (to be generated by the system) by 30 September 2024	95 % Wide Area Network up time to over 95% as per the system (to be generated by the system) by 31 December 2024	Q1 to Q4: 95 % Wide Area Network up time to over 95% as per the system (to be generated by the system) in all quarters	Systems Reports	87% Network uptime Q1: 95% (July 95%, Aug 99%, Sept 92%) Q2: 78% (Oct 82%, Nov 77%, Dec 77%)	Target not achieved	Awaiting reasons	To be updated	
PRIORITY AREA/PROGRAMME: COMMUNICATIONS															
To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders	Coordination of development of Communication Policy	Communication Policy developed, reviewed annually, and submitted to Council for approval	IDP 5.5 8	Communication Policy developed, reviewed annually, and submitted to Council		Communication Policy developed and submitted to Council for approval by 30 June 2025	0	0	Q3: Draft Reviewed Communication Strategy presented to Senior Management Q4: Review submitted to Council for adoption	Q3: Draft Reviewed Policy and minutes of senior management Q4: Approved Communication Policy and Council Resolution	Communications Policy (2023-2026) approved by Council 11 December 2024.	Target achieved	Target achieved earlier than planned as it has been a long outstanding matter delayed by various factors during the previous financial year.		

To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders	Coordination and Facilitation of development of Communication Strategy	Communication Strategy developed, reviewed annually, and submitted to Council for approval	IDP 5.59	Communication Strategy developed, reviewed annually, and submitted to Council for approval		Communication Strategy reviewed annually, and submitted to Council for approval by 30 June 2025	0	Review communication strategy	Q2: Review of Communication Strategy Q3: Draft submitted to Senior Management Q4: Draft submitted to Council for approval	Q2: Draft Communication Strategy Q3: Draft submitted to Senior Management and minutes of senior management Q4: Approved Communication Strategy & Council Resolution	The Communications Strategy (2023 - 2026) together with Crisis Communications Plan (2024-2029) approved by Council 11 December 2024.	Target achieved	Target achieved earlier than planned as it has been a long outstanding matter delayed by various factors during the previous financial year.		
To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders		% of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA to the community as and when received from the end user	IDP 5.60	100 % of publications publicized to community as and when received		100 % of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA to the community as and when received from the end user by 30 June 2025	100% of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA to the community as and when received from the end user during the quarter	100% of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA to the community as and when received from the end user during the quarter	100 % of publications publicized to community as and when received in all quarters	Publication register	100% of publications of MFMA s75 documents and other legislated documents in line with section 21A and 21B of the MSA publicised.	Target not achieved	Unit could not process all publication requests timeously due to delay in SCM processes	SCM to be engaged to fast-track finalisation of Communications panel for timeous processing of publication requests as and when received	

To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders	Strengthening Intergovernmental Relations	Number of Technical IGR Meetings attended	IDP 5.6 1	20 Technical IGR Meetings attended		4 Technical IGR Meetings attended by 30 June 2025	1 Technical IGR Meeting attended	1 Technical IGR Meeting attended	1 Technical IGR Meeting attended quarterly	Invite/Notice Attendance Register & Report/minutes	2 Technical IGR Meetings attended The District Communicators Forum held: 1. 29 August 2024, Sasolburg 2. 26 November 2024, Kroonstad	Target achieved			
To promote Intergovernmental Relations (IGR) and Communication channels with relevant stakeholders		% of quarterly updates made on Municipal website	IDP 5.6 2	100 % update of Municipal Website by 30 June 2025		100 % update of Municipal Website by 30 June 2023	100 % update of Municipal Website	100 % update of Municipal Website	100 % update of Municipal Website in all quarters	Website update Register and Report	100% Updates were done on the website as and when information was received.	Target achieved			
PRIORITY AREA/PROGRAMME: UNIT MANAGEMENT (DENEYSVILLE/ORANJEVILLE)															
To Ensure Universal Access to reliable and quality Basic Municipal services by all communities	Coordination and submission of quarterly service delivery reports from Units	Number of quarterly reports on service delivery submitted to Municipal Manager	IDP 5.6 3	20 quarterly reports on service delivery (Unit Management) submitted to Municipal Manager		4 quarterly reports on service delivery (Unit Management) submitted to Municipal Manager by 30 June 2025	1 quarterly report on service delivery (Unit Management) submitted to Municipal Manager	1 quarterly report on service delivery (Unit Management) submitted to Municipal Manager	1 service delivery report (Unit Management) submitted to Municipal Manager quarterly	Progress Reports	2 Quarterly reports compiled	Target achieved			

