P.O. Box 60, Sasolburg, 1947
Tel : 016 973 8300/1
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Website : www.metsimaholo.gov.za

Metsimaholo Municipality

Local Municipality
Plaaslike Munisipaliteit
Lekgotla La Motse

Bid No: SCM 24/2026/27

Supply Chain enquiries: 016 973 8740/3/4 & 8611/12/55/71

Date: 09 November 2026

Request for formal Written Quotation

Kindly furnish Metsimaholo Local Municipality with a written quotation for the services as detailed on the below schedule.

APPOINTMENT OF A SERVICE PROVIDER FOR THE MUNICIPAL FINANCIAL SUSTAINABILTY INDEX PREMIUM SERVICE ON AN AS AND WHEN REQUIRED BASIS

Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from Supply Chain Management Unit, Finance Building, Sasolburg 1947 at **R50.00**

The quotation must be placed on the letterhead of your company and must be delivered not later than the **16 November 2026 before 11H00AM** in the tender box located at Metsimaholo Local Municipality, First Floor, Finance Building, 10 Fichardt Street, Sasolburg. The following requirements will apply:

- **Be registered on the Central Supplier Database (CSD)** and provide us with your Supplier number or attach a **Summary report**.
- **Service provider** must submit a **municipal rates and taxes statement on the company name that** is not older than three months and not in arrears for more than 90 days or **Lease agreement** where the company is the lessee.
- **The bidder must attach at least 01 signed reference letters for 5years experience of previous work done in Local Municipalities in municipal financial analysis or MFMA compliance advisory, related to specifications and scope of work on their client's letterhead.**
- The Key Team Members must attach proof of professional certificates (e.g. SAICA / PAAB / IRBA / CIMA etc.) or Certified Professional Accountant or equivalent or Senior municipal finance specialist(s).
- Attach CV's of key personnel / team member/s with experience in Local municipalities or MFMA legislative environment (minimum 3 similar projects).
- The bidder must attach their quote as per the specifications and scope of work on their company letterhead.

Please take note that the quotation must be valid for 60 days.

NB! IT IS COMPULSORY TO PURCHASE THE BID DOCUMENT FROM THE MUNICIPALITY FAILURE TO DO SO WILL RENDER YOUR SUBMISSION AS A NON-RESPONSIVE BID AND WILL NOT BE EVALUATED FURTHER. This quotation will be evaluated in terms of 80/20 of points system as prescribed in the **Preference Points Claim Form in Terms Of The Preferential Procurement Regulations 2022** (Price(80) and Specific Goals (20) (Locality) for this purpose the bidders are required to submit **Municipal account** in the name of the bidder not older than 90 days or a valid copy of lease agreement signed by both parties, where the bidder is the lessee, or SARS tax pin document or submit your company **bank confirmation letter** with address of the company, if **bank confirmation letter** does not reflect the bidders address the **bank confirmation letter** must be submitted with the **bank statement**.

General Conditions are available on the Municipal website for your information. Failure to comply with the above conditions may invalidate your offer.

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Mr F.J. Motloung

Municipal Manager

SPECIFICATIONS

Deliverables

The service provider must provide the following:

1. Inception Report
2. Interim Diagnostic Report
3. Final Comprehensive Financial Analysis Report
4. Implementation & Improvement Plan
5. Presentation to Senior Management / Executive Mayor

Detailed Scope of work

The service provider must produce a Municipal Financial Sustainability Index Report based on a detailed analysis of the Municipality's audited financial statements over the past five (5) financial years.
The index must consist of six distinct financial sustainability components, each measured, scored, benchmarked, and trended over the five-year period to indicate the Municipality's historical performance and likely financial sustainability outlook.
In addition, the service provider must prepare an in-depth financial analysis report on the 2026 financial statements, identifying key constraints and supporting factors (including revenue enhancement opportunities) that impact long-term financial sustainability and the Municipality's ability to increase infrastructure investment and expand service delivery in a manner attractive to potential investors.
The service provider must further analyse the Medium-Term Budget for 2026/27 to 2028/2029 MTREF this must include sensitivity analysis on key financial parameters (such as changes in collection rates, borrowing levels, operating costs and grant dependency), to determine whether the budget incorporates appropriate financial features to support and improve the Municipality's future financial sustainability.

Minimum Requirements

Bidders must meet the following:

- Minimum 5 years' demonstrated experience in municipal financial analysis or MFMA compliance advisory.

Key team member/s must include:

- A qualified Chartered Accountant CA(SA) / Registered Auditor / Certified Professional Accountant or equivalent or
- Senior municipal finance specialist

Proven experience working with:

- Local municipalities
- MFMA legislative environment

CVs of key personnel / team member/s (minimum 3 similar projects)