

Bid No: SCM 11/2026/27

Supply Chain enquiries: 016 973 8740/44/43/8611/12/55/71

Date: 01 September 2026

Request for formal Written Quotation

Kindly furnish Metsimaholo Local Municipality with a written quotation for the services as detailed on the below schedule.

APPOINTMENT OF A PANEL OF MAXIMUM OF THREE SERVICE PROVIDERS FOR CATERING SERVICES ON AS AND WHEN REQUIRED BASIS.

Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from Supply Chain Management Unit, Finance Building, Sasolburg 1947 at **R50.00**

The quotation must be placed on the letterhead of your company and must be delivered not later than the **08 September 2026 before 11H00AM** in the tender box located at Metsimaholo Local Municipality, First Floor, Finance Building, 10 Fichardt Street, Sasolburg. The following requirements will apply:

- **Be registered on the Central Supplier Database (CSD)** and provide us with your Supplier number or attach a **Summary report**.
- Bidders must submit a **valid Health Certificate for the bidding company**.
- **Service provider** must submit **municipal rates and taxes statement on the company name that** is not older than three months and not in arrears for more than 90 days or **Lease agreement** where the company is the lessee.
- The bidder must submit a valid health certificate.

Please take note that the quotation must be valid for 60 days.

NB! IT IS COMPULSORY TO PURCHASE THE BID DOCUMENT FROM THE MUNICIPALITY FAILURE TO DO SO WILL RENDER YOUR SUBMISSION AS A NON-RESPONSIVE BID AND WILL NOT BE EVALUATED FURTHER.

This quotation will be evaluated in terms of 80/20 of points system as prescribed in the Preference Points Claim Form in Terms Of The Preferential Procurement Regulations 2022 (Price(80) and Specific Goals (20) (Locality) for this purpose the bidders are required to submit **Municipal account** in the name of the bidder not older than 90 days or a valid copy of lease agreement signed by both parties, where the bidder is the lessee, or SARS tax pin document or submit your company **bank confirmation letter** with address of the company, if **bank confirmation letter** does not reflect the bidders address the **bank confirmation letter** must be submitted with the **bank statement**.

General Conditions are available on the Municipal website for your information. Failure to comply with the above conditions may invalidate your offer.

Mr F.J. Motloung
Municipal Manager

SPECIFICATIONS

NORMAL CATERING MENU			
BREAKFAST	LUNCH 1	LUNCH 2	LUNCH 3
Sandwiches and muffins/scones Tea (rooibos & normal tea)/Coffee/Milk (fresh & powder milk) and sugar and 300 ml 100% Fruit Juice	Samp/rice 2 veggies 1 salad Stew Roasted chicken	Roll Quarter leg Chips	Bread (brown/white) Meaty Soup
LUNCH 4 PLATTER	ADDITIONAL PLATTERS	LUNCH 5	LUNCH 6
Wraps Wedges Meat balls Chicken wings/drumstick Mini pizza Cocktail sausages For 5 – 10 people For 10 – 20 people	Nando's Platters or Equivalent Hands-on delicious platter The more the Peri-er platter More to share platter For 6-8 people	Braai Meat, pap & gravy/chakalaka Chuck/ Wors/ Quarter Leg (max 2) Pap/ Rolls Gravy/ Chakalaka	Pap/rice Beef chops/ roasted chicken/ Fish (max 2) Gravy 1 veg 1 salad
LUNCH 7	LUNCH 8	LUNCH 9	ADDITIONS
Beef stew/ Chicken stew Pap/Rice	Pap Roasted chicken quarter leg 1 veggie 1 salad	Savory rice Hake Roasted chicken 2 veggies 1 salad	500 ml still water 400 ml soft drink 330 ml soft drink 300 ml 100% Fruit Juice Apple Banana Orange
TRADITIONAL FOOD MENU			
BREAKFAST	MAIN COURSE FOR LUNCH	DESERT	
Motoho wa Mabele Motoho wa Tomoso (O mosweu) Dibete tsa kgoho le Bohobe (Chicken Livers and Dumpling) Kgumere	Dikgoho (Hardbody) Malamohodu Beef Stew Ting Papa Moroho (Mokopu) Pumpkin Ditapole (Potatoes) Mqombothi	Dipabi Kgumere Dikuku (Scones)	
		NB! Please take note that your prices MUST include crockery / foam plates, cutlery and glasses.	