PRIORITY AREA/PROGRAMME: SECURITY MANAGEMENT															
	Coordination and facilitation of development and annual review of Security Plan	Security Plan developed, reviewed annually and submitted to Council for approval	IDP 5.6 4	Plan developed, reviewed annually, and submitted to Council for approval		Security Plan developed and submitted to Council for approval by 30 June 2025	Develop a Draft Security Plan	Submit a Draft Security Plan to Council for approval	Q1 -Develop a Draft Security Plan Q4- Submit a Draft Security Plan to Council for approval	Approved Security Plan and Council Resolution	No Security Plan developed. Unit still to appoint Service Provider	Target not achieved	Awaiting to appoint Service Provider	SCM to be engaged on how to fast track the finalisation of the appointment of a service provider	
	Security Management	% of reported cases to SAPS as and when they occur	IDP 5.6 5	100% of reported cases to SAPS as and when they occur		100% of reported cases to SAPS as and when they occur by 30 June 2025	100% of reported cases to SAPS as and when they occur within the quarter	100% reported cases to SAPS as and when they occur within the quarter	100% of reported cases to SAPS as and when they occur in all quarters	Security incident register with case numbers	100% cases reported to SAPS	Target achieved			
	Security Management	Number of Security Reports compiled	IDP 5.6 6	20 Security Reports compiled		4 Security Reports compiled by 30 June 2025	1 Security Report compiled	1 Security Report compiled	1 Security Report compiled quarterly	Reports	2 Security report compiled	Target achieved			
	Security Management	Number Security Awareness programmes provided to Employees	IDP 5.6 7	20 Security Awareness Programmes conducted		4 Security Awareness Programmes conducted by 30 June 2025	1 Security Awareness programmes provided to Employees	1 Security Awareness programmes provided to Employees	1 Security Awareness programme provided to Employees quarterly	Attendance Registers	0 Security Awareness programme provided to Employees quarterly	Target not achieved	Personnel constraints	Security Management Unit to capacitated with human resources	

		Provision of security services for the municipality for safe keeping of assets	IDP 5.6 8	Provision of security services for the municipality for safe keeping of assets		4 Reports on Provision of security services for the municipality for safe keeping of assets	1 Report on Provision of security services for the municipality for safe keeping of assets presented to Senior Management by 30 September 2024	1 Report on Provision of security services for the municipality for safe keeping of assets presented to Senior Management by 31 December 2024	Q1 to Q4: Quarterly report on Provision of security services for the municipality for safe keeping of assets presented to Senior Management	Q1 to Q4: Report and Senior Management meeting minutes	2 Security reports compiled	Target achieved			
PRIORITY AREA/ PROGRAMME: DEPARTMENTAL															
Financial management	Facilitation of spending of allocated funds	% of OPEX Allocation/ Budgeted spent	IDP 5.6 9	100 % of allocated OPEX Budget spending		100% of allocated OPEX Budget spent by 2025	20% of allocated OPEX Budget spent	50% of allocated OPEX Budget spent	Reports of allocated OPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	40%	Target not achieved	Lack of maximising expenditure on budgeted operations and maximise output	Department needs to engage Budget Office and look into budgeted operations and maximise output or revise budget	
Financial management	Facilitation of spending of allocated funds	% of CAPEX Allocation/ Budgeted spent	IDP 5.7 0	100 % of CAPEX allocated spending		100% of allocated CAPEX Budget spent by 2025	20% of allocated CAPEX Budget spent	50% of allocated CAPEX Budget spent	Reports of allocated CAPEX Budget spending reflecting cumulative expenditure Q1 - 20% Q2 - 50% Q3 - 75% Q4 - 100%	Q1 to Q4: Expenditure Report	7%	Target not achieved	Lack of maximising expenditure on budgeted capital operations and maximise output as well as delays in SCM processes	Department needs to engage Budget Office and look into budgeted capital operations and maximise output or revise budget	

Demand Management Plan	Facilitation of procurement	Number of Procurement Plans compiled and submitted to SCM	IDP 5.7 1	4 Number of Procurement Plan compiled and submitted to SCM		1 Procurement Plan compiled and submitted to SCM by 30 June 2025	0	0	Q3: 1 Revised 2024/25 Procurement Plan compiled and submitted to SCM Q4: 2025/26 Procurement Plan compiled and submitted to SCM	Q3: Signed-off revised 2024/25 Procurement Plan and proof of submission to SCM Q4: Signed-off 2025/26 Procurement Plan and proof of submission to SCM					
Contract Management	Performance Evaluation of all contracted services	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis	IDP 5.7 2	100% Performance Level after Evaluations on contracted services in 5 years		100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 June 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 September 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis by 30 December 2024	100% of performance Evaluation on contracted services as per Contract Management s116 on monthly basis and reported on quarterly basis based on the contracted services list provided by SCM for the Department	Q1 to Q4: Evaluation report and proof of submission to SCM	Performance not reported				
Financial management	Improve municipality's financial planning, revenue collection, expenditure and reporting capability	% on Reduction of irregular expenditure incurred on annual basis	IDP 5.7 3	100% average Reduction of irregular expenditure incurred on annual basis		100% average Reduction of irregular expenditure incurred on annual basis by 30 June 2025	100% average Reduction of irregular expenditure incurred quarterly	100% average Reduction of irregular expenditure incurred quarterly	Reduction of irregular expenditure incurred quarterly	Q1 to Q4: Irregular procurements register (confirmed by SCM) with corrective measures	Awaiting report from SCM Performance could not be reported				

Demand Management Plan	Facilitation and coordination of Staff establishment	% vacancy rate of departmental staff compliment/ establishment maintained at 25% and below	IDP 5.7 4	25% average vacancy rate of total staff compliment/ establishment maintained		25% average vacancy rate of total departmental staff compliment/ establishment maintained by 30 June 2025	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	25% average vacancy rate of total departmental staff compliment/ establishment maintained quarterly	Vacancy rate of total departmental staff compliment/ establishment maintained at below 25% quarterly	Q1 to Q4: Vacancy Rate Status Report	29%	Target not achieved	Delays in HR and SCM processes to process vacancies as well as prioritisation of filling vacant posts due to budget constraints	Engage Budget Unit on availability of budget to fill all vacant posts	
Facilitation and Coordination of Staff Establishment	Facilitation and coordination of Staff establishment	% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent)	IDP 5.7 5	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent)		100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent) by 30 June 2025	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent) quarterly	100% of vacant funded posts submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent) quarterly	Q1 to Q4: Funded posts which have become vacant must be submitted to HR within 7 days from when vacancy arises (from receipt of notice of-resignation/ retirement from incumbent) quarterly	Q1 to Q4: Copy of Notice by incumbent Copy of request to HR to fill post - acknowledged by HR (stamp/Signature of HR)	Managers submitted their vacancies to HR for recruitment	Target not achieved	Requests were not submitted within 7 days as required	Vacancies that arise to be processed timeously as required.	

		Number of Departmental meetings held quarterly	SDI BIP 4	Number of Departmental meetings held annually		3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	3 monthly Departmental meetings held quarterly	Departmental meetings to be held for Departments engage on tasks completed, plan for future tasks and to address any challenges experienced and corrective measures as well as to mitigate future risks Meetings will be at managerial level as well as all staff in Department at least once a quarter	Invite/notice to meeting, agenda, attendance register and minutes	Performance not reported	Target not achieved			
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2.6. CONCLUSION

It should be noted that although the Mid-year Performance Report shows a bleak picture with the 47% performance, **it does not mean that there has been no work done by Departments during the period, however in performance it is unfortunate that there is no grey area, but a clear cut between achievement and non-achievement of targets and does not consider the work done if the target is not achieved as planned.** Furthermore, as can be seen from the spreadsheet above, some KPIs were regarded as not achieved due to non-submission of POE and not necessarily because there was no performance during the quarter.

The mid-year performance therefore highlights the need for Departments to put measures in place to ensure that targets are met with quality performance and not as a tick in the box, more importantly that correct and adequate evidence is submitted during the performance review and validation processes. Departments are therefore advised that during the mid-year review of the 2024/25 SDBIP during the bilateral sessions to be facilitated during the month of February 2025 to revise and adjust targets accordingly to avert non-attainment of indicators that could have been revised timeously within the limitation of available resources while striving to give the best performance within the constraints faced. The revised SDBIP will be presented to Council no later than 28 February 2025 for approval in line with the prescripts of the MFMA.

Furthermore, Departments are also advised to already prepare for the external audit by ensuring that findings by the Internal Audit are addressed timeously and that the portfolios of evidence (POE) are compiled as per performance. It will be expected that as a corrective measure that all outstanding evidence from the concluded two quarters be compiled and updated for review during the Quarter 3 performance reviews to alleviate the pressure during mid-year to ensure that the POE aligns with the performance reported, this , particularly applies to the basic service related Departments and Finance who are the focal areas during audit by the Auditor General.

3. ANNUAL PERFORMANCE REPORT

Section 46 of the Municipal Systems Act 32 of 2000 as amended requires that a Municipality must prepare for each financial year a **Performance Report reflecting the performance of the Municipality**.

Subsequently, the **Annual Performance Report (APR)** must form part of the Municipality's Annual Report in terms of Chapter 12 of Municipal Finance Management Act (MFMA). To this effect, the 2023/24 Annual Performance Report is contained in **Chapter 3 of the audited Draft 2023/24 Annual Report**.

3.1. PREPARATION OF ANNUAL REPORT

Section 121(1) of the Municipal Finance management Act 56 of 2003 states that every Municipality and its entities must for each financial year prepare an Annual Report in accordance with Chapter 12.

Subsequently, the Council of the Municipality must within nine (9) months after end of the financial year deal with the Annual Report of the Municipality in accordance with sections 127 and 129.

3.2. PROGRESS REGARDING THE AUDITED DRAFT 2023/2024 ANNUAL REPORT

The Draft 2023/2024 Annual Report has been compiled and subsequently submitted to the Auditor General on 30 August 2024 for audit purpose, in compliance with the guidelines issued by the National Treasury as per MFMA Circular No. 63 of September 2012. Audit thereof was finalised by the AG on 30 November 2024 whereby the Municipality received a Qualified Audit Opinion.

The Draft 2023/2024 Annual Report as audited by the AG will be tabled by the Executive Mayor in Council on the 31st January 2025 to ensure compliance with section 127(2) of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003).

Once the Draft Report has been tabled in Council by the Executive Mayor, it will then be referred to the Municipal Public Accounts Committee (MPAC) for Oversight and further processing in accordance with section 129 of the MFMA, thereafter the Final 2023/2024 Annual Report will be tabled in Council no later than 31 March 2025 within two (2) months after tabling of the Draft Annual Report together with the Oversight Report thereof compiled by MPAC.

QUALITY CERTIFICATE

I **Fusi John Motloun**, the Municipal Manager of Metsimaholo Local Municipality, hereby certify that - (mark as appropriate)

- ☐ The monthly budget statement
- ☐ Quarterly report on the implementation of the budget and financial state of affairs of the municipality
- ☒ Mid-year budget and performance assessment

has been prepared in accordance with the Municipal Finance Management Act, Act 56 of 2003, and regulations made under that Act.

Signature _____

Print Name: Mr. F.J Motloun

Municipal Manager of Metsimaholo Local Municipality – FS204

Date _____